

Lowell City Council
Regular Meeting
Tuesday, May 17, 2022 at 7:00 p.m.

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public can provide comment or testimony in person at the meeting location above or through the following:

- Joining remotely by phone, tablet, or personal computer. For details, click on the event at www.ci.lowell.or.us.
- In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
- By email to: admin@ci.lowell.or.us.

Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. Check register for April 2022
2. Financial report for March 2022
3. Approval of the minutes for the April 5, 2022 regular meeting
4. Approval of the minutes for the April 12, 2022 special meeting
5. Approval of the minutes for the April 19, 2022 special meeting
6. Approval of the minutes for the May 4, 2022 special meeting and executive session

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator report
2. Public Works report – TMDL annual report
3. Police report

Old Business

1. Public hearing on the sale of 8 N. Hyland Lane to Gregory Hampton for \$60,000.
 - a. The public hearing is now open at ____ (state time)
 - b. Staff report – City Administrator Jeremy Caudle
 - c. Public comments
 - d. The public hearing is now closed at ____ (state time)
 - e. Discussion or further action from City Council.

New Business

1. Present results from law enforcement survey and discuss next steps. – Discussion
Presenter: City Administrator Jeremy Caudle
2. Motion to approve Resolution 781, “A resolution authorizing the transfer of appropriations within funds.” -- Discussion/ Possible action
3. Motion to approve an “Agreement for Improvements” with Jerry and Julie Valencia for Lake Town Subdivision, and to authorize the Mayor to sign. – Discussion/ Possible action

City Council Meeting Agenda

4. Review quotes for Paul Fisher Park shade trees project. – Discussion/ Possible action
 - (a) Graham Landscaping – Estimate #9443
 - (b) Schelsky’s Landscape & Irrigation Inc. – Estimate #2922
 - (c) At this time, City Council may vote to accept one of the tree planting proposals.
5. Motion to approve an “Intergovernmental Agreement” with Lane Council of Governments for technology services, project management and deployment, and acquisition of information services hardware, and to authorize the City Administrator to sign. – Discussion/ Possible action
6. Motion to approve an “Intergovernmental Agreement” with Lane County for striping services. – Discussion/ Possible action

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 p.m.

Adjourn the Regular Meeting.

Report Criteria:

Report type: GL detail
Check.Type = {<>} "Adjustment"
Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16918								
16918	Banner Bank	JC FEB 2022	1	Azure Cloud Storage	110-410-6122	.00	4.48	4.48
16918	Banner Bank	JC FEB 2022	2	Azure Cloud Storage	110-440-6122	.00	1.08	1.08
16918	Banner Bank	JC FEB 2022	3	Azure Cloud Storage	220-490-6122	.00	1.61	1.61
16918	Banner Bank	JC FEB 2022	4	Azure Cloud Storage	230-490-6122	.00	4.49	4.49
16918	Banner Bank	JC FEB 2022	5	Azure Cloud Storage	240-490-6122	.00	4.49	4.49
16918	Banner Bank	JC FEB 2022	6	Azure Cloud Storage	312-490-6122	.00	1.79	1.79
16918	Banner Bank	JC FEB 2022	7	Airslate legal forms - cancel listing	110-410-6290	.00	39.00	39.00
16918	Banner Bank	JC FEB 2022	8	Survey Monkey - Law Enforcment	110-410-6220	.00	134.40	134.40
16918	Banner Bank	JD FEB 2022	1	GoDaddy - Web Hosting	314-490-6122	.00	18.53	18.53
16918	Banner Bank	MB FEB 202	1	Turb Impeller, Hypoline repair, wa	230-490-6324	.00	2,092.92	2,092.92
16918	Banner Bank	MB FEB 202	2	Hose for TRash Pump and Tools	240-490-6712	.00	163.96	163.96
16918	Banner Bank	MB FEB 202	3	Salt for Water Plant	230-490-6750	.00	48.79	48.79
16918	Banner Bank	MB FEB 202	4	Wiper Blades for 2017 Dodge Ra	110-420-6330	.00	43.98	43.98
16918	Banner Bank	MB FEB 202	5	Wiper Blades for 2019 Ram	230-490-6330	.00	43.98	43.98
16918	Banner Bank	MB FEB 202	6	Wiper Blades and Oil Change for	240-490-6330	.00	105.16	105.16
16918	Banner Bank	SD FEB 202	1	Staples- #10 envelopes	110-410-6230	.00	5.54	5.54
16918	Banner Bank	SD FEB 202	2	OD - #10 Envelopes	110-410-6230	.00	9.99	9.99
16918	Banner Bank	SD FEB 202	3	Zoom - Remote Meetings	110-410-6122	.00	14.99	14.99
16918	Banner Bank	SD FEB 202	4	Staples AAA batteries	110-410-6230	.00	10.69	10.69
16918	Banner Bank	SD FEB 202	5	Staples - Toilet Paper	110-410-6230	.00	17.92	17.92
16918	Banner Bank	SD FEB 202	6	Dollar Car Rental - Caselle Trainin	110-410-6240	.00	13.67	13.67
16918	Banner Bank	SD FEB 202	7	Fairfield Marriot - Caselle Training	110-410-6240	.00	64.03	64.03
16918	Banner Bank	SD FEB 202	8	Staples - #10 Envelopes	110-450-6230	.00	2.59	2.59
16918	Banner Bank	SD FEB 202	9	OD - #10 Envelopes	110-450-6230	.00	4.66	4.66
16918	Banner Bank	SD FEB 202	10	Staples - Toilet Paper	110-450-6230	.00	3.20	3.20
16918	Banner Bank	SD FEB 202	11	Staples - #10 Envelopes	110-450-6320	.00	.74	.74
16918	Banner Bank	SD FEB 202	12	OD - #10 Envelopes	110-450-6230	.00	1.33	1.33
16918	Banner Bank	SD FEB 202	13	Staples - #10 Envelopes	110-450-6230	.00	2.96	2.96
16918	Banner Bank	SD FEB 202	14	OD - #10 Envelopes	110-450-6230	.00	5.33	5.33
16918	Banner Bank	SD FEB 202	15	Staples - Toilet Paper	110-450-6230	.00	3.20	3.20
16918	Banner Bank	SD FEB 202	16	Dollar Car rental - Caselle Trainin	220-490-6240	.00	13.66	13.66
16918	Banner Bank	SD FEB 202	17	Fairfield Marriott - Caselle Trainin	220-490-6240	.00	64.02	64.02
16918	Banner Bank	SD FEB 202	18	Staples - #10 Envelopes	220-490-6230	.00	2.22	2.22
16918	Banner Bank	SD FEB 202	19	OD - #10 Envelopes	220-490-6230	.00	3.99	3.99
16918	Banner Bank	SD FEB 202	20	Staples - Toilet Paper	220-490-6230	.00	4.48	4.48
16918	Banner Bank	SD FEB 202	21	Staples - #10 Envelopes	230-490-6230	.00	9.62	9.62
16918	Banner Bank	SD FEB 202	22	OD - #10 Envelopes	230-490-6230	.00	17.31	17.31
16918	Banner Bank	SD FEB 202	23	Staples - Toilet paper	230-490-6230	.00	17.60	17.60
16918	Banner Bank	SD FEB 202	24	Dollar Car Rental - Caselle Trainin	230-490-6240	.00	54.67	54.67
16918	Banner Bank	SD FEB 202	25	Fairfield Marriott - Caselle Trainin	230-490-6240	.00	256.11	256.11
16918	Banner Bank	SD FEB 202	26	Staples - #10 Envelopes	240-490-6230	.00	9.62	9.62
16918	Banner Bank	SD FEB 202	27	OD - #10 Envelopes	240-490-6230	.00	17.31	17.31
16918	Banner Bank	SD FEB 202	28	Staples - toilet paper	240-490-6230	.00	17.60	17.60
16918	Banner Bank	SD FEB 202	29	Dollar Car Rental - Caselle Trainin	240-490-6240	.00	54.67	54.67
16918	Banner Bank	SD FEB 202	30	Fairfield Marriott - Caselle Trainin	240-490-6240	.00	256.11	256.11
16918	Banner Bank	SD FEB 202	31	Staples - #10 Envelopes	312-490-6230	.00	3.70	3.70
16918	Banner Bank	SD FEB 202	32	OD - #10 Envelopes	312-490-6230	.00	6.66	6.66
16918	Banner Bank	SD FEB 202	33	OneBox - BBJ	220-490-6230	.00	17.65	17.65

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 16918:						.00		3,696.50
16919								
16919	Bridge Town Market	FEB 2022	1	Fuel for Mower and 2017 Ram	110-420-6710	.00	175.10	175.10
16919	Bridge Town Market	FEB 2022	2	Oil for Generator at WTP	230-490-6710	.00	10.58	10.58
16919	Bridge Town Market	FEB 2022	3	Clear Gas for Trash Pump WWTP	240-490-6710	.00	27.00	27.00
Total 16919:						.00		212.68
16920								
16920	Cascade Columbia	829027,8312	1	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	704.18	704.18
16920	Cascade Columbia	829027,8312	2	1 Drum Pass- C	230-490-6750	.00	2,210.99	2,210.99
Total 16920:						.00		2,915.17
16921								
16921	Caselle	115796	1	Contract Support and Maintenanc	110-410-6122	.00	234.38	234.38
16921	Caselle	115796	2	Contract Support and Maintenanc	110-420-6122	.00	78.60	78.60
16921	Caselle	115796	3	Contract Support and Maintenanc	110-440-6122	.00	17.50	17.50
16921	Caselle	115796	4	Contract Support and Maintenanc	110-450-6122	.00	50.65	50.65
16921	Caselle	115796	5	Contract Support and Maintenanc	220-490-6122	.00	23.70	23.70
16921	Caselle	115796	6	Contract Support and Maintenanc	230-490-6122	.00	374.11	374.11
16921	Caselle	115796	7	Contract Support and Maintenanc	240-490-6122	.00	374.11	374.11
16921	Caselle	115796	8	Contract Support and Maintenanc	312-490-6122	.00	81.55	81.55
16921	Caselle	115796	9	Contract Support and Maintenanc	314-490-6122	.00	12.40	12.40
Total 16921:						.00		1,247.00
16922								
16922	Charter Communications	0017828033	1	Internet	110-440-6122	.00	99.99	99.99
Total 16922:						.00		99.99
16923								
16923	City of Lowell	MAR 2022 W	1	Water Service	110-410-6420	.00	100.61	100.61
16923	City of Lowell	MAR 2022 W	2	Water Service	110-420-6420	.00	275.21	275.21
16923	City of Lowell	MAR 2022 W	3	Water Service	110-450-6420	.00	7.65	7.65
16923	City of Lowell	MAR 2022 W	4	Water Service	220-490-6420	.00	3.06	3.06
16923	City of Lowell	MAR 2022 W	5	Water Service	230-490-6420	.00	38.09	38.09
16923	City of Lowell	MAR 2022 W	6	Water Service	240-490-6420	.00	713.44	713.44
16923	City of Lowell	MAR 2022 W	7	Sewer Service	110-410-6425	.00	233.38	233.38
16923	City of Lowell	MAR 2022 W	8	Sewer Service	110-420-6425	.00	127.88	127.88
16923	City of Lowell	MAR 2022 W	9	Sewer Service	110-450-6425	.00	15.99	15.99
16923	City of Lowell	MAR 2022 W	10	Sewer Service	220-490-6425	.00	6.39	6.39
16923	City of Lowell	MAR 2022 W	11	Sewer Service	230-490-6425	.00	63.94	63.94
16923	City of Lowell	MAR 2022 W	12	Sewer Service	240-490-6425	.00	575.46	575.46
Total 16923:						.00		2,161.10
16924								
16924	Grainger	9238993175,	1	Trashbags, Hand Soap, Gloves, H	230-490-6712	.00	611.53	611.53
16924	Grainger	9238993175,	2	Trash Bags, Hand Soap, Gloves	240-490-6712	.00	261.52	261.52
16924	Grainger	9238993175,	3	Trash Bags, Hand Soap, and Glov	110-420-6234	.00	261.52	261.52

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 16924:						.00		1,134.57
16925								
16925	J & K Electrical LLC	7578A 7589A	1	Lights For Sewer Plant	240-490-6320	.00	1,731.98	1,731.98
16925	J & K Electrical LLC	7578A 7589A	2	VFD RAS Pump for Sewer Plant	240-490-6324	.00	1,402.50	1,402.50
16925	J & K Electrical LLC	7578A 7589A	3	troubleshoot Heater for City Hall	110-410-6320	.00	220.00	220.00
Total 16925:						.00		3,354.48
16926								
16926	Lane County Waste Mgmt.	MAR 2022	1	Tires and Trash from Sewer Plant	240-490-6445	.00	85.50	85.50
Total 16926:						.00		85.50
16927								
16927	Lane Electric Cooperative	MARCH 202	1	Electricity	110-410-6430	.00	331.90	331.90
16927	Lane Electric Cooperative	MARCH 202	2	Electricity	110-420-6430	.00	292.55	292.55
16927	Lane Electric Cooperative	MARCH 202	3	Electricity	110-450-6430	.00	39.45	39.45
16927	Lane Electric Cooperative	MARCH 202	4	Electricity	110-470-6326	.00	67.80	67.80
16927	Lane Electric Cooperative	MARCH 202	5	Electricity	220-490-6430	.00	15.78	15.78
16927	Lane Electric Cooperative	MARCH 202	6	Electricity	230-490-6430	.00	1,367.62	1,367.62
16927	Lane Electric Cooperative	MARCH 202	7	Electricity	240-490-6430	.00	1,810.55	1,810.55
16927	Lane Electric Cooperative	MARCH 202	8	Electricity	312-490-6430	.00	965.98	965.98
Total 16927:						.00		4,891.63
16928								
16928	Penny Hummel Consulting	1220	1	Operational Support/Consulting M	110-450-6128	.00	2,248.75	2,248.75
Total 16928:						.00		2,248.75
16929								
16929	Renewable Resource Grou	MULTIPLE M	1	Invoice 146059 BOD, TSS	240-490-6755	.00	196.20	196.20
16929	Renewable Resource Grou	MULTIPLE M	2	Invoice 146123 E-Coli	240-490-6755	.00	62.10	62.10
16929	Renewable Resource Grou	MULTIPLE M	3	Invoice 146259 BOD, TSS E-Coli	240-490-6755	.00	258.30	258.30
16929	Renewable Resource Grou	MULTIPLE M	4	Invoice 146324 E-Coli Resamples	240-490-6755	.00	516.80	516.80
16929	Renewable Resource Grou	MULTIPLE M	5	Invoice 146368 BOD Tss	240-490-6755	.00	196.20	196.20
16929	Renewable Resource Grou	MULTIPLE M	6	Invoice 146532 E-Coli	240-490-6755	.00	62.10	62.10
16929	Renewable Resource Grou	MULTIPLE M	7	Invoice 146674 BOD TSS	240-490-6755	.00	196.20	196.20
16929	Renewable Resource Grou	MULTIPLE M	8	Invoice 146709 E-Coli	240-490-6755	.00	62.10	62.10
16929	Renewable Resource Grou	MULTIPLE M	9	Invoice 146843 BOD TSS	240-490-6755	.00	196.20	196.20
16929	Renewable Resource Grou	MULTIPLE M	10	Invoice 146920 E-Coli	240-490-6755	.00	62.10	62.10
16929	Renewable Resource Grou	MULTIPLE M	11	Invoice 146258 Bac-T	230-490-6755	.00	45.90	45.90
16929	Renewable Resource Grou	MULTIPLE M	12	Invoice 146683 Bac-T	230-490-6755	.00	45.90	45.90
Total 16929:						.00		1,900.10
16930								
16930	Samantha Dragt	UTAH 2022	1	Caselle Training Fuel and Food	110-410-6240	.00	14.53	14.53
16930	Samantha Dragt	UTAH 2022	2	Caselle Training FUEL and Food	110-440-6240	.00	4.84	4.84
16930	Samantha Dragt	UTAH 2022	3	Caselle Training Fuel and Food	230-490-6240	.00	38.76	38.76
16930	Samantha Dragt	UTAH 2022	4	Caselle Training Fuel and food	240-490-6240	.00	38.76	38.76
Total 16930:						.00		96.89

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16931								
16931	State of Oregon DEQ	WQ22DOM-1	1	State of Oregon DEQ Water Quali	240-490-6520	.00	3,479.00	3,479.00
Total 16931:						.00		3,479.00
16932								
16932	USA Blue Book	906833	1	Ball Valves for Inventory	230-490-6712	.00	324.21	324.21
Total 16932:						.00		324.21
16933								
16933	Bridge Town Market	APRIL 2022	1	Fuel for Mower and 2017 Ram	110-420-6710	.00	179.48	179.48
16933	Bridge Town Market	APRIL 2022	2	Fuel for Ranger	240-490-6710	.00	40.00	40.00
Total 16933:						.00		219.48
16934								
16934	Caselle	116426 APRI	1	Contract Support and Maintenanc	110-410-6122	.00	234.38	234.38
16934	Caselle	116426 APRI	2	Contract Support and Maintenanc	110-420-6122	.00	78.60	78.60
16934	Caselle	116426 APRI	3	Contract Support and Maintenanc	110-440-6122	.00	17.50	17.50
16934	Caselle	116426 APRI	4	Contract Support and Maintenanc	110-450-6122	.00	50.65	50.65
16934	Caselle	116426 APRI	5	Contract Support and Maintenanc	220-490-6122	.00	23.70	23.70
16934	Caselle	116426 APRI	6	Contract Support and Maintenanc	230-490-6122	.00	374.11	374.11
16934	Caselle	116426 APRI	7	Contract Support and Maintenanc	240-490-6122	.00	374.11	374.11
16934	Caselle	116426 APRI	8	Contract Support and Maintenanc	312-490-6122	.00	81.55	81.55
16934	Caselle	116426 APRI	9	Contract Support and Maintenanc	314-490-6122	.00	12.40	12.40
Total 16934:						.00		1,247.00
16935								
16935	Century Link	APRIL 2022	1	Telephone Service	110-410-6440	.00	122.87	122.87
16935	Century Link	APRIL 2022	2	Telephone Service	110-450-6440	.00	32.01	32.01
16935	Century Link	APRIL 2022	3	Telephone Service	220-490-6440	.00	17.21	17.21
16935	Century Link	APRIL 2022	4	Internet Service	230-490-6435	.00	75.00	75.00
16935	Century Link	APRIL 2022	5	Telephone Service	230-490-6440	.00	138.86	138.86
16935	Century Link	APRIL 2022	6	Telephone Service	240-490-6440	.00	159.72	159.72
Total 16935:						.00		545.67
16936								
16936	CenturyLink Business Serv	288424430	1	Telephone Service	110-410-6440	.00	2.57	2.57
Total 16936:						.00		2.57
16937								
16937	CIS Trust	LOW GASB7	1	GASB 75 - OPEB valuation	110-410-6128	.00	38.38	38.38
16937	CIS Trust	LOW GASB7	2	GASB 75 - OPEB valuation	110-420-6128	.00	49.37	49.37
16937	CIS Trust	LOW GASB7	3	GASB 75 - OPEB valuation	110-440-6128	.00	5.49	5.49
16937	CIS Trust	LOW GASB7	4	GASB 75 - OPEB valuation	110-450-6128	.00	27.43	27.43
16937	CIS Trust	LOW GASB7	5	GASB 75 - OPEB valuation	110-460-6128	.00	10.97	10.97
16937	CIS Trust	LOW GASB7	6	GASB 75 - OPEB valuation	110-480-6128	.00	10.97	10.97
16937	CIS Trust	LOW GASB7	7	GASB 75 - OPEB valuation	220-490-6128	.00	5.49	5.49
16937	CIS Trust	LOW GASB7	8	GASB 75 - OPEB valuation	230-490-6128	.00	191.98	191.98
16937	CIS Trust	LOW GASB7	9	GASB 75 - OPEB valuation	240-490-6128	.00	191.98	191.98
16937	CIS Trust	LOW GASB7	10	GASB 75 - OPEB valuation	312-490-6128	.00	16.44	16.44

