

**AGENDA**  
**PARKS AND RECREATION COMMITTEE**  
**THURSDAY, AUGUST 1, 2019 – 7:00 P.M.**  
Maggie Osgood Library, 70 N. Pioneer Street

- 1. APPROVAL OF AGENDA**
- 2. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**
- 3. APPROVAL OF MINUTES**
  - a. November 1, 2018
- 4. OLD BUSINESS**
- 5. NEW BUSINESS**
  - a. Planning for Lowell Beautification Day
  - b. Review Yard of the Month Nominations
  - c. Discuss Acquisition of Orchard Park for Non-Motorized Boating Facility
  - d. Report on Irrigation Systems
  - e. Report on Tree Planting Program
- 6. OTHER BUSINESS**
- 7. ADJOURN**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Clerk, Joyce Donnell, at 541-937-2157.

**City of Lowell  
Parks and Recreation Committee Meeting Minutes  
Thursday, November 1, 2018  
Lowell City Hall**

**Call to Order: 7:04 P.M. by Chair Hall O'Regan**

**Committee Members Present:** Hall O'Regan, George Wild, Joe Brazill

**Committee Members Absent:** Tony Moreci, Sara Mikulich

**Approval of the minutes: Hall O'Regan moved to approve minutes from Oct. 4, 2018, second by George Wild. PASS 3:0**

**Old Business:**

- **Review Yard of the Month Nominations** – CA presented one nomination for committee's consideration, 82 N Hyland Lane. **George Wild nominated 82 N Hyland Ln. as Yard of the Month for November, second by Joe Brazill. PASS 3:0**
- **Discuss Holiday Bridge Lighting** – The Lowell HS Band/Choir will perform, with plans to have a Santa, the buses from the school for transportation, and the Fire Dept. clean the bridge and do traffic control. Plans are to decorate the bridge with lights on the 17<sup>th</sup> of November at 11 AM.
- **Other business:**
  - CA provided an update on the irrigation project. An irrigation contractor did come out and assess the project, it will be done in two phases. They will install the controls and a timer, once that is done the system will be charged and they will replace heads as needed for a quote of \$2,180.00.
  - CA gave update on acquisition of property at 53 E Main St., and the Oregon Parks & Recreation Dept. has a grant program available for the project in the spring.

**Adjourn: 8:02 P.M.**

**Approved:** \_\_\_\_\_  
**Hall O'Regan – Chair**

**Attest:** \_\_\_\_\_  
**Jared Cobb – City Recorder**

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## Yard of the Month Program



In May 2018, the City is starting a Yard of the Month Program. The goal of the program is to award and recognize the efforts of Lowell residents who take pride in their home and landscape, while inspiring others to do the same.

### Award Information

- The Parks and Recreation Committee will select one home each month.
- The Committee will judge only the portion of the yard viewed from the street.
- The Yard of the Month program will start in May and end in October.
- The Committee will place a Yard of the Month sign in each winning yard for a month.
- Each resident may nominate any yard and landscape within the City, including their own.
- Each yard may only win the Yard of the Month award once in a calendar year.
- City Council and staff are ineligible for the program.

### Evaluation Criteria

The Parks and Recreation Committee will use the following criteria when choosing a Yard of the Month. These are only guidelines and the Committee will make a final decision based on the evidence that shows the homeowner's pride in his or her yard:

- Yard is well-groomed
- Landscape is attractive, with a variety of plants, shrubs, trees and materials
- Buildings, fences, porches, and patios on the property are in good repair
- Yard is free of litter, junk and debris (no appliances or indoor furniture on porches or patios)
- Yard is free of inoperable or junked motor vehicles
- House numbers are displayed attractively
- Extra consideration may be given to properties that have invested extra effort using attractive art pieces, potted plants, birdhouses, patio or lawn furniture, windsocks, or decorative mailboxes

### Nominations

To nominate a yard, please send an email to [yardofthemonth@ci.lowell.or.us](mailto:yardofthemonth@ci.lowell.or.us) <sup>[1]</sup> with the property address. Nominated property owners will be contacted and may elect to withdraw from consideration. Staff will take photographs of participating properties and submit to the Parks and Recreation Committee for review and consideration.

### Award

A specially designed "Yard of the Month" sign placed in the winning front yard for one month, a certificate of recognition to the homeowner signed by the Mayor and presented at a Council meeting.

If you have any questions, please contact City Hall via email at [yardofthemonth@ci.lowell.or.us](mailto:yardofthemonth@ci.lowell.or.us) <sup>[1]</sup> or by phone 541-937-2157.

**Source URL:** <https://www.ci.lowell.or.us/code/page/yard-month-program>

### Links

[1]

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465





465

## **Orchard Park, Dexter Lake**

Open: mid-May through mid-Sept. annually

Average visitation: approx. 1,500 visits May-Sept.

Facilities: CXT single vault toilet, 2 steel fire rings, 2 wooden picnic tables

### **Janitorial Services**

2x weekly mid-May through mid-Sept. (see attached scope of work).

\$247.37 per month; \$1,236.55 year

### **Mowing**

3x per season

\$442 per mowing. \$1,326 per year.

The first mowing takes place in May prior to park opening. It consists of mowing a 10 foot buffer along the entire roadway and parking area, a 20 foot buffer around the restroom and a 5 foot buffer around the picnic tables and signs. Vegetation is removed from underneath the picnic tables.

The second mowing is scheduled when the grounds are suitable for tractor access. The entire park (approx.. 2 acres) is mowed at this time. First mowing usually occurs in June and third mowing end of July.

### **Waste pumping**

1x per year, \$420.00.





OR - CCB#179217  
 WA - OREGGOM860BM  
  
 9085 Arney Ln NE  
 Woddburn OR 97071

# Estimate

Date	Estimate #
8/31/2017	1267

Name / Address
City of Lowell Jared Cobb Admin. 107 East Third St Lowell, OR 97452 541-937-2157 c541-556-8160 jcobb@ci.lowell.or.us

Description	Qty	Rate	Total
6" GALVANIZED PILING PLF	84	25.00	2,100.00
MAKES: (4) - 6" X 21' PILING			
6.5" ANTI-PERCH PILING CAP - BLACK	4	35.00	140.00
OMC CUSTOM 8" ALUMINUM DOCK FRAME - PSF	440	60.00	26,400.00
INCLUDES: 16" ENCAPSULATED FLOTATION 50% FLOAT LAYOUT 100% FIBERGRATE DECKING SOFT PVC BASED FENDERING ON ENTIRE PERIMETER			
CUSTOM ALUMINUM PILE BRACKET w/UHMW LINER & STAINLESS STEEL HARDWARE	4	475.00	1,900.00
4 RUNG - FLOATSTEP SAFETY LADDER	1	575.00	575.00
8" ALUMINUM SAFETY CLEAT - BLACK POWDER COATED w/HARDWARE	8	45.00	360.00
MARINE SOLAR L.E.D. DOCK/DECK LIGHT COLOR: BLUE OR WHITE	6	39.95	239.70
35' ALUMINUM CRANE BARGE w/PILE DRIVING EQUIPMENT & CREW	1	15,000.00	15,000.00
TASK LIST: DELIVER & INSTALL ABUTMENT, GANGWAY, FLOATING DOCK & DRIVE (4) PILING			
We look forward to working with you.		<b>Total</b>	\$76,664.70

Phone #	Fax #	E-mail	Website
503.982.5521	1.866.314.7199	info@oregonmarine.net	www.oregonmarine.net