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 16937:						.00		548.50
16938								
16938	Civil West Engineering Ser	2101.001,1.0	1	2101.001.1.07 Wetleau Dr	110-440-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	2	2101.001.1.07 Lake Town Subdivi	110-440-6116	.00	386.95	386.95
16938	Civil West Engineering Ser	2101.001,1.0	3	2101.001.1.07 Sunset Hills	110-440-6116	.00	1,600.13	1,600.13
16938	Civil West Engineering Ser	2101.001,1.0	4	2101.001.1.06 E Main Street	110-440-6116	.00	247.50	247.50
16938	Civil West Engineering Ser	2101.001,1.0	5	2101.001.1.06 Rolling Rock Park	110-420-8520	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	6	2101.010.009 WTP Master Plan	430-490-6128	.00	4,390.87	4,390.87
16938	Civil West Engineering Ser	2101.001,1.0	7	2101.001.1.02 IFA Grant Applicati	230-490-6116	.00	82.50	82.50
16938	Civil West Engineering Ser	2101.001,1.0	8	2101.001.0.06 IFA Grant Applicati	230-490-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	9	2101.015.008 WW Facilities Plan	440-490-6128	.00	8,245.50	8,245.50
16938	Civil West Engineering Ser	2101.001,1.0	10	2101.001.1.03 DEQ Ltr & NPDES	240-490-6116	.00	1,089.00	1,089.00
16938	Civil West Engineering Ser	2101.001,1.0	11	2101.001.1.03 IFA Grant Applicati	240-490-6116	.00	521.25	521.25
16938	Civil West Engineering Ser	2101.001,1.0	12	2101.001.1.06 IFA Grant Applicati	240-490-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	13	2101.001.1.07 General Wetleau D	110-440-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	14	2101.001.1.07 General Lake Town	110-440-6116	.00	386.95	386.95
16938	Civil West Engineering Ser	2101.001,1.0	15	2101.001.1.07 General Sunset Hil	110-440-6116	.00	1,600.13	1,600.13
16938	Civil West Engineering Ser	2101.001,1.0	16	2101.001.1.02 General IFA Grant	230-490-6116	.00	82.50	82.50
16938	Civil West Engineering Ser	2101.001,1.0	17	2101.001.1.06 General IFA Grant	230-490-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	18	2101.001.1.03 General DEQ Ltr &	240-490-6116	.00	1,089.00	1,089.00
16938	Civil West Engineering Ser	2101.001,1.0	19	2101.001.1.03 General IFA Grant	240-490-6116	.00	521.25	521.25
16938	Civil West Engineering Ser	2101.001,1.0	20	2101.001.1.06 General IFA Grant	240-490-6116	.00	165.00	165.00
16938	Civil West Engineering Ser	2101.001,1.0	21	2101.001.1.06 General 107E 3rd-	110-410-6128	.00	82.50	82.50
16938	Civil West Engineering Ser	2101.001,1.0	22	2101.001.1.06 General Rolling Ro	110-410-6128	.00	247.50	247.50
16938	Civil West Engineering Ser	2101.001,1.0	23	2101.001.1.06 General Library pr	110-450-6128	.00	82.50	82.50
Total 16938:						.00		21,811.03
16939								
16939	Correct Equipment, Inc.	46438	1	Water Meters 10 count	230-490-6758	.00	2,999.50	2,999.50
Total 16939:						.00		2,999.50
16940								
16940	DCBS-Fiscal Services	JANFEBMAR	1	Surcharge on Building Permits Ja	220-490-6524	.00	271.08	271.08
16940	DCBS-Fiscal Services	JANFEBMAR	2	Surcharge on Building Permits Fe	220-490-6524	.00	1,193.16	1,193.16
16940	DCBS-Fiscal Services	JANFEBMAR	3	Surcharge on Building Permits Ma	220-490-6524	.00	837.24	837.24
16940	DCBS-Fiscal Services	JANFEBMAR	4	Surcharge on Electrical Permits J	220-490-6525	.00	30.60	30.60
16940	DCBS-Fiscal Services	JANFEBMAR	5	Surcharge on Electrical Permits F	220-490-6525	.00	192.00	192.00
16940	DCBS-Fiscal Services	JANFEBMAR	6	Surcharge on Electrical Permits M	220-490-6525	.00	205.80	205.80
Total 16940:						.00		2,729.88
16941								
16941	Dougherty Landscape Arch	6965	1	Parks Capital Improvements -RR	110-420-8520	.00	667.65	667.65
Total 16941:						.00		667.65
16942								
16942	Gatehouse Eugene - Adver	0000112846	1	Public Notice	110-410-6220	.00	770.00	770.00
Total 16942:						.00		770.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16943								
16943	Hunter Communications	192547	1	Internet Service	110-410-6435	.00	120.21	120.21
16943	Hunter Communications	192547	2	Internet Service	110-450-6435	.00	46.24	46.24
16943	Hunter Communications	192547	3	Internet Service	220-490-6435	.00	18.49	18.49
Total 16943:						.00		184.94
16944								
16944	J & K Electrical LLC	7607A	1	Lights For Sewer Plant	240-490-6320	.00	1,363.10	1,363.10
Total 16944:						.00		1,363.10
16945								
16945	Nichols, Layli	APRIL 2022	1	Consulting Services	110-410-6114	.00	351.75	351.75
16945	Nichols, Layli	APRIL 2022	2	Consulting Services	312-490-6114	.00	117.25	117.25
16945	Nichols, Layli	APRIL 2022	3	Consulting Services	230-490-6114	.00	351.75	351.75
16945	Nichols, Layli	APRIL 2022	4	Consulting Services	240-490-6114	.00	351.75	351.75
Total 16945:						.00		1,172.50
16946								
16946	Northwest Code Profession	3927	1	Building Permit Cost	220-490-6150	.00	7,551.79	7,551.79
16946	Northwest Code Profession	3927	2	Electrical Permit Cost	220-490-6152	.00	1,286.25	1,286.25
Total 16946:						.00		8,838.04
16947								
16947	Pacific Office Automation In	5019555559	1	Postage Machine	110-410-6128	.00	41.69	41.69
16947	Pacific Office Automation In	5019555559	2	Postage Machine	230-490-6128	.00	83.37	83.37
16947	Pacific Office Automation In	5019555559	3	Postage Machine	240-490-6128	.00	83.37	83.37
Total 16947:						.00		208.43
16948								
16948	Renewable Resource Grou	147046,1472	1	Invoice 147046 BOD, TSS for Se	240-490-6755	.00	196.20	196.20
16948	Renewable Resource Grou	147046,1472	2	Invoice 147269 BOD, TSS for Se	240-490-6755	.00	196.20	196.20
16948	Renewable Resource Grou	147046,1472	3	Invoice 147311 E-Coli for Sewer P	240-490-6755	.00	62.10	62.10
16948	Renewable Resource Grou	147046,1472	4	Invoice 147076 E-Coli for Sewer	240-490-6755	.00	62.10	62.10
16948	Renewable Resource Grou	147046,1472	5	Invoice 147268 TOC, Alkalinity for	230-490-6755	.00	182.70	182.70
16948	Renewable Resource Grou	147046,1472	6	Invoice 147310 Bac-T for Water Pl	230-490-6755	.00	45.90	45.90
Total 16948:						.00		745.20
16949								
16949	S & F Land Services, LLC	20220231	1	Survey of 101 N Shore Dr RR Par	110-420-8520	.00	4,475.00	4,475.00
16949	S & F Land Services, LLC	20220231	2	Survey of 107 E 3rd - City Hall	110-410-6128	.00	4,475.00	4,475.00
16949	S & F Land Services, LLC	20220231	3	Survey 70 N Pioneer St- 19-01-1	110-450-6128	.00	5,200.00	5,200.00
Total 16949:						.00		14,150.00
16950								
16950	Sanders, Tim	91	1	Monthly DRC fee for Collection	240-490-6128	.00	300.00	300.00
Total 16950:						.00		300.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16951								
16951	SaniPac	4164081S01	1	Refuse Services	230-490-6445	.00	44.40	44.40
16951	SaniPac	4164081S01	2	Refuse Services	240-490-6445	.00	44.41	44.41
Total 16951:						.00		88.81
16952								
16952	Southside Bank	256156 2022	1	Library City Hall - Principal	110-800-7111	.00	10,017.91	10,017.91
16952	Southside Bank	256156 2022	2	Library City Hall - Interest	110-800-7511	.00	12,631.61	12,631.61
16952	Southside Bank	256156 2022	3	RR park - Principal	110-800-7112	.00	7,827.35	7,827.35
16952	Southside Bank	256156 2022	4	RR Park - Interest	110-800-7512	.00	9,869.51	9,869.51
Total 16952:						.00		40,346.38
16953								
16953	The Automation Group Inc	W11408	1	Flow Meter Return for Water Plant	230-490-6324	.00	658.00	658.00
Total 16953:						.00		658.00
16954								
16954	U.S. Equipment Finance	469090401	1	Copier Contract	110-410-6124	.00	147.98	147.98
Total 16954:						.00		147.98
16955								
16955	USA Blue Book	921130	1	Chlorine Standards	230-490-6750	.00	257.13	257.13
16955	USA Blue Book	921130	2	Chlorine Standards, TSS Filters	240-490-6750	.00	555.79	555.79
16955	USA Blue Book	921130	3	Dipper Handle	240-490-6234	.00	209.90	209.90
Total 16955:						.00		1,022.82
16956								
16956	Verizon Wireless	9902467043	1	Cell Phone, tablet	110-410-6440	.00	89.94	89.94
16956	Verizon Wireless	9902467043	2	Cell Phone, tablet	230-490-6440	.00	108.01	108.01
16956	Verizon Wireless	9902467043	3	Cell Phone	240-490-6440	.00	68.01	68.01
Total 16956:						.00		265.96
16957								
16957	Southside Bank	APRIL 2022	1	Main Street Property Interest	110-800-7510	.00	667.28	667.28
Total 16957:						.00		667.28
Grand Totals:						.00		129,548.29

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	68,671.01-	68,671.01-
110-410-6114	351.75	.00	351.75
110-410-6122	488.23	.00	488.23
110-410-6124	147.98	.00	147.98
110-410-6128	4,885.07	.00	4,885.07

GL Account	Debit	Credit	Proof
110-410-6220	904.40	.00	904.40
110-410-6230	44.14	.00	44.14
110-410-6240	92.23	.00	92.23
110-410-6290	39.00	.00	39.00
110-410-6320	220.00	.00	220.00
110-410-6420	100.61	.00	100.61
110-410-6425	233.38	.00	233.38
110-410-6430	331.90	.00	331.90
110-410-6435	120.21	.00	120.21
110-410-6440	215.38	.00	215.38
110-420-6122	157.20	.00	157.20
110-420-6128	49.37	.00	49.37
110-420-6234	261.52	.00	261.52
110-420-6330	43.98	.00	43.98
110-420-6420	275.21	.00	275.21
110-420-6425	127.88	.00	127.88
110-420-6430	292.55	.00	292.55
110-420-6710	354.58	.00	354.58
110-420-8520	5,307.65	.00	5,307.65
110-440-6116	4,551.66	.00	4,551.66
110-440-6122	136.07	.00	136.07
110-440-6128	5.49	.00	5.49
110-440-6240	4.84	.00	4.84
110-450-6122	101.30	.00	101.30
110-450-6128	7,558.68	.00	7,558.68
110-450-6230	23.27	.00	23.27
110-450-6320	.74	.00	.74
110-450-6420	7.65	.00	7.65
110-450-6425	15.99	.00	15.99
110-450-6430	39.45	.00	39.45
110-450-6435	46.24	.00	46.24
110-450-6440	32.01	.00	32.01
110-460-6128	10.97	.00	10.97
110-470-6326	67.80	.00	67.80
110-480-6128	10.97	.00	10.97
110-800-7111	10,017.91	.00	10,017.91
110-800-7112	7,827.35	.00	7,827.35
110-800-7510	667.28	.00	667.28
110-800-7511	12,631.61	.00	12,631.61
110-800-7512	9,869.51	.00	9,869.51
220-2125	.00	11,789.37-	11,789.37-
220-490-6122	49.01	.00	49.01
220-490-6128	5.49	.00	5.49
220-490-6150	7,551.79	.00	7,551.79
220-490-6152	1,286.25	.00	1,286.25
220-490-6230	28.34	.00	28.34
220-490-6240	77.68	.00	77.68
220-490-6420	3.06	.00	3.06
220-490-6425	6.39	.00	6.39
220-490-6430	15.78	.00	15.78
220-490-6435	18.49	.00	18.49
220-490-6440	17.21	.00	17.21
220-490-6524	2,301.48	.00	2,301.48
220-490-6525	428.40	.00	428.40
230-2125	.00	13,682.83-	13,682.83-
230-490-6114	351.75	.00	351.75
230-490-6116	495.00	.00	495.00

GL Account	Debit	Credit	Proof
230-490-6122	752.71	.00	752.71
230-490-6128	275.35	.00	275.35
230-490-6230	44.53	.00	44.53
230-490-6240	349.54	.00	349.54
230-490-6324	2,750.92	.00	2,750.92
230-490-6330	43.98	.00	43.98
230-490-6420	38.09	.00	38.09
230-490-6425	63.94	.00	63.94
230-490-6430	1,367.62	.00	1,367.62
230-490-6435	75.00	.00	75.00
230-490-6440	246.87	.00	246.87
230-490-6445	44.40	.00	44.40
230-490-6710	10.58	.00	10.58
230-490-6712	935.74	.00	935.74
230-490-6750	2,516.91	.00	2,516.91
230-490-6755	320.40	.00	320.40
230-490-6758	2,999.50	.00	2,999.50
240-2125	.00	21,450.46-	21,450.46-
240-490-6114	351.75	.00	351.75
240-490-6116	3,550.50	.00	3,550.50
240-490-6122	752.71	.00	752.71
240-490-6128	575.35	.00	575.35
240-490-6230	44.53	.00	44.53
240-490-6234	209.90	.00	209.90
240-490-6240	349.54	.00	349.54
240-490-6320	3,095.08	.00	3,095.08
240-490-6324	1,402.50	.00	1,402.50
240-490-6330	105.16	.00	105.16
240-490-6420	713.44	.00	713.44
240-490-6425	575.46	.00	575.46
240-490-6430	1,810.55	.00	1,810.55
240-490-6440	227.73	.00	227.73
240-490-6445	129.91	.00	129.91
240-490-6520	3,479.00	.00	3,479.00
240-490-6710	67.00	.00	67.00
240-490-6712	425.48	.00	425.48
240-490-6750	1,259.97	.00	1,259.97
240-490-6755	2,324.90	.00	2,324.90
312-2125	.00	1,274.92-	1,274.92-
312-490-6114	117.25	.00	117.25
312-490-6122	164.89	.00	164.89
312-490-6128	16.44	.00	16.44
312-490-6230	10.36	.00	10.36
312-490-6430	965.98	.00	965.98
314-2125	.00	43.33-	43.33-
314-490-6122	43.33	.00	43.33
430-2125	.00	4,390.87-	4,390.87-
430-490-6128	4,390.87	.00	4,390.87
440-2125	.00	8,245.50-	8,245.50-
440-490-6128	8,245.50	.00	8,245.50
Grand Totals:	129,548.29	129,548.29-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"

CITY OF LOWELL
 COMBINED CASH INVESTMENT
 MARCH 31, 2022

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	722,161.06
999-1115	CASH IN BANK - LGIP	1,017,147.62
		1,739,308.68
	TOTAL COMBINED CASH	1,739,308.68
999-1110	CASH ALLOCATED TO FUNDS	(1,739,308.68)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	509,376.23
220	ALLOCATION TO BUILDING FUND	57,230.09
230	ALLOCATION TO WATER FUND	144,214.55
240	ALLOCATION TO SEWER FUND	181,062.09
312	ALLOCATION TO STREET FUND	90,592.15
314	ALLOCATION TO BLACKBERRY JAM FUND	11,327.68
410	ALLOCATION TO PARKS SDC FUND	80,552.54
412	ALLOCATION TO STREETS SDC FUND	63,217.85
430	ALLOCATION TO WATER SDC FUND	352,668.29
440	ALLOCATION TO SEWER SDC FUND	130,711.39
445	ALLOCATION TO STORMWATER SDC FUND	63,203.11
520	ALLOCATION TO WATER RESERVE FUND	39,399.83
521	ALLOCATION TO SEWER RESERVE FUND	15,752.87
		1,739,308.67
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,739,308.67
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(1,739,308.68)
		.01
	ZERO PROOF IF ALLOCATIONS BALANCE	.01

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	291,324.64	
110-1115	CASH IN BANK - LGIP	218,051.59	
110-1120	PETTY CASH	250.00	
110-1620	INVENTORY	308,934.79	
110-1710	LAND	2,595,845.69	
110-1720	BUILDINGS & FACILITIES	430,908.77	
110-1730	EQUIPMENT & FURNISHINGS	28,874.28	
110-1740	VEHICLES & ROLLING STOCK	40,847.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	14,195.83	
110-1820	AD - BUILDINGS & FACILITIES	(187,520.17)	
110-1830	AD - EQUIPMENT & FURNISHINGS	(7,893.90)	
110-1840	AD - VEHICLES & ROLLING STOCK	(13,908.46)	
110-1850	AD - INFRASTRUCTURE	(15,469.63)	
	TOTAL ASSETS		<u>3,737,203.92</u>

LIABILITIES AND EQUITY

LIABILITIES

110-2205	WAGES PAYABLE	2,191.18	
110-2210	PAYROLL TAXES PAYABLE	960.06	
110-2245	HEALTH INSURANCE PAYABLE	795.74	
110-2250	RETIREMENT PAYABLE	1,056.66	
110-2255	DEFERRED COMP PAYABLE	30.01	
110-2510	BAIL HELD	760.00	
110-2515	CET TAX COLLECTED	20,654.09	
110-2525	OTHER DEPOSITS	103.00	
110-2750	LONG TERM DEBT	803,036.97	
	TOTAL LIABILITIES		829,587.71

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	205,803.47	
110-3275	GASB - FIXED ASSETS	3,227,577.69	
110-3277	GAAP - LONG TERM DEBT	(803,036.97)	
	REVENUE OVER EXPENDITURES - YTD	<u>277,272.02</u>	
	BALANCE - CURRENT DATE	<u>277,272.02</u>	
	TOTAL FUND EQUITY		<u>2,907,616.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,737,203.92</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
110-310-4112	3,576.55	176,752.67	153,139.00	(23,613.67)	115.4
110-310-4114	(3.62)	1,892.05	2,600.00	707.95	72.8
TOTAL TAXES	3,572.93	178,644.72	155,739.00	(22,905.72)	114.7
<u>INVESTMENT EARNINGS</u>					
110-315-4125	89.98	911.80	2,500.00	1,588.20	36.5
TOTAL INVESTMENT EARNINGS	89.98	911.80	2,500.00	1,588.20	36.5
<u>INTERGOVERNMENTAL</u>					
110-320-4132	.00	9,422.96	11,000.00	1,577.04	85.7
110-320-4134	61.80	726.75	3,407.00	2,680.25	21.3
110-320-4136	993.17	16,574.85	22,000.00	5,425.15	75.3
110-320-4145	7,472.69	7,472.69	.00	(7,472.69)	.0
110-320-4148	.00	1,178.66	6,000.00	4,821.34	19.6
TOTAL INTERGOVERNMENTAL	8,527.66	35,375.91	42,407.00	7,031.09	83.4
<u>GRANT REVENUES</u>					
110-325-4151	.00	78,436.55	140,000.00	61,563.45	56.0
110-325-4152	.00	10,586.00	10,200.00	(386.00)	103.8
110-325-4154	.00	1,000.00	.00	(1,000.00)	.0
110-325-4155	191,466.00	191,466.00	225,500.00	34,034.00	84.9
110-325-4158	.00	999.55	.00	(999.55)	.0
110-325-4160	.00	.00	240,000.00	240,000.00	.0
TOTAL GRANT REVENUES	191,466.00	282,488.10	615,700.00	333,211.90	45.9
<u>FRANCHISE FEES</u>					
110-330-4310	.00	5,243.60	5,900.00	656.40	88.9
110-330-4312	.00	53,452.44	53,000.00	(452.44)	100.9
110-330-4316	.00	1,338.54	3,000.00	1,661.46	44.6
110-330-4318	2,456.90	12,552.48	18,500.00	5,947.52	67.9
110-330-4320	3,238.24	12,986.34	20,335.00	7,348.66	63.9
TOTAL FRANCHISE FEES	5,695.14	85,573.40	100,735.00	15,161.60	85.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES & PERMITS</u>					
110-335-4352 LAND USE & DEVELOPMENT	.00	4,415.00	15,000.00	10,585.00	29.4
110-335-4354 MISC PERMITS & LICENSES	.00	20.00	275.00	255.00	7.3
110-335-4360 DOG LICENSES	34.00	313.00	800.00	487.00	39.1
TOTAL LICENSES & PERMITS	34.00	4,748.00	16,075.00	11,327.00	29.5
<u>CHARGES FOR SERVICE</u>					
110-340-4410 COPY, FAX, NOTARY & RESEARCH	25.25	295.00	1,030.00	735.00	28.6
110-340-4415 LIBRARY BUSINESS SERVICES	.00	.00	250.00	250.00	.0
110-340-4417 LIEN SEARCHES	30.00	710.00	515.00	(195.00)	137.9
110-340-4419 ELECTION FILING FEES	.00	.00	100.00	100.00	.0
110-340-4421 SDC/CET ADMIN FEE	1,418.64	7,097.89	4,005.00	(3,092.89)	177.2
110-340-4423 PAY STATION REVENUE	.00	45.75	125.00	79.25	36.6
TOTAL CHARGES FOR SERVICE	1,473.89	8,148.64	6,025.00	(2,123.64)	135.3
<u>SDC REVENUE</u>					
110-345-4511 PARKS REIMBURSEMENT SDC	141.00	1,034.00	735.00	(299.00)	140.7
TOTAL SDC REVENUE	141.00	1,034.00	735.00	(299.00)	140.7
<u>FINES & FORFEITURES</u>					
110-350-4625 MUNICIPAL COURT REVENUE	100.00	7,413.19	3,146.00	(4,267.19)	235.6
TOTAL FINES & FORFEITURES	100.00	7,413.19	3,146.00	(4,267.19)	235.6
<u>LOAN PAYMENTS & PROCEEDS</u>					
110-360-4225 LOAN PROCEEDS	.00	.00	500,000.00	500,000.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	500,000.00	500,000.00	.0
<u>OTHER REVENUE</u>					
110-370-4825 LIBRARY DONATIONS	.00	301.85	.00	(301.85)	.0
110-370-4826 PARKS DONATIONS	.00	945.00	.00	(945.00)	.0
110-370-4849 CAPITAL ASSET DISPOSAL	.00	.00	418,700.00	418,700.00	.0
TOTAL OTHER REVENUE	.00	1,246.85	418,700.00	417,453.15	.3

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUNDRAISING & EVENT REVENUE</u>						
110-380-4865	LIBRARY CAPITAL CAMPAIGN	2,000.00	13,270.00	.00	(13,270.00)	.0
	TOTAL FUNDRAISING & EVENT REVENUE	2,000.00	13,270.00	.00	(13,270.00)	.0
<u>MISCELLANEOUS REVENUE</u>						
110-385-4895	MISCELLANEOUS REVENUE	.00	468.84	2,250.00	1,781.16	20.8
	TOTAL MISCELLANEOUS REVENUE	.00	468.84	2,250.00	1,781.16	20.8
	TOTAL FUND REVENUE	213,100.60	619,323.45	1,864,012.00	1,244,688.55	33.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110 CITY ADMINISTRATOR	1,487.50	14,412.51	17,850.00	3,437.49	80.7
110-410-5114 CITY CLERK	380.50	4,331.46	5,828.00	1,496.54	74.3
110-410-5158 MAINTENANCE WORKER I	151.71	1,431.98	2,195.00	763.02	65.2
110-410-5220 OVERTIME	.00	30.07	84.00	53.93	35.8
110-410-5315 SOCIAL SECURITY/MEDICARE	154.51	1,545.68	1,978.00	432.32	78.1
110-410-5320 WORKER'S COMP	10.73	48.39	457.00	408.61	10.6
110-410-5350 UNEMPLOYMENT	.00	.00	1,728.00	1,728.00	.0
110-410-5410 HEALTH INSURANCE	260.72	3,231.95	3,901.00	669.05	82.9
110-410-5450 PUBLIC EMPLOYEES RETIREMENT	396.49	3,468.06	5,095.00	1,626.94	68.1
TOTAL PERSONAL SERVICES	2,842.16	28,500.10	39,116.00	10,615.90	72.9
<u>MATERIALS & SERVICES</u>					
110-410-6110 AUDITING	.00	5,775.00	5,500.00	(275.00)	105.0
110-410-6112 LEGAL SERVICES	.00	1,049.14	2,500.00	1,450.86	42.0
110-410-6114 FINANCIAL SERVICES	351.75	3,426.50	6,215.00	2,788.50	55.1
110-410-6122 IT SERVICES	2,714.99	7,343.99	12,000.00	4,656.01	61.2
110-410-6124 COPIER CONTRACT	147.98	1,331.82	2,250.00	918.18	59.2
110-410-6128 OTHER CONTRACT SERVICES	39.33	1,350.24	12,500.00	11,149.76	10.8
110-410-6210 INSURANCE & BONDS	.00	1,033.45	6,426.00	5,392.55	16.1
110-410-6220 PUBLICATIONS, PRINTING & DUES	447.84	2,805.72	1,400.00	(1,405.72)	200.4
110-410-6222 NEWSLETTER EXPENDITURE	.00	.00	1,200.00	1,200.00	.0
110-410-6226 POSTAGE	189.75	622.48	500.00	(122.48)	124.5
110-410-6228 PUBLIC NOTICES	.00	293.85	500.00	206.15	58.8
110-410-6230 OFFICE SUPPLIES/EQUIPMENT	.00	2,273.62	2,000.00	(273.62)	113.7
110-410-6234 GENERAL SUPPLIES	107.10	531.61	1,000.00	468.39	53.2
110-410-6238 BANK SERVICE CHARGES	(3.99)	212.71	1,000.00	787.29	21.3
110-410-6240 TRAVEL & TRAINING	1,885.19	1,984.19	5,700.00	3,715.81	34.8
110-410-6290 MISCELLANEOUS	.00	272.38	500.00	227.62	54.5
110-410-6320 BUILDING REPAIR & MAINTENANCE	.00	36.00	1,000.00	964.00	3.6
110-410-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	566.00	100.00	(466.00)	566.0
110-410-6334 NON-CAPITALIZED ASSETS	.00	.00	2,000.00	2,000.00	.0
110-410-6420 WATER SERVICES	100.15	2,089.73	1,398.00	(691.73)	149.5
110-410-6425 SEWER SERVICES	233.38	2,093.63	825.00	(1,268.63)	253.8
110-410-6430 ELECTRICITY SERVICES	346.43	2,304.63	2,100.00	(204.63)	109.7
110-410-6435 INTERNET SERVICES	220.20	1,923.14	1,322.00	(601.14)	145.5
110-410-6440 TELEPHONE SERVICES	201.85	1,883.58	1,875.00	(8.58)	100.5
110-410-6445 REFUSE SERVICES	.00	420.09	120.00	(300.09)	350.1
110-410-6510 COUNCIL EXPENDITURE	.00	.00	2,000.00	2,000.00	.0
110-410-6512 STATE ETHICS COMMISSION	.00	548.82	650.00	101.18	84.4
TOTAL MATERIALS & SERVICES	6,981.95	42,172.32	74,581.00	32,408.68	56.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
110-410-8225 BUILDINGS & FACILITIES	7,300.70	8,428.93	185,700.00	177,271.07	4.5
TOTAL CAPITAL OUTLAY	7,300.70	8,428.93	185,700.00	177,271.07	4.5
TOTAL ADMINISTRATION	17,124.81	79,101.35	299,397.00	220,295.65	26.4
 <u>PARKS & RECREATION</u>					
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	371.88	3,513.37	4,463.00	949.63	78.7
110-420-5150 PUBLIC WORKS DIRECTOR	316.50	3,005.47	3,798.00	792.53	79.1
110-420-5152 UTILITY WORKER I	722.36	6,870.22	4,551.00	(2,319.22)	151.0
110-420-5154 UTILITY WORKER II	.00	.00	4,551.00	4,551.00	.0
110-420-5156 TEMPORARY/ SEASONAL	.00	2,564.00	3,028.00	464.00	84.7
110-420-5158 MAINTENANCE WORKER I	758.60	7,159.62	10,976.00	3,816.38	65.2
110-420-5220 OVERTIME	106.27	1,181.27	1,409.00	227.73	83.8
110-420-5315 SOCIAL SECURITY/MEDICARE	174.12	1,858.76	2,512.00	653.24	74.0
110-420-5320 WORKER'S COMP	137.97	567.85	1,670.00	1,102.15	34.0
110-420-5350 UNEMPLOYMENT	.00	.00	2,328.00	2,328.00	.0
110-420-5410 HEALTH INSURANCE	300.16	3,602.89	4,384.00	781.11	82.2
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	446.72	4,255.54	6,444.00	2,188.46	66.0
TOTAL PERSONAL SERVICES	3,334.58	34,578.99	50,114.00	15,535.01	69.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-420-6122	.00	626.05	.00	(626.05)	.0
110-420-6128	.00	1,638.31	20,000.00	18,361.69	8.2
110-420-6210	.00	1,826.14	1,861.00	34.86	98.1
110-420-6234	.00	2,528.47	2,000.00	(528.47)	126.4
110-420-6238	.00	5.21	4.00	(1.21)	130.3
110-420-6240	255.91	255.91	.00	(255.91)	.0
110-420-6290	.00	226.01	500.00	273.99	45.2
110-420-6320	6.99	206.99	3,000.00	2,793.01	6.9
110-420-6324	.00	2,390.83	2,000.00	(390.83)	119.5
110-420-6328	.00	.00	1,000.00	1,000.00	.0
110-420-6330	.00	2,376.72	2,000.00	(376.72)	118.8
110-420-6334	946.94	8,132.29	11,000.00	2,867.71	73.9
110-420-6339	.00	5,813.30	10,000.00	4,186.70	58.1
110-420-6420	273.09	4,821.08	25,000.00	20,178.92	19.3
110-420-6425	127.88	1,147.20	1,650.00	502.80	69.5
110-420-6430	163.33	1,531.06	2,129.00	597.94	71.9
110-420-6445	.00	.00	365.00	365.00	.0
110-420-6535	.00	1,140.00	.00	(1,140.00)	.0
110-420-6710	.00	1,275.86	1,500.00	224.14	85.1
	<u>1,774.14</u>	<u>35,941.43</u>	<u>84,009.00</u>	<u>48,067.57</u>	<u>42.8</u>
<u>CAPITAL OUTLAY</u>					
110-420-8520	.00	11,237.39	740,000.00	728,762.61	1.5
	<u>.00</u>	<u>11,237.39</u>	<u>740,000.00</u>	<u>728,762.61</u>	<u>1.5</u>
	<u>5,108.72</u>	<u>81,757.81</u>	<u>874,123.00</u>	<u>792,365.19</u>	<u>9.4</u>
<u>POLICE</u>					
<u>MATERIALS & SERVICES</u>					
110-430-6118	2,534.60	21,850.61	29,530.00	7,679.39	74.0
	<u>2,534.60</u>	<u>21,850.61</u>	<u>29,530.00</u>	<u>7,679.39</u>	<u>74.0</u>
	<u>2,534.60</u>	<u>21,850.61</u>	<u>29,530.00</u>	<u>7,679.39</u>	<u>74.0</u>
<u>COMMUNITY DEVELOPMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-440-5110 CITY ADMINISTRATOR	371.88	3,513.37	4,463.00	949.63	78.7
110-440-5315 SOCIAL SECURITY/MEDICARE	28.46	268.87	341.00	72.13	78.9
110-440-5320 WORKER'S COMP	.69	3.30	68.00	64.70	4.9
110-440-5350 UNEMPLOYMENT	.00	.00	360.00	360.00	.0
110-440-5410 HEALTH INSURANCE	32.40	399.22	484.00	84.78	82.5
110-440-5450 PUBLIC EMPLOYEES RETIREMENT	73.00	702.04	876.00	173.96	80.1
TOTAL PERSONAL SERVICES	506.43	4,886.80	6,592.00	1,705.20	74.1
<u>MATERIALS & SERVICES</u>					
110-440-6116 ENGINEERING SERVICES	.00	17,799.26	20,000.00	2,200.74	89.0
110-440-6122 IT SERVICES	127.98	266.88	.00	(266.88)	.0
110-440-6128 OTHER CONTRACT SERVICES	.00	8,130.68	10,000.00	1,869.32	81.3
110-440-6210 INSURANCE & BONDS	.00	264.49	.00	(264.49)	.0
110-440-6220 PUBLICATIONS, PRINTING & DUES	370.26	370.26	100.00	(270.26)	370.3
110-440-6226 POSTAGE	3.71	89.50	175.00	85.50	51.1
110-440-6238 BANK SERVICE CHARGES	.76	.76	.00	(.76)	.0
110-440-6290 MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-440-6522 LAND USE & DEVELOPMENT COSTS	.00	17,499.96	20,000.00	2,500.04	87.5
TOTAL MATERIALS & SERVICES	502.71	44,421.79	50,525.00	6,103.21	87.9
<u>CAPITAL OUTLAY</u>					
110-440-8225 BUILDINGS & FACILITIES	9,824.00	27,682.94	10,000.00	(17,682.94)	276.8
TOTAL CAPITAL OUTLAY	9,824.00	27,682.94	10,000.00	(17,682.94)	276.8
TOTAL COMMUNITY DEVELOPMENT	10,833.14	76,991.53	67,117.00	(9,874.53)	114.7
<u>LIBRARY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-450-5130 LIBRARIAN/SPECIAL EVENTS	.00	.00	16,380.00	16,380.00	.0
110-450-5156 TEMPORARY/ SEASONAL	.00	512.82	606.00	93.18	84.6
110-450-5158 MAINTENANCE WORKER I	151.71	1,431.98	2,194.00	762.02	65.3
110-450-5315 SOCIAL SECURITY/MEDICARE	11.61	148.82	1,467.00	1,318.18	10.1
110-450-5320 WORKER'S COMP	.09	21.70	326.00	304.30	6.7
110-450-5350 UNEMPLOYMENT	.00	.00	1,323.00	1,323.00	.0
110-450-5410 HEALTH INSURANCE	.00	.00	4,833.00	4,833.00	.0
110-450-5450 PUBLIC EMPLOYEES RETIREMENT	29.79	279.17	3,764.00	3,484.83	7.4
TOTAL PERSONAL SERVICES	193.20	2,394.49	30,893.00	28,498.51	7.8
<u>MATERIALS & SERVICES</u>					
110-450-6122 IT SERVICES	.00	753.31	1,460.00	706.69	51.6
110-450-6128 OTHER CONTRACT SERVICES	1,914.94	4,128.12	500.00	(3,628.12)	825.6
110-450-6210 INSURANCE & BONDS	.00	7.02	.00	(7.02)	.0
110-450-6226 POSTAGE	.00	299.20	50.00	(249.20)	598.4
110-450-6230 OFFICE SUPPLIES/EQUIPMENT	.00	.00	500.00	500.00	.0
110-450-6234 GENERAL SUPPLIES	.00	206.26	1,500.00	1,293.74	13.8
110-450-6238 BANK SERVICE CHARGES	.00	100.87	1.00	(99.87)	10087.
110-450-6290 MISCELLANEOUS	.00	82.76	250.00	167.24	33.1
110-450-6320 BUILDING REPAIR & MAINTENANCE	.00	613.06	1,656.00	1,042.94	37.0
110-450-6420 WATER SERVICES	7.49	73.57	950.00	876.43	7.7
110-450-6425 SEWER SERVICES	15.99	143.44	750.00	606.56	19.1
110-450-6430 ELECTRICITY SERVICES	47.20	298.59	2,400.00	2,101.41	12.4
110-450-6435 INTERNET SERVICES	46.24	416.16	780.00	363.84	53.4
110-450-6440 TELEPHONE SERVICES	32.09	291.90	350.00	58.10	83.4
110-450-6445 REFUSE SERVICES	.00	.00	525.00	525.00	.0
110-450-6530 SUMMER READING PROGRAM	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	2,063.95	7,414.26	12,672.00	5,257.74	58.5
<u>CAPITAL OUTLAY</u>					
110-450-8225 BUILDINGS & FACILITIES	(152.83)	40,930.94	307,115.00	266,184.06	13.3
TOTAL CAPITAL OUTLAY	(152.83)	40,930.94	307,115.00	266,184.06	13.3
TOTAL LIBRARY	2,104.32	50,739.69	350,680.00	299,940.31	14.5
<u>CODE ENFORCEMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-460-5110 CITY ADMINISTRATOR	371.88	3,513.37	4,463.00	949.63	78.7
110-460-5150 PUBLIC WORKS DIRECTOR	316.50	3,005.47	3,798.00	792.53	79.1
110-460-5220 OVERTIME	.00	73.95	315.00	241.05	23.5
110-460-5315 SOCIAL SECURITY/MEDICARE	52.66	504.35	341.00	(163.35)	147.9
110-460-5320 WORKER'S COMP	3.98	17.57	154.00	136.43	11.4
110-460-5350 UNEMPLOYMENT	.00	.00	692.00	692.00	.0
110-460-5410 HEALTH INSURANCE	100.07	1,201.22	1,462.00	260.78	82.2
110-460-5450 PUBLIC EMPLOYEES RETIREMENT	135.14	1,302.98	1,684.00	381.02	77.4
TOTAL PERSONAL SERVICES	980.23	9,618.91	12,909.00	3,290.09	74.5
<u>MATERIALS & SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	.00	188.97	.00	(188.97)	.0
110-460-6234 GENERAL SUPPLIES	.00	.45	100.00	99.55	.5
110-460-6238 BANK SERVICE CHARGES	.00	.35	1.00	.65	35.0
110-460-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-460-6445 REFUSE SERVICES	.00	.00	2,600.00	2,600.00	.0
TOTAL MATERIALS & SERVICES	.00	189.77	2,801.00	2,611.23	6.8
TOTAL CODE ENFORCEMENT	980.23	9,808.68	15,710.00	5,901.32	62.4
<u>TOURISM</u>					
<u>MATERIALS & SERVICES</u>					
110-470-6224 MARKETING	.00	415.00	295.00	(120.00)	140.7
110-470-6226 POSTAGE	.00	17.16	100.00	82.84	17.2
110-470-6290 MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	73.42	576.80	2,466.00	1,889.20	23.4
110-470-6527 COMMUNITY GRANT PROGRAM	.00	1,993.92	3,000.00	1,006.08	66.5
TOTAL MATERIALS & SERVICES	73.42	3,002.88	6,111.00	3,108.12	49.1
TOTAL TOURISM	73.42	3,002.88	6,111.00	3,108.12	49.1
<u>MUNICIPAL COURT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	371.88	3,692.96	4,463.00	770.04	82.8
110-480-5114 CITY CLERK	190.26	2,165.84	2,914.00	748.16	74.3
110-480-5220 OVERTIME	.00	15.04	42.00	26.96	35.8
110-480-5315 SOCIAL SECURITY/MEDICARE	43.02	449.44	567.00	117.56	79.3
110-480-5320 WORKER'S COMP	3.51	15.65	135.00	119.35	11.6
110-480-5350 UNEMPLOYMENT	.00	.00	599.00	599.00	.0
110-480-5410 HEALTH INSURANCE	97.95	1,216.74	1,468.00	251.26	82.9
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	110.34	892.37	1,456.00	563.63	61.3
TOTAL PERSONAL SERVICES	816.96	8,448.04	11,644.00	3,195.96	72.6
<u>MATERIALS & SERVICES</u>					
110-480-6120 JUDGE CONTRACT	.00	1,080.00	1,250.00	170.00	86.4
110-480-6121 BAILIFF CONTRACT	63.34	63.34	.00	(63.34)	.0
110-480-6128 OTHER CONTRACT SERVICES	471.54	1,929.10	1,000.00	(929.10)	192.9
110-480-6220 PUBLICATIONS, PRINTING & DUES	.00	75.00	.00	(75.00)	.0
110-480-6226 POSTAGE	4.24	21.40	50.00	28.60	42.8
110-480-6238 BANK SERVICE CHARGES	7.66	79.76	200.00	120.24	39.9
110-480-6560 STATE ASSESSMENTS	450.00	1,050.00	630.00	(420.00)	166.7
110-480-6565 COURT COLLECTION FEES	.00	46.72	61.00	14.28	76.6
TOTAL MATERIALS & SERVICES	996.78	4,345.32	3,191.00	(1,154.32)	136.2
TOTAL MUNICIPAL COURT	1,813.74	12,793.36	14,835.00	2,041.64	86.2
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
110-800-7110 LOAN PRINCIPAL	.00	.00	298,000.00	298,000.00	.0
110-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	10,458.00	10,458.00	.0
110-800-7112 LOAN PRINCIPAL - ROLLING ROCK	.00	.00	68,171.00	68,171.00	.0
110-800-7510 LOAN INTEREST	667.28	6,005.52	8,010.00	2,004.48	75.0
110-800-7511 LOAN INTEREST - LIBRARY/CITY	.00	.00	12,194.00	12,194.00	.0
110-800-7512 LOAN INTEREST - ROLLING ROCK	.00	.00	9,526.00	9,526.00	.0
TOTAL DEBT SERVICES	667.28	6,005.52	406,359.00	400,353.48	1.5
TOTAL DEBT SERVICE	667.28	6,005.52	406,359.00	400,353.48	1.5
<u>OTHER REQUIREMENTS</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
110-900-9590 CONTINGENCY	.00	.00	39,825.00	39,825.00	.0
110-900-9895 RESERVED FOR FUTURE USE - PARK	.00	.00	2,500.00	2,500.00	.0
110-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	168,248.00	168,248.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	210,573.00	210,573.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	210,573.00	210,573.00	.0
TOTAL FUND EXPENDITURES	41,240.26	342,051.43	2,274,435.00	1,932,383.57	15.0
NET REVENUE OVER EXPENDITURES	171,860.34	277,272.02	(410,423.00)	(687,695.02)	67.6

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

BUILDING FUND

<u>ASSETS</u>			
220-1110	ALLOCATED CASH	57,230.09	
	TOTAL ASSETS		57,230.09
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
220-2205	WAGES PAYABLE	66.92	
220-2210	PAYROLL TAXES PAYABLE	29.09	
220-2245	HEALTH INSURANCE PAYABLE	66.30	
220-2250	RETIREMENT PAYABLE	21.62	
	TOTAL LIABILITIES		183.93
<u>FUND EQUITY</u>			
220-3100	BEGINNING FUND BALANCE	29,944.12	
	REVENUE OVER EXPENDITURES - YTD	27,102.04	
	BALANCE - CURRENT DATE	27,102.04	
	TOTAL FUND EQUITY		57,046.16
	TOTAL LIABILITIES AND EQUITY		57,230.09

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
220-315-4125 INTEREST EARNED	1.18	7.48	.00	(7.48)	.0
TOTAL INVESTMENT EARNINGS	1.18	7.48	.00	(7.48)	.0
<u>LICENSES & PERMITS</u>					
220-335-4356 BUILDING PERMIT FEES	9,782.46	77,774.40	95,000.00	17,225.60	81.9
220-335-4358 ELECTRICAL PERMIT FEES	1,920.80	9,708.64	12,500.00	2,791.36	77.7
TOTAL LICENSES & PERMITS	11,703.26	87,483.04	107,500.00	20,016.96	81.4
TOTAL FUND REVENUE	11,704.44	87,490.52	107,500.00	20,009.48	81.4

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
220-490-5110 CITY ADMINISTRATOR	.00	179.59	.00	(179.59)	.0
220-490-5114 CITY CLERK	190.26	2,165.84	3,414.00	1,248.16	63.4
220-490-5220 OVERTIME	.00	15.04	42.00	26.96	35.8
220-490-5315 SOCIAL SECURITY/MEDICARE	14.56	180.57	574.00	393.43	31.5
220-490-5320 WORKER'S COMP	123.16	398.14	354.00	(44.14)	112.5
220-490-5350 UNEMPLOYMENT	.00	.00	240.00	240.00	.0
220-490-5410 HEALTH INSURANCE	65.55	817.52	984.00	166.48	83.1
220-490-5450 PUBLIC EMPLOYEES RETIREMENT	37.34	190.34	680.00	489.66	28.0
TOTAL PERSONAL SERVICES	430.87	3,947.04	6,288.00	2,340.96	62.8
<u>MATERIALS & SERVICES</u>					
220-490-6110 AUDITING	.00	.00	500.00	500.00	.0
220-490-6112 LEGAL SERVICES	.00	.00	500.00	500.00	.0
220-490-6122 IT SERVICES	.00	711.78	2,400.00	1,688.22	29.7
220-490-6128 OTHER CONTRACT SERVICES	.00	5.49	.00	(5.49)	.0
220-490-6150 BUILDING INSPECTION SERVICES	10,615.09	45,715.47	62,520.00	16,804.53	73.1
220-490-6152 ELECTRICAL INSPECTION SERVICES	1,200.00	4,784.25	8,800.00	4,015.75	54.4
220-490-6226 POSTAGE	5.22	22.38	.00	(22.38)	.0
220-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	23.17	.00	(23.17)	.0
220-490-6238 BANK SERVICE CHARGES	24.64	24.99	125.00	100.01	20.0
220-490-6240 TRAVEL & TRAINING	77.16	77.16	.00	(77.16)	.0
220-490-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
220-490-6420 WATER SERVICES	3.00	26.26	175.00	148.74	15.0
220-490-6425 SEWER SERVICES	6.39	50.94	125.00	74.06	40.8
220-490-6430 ELECTRICITY SERVICES	18.88	118.63	225.00	106.37	52.7
220-490-6435 INTERNET SERVICES	18.49	166.41	148.00	(18.41)	112.4
220-490-6440 TELEPHONE SERVICES	17.24	157.27	225.00	67.73	69.9
220-490-6445 REFUSE SERVICES	.00	.00	50.00	50.00	.0
220-490-6524 BUILDING STATE SURCHARGE	.00	3,978.36	14,500.00	10,521.64	27.4
220-490-6525 ELECTRICAL STATE SURCHARGE	.00	578.88	1,840.00	1,261.12	31.5
TOTAL MATERIALS & SERVICES	11,986.11	56,441.44	92,233.00	35,791.56	61.2
TOTAL NON-DEPARTMENTAL	12,416.98	60,388.48	98,521.00	38,132.52	61.3
<u>OTHER REQUIREMENTS</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
220-900-9590 CONTINGENCY	.00	.00	7,959.00	7,959.00	.0
220-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	20,875.00	20,875.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	28,834.00	28,834.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	28,834.00	28,834.00	.0
TOTAL FUND EXPENDITURES	12,416.98	60,388.48	127,355.00	66,966.52	47.4
NET REVENUE OVER EXPENDITURES	(712.54)	27,102.04	(19,855.00)	(46,957.04)	136.5

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	53,652.18	
230-1115	CASH IN BANK - LGIP	90,562.37	
230-1510	ACCOUNTS RECEIVABLE	32,710.95	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	35,875.00	
230-1730	EQUIPMENT & FURNISHINGS	108,645.38	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,432,770.46	
230-1820	AD - BUILDINGS & FACILITIES	(19,711.68)	
230-1830	AD - EQUIPMENT & FURNISHINGS	(75,105.02)	
230-1840	AD - VEHICLES & ROLLING STOCK	(17,729.64)	
230-1850	AD - INFRASTRUCTURE	(2,255,795.60)	
	TOTAL ASSETS		<u>2,501,120.06</u>

LIABILITIES AND EQUITY

LIABILITIES

230-2205	WAGES PAYABLE	3,388.58	
230-2210	PAYROLL TAXES PAYABLE	1,572.16	
230-2245	HEALTH INSURANCE PAYABLE	2,136.74	
230-2250	RETIREMENT PAYABLE	1,390.20	
230-2255	DEFERRED COMP PAYABLE	127.51	
230-2520	UTILITY DEPOSITS	38,341.79	
230-2530	H2O DONATIONS	360.00	
230-2750	LONG TERM DEBT	1,051,825.87	
	TOTAL LIABILITIES		1,099,142.85

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	41,481.94	
230-3275	GASB - FIXED ASSETS	2,324,194.56	
230-3277	GAAP - LONG TERM DEBT	(1,051,825.87)	
	REVENUE OVER EXPENDITURES - YTD	<u>88,126.58</u>	
	BALANCE - CURRENT DATE	<u>88,126.58</u>	
	TOTAL FUND EQUITY		<u>1,401,977.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,501,120.06</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
230-315-4125 INTEREST EARNED	41.11	234.43	2,200.00	1,965.57	10.7
TOTAL INVESTMENT EARNINGS	41.11	234.43	2,200.00	1,965.57	10.7
<u>GRANT REVENUES</u>					
230-325-4151 WATER - OPERATING GRANTS	(54,248.82)	.00	120,000.00	120,000.00	.0
230-325-4162 WATER - CAPITAL GRANTS	54,248.82	54,248.82	.00	(54,248.82)	.0
TOTAL GRANT REVENUES	.00	54,248.82	120,000.00	65,751.18	45.2
<u>LICENSES & PERMITS</u>					
230-335-4370 WATER/SEWER CONNECTION PERMIT	750.00	5,750.00	2,750.00	(3,000.00)	209.1
TOTAL LICENSES & PERMITS	750.00	5,750.00	2,750.00	(3,000.00)	209.1
<u>CHARGES FOR SERVICE</u>					
230-340-4425 WATER/SEWER SALES	23,628.47	306,723.52	364,700.00	57,976.48	84.1
230-340-4426 BULK WATER SALES	696.81	8,177.31	10,000.00	1,822.69	81.8
230-340-4435 FIRE HYDRANT FEE	328.64	3,510.19	4,240.00	729.81	82.8
230-340-4450 WATER/SEWER PENALTIES	.00	740.00	1,500.00	760.00	49.3
TOTAL CHARGES FOR SERVICE	24,653.92	319,151.02	380,440.00	61,288.98	83.9
<u>SDC REVENUE</u>					
230-345-4531 WATER REIMBURSEMENT SDC	2,235.00	16,390.00	7,450.00	(8,940.00)	220.0
TOTAL SDC REVENUE	2,235.00	16,390.00	7,450.00	(8,940.00)	220.0
<u>MISCELLANEOUS REVENUE</u>					
230-385-4895 MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL FUND REVENUE	27,680.03	395,774.27	513,340.00	117,565.73	77.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
230-490-5110	2,045.32	20,760.10	24,544.00	3,783.90	84.6
230-490-5114	1,522.00	17,326.01	23,310.00	5,983.99	74.3
230-490-5150	2,690.32	25,547.12	32,284.00	6,736.88	79.1
230-490-5152	3,070.08	29,198.92	19,341.00	(9,857.92)	151.0
230-490-5154	.00	.00	19,341.00	19,341.00	.0
230-490-5156	.00	512.82	606.00	93.18	84.6
230-490-5158	227.58	2,147.86	3,293.00	1,145.14	65.2
230-490-5220	451.65	5,455.22	5,000.00	(455.22)	109.1
230-490-5315	765.54	7,722.60	9,993.00	2,270.40	77.3
230-490-5320	487.02	2,071.59	6,317.00	4,245.41	32.8
230-490-5350	.00	.00	10,420.00	10,420.00	.0
230-490-5410	2,128.27	25,760.79	31,270.00	5,509.21	82.4
230-490-5450	1,964.35	17,526.77	25,639.00	8,112.23	68.4
TOTAL PERSONAL SERVICES	15,352.13	154,029.80	211,358.00	57,328.20	72.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
230-490-6110	.00	5,775.00	6,000.00	225.00	96.3
230-490-6112	.00	.00	500.00	500.00	.0
230-490-6114	351.75	3,426.50	4,100.00	673.50	83.6
230-490-6116	.00	3,865.50	1,500.00	(2,365.50)	257.7
230-490-6122	.00	4,431.61	5,500.00	1,068.39	80.6
230-490-6128	78.65	899.83	8,500.00	7,600.17	10.6
230-490-6210	.00	8,736.69	8,000.00	(736.69)	109.2
230-490-6220	.00	1,864.30	1,200.00	(664.30)	155.4
230-490-6226	150.71	802.71	1,100.00	297.29	73.0
230-490-6230	.00	243.75	3,500.00	3,256.25	7.0
230-490-6234	.00	3,633.90	3,000.00	(633.90)	121.1
230-490-6238	257.46	2,346.98	4,000.00	1,653.02	58.7
230-490-6240	1,218.08	1,218.08	1,500.00	281.92	81.2
230-490-6290	.00	.00	1,500.00	1,500.00	.0
230-490-6320	273.44	2,210.12	3,000.00	789.88	73.7
230-490-6324	.00	4,406.93	5,000.00	593.07	88.1
230-490-6330	.00	6,898.95	17,000.00	10,101.05	40.6
230-490-6334	.00	1,809.97	2,000.00	190.03	90.5
230-490-6420	35.93	691.13	500.00	(191.13)	138.2
230-490-6425	63.94	573.60	775.00	201.40	74.0
230-490-6430	1,493.87	13,845.06	19,800.00	5,954.94	69.9
230-490-6435	75.00	755.92	900.00	144.08	84.0
230-490-6440	233.67	2,057.17	3,950.00	1,892.83	52.1
230-490-6445	.00	398.73	540.00	141.27	73.8
230-490-6710	.00	462.50	2,000.00	1,537.50	23.1
230-490-6712	1,358.49	2,719.26	1,500.00	(1,219.26)	181.3
230-490-6750	.00	9,229.96	18,000.00	8,770.04	51.3
230-490-6755	45.90	2,217.80	6,400.00	4,182.20	34.7
230-490-6758	.00	.00	3,200.00	3,200.00	.0
230-490-6760	2,456.90	12,552.48	18,235.00	5,682.52	68.8
TOTAL MATERIALS & SERVICES	8,093.79	98,074.43	152,700.00	54,625.57	64.2
TOTAL NON-DEPARTMENTAL	23,445.92	252,104.23	364,058.00	111,953.77	69.3
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
230-700-8335	.00	.00	27,500.00	27,500.00	.0
230-700-8540	.00	36,584.38	.00	(36,584.38)	.0
TOTAL CAPITAL OUTLAY	.00	36,584.38	27,500.00	(9,084.38)	133.0
TOTAL CAPITAL OUTLAY	.00	36,584.38	27,500.00	(9,084.38)	133.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
230-800-7122	LOAN PRINCIPAL - J05001 SPWF	.00	4,717.75	4,962.00	244.25 95.1
230-800-7124	LOAN PRINCIPAL - RUS 91-03	.00	.00	16,991.00	16,991.00 .0
230-800-7125	LOAN PRINCIPAL - L21001	.00	7,612.70	7,651.00	38.30 99.5
230-800-7522	LOAN INTEREST - J05001 SPWF	.00	2,704.76	2,705.00	.24 100.0
230-800-7524	LOAN INTEREST - RUS 91-03	.00	.00	22,390.00	22,390.00 .0
230-800-7525	LOAN INTEREST - L21001	.00	3,923.87	3,915.00	(8.87) 100.2
TOTAL DEBT SERVICES		.00	18,959.08	58,614.00	39,654.92 32.4
TOTAL DEBT SERVICE		.00	18,959.08	58,614.00	39,654.92 32.4
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
230-900-9590	CONTINGENCY	.00	.00	35,532.00	35,532.00 .0
230-900-9899	UNAPPROPRIATED ENDING BALANCE	.00	.00	73,190.00	73,190.00 .0
TOTAL OTHER REQUIREMENTS		.00	.00	108,722.00	108,722.00 .0
TOTAL OTHER REQUIREMENTS		.00	.00	108,722.00	108,722.00 .0
TOTAL FUND EXPENDITURES		23,445.92	307,647.69	558,894.00	251,246.31 55.1
NET REVENUE OVER EXPENDITURES		4,234.11	88,126.58	(45,554.00)	(133,680.58) 193.5

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	93,171.17	
240-1115	CASH IN BANK - LGIP	87,890.92	
240-1510	ACCOUNTS RECEIVABLE	39,696.61	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	89,114.40	
240-1730	EQUIPMENT & FURNISHINGS	68,330.05	
240-1740	VEHICLES & ROLLING STOCK	21,779.50	
240-1750	INFRASTRUCTURE	4,708,963.28	
240-1820	AD - BUILDINGS & FACILITIES	(42,695.71)	
240-1830	AD - EQUIPMENT & FURNISHINGS	(28,515.11)	
240-1840	AD - VEHICLES & ROLLING STOCK	(5,444.88)	
240-1850	AD - INFRASTRUCTURE	(2,898,225.48)	
	TOTAL ASSETS		<u>2,145,064.75</u>

LIABILITIES AND EQUITY

LIABILITIES

240-2205	WAGES PAYABLE	3,388.68	
240-2210	PAYROLL TAXES PAYABLE	1,572.06	
240-2245	HEALTH INSURANCE PAYABLE	2,136.74	
240-2250	RETIREMENT PAYABLE	1,390.15	
240-2255	DEFERRED COMP PAYABLE	127.48	
240-2750	LONG TERM DEBT	547,119.72	
	TOTAL LIABILITIES		555,734.83

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	184,427.11	
240-3275	GASB - FIXED ASSETS	1,924,306.05	
240-3277	GAAP - LONG TERM DEBT	(547,119.72)	
	REVENUE OVER EXPENDITURES - YTD	<u>27,716.48</u>	
	BALANCE - CURRENT DATE	<u>27,716.48</u>	
	TOTAL FUND EQUITY		<u>1,589,329.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,145,064.75</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
240-315-4125 INTEREST EARNED	40.63	461.14	2,150.00	1,688.86	21.5
TOTAL INVESTMENT EARNINGS	40.63	461.14	2,150.00	1,688.86	21.5
<u>GRANT REVENUES</u>					
240-325-4151 SEWER - OPERATING GRANTS	.00	.00	20,000.00	20,000.00	.0
TOTAL GRANT REVENUES	.00	.00	20,000.00	20,000.00	.0
<u>LICENSES & PERMITS</u>					
240-335-4370 WATER/SEWER CONNECTION PERMIT	345.00	2,645.00	1,150.00	(1,495.00)	230.0
TOTAL LICENSES & PERMITS	345.00	2,645.00	1,150.00	(1,495.00)	230.0
<u>CHARGES FOR SERVICE</u>					
240-340-4425 WATER/SEWER SALES	33,528.69	334,259.06	406,700.00	72,440.94	82.2
240-340-4426 BULK GREY WATER DISPOSAL	.00	10,425.00	.00	(10,425.00)	.0
240-340-4450 WATER/SEWER PENALTIES	.00	670.00	2,200.00	1,530.00	30.5
TOTAL CHARGES FOR SERVICE	33,528.69	345,354.06	408,900.00	63,545.94	84.5
<u>SDC REVENUE</u>					
240-345-4541 SEWER REIMBURSEMENT SDC	1,854.00	13,596.00	6,180.00	(7,416.00)	220.0
TOTAL SDC REVENUE	1,854.00	13,596.00	6,180.00	(7,416.00)	220.0
<u>MISCELLANEOUS REVENUE</u>					
240-385-4895 MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL FUND REVENUE	35,768.32	362,056.20	438,880.00	76,823.80	82.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
240-490-5110	2,045.28	20,759.78	24,544.00	3,784.22	84.6
240-490-5114	1,521.98	17,325.80	23,310.00	5,984.20	74.3
240-490-5150	2,690.34	25,547.29	32,284.00	6,736.71	79.1
240-490-5152	3,070.04	29,198.52	19,341.00	(9,857.52)	151.0
240-490-5154	.00	.00	19,341.00	19,341.00	.0
240-490-5156	.00	512.82	606.00	93.18	84.6
240-490-5158	227.58	2,147.86	3,293.00	1,145.14	65.2
240-490-5220	451.65	5,455.20	7,663.00	2,207.80	71.2
240-490-5315	765.50	7,722.31	9,993.00	2,270.69	77.3
240-490-5320	422.33	1,799.11	5,716.00	3,916.89	31.5
240-490-5350	.00	.00	10,420.00	10,420.00	.0
240-490-5410	2,128.28	25,760.82	31,270.00	5,509.18	82.4
240-490-5450	1,964.39	17,526.71	25,639.00	8,112.29	68.4
TOTAL PERSONAL SERVICES	15,287.37	153,756.22	213,420.00	59,663.78	72.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
240-490-6110	.00	5,775.00	6,000.00	225.00	96.3
240-490-6112	.00	.00	500.00	500.00	.0
240-490-6114	351.75	3,426.50	5,000.00	1,573.50	68.5
240-490-6116	.00	526.00	2,500.00	1,974.00	21.0
240-490-6122	.00	4,431.61	5,500.00	1,068.39	80.6
240-490-6128	378.65	3,599.83	8,600.00	5,000.17	41.9
240-490-6210	.00	8,307.21	9,000.00	692.79	92.3
240-490-6220	.00	344.30	1,200.00	855.70	28.7
240-490-6226	150.70	802.70	1,100.00	297.30	73.0
240-490-6230	.00	159.05	500.00	340.95	31.8
240-490-6234	.00	1,784.15	2,500.00	715.85	71.4
240-490-6238	257.46	2,346.93	4,000.00	1,653.07	58.7
240-490-6240	1,218.08	1,218.08	1,500.00	281.92	81.2
240-490-6290	.00	49.99	500.00	450.01	10.0
240-490-6320	.00	1,206.00	3,000.00	1,794.00	40.2
240-490-6324	268.65	18,586.99	5,000.00	(13,586.99)	371.7
240-490-6330	.00	1,358.33	15,000.00	13,641.67	9.1
240-490-6334	.00	1,809.98	7,500.00	5,690.02	24.1
240-490-6420	608.36	6,933.68	21,500.00	14,566.32	32.3
240-490-6425	575.46	5,168.78	6,200.00	1,031.22	83.4
240-490-6430	2,091.79	17,685.99	24,000.00	6,314.01	73.7
240-490-6435	127.98	1,025.75	1,440.00	414.25	71.2
240-490-6440	214.84	2,140.81	2,200.00	59.19	97.3
240-490-6445	.00	398.74	9,450.00	9,051.26	4.2
240-490-6520	.00	.00	3,000.00	3,000.00	.0
240-490-6710	.00	345.03	1,450.00	1,104.97	23.8
240-490-6712	109.50	744.68	1,500.00	755.32	49.7
240-490-6750	.00	12,332.14	15,500.00	3,167.86	79.6
240-490-6755	258.30	7,618.50	11,250.00	3,631.50	67.7
240-490-6758	.00	.00	3,000.00	3,000.00	.0
240-490-6760	3,238.24	12,986.34	19,344.00	6,357.66	67.1
	<u>9,849.76</u>	<u>123,113.09</u>	<u>198,734.00</u>	<u>75,620.91</u>	<u>62.0</u>
TOTAL NON-DEPARTMENTAL	<u>25,137.13</u>	<u>276,869.31</u>	<u>412,154.00</u>	<u>135,284.69</u>	<u>67.2</u>
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
240-700-8335	.00	.00	6,000.00	6,000.00	.0
240-700-8550	.00	23,377.31	.00	(23,377.31)	.0
	<u>.00</u>	<u>23,377.31</u>	<u>6,000.00</u>	<u>(17,377.31)</u>	<u>389.6</u>
TOTAL CAPITAL OUTLAY	<u>.00</u>	<u>23,377.31</u>	<u>6,000.00</u>	<u>(17,377.31)</u>	<u>389.6</u>
TOTAL CAPITAL OUTLAY	<u>.00</u>	<u>23,377.31</u>	<u>6,000.00</u>	<u>(17,377.31)</u>	<u>389.6</u>

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
240-800-7110	LOAN PRINCIPAL - G02002	.00	18,628.00	18,628.00	.00 100.0
240-800-7122	LOAN PRINCIPAL - J05001 SPWF	.00	4,717.74	4,962.00	244.26 95.1
240-800-7124	LOAN PRINCIPAL - RUS 92-05	.00	.00	6,794.00	6,794.00 .0
240-800-7510	LOAN INTEREST - G02002	.00	8,042.61	8,043.00	.39 100.0
240-800-7522	LOAN INTEREST - J05001 SPWF	.00	2,704.75	2,705.00	.25 100.0
240-800-7524	LOAN INTEREST - RUS 92-05	.00	.00	9,133.00	9,133.00 .0
TOTAL DEBT SERVICES		.00	34,093.10	50,265.00	16,171.90 67.8
TOTAL DEBT SERVICE		.00	34,093.10	50,265.00	16,171.90 67.8
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
240-900-9590	CONTINGENCY	.00	.00	40,342.00	40,342.00 .0
240-900-9899	UNAPPROPRIATED ENDING BALANCE	.00	.00	144,968.00	144,968.00 .0
TOTAL OTHER REQUIREMENTS		.00	.00	185,310.00	185,310.00 .0
TOTAL OTHER REQUIREMENTS		.00	.00	185,310.00	185,310.00 .0
TOTAL FUND EXPENDITURES		25,137.13	334,339.72	653,729.00	319,389.28 51.1
NET REVENUE OVER EXPENDITURES		10,631.19	27,716.48	(214,849.00)	(242,565.48) 12.9

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	34,776.51	
312-1115	CASH IN BANK - LGIP	55,815.64	
312-1720	BUILDINGS & FACILITIES	528.00	
312-1730	EQUIPMENT & FURNISHINGS	6,061.05	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	1,610,571.62	
312-1820	AD - BUILDINGS & FACILITIES	(35.20)	
312-1830	AD - EQUIPMENT & FURNISHINGS	(1,361.79)	
312-1840	AD - VEHICLES & ROLLING STOCK	(2,824.95)	
312-1850	AD - INFRASTRUCTURE	(414,193.72)	
	TOTAL ASSETS		<u>1,300,636.99</u>

LIABILITIES AND EQUITY

LIABILITIES

312-2205	WAGES PAYABLE	366.62	
312-2210	PAYROLL TAXES PAYABLE	177.10	
312-2245	HEALTH INSURANCE PAYABLE	200.55	
312-2250	RETIREMENT PAYABLE	169.13	
312-2255	DEFERRED COMP PAYABLE	15.00	
312-2750	LONG TERM DEBT	83,091.72	
	TOTAL LIABILITIES		84,020.12

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	76,010.79	
312-3275	GASB - FIXED ASSETS	1,210,044.84	
312-3277	GAAP - LONG TERM DEBT	(83,091.72)	
	REVENUE OVER EXPENDITURES - YTD	<u>13,652.96</u>	
	BALANCE - CURRENT DATE	<u>13,652.96</u>	
	TOTAL FUND EQUITY		<u>1,216,616.87</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,300,636.99</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
312-315-4125 INTEREST EARNED	25.50	170.05	1,400.00	1,229.95	12.2
TOTAL INVESTMENT EARNINGS	25.50	170.05	1,400.00	1,229.95	12.2
<u>INTERGOVERNMENTAL</u>					
312-320-4142 STATE DISTRIBUTIONS	.00	60,969.42	64,212.00	3,242.58	95.0
TOTAL INTERGOVERNMENTAL	.00	60,969.42	64,212.00	3,242.58	95.0
<u>SDC REVENUE</u>					
312-345-4513 TRANSPORTATION REIMBURSEMENT S	312.00	2,288.00	1,560.00	(728.00)	146.7
TOTAL SDC REVENUE	312.00	2,288.00	1,560.00	(728.00)	146.7
<u>MISCELLANEOUS REVENUE</u>					
312-385-4895 MISCELLANEOUS REVENUE	.00	.00	77.00	77.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	77.00	77.00	.0
TOTAL FUND REVENUE	337.50	63,427.47	67,249.00	3,821.53	94.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110 CITY ADMINISTRATOR	371.88	3,513.37	4,463.00	949.63	78.7
312-490-5150 PUBLIC WORKS DIRECTOR	316.50	3,005.47	3,798.00	792.53	79.1
312-490-5152 UTILITY WORKER I	361.20	3,435.30	2,275.00	(1,160.30)	151.0
312-490-5154 UTILITY WORKER II	.00	.00	2,275.00	2,275.00	.0
312-490-5156 TEMPORARY/ SEASONAL	.00	1,025.62	1,210.00	184.38	84.8
312-490-5220 OVERTIME	53.14	627.65	861.00	233.35	72.9
312-490-5315 SOCIAL SECURITY/MEDICARE	84.31	887.58	1,140.00	252.42	77.9
312-490-5320 WORKER'S COMP	1.73	131.14	1,350.00	1,218.86	9.7
312-490-5350 UNEMPLOYMENT	.00	.00	1,281.00	1,281.00	.0
312-490-5410 HEALTH INSURANCE	200.17	2,402.49	2,924.00	521.51	82.2
312-490-5450 PUBLIC EMPLOYEES RETIREMENT	216.39	2,080.97	2,929.00	848.03	71.1
TOTAL PERSONAL SERVICES	1,605.32	17,109.59	24,506.00	7,396.41	69.8
<u>MATERIALS & SERVICES</u>					
312-490-6110 AUDITING	.00	1,925.00	1,812.00	(113.00)	106.2
312-490-6114 FINANCIAL SERVICES	117.25	1,142.50	1,737.00	594.50	65.8
312-490-6116 ENGINEERING SERVICES	.00	162.50	2,500.00	2,337.50	6.5
312-490-6122 IT SERVICES	.00	1,228.92	2,102.00	873.08	58.5
312-490-6128 OTHER CONTRACT SERVICES	.00	416.44	8,500.00	8,083.56	4.9
312-490-6210 INSURANCE & BONDS	.00	3,034.14	2,225.00	(809.14)	136.4
312-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	45.44	.00	(45.44)	.0
312-490-6234 GENERAL SUPPLIES	.00	87.10	200.00	112.90	43.6
312-490-6238 BANK SERVICE CHARGES	.00	1.04	2.00	.96	52.0
312-490-6240 TRAVEL & TRAINING	265.51	265.51	.00	(265.51)	.0
312-490-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
312-490-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
312-490-6330 OTHER REPAIR & MAINTENANCE	.00	10,348.16	10,000.00	(348.16)	103.5
312-490-6334 NON-CAPITALIZED ASSETS	.00	.00	2,500.00	2,500.00	.0
312-490-6430 ELECTRICITY SERVICES	965.98	8,836.62	13,250.00	4,413.38	66.7
312-490-6720 STORM DRAIN MAINTENANCE	.00	.00	1,218.00	1,218.00	.0
312-490-6724 STREET SIGNS	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	1,348.74	27,493.37	48,046.00	20,552.63	57.2
TOTAL NON-DEPARTMENTAL	2,954.06	44,602.96	72,552.00	27,949.04	61.5
<u>DEBT SERVICE</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICES</u>					
312-800-7125 LOAN PRINCIPAL - L21001	.00	3,412.58	3,429.00	16.42	99.5
312-800-7525 LOAN INTEREST - L21001	.00	1,758.97	1,746.00	(12.97)	100.7
TOTAL DEBT SERVICES	.00	5,171.55	5,175.00	3.45	99.9
TOTAL DEBT SERVICE	.00	5,171.55	5,175.00	3.45	99.9
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
312-900-9590 CONTINGENCY	.00	.00	7,368.00	7,368.00	.0
312-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	45,865.00	45,865.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	53,233.00	53,233.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	53,233.00	53,233.00	.0
TOTAL FUND EXPENDITURES	2,954.06	49,774.51	130,960.00	81,185.49	38.0
NET REVENUE OVER EXPENDITURES	(2,616.56)	13,652.96	(63,711.00)	(77,363.96)	21.4

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

BLACKBERRY JAM FUND

<u>ASSETS</u>			
314-1110	ALLOCATED CASH		11,327.68
	TOTAL ASSETS		11,327.68
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
314-3100	BEGINNING FUND BALANCE		11,467.99
	REVENUE OVER EXPENDITURES - YTD	(140.31)	
	BALANCE - CURRENT DATE	(140.31)	
	TOTAL FUND EQUITY		11,327.68
	TOTAL LIABILITIES AND EQUITY		11,327.68

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
314-315-4125 INTEREST EARNED	.23	2.24	.00	(2.24)	.0
TOTAL INVESTMENT EARNINGS	.23	2.24	.00	(2.24)	.0
<u>FUNDRAISING & EVENT REVENUE</u>					
314-380-4864 JAM SALES	.00	340.00	.00	(340.00)	.0
314-380-4866 QUILT RAFFLE SALES	.00	4,358.00	4,000.00	(358.00)	109.0
314-380-4889 BBJ FESTIVAL OTHER REVENUE	.00	85.06	.00	(85.06)	.0
TOTAL FUNDRAISING & EVENT REVENUE	.00	4,783.06	4,000.00	(783.06)	119.6
TOTAL FUND REVENUE	.23	4,785.30	4,000.00	(785.30)	119.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
314-490-6122	17.65	286.11	500.00	213.89	57.2
314-490-6220	.00	50.45	.00	(50.45)	.0
314-490-6238	.00	17.90	.00	(17.90)	.0
314-490-6705	80.00	720.00	1,250.00	530.00	57.6
314-490-6816	.00	3,600.00	4,000.00	400.00	90.0
314-490-6852	.00	251.15	1,000.00	748.85	25.1
TOTAL MATERIALS & SERVICES	97.65	4,925.61	6,750.00	1,824.39	73.0
TOTAL NON-DEPARTMENTAL	97.65	4,925.61	6,750.00	1,824.39	73.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
314-900-9899	.00	.00	7,795.00	7,795.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	7,795.00	7,795.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	7,795.00	7,795.00	.0
TOTAL FUND EXPENDITURES	97.65	4,925.61	14,545.00	9,619.39	33.9
NET REVENUE OVER EXPENDITURES	(97.42)	(140.31)	(10,545.00)	(10,404.69)	(1.3)

CITY OF LOWELL
BALANCE SHEET
MARCH 31, 2022

PARKS SDC FUND

<u>ASSETS</u>			
410-1110	ALLOCATED CASH	20,702.48	
410-1115	CASH IN BANK - LGIP	59,850.06	
	TOTAL ASSETS		<u>80,552.54</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
410-3100	BEGINNING FUND BALANCE	58,681.83	
	REVENUE OVER EXPENDITURES - YTD	<u>21,870.71</u>	
	BALANCE - CURRENT DATE		<u>21,870.71</u>
	TOTAL FUND EQUITY		<u>80,552.54</u>
	TOTAL LIABILITIES AND EQUITY		<u>80,552.54</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
410-315-4125 INTEREST EARNED	26.89	200.71	200.00	(.71)	100.4
TOTAL INVESTMENT EARNINGS	26.89	200.71	200.00	(.71)	100.4
<u>SDC REVENUE</u>					
410-345-4510 PARK SDC FEES	2,955.00	21,670.00	14,775.00	(6,895.00)	146.7
TOTAL SDC REVENUE	2,955.00	21,670.00	14,775.00	(6,895.00)	146.7
TOTAL FUND REVENUE	2,981.89	21,870.71	14,975.00	(6,895.71)	146.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
410-900-9895 RESERVED FOR FUTURE USE - PARK	.00	.00	5,000.00	5,000.00	.0
410-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	67,725.00	67,725.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	72,725.00	72,725.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	72,725.00	72,725.00	.0
TOTAL FUND EXPENDITURES	.00	.00	72,725.00	72,725.00	.0
NET REVENUE OVER EXPENDITURES	2,981.89	21,870.71	(57,750.00)	(79,620.71)	37.9

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

STREETS SDC FUND

<u>ASSETS</u>			
412-1110	ALLOCATED CASH		16,902.45
412-1115	CASH IN BANK - LGIP		46,315.40
			<u>63,217.85</u>
	TOTAL ASSETS		<u>63,217.85</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
412-3100	BEGINNING FUND BALANCE		50,028.24
	REVENUE OVER EXPENDITURES - YTD	<u>13,189.61</u>	
	BALANCE - CURRENT DATE		<u>13,189.61</u>
	TOTAL FUND EQUITY		<u>63,217.85</u>
	TOTAL LIABILITIES AND EQUITY		<u>63,217.85</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
412-315-4125 INTEREST EARNED	20.84	165.61	200.00	34.39	82.8
TOTAL INVESTMENT EARNINGS	20.84	165.61	200.00	34.39	82.8
<u>SDC REVENUE</u>					
412-345-4512 TRANSPORTATION SDC	1,776.00	13,024.00	8,880.00	(4,144.00)	146.7
TOTAL SDC REVENUE	1,776.00	13,024.00	8,880.00	(4,144.00)	146.7
TOTAL FUND REVENUE	1,796.84	13,189.61	9,080.00	(4,109.61)	145.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
412-490-6128 OTHER CONTRACT SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	5,000.00	5,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
412-700-8530 STREET IMPROVEMENTS	.00	.00	40,000.00	40,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
412-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	13,710.00	13,710.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	13,710.00	13,710.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	13,710.00	13,710.00	.0
TOTAL FUND EXPENDITURES	.00	.00	58,710.00	58,710.00	.0
NET REVENUE OVER EXPENDITURES	1,796.84	13,189.61	(49,630.00)	(62,819.61)	26.6

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

WATER SDC FUND

<u>ASSETS</u>			
430-1110	ALLOCATED CASH		50,307.04
430-1115	CASH IN BANK - LGIP		302,361.25
			<u>352,668.29</u>
	TOTAL ASSETS		<u>352,668.29</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
430-3100	BEGINNING FUND BALANCE		329,227.75
	REVENUE OVER EXPENDITURES - YTD	23,440.54	
		<u>23,440.54</u>	
	BALANCE - CURRENT DATE		<u>23,440.54</u>
	TOTAL FUND EQUITY		<u>352,668.29</u>
	TOTAL LIABILITIES AND EQUITY		<u>352,668.29</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
430-315-4125 INTEREST EARNED	134.82	1,152.01	1,000.00	(152.01)	115.2
TOTAL INVESTMENT EARNINGS	134.82	1,152.01	1,000.00	(152.01)	115.2
<u>SDC REVENUE</u>					
430-345-4530 WATER SDC	11,490.00	84,260.00	57,450.00	(26,810.00)	146.7
TOTAL SDC REVENUE	11,490.00	84,260.00	57,450.00	(26,810.00)	146.7
TOTAL FUND REVENUE	11,624.82	85,412.01	58,450.00	(26,962.01)	146.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
430-490-6128	.00	61,971.47	102,446.00	40,474.53	60.5
	.00	61,971.47	102,446.00	40,474.53	60.5
	.00	61,971.47	102,446.00	40,474.53	60.5
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
430-900-9899	.00	.00	284,506.00	284,506.00	.0
	.00	.00	284,506.00	284,506.00	.0
	.00	.00	284,506.00	284,506.00	.0
	.00	61,971.47	386,952.00	324,980.53	16.0
	11,624.82	23,440.54	(328,502.00)	(351,942.54)	7.1

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

SEWER SDC FUND

<u>ASSETS</u>			
440-1110	ALLOCATED CASH		62,691.68
440-1115	CASH IN BANK - LGIP		68,019.71
			<u>130,711.39</u>
	TOTAL ASSETS		<u>130,711.39</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
440-3100	BEGINNING FUND BALANCE		146,159.38
	REVENUE OVER EXPENDITURES - YTD	(15,447.99)	
	BALANCE - CURRENT DATE	(15,447.99)	
	TOTAL FUND EQUITY		<u>130,711.39</u>
	TOTAL LIABILITIES AND EQUITY		<u>130,711.39</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
440-315-4125 INTEREST EARNED	31.36	417.79	1,000.00	582.21	41.8
TOTAL INVESTMENT EARNINGS	31.36	417.79	1,000.00	582.21	41.8
<u>SDC REVENUE</u>					
440-345-4540 SEWER SDC	3,213.00	23,562.00	16,065.00	(7,497.00)	146.7
TOTAL SDC REVENUE	3,213.00	23,562.00	16,065.00	(7,497.00)	146.7
TOTAL FUND REVENUE	3,244.36	23,979.79	17,065.00	(6,914.79)	140.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
440-490-6128 OTHER CONTRACT SERVICES	.00	39,427.78	53,616.00	14,188.22	73.5
TOTAL MATERIALS & SERVICES	.00	39,427.78	53,616.00	14,188.22	73.5
TOTAL NON-DEPARTMENTAL	.00	39,427.78	53,616.00	14,188.22	73.5
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
440-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	109,194.00	109,194.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	109,194.00	109,194.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	109,194.00	109,194.00	.0
TOTAL FUND EXPENDITURES	.00	39,427.78	162,810.00	123,382.22	24.2
NET REVENUE OVER EXPENDITURES	3,244.36	(15,447.99)	(145,745.00)	(130,297.01)	(10.6)

CITY OF LOWELL
BALANCE SHEET
MARCH 31, 2022

STORMWATER SDC FUND

<u>ASSETS</u>			
445-1110	ALLOCATED CASH	14,922.44	
445-1115	CASH IN BANK - LGIP	48,280.67	
	TOTAL ASSETS		<u>63,203.11</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
445-3100	BEGINNING FUND BALANCE	47,976.04	
	REVENUE OVER EXPENDITURES - YTD	<u>15,227.07</u>	
	BALANCE - CURRENT DATE	<u>15,227.07</u>	
	TOTAL FUND EQUITY		<u>63,203.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>63,203.11</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
445-315-4125 INTEREST EARNED	21.66	161.12	635.00	473.88	25.4
TOTAL INVESTMENT EARNINGS	21.66	161.12	635.00	473.88	25.4
<u>SDC REVENUE</u>					
445-345-4545 STORM DRAINAGE SDC	2,019.00	15,065.95	10,095.00	(4,970.95)	149.2
TOTAL SDC REVENUE	2,019.00	15,065.95	10,095.00	(4,970.95)	149.2
TOTAL FUND REVENUE	2,040.66	15,227.07	10,730.00	(4,497.07)	141.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
445-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	59,008.00	59,008.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	59,008.00	59,008.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	59,008.00	59,008.00	.0
TOTAL FUND EXPENDITURES	.00	.00	59,008.00	59,008.00	.0
NET REVENUE OVER EXPENDITURES	2,040.66	15,227.07	(48,278.00)	(63,505.07)	31.5

CITY OF LOWELL
BALANCE SHEET
MARCH 31, 2022

WATER RESERVE FUND

<u>ASSETS</u>			
520-1110	ALLOCATED CASH	9,399.83	
520-1115	CASH IN BANK - LGIP	30,000.00	
	TOTAL ASSETS		<u>39,399.83</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
520-3100	BEGINNING FUND BALANCE	39,395.13	
	REVENUE OVER EXPENDITURES - YTD	4.70	
	BALANCE - CURRENT DATE	4.70	
	TOTAL FUND EQUITY		<u>39,399.83</u>
	TOTAL LIABILITIES AND EQUITY		<u>39,399.83</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER RESERVE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>INVESTMENT EARNINGS</u>						
520-315-4125	INTEREST EARNED	.19	4.70	4.00	(.70)	117.5
	TOTAL INVESTMENT EARNINGS	.19	4.70	4.00	(.70)	117.5
	TOTAL FUND REVENUE	.19	4.70	4.00	(.70)	117.5

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
520-900-9892 RESERVED FOR WATER BOND PYMT	.00	.00	39,402.00	39,402.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,402.00	39,402.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,402.00	39,402.00	.0
TOTAL FUND EXPENDITURES	.00	.00	39,402.00	39,402.00	.0
NET REVENUE OVER EXPENDITURES	.19	4.70	(39,398.00)	(39,402.70)	.0

CITY OF LOWELL
 BALANCE SHEET
 MARCH 31, 2022

SEWER RESERVE FUND

<u>ASSETS</u>			
521-1110	ALLOCATED CASH		5,752.87
521-1115	CASH IN BANK - LGIP		10,000.00
			<u>15,752.87</u>
	TOTAL ASSETS		<u>15,752.87</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
521-3100	BEGINNING FUND BALANCE		15,750.85
	REVENUE OVER EXPENDITURES - YTD	<u>2.02</u>	
	BALANCE - CURRENT DATE		<u>2.02</u>
	TOTAL FUND EQUITY		<u>15,752.87</u>
	TOTAL LIABILITIES AND EQUITY		<u>15,752.87</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
521-315-4125 INTEREST EARNED	.12	2.02	2.00	(.02)	101.0
TOTAL INVESTMENT EARNINGS	.12	2.02	2.00	(.02)	101.0
TOTAL FUND REVENUE	.12	2.02	2.00	(.02)	101.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
521-900-9892 RESERVED FOR SEWER BOND PYMT	.00	.00	15,756.00	15,756.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,756.00	15,756.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,756.00	15,756.00	.0
TOTAL FUND EXPENDITURES	.00	.00	15,756.00	15,756.00	.0
NET REVENUE OVER EXPENDITURES	.12	2.02	(15,754.00)	(15,756.02)	.0

City of Lowell, Oregon
Minutes of the City Council Regular Session
April 5, 2022

The Regular Session was called to order at 7:02 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: None

Public Comments: None

Council Comments: None

Old Business: None

New Business:

1. CA Caudle presented the information regarding the “Volunteer Application” from Jimmy Murray to the vacant City Council Position 2. Council listened to Mr. Murray speak to his experience and ability to be of a benefit to the city. Councilor Weathers made a motion to appoint Jimmy Murray to Position 2 of the City Council with Councilor Harris seconding. PASS 4:0
2. Councilor Murry was sworn in to Position 2 of the Lowell City Council. And was present for the rest of the meeting
3. CA Caudle presented information regarding the decommissioning of the fuel tank at 205/295 E Main Street and to complete the sale process. Councilor Stratis made a motion to approve the Cost Proposal and agreement with BB&A for underground storage tank decommissioning in the amount not to exceed \$15,000.00 and authorized the City Administrator to sign. Seconded by Councilor Weathers. PASS 5:0
4. Councilor Stratis made a motion to approve two General Applications with Business Oregon for a total of \$40,000.00 in grants to fund the Wastewater and Water facility plan, and to authorize the mayor to sign. Seconded by Councilor Harris. PASS 5:0
5. Public Works Director Baker presented an update on the vandalism at Paul Fisher and Rolling Rock Park restrooms.
6. CA Caudle discussed future agenda items for upcoming meetings, including the scheduling of a special meeting for making the decision on the bid approval for the Library/City Hall renovation. Business Oregon Loan documents for 70 N Pioneer Street Discussion on the loan extension for 205 E main street. Appointments for the Code Committee are still in need of a student and a Lowell Fire Production District representative.

Mayor Comments: none.

Community Comments – Hall O’Regan 62 E 3rd Street – Mr. O’Regan spoke to the vandalism at the parks. He stated that there is a vehicle that he believes is part of the issue.

Adjourn: 7:53 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

City of Lowell, Oregon
Minutes of the City Council Special Meeting
April 12, 2022
Maggie Osgood Library

The Special Meeting was called to order at 6:02 PM by Mayor Bennett.

Members Present: Mayor Bennett, Counselor Harris, Counselor Stratis, Counselor Weathers, Counselor Murray.

Staff Present: CA Jeremy Caudle

New Business:

1. CA Caudle presented an overview of the budget and funding Review of bids for the “Maggie Osgood Library and City Hall Renovation” project.
2. Curt Wilson, Wilson Architecture gave a Presentation on bid tabulation and bid alternates 1 through 6
3. Motion to accept the review of bid results and recommendations for the Maggie Osgood Library as presented by Wilson Architecture was made by Counselor Weathers and seconded by Counselor Harris PASS 5:0

Adjourn: 6:33 PM

Approved: _____
Don Bennett, Mayor _____
Date

Attest: _____
Jeremy Caudle, City Recorder _____
Date

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City of Lowell, Oregon
Minutes of the City Council Regular Session
April 19, 2021

The Regular Session was called to order at 7:03 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councilor Stratis moved to approve the Consent Agenda as presented, second by Councilor Weathers. PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Caudle presented a report regarding that Library Consultant Penny Hummel submitted a grant application to the State Library of Oregon for a new IT equipment and we were approved for \$12,275. A Grant was submitted to Local Government Grant Program (LGGP) for the matching funds to the previously awarded Land and Water Conservation Fund grant. We would then have a total project of around \$750,000.00 With regards to the East Main we are officially under contract with Lowell Investment Properties for the sale. BB&A completed the fuel tank removal, and we are waiting for the final report as well as a “no further action” determination letter from the DEQ. The last step in this process would be to exercise our option to purchase the Lane County right-of-way.

Public Works Report: Max Baker, Public Works Director presented report which included the repair of the gate at the Covered Bridge. We still have no updates regarding the expired IGA or the most recent Bridge inspection report. Both park restrooms remain closed. Several leaks have been detected and we are working on the repair. Civil West results for the overnight flow mapping have been received with a list of recommended lines to be cleaned. No determination by the DEQ re the lift station overflow info will be brought back to the council when it is received.

Police Report: March report provided in packet.

Old Business:

New Business:

- **Motion to approve Resolution #779, “A resolution of the Lowell City Council authorizing a loan from the Special Public Works Fund by entering into a financing contract with the Oregon Infrastructure Finance Authority” was made by Councilor Harris and seconded by Councilor Stratis. PASS 5:0**
- **Motion was made by Councilor Murray to approve an “Agreement” with Bridgeway Contracting in the amount of \$450,653 for the “Maggie Osgood Library and City Hall renovation” project, and to re- authorize the City Administrator to sign. Seconded by Councilor Weathers. PASS 5:0**

City of Lowell, Oregon
Minutes of the City Council Special Meeting and Executive Session
May 4, 2022
Lowell Rural Fire Protection District Station 1

The Special Meeting was called to order at 5:33 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Jimmy Murray

Members Absent: Maureen Weathers

Staff Present: CA Jeremy Caudle

Special Meeting recessed at 5:34 pm

Executive meeting called to order at 5:34 pm

To conduct deliberations with persons designated by the governing body to negotiate real property transactions, pursuant to ORS 192.660(2)(e). – Review offer received for sale of 8 N. Hyland Lane.

Executive meeting adjourned 5:43pm

Special meeting reconvened 5:43 pm

New Business:

- Councilor Harris made a motion to approve a memorandum of understanding with the State Library of Oregon for a grant in the amount of \$12,275, and to authorize the City Administrator to sign, Seconded by Councilor Stratis. PASS 4:0
- Councilor Stratis made the motion to accept the offer of Gregory Hampton of \$60,000.00 for the 8 N Hyland Lane property, seconded by Councilor Harris. PASS 4:0
 - a) A public hearing has been scheduled May 17, 2022 as required before the sale is finalized.

Adjourn: 5:47 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-359-8768
Email: jcaudle@ci.lowell.or.us

To: Mayor Bennett and City Council
From: Jeremy Caudle, City Administrator
Date: Friday, May 13, 2022
Re: Administrator's report for April

MEMO

This City Administrator's report covers activities since the April 19 regular meeting. A summary of major activities is as follows:

Recommended budget

1. Most of my time in April was focused on completing the recommended budget. The Budget Committee approved the recommended budget on May 4. Now, I must focus my time on refining the budget estimates and final adopted budget numbers. I recommend a public hearing and vote on the budget by City Council at the June 21 meeting.
2. A budget transfer resolution is included later on the agenda. We may need a supplemental budget before the end of the year to increase appropriations in the Water Fund.

Library/city hall renovation project.

1. We held our first construction progress meeting with the contractor and architect on May 12. Topics of discussion included the long lead times associated with doors and windows. We discussed possible solutions to this issue to keep the project from being delayed.
2. We need to select colors for carpet and paint. The architect has provided samples, with additional samples on the way to see at City Hall.

E. Main Street Property.

1. We are still waiting for the final decommissioning report, along with the "no further action" determination from DEQ.
2. We will need to acquire the Lane County right-of-way soon. The budget transfers later in the agenda put enough money in the Community Development cost center to exercise our option to purchase the right-of-way.

TMDL Implementation Tracking Matrix: Lowell, Oregon

Lowell has legal authority over land use on 460 acres within the City's limits. The three drainages within city limits run ~1.75 miles through length of the City and drain into Dexter Lake. The land upstream from Lowell is mostly Willamette National Forest.

POLLUTANT	SOURCE of POLLUTANT	STRATEGY <i>What we are doing and will do to reduce pollution from this source</i>	ACTIONS <i>Specific ways to implement strategies</i>	BENCHMARK <i>Intermediate indicators to know progress is being made</i>	TIMELINE	MEASURE <i>How we will track implementation and completion</i>	STATUS
Temperature	1. Solar radiation input	a. Protect and enhance existing riparian vegetation and wetland habitats	Continue to review existing watershed maps/aerial images and identify priority areas for riparian plantings	<ul style="list-style-type: none"> ▪ Document aerial images that will be used as baseline for use in 2020 assessment 	<ul style="list-style-type: none"> ▪ Year 1: Document most recent aerial images that will be used as the baseline for comparison in 2020 ▪ Year 3: Compare changes in aerial images of vegetation from baseline images to most recent images. ▪ Year 3: Develop priority list of areas for riparian plantings or maintenance of previous plantings. ▪ Year 3: Identify funding needed to address priority list ▪ Years 4-5: Implement new plantings or maintain previous plantings per the priority list and available funding 	<p>Priority list and map of priority areas is reviewed and updated every two years, starting in 2018</p> <p>Priority list of planting areas is developed, and funding needs are quantified</p>	Completed. Staff will continue to monitor and support riparian wetland project next to Water Plant.
			Enforce riparian protection requirements in Lowell Development Code 9.600-9.604	<ul style="list-style-type: none"> ▪ Tracking mechanism for code violations is in place 	<ul style="list-style-type: none"> ▪ In progress, ongoing ▪ Annual review 	<p>Track and document code violations of LDC, and any enforcement actions taken, as it relates to riparian and wetland setbacks</p> <p>Track and document variances to development codes that the city grants within setback areas.</p>	Completed.
			Continue to partner with USACE to monitor, enhance and improve West Boundary riparian restoration area	<ul style="list-style-type: none"> ▪ Assist in removal of non-native plants and replace with native species ▪ Monitor progress of planted vegetation ▪ Provide bi-weekly watering for new vegetation during dry weather 	<ul style="list-style-type: none"> ▪ Contact and begin working with USACE ▪ Provide seasonal updates to USACE on survival of vegetation 	Track and document work completed as part of this partnership, including size of areas treated for invasive species, plant mortality rates, and watering schedule.	See note 1

TMDL Implementation Tracking Matrix: Lowell, Oregon

Lowell has legal authority over land use on 460 acres within the City's limits. The three drainages within city limits run ~1.75 miles through length of the City and drain into Dexter Lake. The land upstream from Lowell is mostly Willamette National Forest.

		b. Work with Middle Fork Willamette Watershed Council to develop public education program	Collaborate with MFWWC to provide outreach events and materials to community members	<ul style="list-style-type: none"> Sponsor or support at least one public education/outreach event annually Publish at least one education article in local newsletter and on City website annually 	<ul style="list-style-type: none"> Years 1-5: Provide support for at least one event every year Years 1-5: Publish at least one article a year in newsletter and website Annual Review 	<ul style="list-style-type: none"> Track dates of events held, support city provided, number of attendees, and outreach/education topics covered 	See note 2
	2. Wastewater treatment plant discharge	a. Maintain low Effluent Temperatures	Maintain compliance with NPDES permit requirements	<ul style="list-style-type: none"> Reporting shows effluent temperature complies with permit requirements 	<ul style="list-style-type: none"> In progress and on-going Annual review 	<ul style="list-style-type: none"> Track deviations from NPDES requirements 	100% compliance
POLLUTANT	SOURCE of POLLUTANT	STRATEGY <i>What we are doing and will do to reduce pollution from this source</i>	ACTIONS <i>Specific ways to implement strategies</i>	BENCHMARK <i>Intermediate indicators to know progress is being made</i>	TIMELINE	MEASURE <i>How we will track implementation and completion</i>	STATUS
Bacteria	3. Pet/Animal waste & yard debris	a. Reduce the amount of pet/animal waste that is not properly disposed of	<ul style="list-style-type: none"> Maintain pet/animal waste stations including bags, educational signs, and other information at City Parks Inspect stations weekly with park inspections 	<ul style="list-style-type: none"> Pet/animal Waste Bags being used/replaced Stations inspected and cleaned weekly 	<ul style="list-style-type: none"> In progress, ongoing Annual review 	<ul style="list-style-type: none"> Track maintenance schedule and annual cost of maintaining pet stations 	Completed
		b. Educate citizens about the importance of removing yard debris, and animal waste, from waterways & riparian areas	Enforce existing pet/animal waste ordinance	<ul style="list-style-type: none"> Ordinance 289 LRC 5.204(a)(1-3) in place and enforced 	<ul style="list-style-type: none"> In progress, ongoing Annual review 	<ul style="list-style-type: none"> Track the number of citations issued 	No Citations issued
			<ul style="list-style-type: none"> Provide Monthly green waste disposal events to citizens of Lowell Provide educational information on City website 	<ul style="list-style-type: none"> Publish informational article(s) on City website Advertise green waste drop off 	<ul style="list-style-type: none"> Monthly events provided Annual review 	<ul style="list-style-type: none"> Track community involvement with green waste drop off, e.g. number of households that participate, or amount of waste collected Document educational information provided Track number of educational events and topics covered 	Completed see note 4

TMDL Implementation Tracking Matrix: Lowell, Oregon

Lowell has legal authority over land use on 460 acres within the City's limits. The three drainages within city limits run ~1.75 miles through length of the City and drain into Dexter Lake. The land upstream from Lowell is mostly Willamette National Forest.

	4. Stormwater discharge	a. Educate the public of ways to minimize stormwater impacts	<ul style="list-style-type: none"> Distribute fact sheets at City Hall Post informational materials on water quality to City website 	<ul style="list-style-type: none"> Fact sheets available Informational material available on website 	<ul style="list-style-type: none"> Year 1: Begin reviewing existing information in 2018 Years 2-5: Publish and maintain materials on website, and make available at City Hall upon completion 	Copies of fact sheets available at City Hall and posted on website	Completed.
			Support Middle Fork Watershed Council in securing funding and expanding educational programs focused on improving water quality	<ul style="list-style-type: none"> Projects identified Proposals submitted to implement educational activities 	<ul style="list-style-type: none"> Years 1-2: Identify key educational messages Years 1-2: Identify resources available to support educational programs Years 3-5: implement initiatives depending on funding and support 	Track the number of educational events and initiatives undertaken by the Middle Fork WC that are supported by the City, e.g. in-kind support, financial support, etc.	See note 2
			Add materials on stormwater to the City website	Materials reviewed and selected	<ul style="list-style-type: none"> Year 1: Begin reviewing existing information in 2018 Year 2: Add materials to website Years 3-5: Update website info as needed 	Stormwater section added to Website and kept current	See note 5
	5. Wastewater treatment plant	b. Illicit discharge, detection and elimination (IDDE)	Enforce existing Discharge ordinance(s)	<ul style="list-style-type: none"> Ordinance 266 LRC 4.248-4.273(a)(b) in place and enforced Ordinance 252 LDC 9.520 in place and enforced 	<ul style="list-style-type: none"> In progress, ongoing Annual review 	<ul style="list-style-type: none"> Track and document the number of IDDEs and any citations 	No IDDEs or citations
			Maintain low Effluent bacteria levels	Maintain compliance with NPDES permit requirements	<ul style="list-style-type: none"> Undertake annual reporting process Reporting shows effluent bacteria complies with permit requirements 	<ul style="list-style-type: none"> In progress and on-going Annual review 	Track deviations from NPDES permit

TMDL Implementation Tracking Matrix: Lowell, Oregon

Lowell has legal authority over land use on 460 acres within the City's limits. The three drainages within city limits run ~1.75 miles through length of the City and drain into Dexter Lake. The land upstream from Lowell is mostly Willamette National Forest.

POLLUTANT	SOURCE of POLLUTANT	STRATEGY <i>What we are doing and will do to reduce pollution from this source</i>	ACTIONS <i>Specific ways to implement strategies</i>	BENCHMARK <i>Intermediate indicators to know progress is being made</i>	TIMELINE	MEASURE <i>How we will track implementation and completion</i>	STATUS
Mercury	6. Natural background in soil and rock	Decrease soil disturbance in areas sensitive to erosion	Ensure compliance with Section 9.632 of the Land Development Code	Review LDC requirements annually	<ul style="list-style-type: none"> In progress, on-going Annual review 	Track applications; document violations and enforcement actions	Completed Note 6
	7. Erosion and Sedimentation	Decrease/Limit sedimentation and erosion from new construction	Require 1200-C permits for new large developments	<ul style="list-style-type: none"> Include 1200-C information at City Hall and City website 1200-C incorporated in application review when needed 	<ul style="list-style-type: none"> In progress, on-going Annual review 	Track new Developments which require a 1200-C	Completed
	8. Construction and expansion of infrastructure	Evaluate each Development one acre or larger using LDC 9.520(g)(1-8)	Ensure compliance with Section 9.520 of the Land Development Code	Provide information on treatment methods at City Hall	<ul style="list-style-type: none"> In progress and on-going Annual review 	Track and monitor new developments; document violations and enforcement actions.	Completed
POLLUTANT	SOURCE of POLLUTANT	STRATEGY <i>What we are doing and will do to reduce pollution from this source</i>	ACTIONS <i>Specific ways to implement strategies</i>	BENCHMARK <i>Intermediate indicators to know progress is being made</i>	TIMELINE	MEASURE <i>How we will track implementation and completion</i>	STATUS
All Pollutants	9. Pollutant prevention and Program support	Implement outreach and education activities	Provide training for Public Works Staff	<ul style="list-style-type: none"> Training selected and scheduled 	<ul style="list-style-type: none"> Year 1: Review training materials that are available Years 1-5: provide at least one training a year Annual review 	Track and document trainings attended and topics covered. Document that all public works employees are up to date using latest materials	Completed
			Add interpretive signage associated with restoration projects as they are completed	<ul style="list-style-type: none"> Sign designed and sites determined as projects are completed 	<ul style="list-style-type: none"> Years 1-2: identify at least one location where signage is appropriate Years 1-3: identify funding needs for installing at least one sign Years 4-5 Install at least one interpretive sign 	At least one interpretive signs installed in the City of Lowell during this five year cycle	Completed. See Note 9

TMDL Implementation Tracking Matrix: Lowell, Oregon

Lowell has legal authority over land use on 460 acres within the City's limits. The three drainages within city limits run ~1.75 miles through length of the City and drain into Dexter Lake. The land upstream from Lowell is mostly Willamette National Forest.

	Reduce the amount of hazardous waste that is not properly disposed of	Host Annual Hazardous Waste Clean up	<ul style="list-style-type: none"> ▪ Annual event scheduled 	<ul style="list-style-type: none"> ▪ In progress, ongoing ▪ Annual review 	Document event date, and volume collected	See note 10
	Seek opportunities to partner with other local governments and organizations to implement mutual strategies	<ul style="list-style-type: none"> • Continue to be involved in regional water resource planning efforts 	<ul style="list-style-type: none"> ▪ Two meetings attended annually 	<ul style="list-style-type: none"> ▪ In progress, ongoing ▪ Annual review 	<ul style="list-style-type: none"> ▪ Track attendance at region-wide water resource planning meetings ▪ Track support of proposals that work on region-wide coordination 	Completed See note 8
	TMDL review and updating	Review and update TMDL plan as required by DEQ.	<ul style="list-style-type: none"> ▪ Submit annual report to DEQ on status of TMDL implementation every year ▪ Submit Five Year Review and updated TMDL matrix every 5 years. 	<ul style="list-style-type: none"> ▪ Years 1-4: Submit annual report. ▪ Year 5: Submit Five Year review and Updated Plan 	<ul style="list-style-type: none"> ▪ Annual report submitted on time every year ▪ Five Year review and updated TMDL plan submitted on time 	Completed TMDL report will be presented to Council in May 17, 2022.
	City Council support for water quality efforts	Ensure City Council is aware of TMDL requirements and plan and city-wide efforts to improve water quality.	<ul style="list-style-type: none"> ▪ Send City Council copies of TMDL materials ahead of annual city council meeting where TMDL is discussion in the agenda 	<ul style="list-style-type: none"> ▪ Annual report or five year review presented to City Council 	Document annual City Council meeting minutes Annual review	

LOWELL PATROL LOG April 2022

DATE	OFFICERS	START TIME	END TIME	# HOURS	CONTACTS	ARRESTS	CITES	WARNINGS	CALLS	REPORT #
7-Apr	401	22:15	23:15	1:00						
7-Apr	429	22:30	23:00	0:30						
10-Apr	423	11:00	17:45	6:45						
10-Apr	429	11:00	17:45	6:45						
12-Apr	409	23:00	23:59	0:59						
16-Apr	423	12:40	14:10	1:30						
19-Apr	401	16:00	17:30	1:30						
21-Apr	429	6:46	7:46	1:00						
25-Apr	421	12:00	14:00	2:00						
27-Apr	401	18:00	22:00	4:00						
27-Apr	423	9:45	10:15	0:30						
27-Apr	423	10:15	11:15	1:00						
27-Apr	429	10:15	11:15	1:00						
27-Apr	423	18:00	19:05	1:05						
28-Apr	409	1:15	2:15	1:00						
28-Apr	421	1:15	2:15	1:00						
30-Apr	423	9:20	16:40	7:20						
30-Apr	429	12:00	17:40	5:40						
				45.5						

TRAFFIC VIOLATIONS	CITATION	WARNING
SPEED	1	
DWS		
FAIL TO SIGNAL		
STOP VIOLATIONS	2	
OTHER MOVING		

10-Apr	11:50	Traffic Stop
	12:40	Traffic Stop
	13:40	Traffic Stop
	15:03	Suspicious Conditions
	15:17	Parking Complaint
16-Dec		Easter Egg Event

Agenda Item Sheet

City of Lowell City Council

Type of item:	Public Hearing
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Item title/recommended action:

Public hearing on the sale of 8 N. Hyland Lane to Gregory Hampton for \$60,000

Justification or background:

The City put the property up for sale on April 4, 2022. On April 28, 2022, the City received an offer from Gregory Hampton to buy 8 N. Hyland Lane "as-is" for \$60,000. At its May 4, 2022 special meeting, the City Council voted to propose selling the property to Gregory Hampton for the offered amount of \$60,000. Prior to completing the sale, a public hearing is required.

Budget impact:

Sales proceeds of \$60,000

Department or Council sponsor:

Administration

Attachments:

Copy of public notice

Meeting date:	05/17/2022
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City of Lowell, OR

Public Notice

Sale of Property Located at 8 N. Hyland Lane

The Lowell City Council will hold a public hearing at 7:00 PM on May 17, 2022 at the Lowell Rural Fire Protection District Fire Station 1, 389 N. Pioneer Street, Lowell, OR 97452. The purpose of the public hearing is to take comments on the sale of the City of Lowell's real property located at 8 N. Hyland Lane (tax and lot number 19-01-14-24-07000).

An electronic option to listen, watch, and participate is available. Members of the public may participate in person or electronically through Zoom by personal computer, tablet, or phone. For instructions on how to join via Zoom, go to the following web address and select the meeting in question: <https://www.ci.lowell.or.us/calendar>.

The City retained lot 21 of the Wetleau Estates subdivision, which was approved in 2008. Lot 21 is the current 8 N. Hyland property. The tentative plan for the Wetleau Estates subdivision (City Council approved land use file #08-006) stated that: "Lot 21 may be disposed of by the City at a later date." The City Council has determined that the City has no use for the real property. The sale proceeds from 8 N. Hyland Lane are intended to provide funds needed to complete the City Hall and Maggie Osgood Library renovation project at 70 N. Pioneer Street. 8 N. Hyland Lane is zoned R-1 and has an approximate acreage of 0.62 acre.

The City obtained an appraisal of the property on March 4, 2022, with an appraised value of \$115,000. However, the appraisal value is based on the "hypothetical condition that the power poles have been removed." The appraisal value is also based on "the extraordinary assumption that the homesite is stabilized to native soil." The City intends to sell the property "as-is." As such, the City cannot guarantee all the conditions and assumptions that were factored in the appraisal value. The City put the property up for sale on April 4, 2022. On April 28, 2022, the City received an offer from Gregory Hampton to buy 8 N. Hyland Lane "as-is" for \$60,000. At its May 4, 2022 special meeting, the City Council voted to propose selling the property to Gregory Hampton for the offered amount of \$60,000.

Any written comments concerning the proposed sale received by the City prior to the public hearing will be provided to the City Council. Any interested party may submit oral or written comments at the public hearing.

Please direct questions or comments concerning the sale of the property to City Administrator Jeremy Caudle. Contact information is as follows.

Telephone: (541) 937-2157

Email: admin@ci.lowell.or.us

Mail: PO Box 490, Lowell, OR 97452

In person: City Hall, 107 E. 3rd Street, Lowell, OR 97452.

Agenda Item Sheet

City of Lowell City Council

Type of item:	Discussion
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Item title/recommended action:

Present results from law enforcement survey and discuss next steps. – Discussion
Presenter: City Administrator Jeremy Caudle

Justification or background:

Throughout April, we have conducted a survey on citizens' preferences regarding law enforcement services. A summary of the survey responses is attached. Staff are requesting direction from City Council on next steps. One option is to hold a town hall meeting in June with representatives of the Lane County Sheriff's Office and Oakridge Police Department. At the town hall meeting, citizens will have the opportunity to learn more about expanding police services, as well as the property tax or fee increases needed to pay. If there is interest on referring a measure to the voters in November on paying for this service, then that question needs to be answered by the end of June, as election filing deadlines are coming up. Conclusions from the survey include: 54.74% of respondents support expanding services beyond current levels as their first choice (including among 1 officer, 2 officers, or private security services). Top concerns include burglaries and traffic issues. 62.11% of respondents feel safe "a lot" or "a great deal" of the time. 65.85% of respondents support some form of tax or fee increase to pay for additional services.

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Summary of survey results

Meeting date:	05/17/2022
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Summary of responses to law enforcement survey

Table 1: Service level preferences

Service level	1st choice	2nd choice	3rd choice	4th choice	5th choice	Totals
1 Hire 2 full-time officers	19	23	9	24	5	80
2 Hire 1 full-time officer	11	22	22	5	12	72
3 Hire a private security company	11	13	30	11	5	70
4 Keep things the same	18	11	5	26	4	64
5 Something else	11	1	7	6	21	46

Service level	1st choice	2nd choice	3rd choice	4th choice	5th choice
1 Hire 2 full-time officers	23.75%	28.75%	11.25%	30.00%	6.25%
2 Hire 1 full-time officer	15.28%	30.56%	30.56%	6.94%	16.67%
3 Hire a private security company	15.71%	18.57%	42.86%	15.71%	7.14%
4 Keep things the same	28.13%	17.19%	7.81%	40.63%	6.25%
5 Something else	23.91%	2.17%	15.22%	13.04%	45.65%

Table 2: Top concerns among respondents

Type of crime	Respondents indicating concern	
Burglaries/thefts (auto)	46	20.18%
Burglaries/thefts (residential)	42	18.42%
Traffic issues /residential speeding	37	16.23%
Vandalism/graffiti	19	8.33%
Disorderly conduct / publicintoxication / noise violations	15	6.58%
Homeless- or transient-relatedproblems	15	6.58%
Drug abuse (e.g., manufacture,sale, or use of illegal/prescription drugs)	13	5.70%
Other (please specify)	12	5.26%
Disorderly youth(e.g., cruising or gathering)	10	4.39%
Domestic violence	5	2.19%
Driving under theinfluence (i.e., alcohol or drugs)	4	1.75%
School safety (e.g., bullying,fighting, or weapons)	4	1.75%
Underage drinking	4	1.75%
Fraud / identity theft	1	0.44%
Gun violence	1	0.44%
Child abuse	0	0.00%
Gang activity	0	0.00%
Mugging	0	0.00%
Physical assault	0	0.00%
Sexual assault / rape	0	0.00%

Table 3: Extent to which respondents feel safe in the city

A lot	26	31.71%
A great deal	25	30.49%
Somewhat	23	28.05%
A little	7	8.54%
Not at all	1	1.22%

Table 4: Do you support a tax or fee increase to pay for more law enforcement services?

Yes	54	65.85%
No	28	34.15%
Total	82	100.00%

Table 5: Follow up to question on willingness to pay. If you answered "yes" to being willing to pay a new fee/tax increase, how much would you be willing to pay? (Open-ended response)

Response	Count of respondents providing this answer
No response/left blank	24
\$100	3
\$500	3
200	2
400	2
500	2
0	2
Need context for this... How much are we paying now?	2
30	1
100	1
225	1
250	1
300	1
\$100 per year	1
\$150	1
\$2 PER THOUSAND ON PROPERTY TAX	1
\$250-300 year	1
\$30	1
\$30.00 -40.00 per month	1
\$300	1
\$50	1
\$50.00 to \$75.00	1

\$500.00	1
1 to 2 percent	1
1-2%	1
150.00 a year	1
2 percent increase	1
25.00 Per Year	1
3% property tax	1
absolutely none. I do not support it	1
CANNOT BE DETERMINED AT THIS TIME,NOT ENOUGH INFORMATION.	1
Depends on what the cost/fee would be	1
Have to see what would be needed.	1
I answered no, but I would pay a tax or fee for activities for bored and destructive teenagers.	1
I don't know	1
New houses going in should pay for additional costs.	1
not sure	1
Police services more important than another library!	1
STOP TAXING MY DAMN HOUSE	1
Take half of what we pay to the school. Which would be \$1500	1
TBD	1
tbd	1
That is precisely the information the survey notice failed to mention. Break it down for us so we know what each option would cost. We haven't got a clue how to figure that out as the posted population of the city hasn't changed in well over twenty years, that we know of.	1

The lowest needed to meet need	1
Unsure	1
Up to \$200.00 per year	1
What ever it takes to put a police station sign on the empty JW building. And have policing in the city limits 24/7 25% tax base increase	1
Whatever gets the community safe	1
Whatever it is	1
Whatever it takes	1

Table 6: Do you live in the Lowell city limits?

Yes	80
No	2

Table 7: What other comments do you have?

Response	Respondents providing this answer
1 full time + 1 part time would be ideal	1
All of the new houses should have to pay a Law Enforcement Fee of \$1,500 per home.	1
As the city continues to grow so will the problems. I think we already have a high tax rate and have very little services available. This should be high on the list to maintain a safe community.	1
Because of the drought to ban any and all fireworks in the summer.	1
Emergency calls to sheriffs dept takes too long for response	1

Response	Respondents providing this answer
<p>Hello, I'd like to know some data, statistics, or reasons why the idea of increased law enforcement services are even needed. I've lived next to the high school for 15 years and it has never once crossed my mind that additional law enforcement services are needed. I think the current Oakridge patrol contract is more than sufficient and I appreciate those services. I'd like to hear more from the city or community members who feel this need is there. I'll admit, I don't attend or view zoom meetings of the city council meetings and don't read The Bridge police report, so I might not be in the know. However, I just now went onto the City of Lowell website and don't see any minutes posted since the 2/15/2022 meeting. In those minutes all I read is "Police Report: January report provided in packet." Maybe it's because I'm not on Facebook and don't hear of all the petty crimes or suspicious behaviors community members share on that platform? It highly possible I just missed it somewhere, but some data would be good for citizens to provide better feedback on the survey. In the meantime, I will ask around and try to seek this information as well. Thanks for conducting the survey and all the hard work to all folks at The City of Lowell.</p>	1
<p>I think the city council should think of other ideas to address crime rather than getting police.</p>	1

Response	Respondents providing this answer
I would not like to see the City become any more entangled with City of Oakridge than we are, given their current state of finances around emergency services.	1
I would really like to know why city council keeps sending out public safety surveys. I have neither seen nor heard of any issues requiring increased law enforcement.	1
I would really like to see code enforcement being carried out. I'm not sure whether this is part of law enforcement.	1
If there is a lack of law enforcement services, theft will continue to rise. As population of residents increase, traffic issues/speeding will arise.	1
I'm wondering how close are we to needing major upgrades to our municipal waste water and drinking water system? There have been many new home tracts added to the load. If we increase fees for law enforcement, how receptive will residents be to additional fees covering eventual upgrades to utilities?	1
In our neighborhood we watch out for possible trouble.	1
It's not clear what, if any, presence the current contract results in (I've not seen any officers around Lowell in many years now).	1

Response	Respondents providing this answer
Making our city safe is so much more attractive than more parks and things like outdated libraries. I have yet to talk to anyone who plans to use the library but many that complain about poor/expensive water/sewer and community safety.	1
more proactive enforcement of noise ordinance	1
My answer to question #5 relates to my previous comment about the need to have specific financial information before any educated answer about additional taxes/fees can be made.	1
Need an ordinance compliance officer.	1
Need further discussion. Everything has cost. Cut spending on Big City Park plans, use on Policing.	1
Night time patrols	1
no	4
NOT AT THIS TIME.	1
Prevention is the best option. Do things within the community and use appropriate community services (including paid police presence) to avoid the pain and misery of property and personal crime. We feel strongly that we must have a proactive plan.	1

Response	Respondents providing this answer
<p>some neighborhoods are problematic to the overall health of the community. Some municipal pressure on the landlords to enforce background checks and residential upkeep might help to keep some of the garbage out of town. this would benefit everyone.</p>	1
<p>The only way I remotely agree to having a police presence in this town, is if they are patrolling the NIGHTS. As in, 9pm to 5am. That is the only time I think their presence is justified to prevent misconduct, and you have already found a cheaper method of action for this with a private security corp. A police presence here will not aid with whatever petty issues the town has, they'll just park during rush hour, hide and write petty tickets, generating that revenue for our governess to spend where ever she likes and provide NOTHING to the local community but anxiety and expense. This is another expense that this community frankly doesn't need, and has successfully done without for as long as I can remember. Hell, get rid of the Oakridge contract as its essentially worthless as well and redirect those funds to LITERALLY anything else. You are your own first responder in Lowell, and I'd have it no other way.</p>	1
<p>There is daily speeding and excessive engine noise coming from the state park. This occurs at all hours. Illegal commercial grade fireworks fired from well inside the city.</p>	1

Response	Respondents providing this answer
This is not a major issue to the residents of Lowell. We have been asked about this a number of times now and each time the answer as been, the residents don't want to hire a police force. Please listen to your constituents and focus on the issues they actually are concerned about.	1
This is not a top issue in town. A side walk to the beach would be a better topic to focus on.	1
Traffic tickets is not as important as fighting crime	1
Try to enforce laws ect that are already on books	1
We actively do not want a paid private security company. We view this as basically a paid Community Watch which can do nothing more than watch and phone 911 like every citizen should	1
We could have a curfew for children under 20. We have groups of kids running the streets at night, climbing on the roof of the stage at the park, in general being destructive.	1
We have a fire department. I feel that is all that we need.	1
We need 24/7 protection... professional criminals know there are no police here and we are a giant target for car theft and home invasion	1
We need a police presence of some kind. The city cannot grow without that and we all need a phone number we can call in an emergency situation. Also, the ridiculous speeding through town has to stop.	1

Response	Respondents providing this answer
<p>What has changed in the past 8 years to even warrant this discussion? What difference would additional policing make to this thing that has changed? You have provided no information that would suggest that there is an issue that needs to be dealt with differently.</p>	1
<p>While law enforcement is a good thing in general, the City of Lowell is a tiny city by comparison to all the cities around it and we cannot afford to keep adding to our bills...water plant, sewer plant, city staff, lawyers, city school bonds....it gets to be too much at some point (now). Let's find a grassroots way to protect our community. Or lets reach out to Fall Creek, Dexter, and surrounding communities to see if we can find a way to work together on security expenses. Theoretically they are in the same boat as we are with relying on Lane County Sheriff when necessary. But they don't have the fees associated with a city because they are not incorporated, so maybe they would jump in and we could spread the costs if we indeed decided to spend money in this way.</p>	1

Response	Respondents providing this answer
<p>While we are called the City of Lowell, we are a simple community of 1100+ residents. I don't believe this title warrants hiring police officers. It's a small ground area to cover and will lead to "busy" work to keep the officers occupied such as issuing citations to Lowell residents. So, hiring more law enforcement will simply burden the citizens of Lowell with increased property taxes and traffic citations that are completely unnecessary and avoidable. I do not think we need police presence. As for that matter, I cannot recall ever seeing Oakridge police in Lowell which we contract for 40 hours per month? Needless to say, the cost for covering police expenses by far exceed total theft damages and this "solution" is simply an attempt to spread out the cost of damages with no guarantee of crime prevention. While law enforcement has a finite amount of time for which they would be contracted, the real criminals are working around the clock and will quickly become acclimated with police routes and schedules, thereby working around them. Furthermore, the police are aware which members of the community, and neighboring communities, are actively involved in committing crimes against their fellow neighbors. Yet they do not solve these problems with persecution. The real solution is a neighborhood-watch/patrol program that gets members of the community to become active participants in crime prevention, starting with home owner's and renter's insurance. Thank you for taking the time to read this.</p>	1

Response	Respondents providing this answer
why pay for more law enforcement when they will not prosecute due to the cost! when people are flat out caught on camera!	1
Would this include the surrounding small communities? This would help the impacts around cost and make it more productive as well.	1
Yes probably but not at this time.	1
Left blank/ Didn't answer	38

Agenda Item Sheet

City of Lowell City Council



Type of item:	Budget Item
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Item title/recommended action:

Motion to approve Resolution 781, "A resolution authorizing the transfer of appropriations within funds." - Discussion/ Possible action

Justification or background:

Staff are requesting approval of budgetary transfers to ensure that expenditures do not exceed approved levels. These transfers result in no net change to total appropriations. The reason for the transfers is as follows: GENERAL FUND - COMMUNITY SERVICES. Engineering services, other contract services, and land use development costs for land use applications will exceed budgeted amounts due to greater than anticipated building activity. These 3 accounts include city engineering, city legal, and contract planning services associated with land use applications and current development. The building and services account includes unanticipated selling costs for 205/295 E. Main St. This includes the environmental studies and underground storage tank decommissioning, as well as the purchase of the right-of-way from Lane County. Other operating accounts need to be increased to account for allocation of overhead costs, such as postage and software subscriptions. Appropriations are being transferred from the Parks Department. GENERAL FUND - PARKS DEPARTMENT. The Rolling Rock Park project was budgeted in the Parks Department. Since that project will not occur this fiscal year, this cost center will have budget savings that can be transferred to other cost centers. GENERAL FUND - MUNICIPAL COURT. The past 2 court sessions have had a higher than normal caseload. We are also expecting a heavy court caseload during the May court session. The costs here are a function of that higher than normal caseload. WATER FUND - WATER DEPARTMENT. A transfer of \$100,000 of revenues from "operating grants" to "capital grants" is to ensure the appropriate classification of

Agenda Item Sheet
City of Lowell City Council



Type of item:	Budget Item
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ARPA revenues received in this fund. The transfer from equipment and furnishings to water system improvements is a line-item transfer within the capital category. This is to ensure appropriate classification of water meter expenses. A transfer from the contingency account to the water system improvements account is made to ensure the capital category does not exceed budgeted amounts.

Budget impact:

Various; see budget schedules.

Department or Council sponsor:

Various; see budget schedules.

Attachments:

Resolution 781; budget summary and detail schedules.

Meeting date:	05/17/2022
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CITY OF LOWELL, OREGON

RESOLUTION 781

A RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN FUNDS.

WHEREAS, various, funds, departments, organizational units and categories of expense accounts within the City of Lowell's fiscal year 2021-2022 budget need adjusting for additional appropriation authority; and

WHEREAS, under the provisions of Oregon Budget Law, fund units and accounts are required to reflect sufficient authorized appropriations; and

WHEREAS, appropriation authority may be made by transfers of appropriation within organizational units, transfers within categories of expense and/or transfers of contingency appropriations within a specific fund when authorized by official resolution of the governing body as provided by ORS 294.463; and

WHEREAS, additional appropriation authority for expenditures may be made by transfer of contingency appropriations or other appropriations within a specific fund when authorized by official resolution of the governing body as provided by Oregon Local Budget Law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell, Oregon as follows:

Section 1. That the transfers of appropriations and resources, as set forth in **Attachment A**, are hereby authorized for the 2021-2022 fiscal year.

Section 2. This resolution is effective immediately upon adoption.

[This section left intentionally blank. Signature page to follow.]

Adopted by the City Council of the City of Lowell this 17TH day of May 2022.

AYES: ____

NOES: ____

APPROVED:

Don Bennett, Mayor

ATTEST:

Jeremy Caudle, City Recorder

City of Lowell
 Transfer of appropriations and resources -
 Summary schedule by fund and department
 Approved May 17, 2022

Transfer of appropriations:

Fund/Department	Beginning appropriation	Increase	Decrease	Revised appropriation
<u>General Fund</u>				
1 Administration	299,397	0	0	299,397
2 Parks & Recreation	874,123	0	-115,300	758,823
3 Police	29,530	0	0	29,530
4 Community Development	67,117	111,400	0	178,517
5 Library	350,680	0	0	350,680
6 Code Enforcement	15,710	0	0	15,710
7 Tourism	6,111	0	0	6,111
8 Municipal Court	14,835	3,900	0	18,735
9 Debt Service	406,359	0	0	406,359
10 Other Requirements	210,573	0	0	210,573
Total General Fund transfer:	2,274,435	115,300	-115,300	2,274,435

Transfer of appropriations:

Fund/Category	Beginning appropriation	Increase	Decrease	Revised appropriation
<u>Water Fund</u>				
1 Capital Outlay	27,500	35,530	0	63,030
2 Contingencies	35,532	0	-35,530	2
3 Debt Service	58,614	0	0	58,614
4 Materials & Services	152,700	0	0	152,700
5 Personal Services	211,358	0	0	211,358
6 Reserves & Ending Balances	73,190	0	0	73,190
7 Transfers Out	0	0	0	0
Total Water Fund transfer:	558,894	35,530	-35,530	558,894

City of Lowell
 Transfer of appropriations and resources - Detail schedule by account
 Approved May 17, 2022

Transfer of appropriations:

Fund/Department	Account number	Description	Beginning appropriation	Increase	Decrease	Revised appropriation
<u>General Fund</u>						
1 Parks and Recreation	110-420-8520	Parks Improvements	740,000	0	-115,300	624,700
2 Community Services	110-440-6116	Engineering Services	20,000	10,000	0	30,000
3 Community Services	110-440-6122	IT Services	0	300	0	300
4 Community Services	110-440-6128	Other Contract Services	10,000	5,000	0	15,000
5 Community Services	110-440-6210	Insurance & Bonds	0	300	0	300
6 Community Services	110-440-6220	Publications, Printing & Dues	100	300	0	400
7 Community Services	110-440-6522	Land Use & Development Costs	20,000	4,500	0	24,500
8 Community Services	110-440-8225	Buildings & Facilities	10,000	91,000	0	101,000
9 Municipal Court	110-480-6120	Judge Contract	1,250	200	0	1,450
10 Municipal Court	110-480-6121	Bailiff Contract	0	200	0	200
11 Municipal Court	110-480-6128	Other Contract Services	1,000	2,500	0	3,500
12 Municipal Court	110-480-6220	Publications, Printing & Dues	0	75	0	75
13 Municipal Court	110-480-6226	Postage	50	25	0	75
14 Municipal Court	110-480-6560	State Assessments	630	900	0	1,530
Total General Fund appropriations transfer:			803,030	115,300	-115,300	803,030

City of Lowell
 Transfer of appropriations and resources - Detail schedule by account
 Approved May 17, 2022

Transfer of resources:

Fund/Department	Account number	Description	Beginning budget	Increase	Decrease	Revised budget
<u>Water Fund</u>						
1 Water Department	230-325-4162	Water - Capital Grants	0	100,000	0	100,000
2 Water Department	230-325-4151	Water - Operating Grants	120,000	0	-100,000	20,000
Total Water Fund resources transfer:			<u>120,000</u>	<u>100,000</u>	<u>-100,000</u>	<u>120,000</u>

Transfer of appropriations:

Fund/Department	Account number	Description	Beginning appropriation	Increase	Decrease	Revised appropriation
<u>Water Fund</u>						
1 Water Department	230-700-8540	Water Systems Improvemts	0	63,030	0	63,030
2 Water Department	230-700-8335	Equipment & Furnishings	27,500	0	-27,500	0
3 Water Department	230-900-9117	Transfer to SDC Fund	0	0	-35,530	-35,530
Total Water Fund appropriations transfer:			<u>27,500</u>	<u>63,030</u>	<u>-63,030</u>	<u>27,500</u>

Agenda Item Sheet

City of Lowell City Council

Type of item:

Contract

Item title/recommended action:

Motion to approve an "Agreement for Improvements" with Jerry and Julie Valencia for Lake Town Subdivision, and to authorize the Mayor to sign. – Discussion/ Possible ac-tion

Justification or background:

The City Council approved LU 2021-13 on March 28, 2022 related to the "Lake Town Subdivision." A condition of approval for that land use application is for the developer to enter into an "agreement for improvements" with the city. That agreement is presented here for City Council review and approval.

Budget impact:

N/A

Department or Council sponsor:

Planning Commission

Attachments:

"Agreement for improvements"

Meeting date:

05/17/2022

AGREEMENT FOR IMPROVEMENTS

This agreement is entered between the City of Lowell, P.O. Box 490, Lowell, Oregon 7452, hereafter referred to as “**City**” and Jerry and Julie Valencia, 11 North Alder, Lowell, OR 97452, hereafter referred to as “**Developer**”. This agreement is for public improvements for the Lake Town Subdivision of Assessor’s Map #19-01-14-13, Tax Lot 03700.

WHEREAS, Developer made application for, and the **City** approved, with conditions, a residential subdivision tentative plan for a 16-lot residential subdivision, identified as file LU 2021-13; and

WHEREAS, Condition #16 of the Decision of the Lowell City Council and LDC Section 9.805 require the **City** and **Developer** to enter into an agreement for public improvements required by the **City** in the final decision, and to be provided by **Developer**; now therefore,

THE PARTIES AGREE AS FOLLOWS:

1. **Developer** will comply with all conditions for approval listed in the Decision of the Lowell City Council for LU 2021-13, dated March 28, 2022, located as **Exhibit A** to this agreement, and by this reference incorporated herein, unless the **City** agrees in writing to modifications of the conditions.
2. **Developer** will pay all costs for design and construction of all off-site public improvements, including streets, curbs, sidewalks, streetlights, water system, sanitary sewer and storm water drainage, which are identified in the Decision of the City Council. Improvements shall be designed and constructed in accordance with the City of Lowell Public Works Construction Standards, February 2003 Edition, unless modifications are approved in writing by **City**. Improvements shall not be deemed “completed” under this agreement until: 1) all work, including punch list items, has been finished and passed inspections and all tests; 2) the **City** has performed a final walk through inspection; 3) as-built record drawings have been submitted by the **Developer**; 4) final construction cost tallies for the improvements have been submitted by the **Developer**; and 5) the **City** has accepted the improvements by motion of the City Council.
3. The following public improvements must be completed by **Developer** prior to issuance of individual building permits on lots within the Subdivision unless bonded for completion as provided in Section 4 of this agreement, except that Developer may begin construction of one (1) dwelling located either on lot 14, 15, or 16, subject to the building permit process and approval by the Building Official.
 - a. Construction and widening Wetleau Drive and construction of Jazzie Loop, including curbs, gutters, and sidewalks, except for those sidewalks adjacent to any buildable lot, which may be constructed at the time of individual lot development and as a condition of issuance of a Certificate of Occupancy for individual lots.

- b. Construction of water service mains, fire hydrants, and water service laterals to service all lots within the development.
 - i. Fire hydrants shall meet minimum water flow standards.
 - ii. Water distribution line must be extended along the full length of the property's frontage along the right-of-way.
 - c. Construction of sanitary sewer service mains, manholes, and sanitary sewer service laterals to service all lots within the development.
 - i. Sewer collection lines must be extended along the full length of the property's frontage along the right-of-way.
 - d. Construction of storm water service mains and storm drains to service all lots within the development.
 - e. Developer will extend conduits for power, phone and TV to the subdivision boundaries.
4. **Developer** may submit for Final Plat, Building Permits and Certificates of Occupancy approval before completion of some or all the above-required public improvements if the following requirements are met:
- a. Construction plans for the above-required public improvement have been submitted by **Developer** and approved by the **City**; and
 - b. **Developer** has provided a surety bond in accordance with LDC 9.806 – Security, Section 3 above, and the Decision of the City Council, in the amount of 150% of the mutually agreed upon estimated construction cost of the above-required public improvements that remain uncompleted, as shown on the approved plans.
5. The **City**, through its City Engineer or other designated representative or agency, will review all plans and inspect construction of all public improvements identified in Section 3 above. **Developer** shall pay actual costs of all engineering review and inspection costs of the above required improvements. City will bill the Developer actual costs of invoices received from the City's contracted Civil Engineering firm for review and inspection costs. The estimated construction costs shall be completed by the **Developer** and approved by the **City**. In the event **Developer** requests application of standards other than those required by established **City** standards, **Developer** agrees to reimburse **City** for any additional costs associated with review and decision on such requests. If **Developer** submits significant design changes after previously submitted plans have been approved by the **City**, **Developer** shall reimburse the **City** for all additional costs to process the design changes. Fees for additional costs will be the actual hourly billed costs it takes to process and review the design changes.

6. **Developer** shall pay all fees required by any other agency for permits that may be required to complete the development.
7. **City** will provide address numbers for each lot before approval of the Final Plat.
8. **Developer** shall warrant any public improvements constructed under this agreement free of defects due to workmanship or materials for a period of one (1) year from the date of final **City** acceptance of the improvements described herein. If, within the warranty period, repairs are required in connection with the work, the **Developer** shall promptly, without expense to the **City**, place in satisfactory condition all guaranteed work, and correct any damage caused by the repair work.
9. **Developer** or their prime contractor shall provide proof of liability insurance in the amount of \$1,000,000 per occurrence, naming the City of Lowell as an additional insured, for any liability that may arise from construction of public improvements, by **Developer** or any contractor or service provider under contract to **Developer**, required under this agreement.
10. Any amendment to this agreement shall be in writing, signed by both parties and attached to the original signed agreement.
11. If arbitration, mediation, court or other proceeding is sought to enforce or interpret any of the terms of this agreement, the party not prevailing shall pay the prevailing party's attorney fees, costs and disbursements, and such other sums as the arbitrator, mediator or court may determine to be reasonable for the prevailing party in the case.
12. This agreement shall automatically terminate upon final payment of all charges and fees required by this agreement, completion of all public improvements required by this agreement and expiration of the accompanying one (1) year warranty period required by Section 8.

Accepted and executed this _____ day of _____, 2022.

For **City of Lowell**

For **Jerry and Julie Valencia**

By: Don Bennett, Mayor

By:

Attest:

By: Jeremy Caudle, City Administrator

By:

Exhibit A: Decision of the City Council, LU 2021-13, dated March 28, 2022

Agenda Item Sheet

City of Lowell City Council

Type of item:	Procurement
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Item title/recommended action:

Review quotes for Paul Fisher Park shade trees project. – Discussion/ Possible action
(a)Graham Landscaping – Estimate #9443
(b)Schelsky's Landscape & Irrigation Inc. – Estimate #2922
(c)At this time, City Council may vote to accept one of the tree planting proposals.

Justification or background:

Staff asked 4 landscaping firms for quotations to implement the Paul Fisher shade tree program. Graham Landscaping and Schelsky's Landscape & Irrigation submitted quotes by the deadline. One firm stated that they wouldn't be able to schedule us until the fall. One firm failed to respond. At the time of quotation, Graham Landscaping didn't have the autumn purple ash in stock, while Schelsky does. If you remove the autumn purple ash from the quotation, Graham Landscaping's total is \$10,216 while Schelsky's is \$10,500. The question is: Does City Council prefer to select a firm with a slightly lower cost but unable to provide one of the specified trees? In that case, we would need to select an alternate tree. Or, does City Council prefer to select a firm with a slightly higher cost but is able to complete the tree plan as specified? Both quotations are provided for reference. Upon City Council approval, staff will not authorize the work until most or all of the donations have been secured to fund the project.

Budget impact:

Quotations provide. \$12,600 for Schelsky. To be determined for Graham.

Department or Council sponsor:

Parks Committee

Attachments:

Quotes from both companies

Meeting date:	05/17/2022
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Graham Landscape and Design LLC

PO Box 5125
 Eugene, OR 97405
 Phone # 5417298029
 www.graham-landscape.com
 admin@graham-landscape.com

Estimate

Date	Estimate #
4/13/2022	9443

Name / Address
City of Lowell / Paul Fisher Park Max Baker 107 3rd Street PO Box 490 Lowell, OR 97452

Terms
50% to start, 50% at...

Description	Qty	Rate	Total
Planting cost for (1) donated tree - Includes adding Garden compost & 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	230.00	230.00
Planting cost per (1) 2" caliper Acer Fremanii 'Autumn Blaze' tree - Includes the adding of Garden compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	689.00	689.00
Planting cost per (1) 2" caliper Acer Rubra 'Red Sunset' tree - Includes the adding of Garden compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	685.00	685.00
Planting cost per (1) 2" caliper Nyssa Sylvatica SSP Form tree - Includes the adding of Garden compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	759.00	759.00
Planting cost per (1) 1.75" caliper Cornus Florida tree - Includes the adding of Garden compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	689.00	689.00

Signature

Date:

By signing, you authorize Graham Landscape and Design LLC to provide the described services and materials and agree to compensate GLAD LLC per the terms established. 1 year warranty on parts and labor standard unless otherwise noted.

Graham Landscape and Design is licensed with the State Landscape Contractors Board which is located at 2111 Front St. NE., Suite 2-101, Salem OR 97301. Phone (503) 967-6291 www.lcb.state.or.us License number 8920.

Estimate valid for 14 days from date above

Total

If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to resolve the dispute first through direct discussions. If the dispute cannot be settled through direct discussions, the parties shall endeavor to settle the dispute by binding arbitration in accordance with the Construction Industry Arbitration rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction upon thereof. In any such proceedings, the prevailing party shall be entitled to recover its attorney fees in addition to all other appropriate relief.



Graham Landscape and Design LLC

PO Box 5125
 Eugene, OR 97405
 Phone # 5417298029
 www.graham-landscape.com
 admin@graham-landscape.com

Estimate

Date	Estimate #
4/13/2022	9443

Name / Address
City of Lowell / Paul Fisher Park Max Baker 107 3rd Street PO Box 490 Lowell, OR 97452

Terms
50% to start, 50% at...

Description	Qty	Rate	Total
Planting cost per (1) 1.75" caliper Cercis Canadensis 'Forest Pansy' tree - Includes the adding of Garden Compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	717.00	717.00
Planting cost per (1) 2" caliper Fraxinus excelsior 'Aurea' tree - Includes the adding of Garden compost, 'Diehard Transplant' to soil and the install of (2) tree stakes & tree ties & mulching of tree.	1	672.00	672.00

Signature

Date:

By signing, you authorize Graham Landscape and Design LLC to provide the described services and materials and agree to compensate GLAD LLC per the terms established. 1 year warranty on parts and labor standard unless otherwise noted.

Graham Landscape and Design is licensed with the State Landscape Contractors Board which is located at 2111 Front St. NE., Suite 2-101, Salem OR 97301. Phone (503) 967-6291 www.lcb.state.or.us License number 8920.

Estimate valid for 14 days from date above

Total \$4,441.00

If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to resolve the dispute first through direct discussions. If the dispute cannot be settled through direct discussions, the parties shall endeavor to settle the dispute by binding arbitration in accordance with the Construction Industry Arbitration rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction upon thereof. In any such proceedings, the prevailing party shall be entitled to recover its attorney fees in addition to all other appropriate relief.

Schelsky's Landscape & Irrigation Inc.

Estimate

P.O. Box 7945
 Springfield, OR. 97475
 (541) 744-7135 Fax: 741-1675
 Lic. #6330* Bonded* Insured.

Date	Estimate #
5/12/2022	2922

Name / Address
City of Lowell P.O. Box 490 Lowell, OR. 97452

Project
Tree planting 11-21

Description	Total
Updated Landscape tree planting as per DLA design and notes: Total price includes 2022 inflation costs. Mobilize the crew and equipment= Porta potty= Use On Site facilities Plant Material: 2" caliper trees for all varieties except the Dogwood=1.5" caliper. (2) Acer Autumn Blaze, (6) Cornus Florida, (3) Fraxinus Autumn Purple, (7) Fraxinus Golden Desert Ash @ \$700.00 Each per tree with each of the following included in the total price: Landscape materials: Garden rich planting soil, fertilizer tablets, mulch, and tree stakes for each tree. With Labor and equipment for delivery and installation:	12,600.00
We look forward to working with you. Please sign and date this estimate and we will begin work ASAP.	Total \$12,600.00

Agenda Item Sheet

City of Lowell City Council

Type of item:	Contract
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Item title/recommended action:

Motion to approve an "Intergovernmental Agreement" with Lane Council of Governments for technology services, project management and deployment, and acquisition of information services hardware, and to authorize the City Administrator to sign. – Discussion/ Possible action

Justification or background:

This is an intergovernmental agreement with Lane Council of Governments to complete the IT/phone system improvements at 70 N. Pioneer St. This includes the purchase and installation of all necessary hardware and software, along with migrating our finance system to a new server. Approval of this IGA is required soon, as this will require coordination with the electrical contractor at the project site. There is also a long lead time for IT hardware, so a timely order of these items is required to meet project deadlines.

Budget impact:

\$29,350 for IT/phone system project for City Hall/Library project; \$5,000 for on-going support

Department or Council sponsor:

Administration/Library

Attachments:

IGA; attachment B

Meeting date:	05/17/2022
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INTERGOVERNMENTAL AGREEMENT

BETWEEN: Lane Council of Governments (LCOG), an organization of governments within Lane County, Oregon

AND: City of Lowell (AGENCY), a unit of local government of the State of Oregon

EFFECTIVE DATE: 5/1/2022

RECITALS

- A. ORS 190.010 provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the agreement, its officers, or agents have the authority to perform.
- B. Provision of services for the remuneration specified in this agreement will mutually benefit the parties.
- C. AGENCY and LCOG desire to enter into an agreement where-in LCOG will provide the services described in this agreement and Attachment A (attached hereto and incorporated herein by reference).

AGREEMENT

- 1. **Duration.** The agreement term shall take effect on the Effective Date and shall continue in place until December 31st, 2022, or until earlier terminated pursuant to Paragraph 4 of this agreement.
- 2. **Services to be Provided.** LCOG agrees to provide services to AGENCY as outlined in Attachment A, Scope of Work.
- 3. **Compensation.** AGENCY shall pay LCOG upon receipt of an invoice, which shall be issued quarterly unless otherwise agreed to by the parties in writing. The invoice will reflect hourly rates for LCOG personnel plus any direct expenses associated with the Work performed. The total cost of this agreement shall not exceed \$15,000.
- 4. **Termination.** Upon thirty days' prior written notice delivered to the persons designated in Paragraph 6 to receive notice, either party, without cause, may terminate its participation in this agreement.
- 5. **Amendments.** This agreement may be modified or extended by written amendment signed by both parties.
- 6. **Administration.** Each party designates the following person as its representative for purposes of administering this agreement. Either party may change its designated representative by giving written notice to the other as provided in paragraph 14.

For LCOG: Heidi Leyba
859 Willamette St., Suite 500
Eugene, OR 97401-2910
Ph: 541-682-4452

For Agency: Jeremy Caudle
107 East 3rd Street
Lowell, OR 97452
Ph: 541-937-2157

- 7. **Records/Inspection.** AGENCY and LCOG shall each maintain records of its costs and expenses under this agreement for a period of not less than three full fiscal years following completion of this agreement. Upon reasonable advance notice, either party or its authorized representatives may from time to time inspect, audit, and make copies of the other party's records related to this agreement.
- 8. **Indemnification.** To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, each of the parties hereto agrees to indemnify, defend, and save the other harmless from any claims, liability or

damages including attorney fees, at trial and on appeal, arising out of any error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this agreement.

- 9. Dispute Resolution.** The parties shall exert every effort to cooperatively resolve any disagreements they may have under this Agreement. In the event that the parties alone are unable to resolve any conflict under this Agreement, they agree to present their disagreements to a mutually agreeable mediator for mediation. Each party shall bear its own costs for mediation and the parties shall share the cost of the mediator. This mediation procedure shall be followed to its conclusion prior to either party seeking relief from the court, except in the case of an emergency.

If the dispute remains unresolved through mediation, the parties may agree in writing to submit the dispute to arbitration, using such arbitration process as they may choose at the time and which includes the following conditions:

- a. The location of the arbitration shall be in Eugene, Oregon;
- b. Each party shall bear its own costs (except arbitration filing costs), witness fees, and attorney fees;
- c. Arbitration filing costs and any arbitrator's fees will be divided equally between the parties; and
- d. Judgment upon the award rendered by the arbitrator may be entered in the Circuit Court in Lane County, Oregon.

- 10. Insurance.** Each party working under this agreement is either a subject employer under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires each to provide Worker's Compensation coverage for all its subject workers or is an employer that is exempt under ORS 656.126.
- 11. Subcontracting.** LCOG shall not subcontract the Work under this agreement, in whole or in part, without the AGENCY's prior written approval. LCOG shall require any approved subcontractor to agree, as to the portion of the Work subcontracted, to comply with all obligations of LCOG specified in this agreement. Notwithstanding the AGENCY's approval of a subcontractor, LCOG shall remain obligated for full performance of this agreement and AGENCY shall incur no obligation to any sub-contractor.
- 12. Assignment.** Neither party shall assign this agreement in whole or in part, or any right or obligation hereunder, without the other party's written approval.
- 13. Compliance With Laws.** LCOG shall comply with all applicable federal, state, and local laws, rules, ordinances, and regulations at all times and in the performance of the Work, including all applicable State and local public contracting provisions.
- 14. Notices.** Any notices permitted or required by this agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to the representative designated in paragraph 6. Either party may change its address by notice given to the other in accordance with this paragraph.
- 15. Integration.** This agreement embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This agreement shall supersede all prior communications, representations or agreements, either oral or written, between the parties.
- 16. Interpretation.** This agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon.

LANE COUNCIL OF GOVERNMENTS:

City of Lowell

By: _____
Brendalee S. Wilson, Executive Director

By: _____
Jeremy Caudle, City Administrator

Date: _____

Date: _____

**SCOPE OF WORK
Attachment A**

Purpose of Project:

The City of Lowell is seeking outside support for Technology Services, Project Management and Deployment and Acquisition of Information Services hardware.

Desired Outcomes/Project Objectives:

Task	Amount (based on actualized costs)
A. Ongoing Technology Support Services-48 Hours	\$5,000
B. Project Management-30 Hours	\$3,000
C. Equipment Acquisition, Configuration and Deployment-68.5 Hours	\$7,000
D. Equipment***See Attachment B	<i>Actualized Rates at Time of Order</i>
Total	\$15,000

Additional direct support for specific technology service activities may be performed by LCOG staff as requested in writing by LCOG at actualized rates (estimated in the table below).

LCOG Professional Service	Example Hourly billing rates
IT Management	\$130
Network Engineering	\$115
IT Support Specialist	\$100
Application Development	\$102
Database Specialist	\$124
Facilities/Telecommunications Support	\$108
Web Development	\$102

Out of Scope:

Special projects for City of Lowell that are “out of scope” must be approved by the designated representative for City of Lowell and will be communicated through an executed, fully defined, statement of work written amendment using rates identified in this agreement.



Service Level Agreement Information

The resources to perform the work assignments identified above are available to AGENCY from 8:00 AM-5:00 PM, Monday through Friday, except for LCOG holidays. In general, LCOG is not staffed to provide after-hours support. However, arrangements for after-hours assistance can be accommodated with an approved request when necessitated by business requirements.

All services performed by LCOG are subject to mutually agreed upon maintenance windows. LCOG's technical support staff is familiar with a wide variety of hardware and software systems and will make all reasonable efforts to answer questions and resolve issues in a timely manner. In some cases, referral to outside vendor support may become necessary. In these limited cases, LCOG staff will provide alternative recommendations.

As requested, LCOG will work together with each agency's staff and their vendor partners to develop backup and recovery options for business-critical applications and to configure those solutions. LCOG cannot guarantee an agency's ability to recover data. LCOG recommends data owners run tests to verify their application recovery plans work well.

Requesting Support

Sysaidrelay@lcog.org or 541-682-2322

Text Support (NEW): 541-682-HELP (4357)

Please include the following information in your text message, voice message or email and a ticket will be automatically generated:

Your Name

Location

Preferred callback number

Brief summary of the problem

Equipment, configuration, and deployment

Location	Item	Estimated Hardware/Licensing Cost
City Hall	Cisco Meraki MS-125 48Port PoE w/5-year Meraki License and Support	\$3,200
City Hall	Cisco Meraki MR36 WIFI6 Indoor AP w/ 5 Year License	\$700.00
Library	Cisco Meraki MR36 WIFI6 Indoor AP w/ 5 Year License	\$700.00
City Hall	Equipment Rack	\$900.00
City Hall	APC Smart-UPS 300VA Rack Mount	\$1,800.00
City Hall	Dell PowerEdge 340	\$4,200.00
Library	Faronics Deep Freeze	\$300.00
Library	Staff PC's and Public PC's(5)	\$4,750.00
Library	Check out laptops(3)	
City Hall	Cisco Meraki MX67 w/ 5 year License	\$2,500.00
MISC	Hardware(Patch Cables, etc.)	\$300.00
		\$19,350.00

**** Generator

**** Security System

Equipment

Location	Configuration/Procurement	Hour Est	Cost	Technician
City Hall		2.5	\$287.50	Shugo N
City Hall		2	\$230.00	Shugo N
Library		2	\$230.00	Shugo N
City Hall				Installed by Low Voltage Contractor
City Hall		1.5	\$150.00	Keith T
City Hall		12.5	\$1,250.00	Andy S
Library		3.5	\$350.00	Andy S
Library		8.5	\$850.00	Andy S
Library		4	\$400.00	Andy S
City Hall		2.5	\$287.50	Shugo N
MISC		39	\$4,035.00	

Equipment

Location

City Hall

City Hall

Library

City Hall ***Note: This would serve Library and City Hall connectivity

City Hall ***Note: This would serve Library and City Hall connectivity

City Hall ***Note: This would serve Library and City Hall connectivity

Library Annual price for 6 clients

Library ***Would need to add Microsoft Office.Additional cost of approx \$100 per device per year...

Library ***Would need to add Microsoft Office.Additional cost of approx \$100 per device per year...

City Hall

MISC

Project management

Task

Hour Estimation Cost PM

Misc Project Management 20 \$2,000.00 Andrew Smith

Support, installation, and troubleshooting

Task	Hour Estimation	Cost	Tech
Migrate Caselle to new Server	8	\$800.00	Caselle/Andy S
Set up new AD Enviroment	12	\$1,200.00	Andy S
Join all City Hall machines to AD	8	\$800.00	Andy S
Teams VoIP deployment	10	\$1,000.00	Andy S

***this is an arbitrary amount, as Team Voip is not a project I have had experience with up to this point.

38 \$3,800.00

Agenda Item Sheet

City of Lowell City Council

Type of item:	Contract
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Item title/recommended action:

Motion to approve an "Intergovernmental Agreement" with Lane County for striping services.
– Discussion/ Possible action

Justification or background:

This is an IGA with Lane County to provide striping services on streets within the City. Costs will not exceed \$10,000 over the life of the agreement. Costs will be paid out of the Street Fund.

Budget impact:

Not to exceed \$10,000 over contract term (through 2025)

Department or Council sponsor:

Street Fund

Attachments:

IGA with Lane County

Meeting date:	05/17/2022
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**STRIPING SERVICES 2022-2025
CITY OF LOWELL AND LANE COUNTY**

This **Agreement** is entered into by and between Lane County, a political subdivision of the State of Oregon (“**County**”), and City of Lowell, an Oregon unit of local government (“**Agency**”), each a “party,” and referred to collectively in this Agreement as “the parties.” County and Agency agree as follows:

1. RECITALS

- 1.1** ORS 190.010 and the Lane County Home Rule Charter provide that units of local government may enter into agreements for the performance of any or all functions and activities that a party to the agreements, its officers, or agents, have authority to perform.
- 1.2** The parties have determined that it is in their mutual interest for County to perform certain functions for Agency on a reimbursement basis
- 1.3** The parties desire to enter into an agreement whereby County will furnish personnel and equipment for the striping of certain streets within the City of Lowell Jurisdiction.

2. SCOPE OF AGREEMENT

2.1 County will:

- 2.1.1** Furnish equipment, materials, and personnel to perform street striping services as requested by Agency.
- 2.1.2** Provide one invoice to Agency at the end of each fiscal year for services provided during that period of time.

2.2 Agency will:

- 2.2.1** Provide a prioritized list of city streets in need of striping to the Lane County Sign Shop Supervisor. It is understood by the parties that County may be unavailable to provide services to Agency during certain times due to County project scheduling and workloads.
- 2.2.2** Reimburse County for all costs incurred each fiscal year within 30 days of receipt of invoice.

2.3 Both Parties Agree:

- 2.3.1** County will employ standard operating and safety procedures while providing striping services to Agency. In the event those procedures are followed and a paint damage claim is filed, Agency will be responsible for the claims management and for the payment of any damages from any such claim.

3. DOCUMENTS FORMING THE AGREEMENT

- 3.1 The Agreement.** The Agreement consists of this document and all exhibits listed below, which are incorporated into this Agreement by this reference.
- 3.2 Exhibits.** With this document, the following exhibits are incorporated into the Agreement:
 - None

4. CONSIDERATION AND PAYMENT

4.1 County’s Payment Obligations

- 4.1.1** In consideration for Agency's performance under this Agreement, County shall:
Provide one invoice to Agency at the end of each fiscal year for services provided during that period of time.

4.2 Agency’s Payment Obligations

- 4.2.1** In consideration for County's performance under this Agreement, Agency shall:
Reimburse County for all costs incurred each fiscal year within 30 days of receipt of invoice.

4.3 Both Parties Agree

- 4.3.1** The cost of street striping services to be provided by County will not exceed \$10,000.00 for the life of this agreement. In the event that this consideration is not sufficient to continue and both parties mutually agree, an amendment to this Agreement will be executed within terms mutually agreeable to both parties.

5. EFFECTIVE DATE AND DURATION

5.1 Effective Date. Upon the signature of all parties, this Agreement is effective July 1, 2022.

5.2 Duration. Unless extended or terminated earlier in accordance with its terms, this Agreement will terminate June 30, 2025. However, such expiration shall not extinguish or prejudice either party's right to enforce this Agreement with respect to any breach or default in performance which has not been cured.

6. AUTHORIZED REPRESENTATIVES AND NOTICE. Each of the parties designates the following individuals as its authorized representative for administration of this Agreement. Either party may designate a new authorized representative by written notice to the other.

6.1 County's Authorized Representative. Scott Copeland, Sign Shop Supervisor, 541-682-6958, 3040 N Delta Hwy, Eugene, OR 97408, scott.copeland@lanecountyor.gov

6.2 Agency's Authorized Representative. Jeremy Caudle, City Administrator, 541-937-2157, 107 East Third St., Lowell, OR 97452, jcaudle@ci.lowell.or.us.

Any notice, demand, consent, approval, or other communication to be given under this Agreement must be in writing and provided by email addressed to the party's authorized representative, except as provided below in this section. However, if, in either party's discretion, email is not the most appropriate method for providing notice, then notice may be provided by personal delivery; certified mail, postage prepaid, return receipt requested; or nationally recognized overnight courier. The effective date of notice shall be: for notice by email, the date and time sent if sent between the hours of 8 am and 5 pm, otherwise effective at 8am the following Business Day; for notice delivered in person, the date and time of delivery; for notice by U.S. mail, three days after the date of certification; and for notice by overnight courier, the next business day after deposit with the courier. If no representative is identified in this section, notice may be given to the person executing the Agreement on behalf of that party below.

7. SPECIAL CONDITIONS

7.1 Minimum Wage Rates. This Contract is not subject to Federal Executive Order 14026 requiring that workers working on or in connection with a Federal Government contract be paid an hourly minimum wage of \$15.00. All workers not subject to the Federal minimum wage must be paid not less than the Oregon minimum wage for their work location.

7.2 Compliance with Coronavirus Guidelines, Laws, Rules, and Orders. Each of the parties is aware of the COVID-19 emergency and agrees that it is and will remain familiar with the CDC prevention guidelines and with federal, state, and local laws, rules, and orders regarding COVID-19 throughout the term of this Agreement, and will take all necessary precautions relating to COVID-19, including those set out in the guidelines, laws, rules, and orders described in this paragraph. The parties have anticipated the costs of compliance with the present guidelines, rules, laws, and orders prior to entering into this Agreement, and that no claim will be made by either party for such compliance. However, in the event that after the effective date of this Agreement the COVID-19 guidelines, laws, rules, and orders are changed in such a way as to adversely affect the parties' ability to carry out their obligations under this Agreement, either party so affected must give notice to the other party of any potential need to modify the Agreement to accommodate or respond to such changes in the guidelines, laws, rules, and orders.

8. INDEMNIFICATION. To the extent permitted by the Oregon Constitution, and to the extent permitted by the Oregon Tort Claims Act, each party agrees to indemnify, defend, and hold harmless the other party and its officers, employees, and agents from and against all damages, losses and expenses, including but not limited to attorney fees and costs related to litigation, and to defend all claims, proceedings, lawsuits, and judgments arising out of or resulting from the indemnifying party's negligence in the performance of or failure to perform under this Agreement.

9. PUBLIC BODY STATUS. In providing the services specified in this Agreement (and any associated services) both parties are public bodies and maintain their public body status as specified in ORS 30.260. Both parties understand and acknowledge that each retains all immunities and privileges granted them by the Oregon Tort Claims Act (ORS 30.260 through 30.295) and any and all other statutory rights granted as a result of their status as local public bodies.

10. MODIFICATION AND TERMINATION.

- 10.1 Modification.** No modification or amendment to this Agreement will bind either party unless in writing and signed by both parties.
- 10.2 Termination.** The parties may jointly agree to terminate this Agreement at any time by written agreement.
- 10.3 Non-Appropriation.** Each of the parties certifies that it has sufficient funds currently authorized for expenditure to finance the costs of this Agreement for the period within the current budget; however, the parties understand and agree that, if a party does not appropriate funds for the next succeeding fiscal year to continue payments otherwise required by the Agreement, this Agreement will terminate at the end of the last fiscal year for which payments have been appropriated. The non-appropriating party will notify the other party of such non-appropriation not later than 30 days before the beginning of the year within which funds are not appropriated. Upon termination pursuant to this clause, neither party will have a further obligation for payments beyond the termination date.

11. MISCELLANEOUS PROVISIONS

- 11.1 Disputes.** The parties are required to exert every effort to cooperatively resolve any disagreements that may arise under this Agreement. This may be done at any management level, including at a level higher than the persons directly responsible for administration of the Agreement. In the event that the parties alone are unable to resolve any conflict under this Agreement, they are encouraged to resolve their differences through mediation or other cooperative dispute resolution process.
- 11.2 Waiver.** Failure of either party to enforce any provision of the Agreement does not constitute a waiver or relinquishment by the party of the right to such performance in the future nor of the right to enforce that or any other provision of this Agreement.
- 11.3 Severability.** If any provision of this Agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions are not affected; and the rights and obligations of the parties are to be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 11.4 Governing Law, Forum, and Venue.** All matters in dispute between the parties to this Agreement arising from or relating to the Agreement, including without limitation alleged tort or violation, are governed by, construed, and enforced in accordance with the laws of the State of Oregon without regard to principles of conflict of laws. This section does not constitute a waiver by County of any form of defense or immunity, whether governmental immunity or otherwise, from any claim or from the jurisdiction of any court. All disputes and litigation arising out of this Agreement will be decided by the state or federal courts of Oregon. Venue for all disputes and litigation will be in Lane County, Oregon.
- 11.5 Time is of the Essence.** The parties agree that time is of the essence with respect to all provisions of this Agreement.
- 11.6 No Third-Party Beneficiaries.** County and Agency are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives or may be construed to give or provide any benefit or right to third persons, either directly or indirectly, that is greater than the rights and benefits enjoyed by the general public, unless that party is identified by name in this Agreement.
- 11.7 Headings.** The headings and captions in this Agreement are for reference and identification purposes only and may not be used to construe the meaning or to interpret the Agreement.
- 11.8 Force Majeure.** Neither party will be held responsible for delay or default due to force majeure acts, events, or occurrences, including but not limited to fires, riots, wars, and epidemics, unless such delay or default could have been avoided by the exercise of reasonable care, prudence, foresight, and diligence by that party.
- 11.9 Multiple Counterparts.** This Agreement and any subsequent amendments may be executed in several counterparts, facsimile or otherwise, all of which when taken together will constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement and any amendments so executed will constitute an original.
- 11.10 Merger and Construction.** This Agreement contains the entire agreement of County and Agency with respect to the subject matter of this Agreement, and supersedes all prior negotiations, agreements and understandings. This Agreement is the result of bilateral negotiations between the parties, and the provisions of this Agreement are to be interpreted and their legal effects determined as a whole, with no part to be construed against the drafter of such part.

11.11 Compliance with Law, ADA. County and Agency agree to comply with all federal, state and local laws applicable to the parties or the subject matter of this Agreement. During the performance of this Agreement, the parties will comply with all applicable provisions of the Americans with Disabilities Act of 1990, 42 USC Section 12101 et seq., and Section 504 of the Rehabilitation Act of 1973.

SIGNATURES FOLLOW ON NEXT PAGE

EACH PARTY, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

AGENCY:

CITY OF LOWELL

COUNTY:

LANE COUNTY

By: _____

By: _____

Title: _____

Title: Dan Hurley Public Works Director

Date: _____

Date: _____

Address:

Lane County, Public Works
3040 North Delta Hwy
Eugene, Oregon 97408
