

**Lowell City Council**  
**Regular Meeting Agenda**  
**Tuesday, October 20, 2020 at 7 P.M.**  
Maggie Osgood Library  
70 N. Pioneer Street

**This meeting will be held electronically through Zoom. Limited seating is available at the Library. Members of the public are encouraged to provide comment or testimony through the following:**

- Joining by phone, tablet, or PC. For details, click on the event at [www.ci.lowell.or.us](http://www.ci.lowell.or.us).
- In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452
- By email to: [mmiller@ci.lowell.or.us](mailto:mmiller@ci.lowell.or.us)

**Call to Order/Roll Call/Pledge**

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Dragt \_\_\_\_ Myers \_\_\_\_

**Approval of Agenda**

**Consent Agenda:** Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

City Council Regular Meeting Minutes for September 15, 2020

City Council Special Meeting and Executive Session Minutes for September 22, 2020

Financial Report for August 2020

Check Register for September 2020

**Public Comments:** Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

Council Comments (three minutes per speaker)

All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.
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**Staff Reports:**

City Administrator Report

Public Works Report

Police Report

**Old Business:**

**New Business:**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Clerk, Joyce Donnell, at 541-937-2157.
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1. Ordinance 302 – Amending Planning Commission Requirements – Discussion/Possible Action
2. City Administrator Recruitment Update – Discussion
3. Update on Sunset Hills Subdivision – Discussion
4. State of Oregon Grant for Coronavirus Aid, Relief, and Economic Security Act (CARES Act) – Discussion
5. Resolution 754 – A Resolution Recognizing State of Oregon Department of Administrative Services Grant No. 1783, and Changing Appropriations – Discussion/Possible Action
6. Complaints and Enforcement Activity – Discussion/Possible Direction

### **Other Business**

1. Staff Acknowledgement

### **Mayor Comments**

**Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.**

### **Adjourn**

### **Future Meetings and Dates to Remember**

- 11/03 City Council Work Session and Executive Session at 7:00 pm
- 11/17 City Council Regular Meeting at 7:00 pm
- 12/1 City Council Work Session at 7:00 pm
- 12/15 City Council Regular Meeting and Public Hearing

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Marsha Miller, Interim City Administrator  
**DATE:** October 20, 2020  
**SUBJECT:** Consent Agenda

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The Consent Agenda for the October 20, 2020 meeting includes the City Council Regular Meeting Minutes for September 15, 2020, City Council Special Meeting and Executive Session Minutes for September 22, 2020, the Financial Report for August 2020 and the Check Register for September 2020.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

1. Motion to approve the Consent Agenda as presented.
2. Motion to remove an item from the Consent Agenda and place on the Business Meeting for additional review, discussion or amendment.

**RECOMMENDATION:**

Motion to approve the Consent Agenda as presented.

**ATTACHMENTS:**

1. City Council Regular Meeting Minutes for September 15, 2020
2. City Council Special Meeting and Executive Session Minutes for September 22, 2020
3. Financial Report for August 2020
4. Check Register for September 2020

**City of Lowell, Oregon  
Minutes of the City Council Regular Session  
September 15, 2020**

The Regular Session was called to order at 7:04 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Samantha Dragt, John Myers

**Members Absent:** Gail Harris, Tim Stratis,

**Staff Present:** Interim CA Marsha Miller, Public Works Director Max Baker

**Consent Agenda: Councilor Dragt moved to approve the Consent Agenda, second by Councilor Myers. PASS 3:0**

**Public Hearing has been postponed at the Owner's request for 60 days.**

**Public Comments:** None

**Council Comments:** None

**City Administrator Report:** Interim CA Miller presented report and included an update on the Holiday Farm Fire from Lane County.

**Public Works Report:** Public Works Director Max Baker presented report.

**Police Report:** August report provided in packet.

**Old Business:** None

**New Business:**

- **Resolution 753 – Rescinding Resolution 747 that established a Payment in Lieu of Franchise Fee for Water and Sewer Utilities –** CA Miller presented item. **Councilor Dragt moved to approve Resolution 753 as written, second by Councilor Myers. PASS 3:0**
- **Intergovernmental Agreement (IGA) with Lane County Regional Housing Rehabilitation Program –** CA Miller presented item. **Councilor Myers moved to approve signing the revised Intergovernmental Agreement with Lane County's Regional Housing and Rehabilitation Program, second by Councilor Dragt. PASS 3:0**
- **Letter from Oregon Mayor's Association regarding "If I Were Mayor" contest for 2020-21 school year –** CA Miller presented item, council recommended placing information in 'The Bridge' and forward information to the schools' leaders.

**Other Business:**

- **Discussion of the Recruitment Process for the City Administrator –** CA Miller presented information from recruiter and scheduled a meeting for September 22, 2020 at 6 PM to discuss the draft materials.

**Mayor Comments:** None

**Public Comments:** None

**Adjourn: 7:35 PM**

Approved: \_\_\_\_\_  
Don Bennett, Mayor

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Marsha Miller, City Recorder

\_\_\_\_\_  
Date

**City of Lowell, Oregon**  
**Minutes of the City Council Special Meeting & Executive Session**  
**Tuesday September 22, 2020**  
**Maggie Osgood Library**

The Special Meeting was called to order at 6:00 PM by Mayor Bennett

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Samantha Dragt,

**Member Absent:** John Myers

**Staff Present:** Interim CA Marsha Miller, Max Baker - Public Works Director

**Guest:** Ross Schultz, Lane Council of Governments

**Public Comments:** None

**New Business:**

- **Recruitment Process for the City Administrator Position** - Interim CA Miller introduced Ross Schultz from LCOG who will facilitate the recruitment process. Ross proceeded to interview council on expectations for new city administrator candidates.

**Other Business:** None

**Mayor Comments:** None

**Community Comments:** None

**Adjourn: 6:48 PM**

The Executive Session was called to order at 6:55 PM by Mayor Bennett

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Samantha Dragt,

**Member Absent:** John Myers

**Staff Present:** Interim CA Marsha Miller

**Executive Session: ORS 192.660 (2)(a) To consider the employment of a public officer, employee, staff member or individual agent.**

**Adjourn: 7:31 PM**

Approved: \_\_\_\_\_  
Don Bennett, Mayor

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Marsha Miller, City Recorder

\_\_\_\_\_  
Date

CITY OF LOWELL  
 COMBINED CASH INVESTMENT  
 AUGUST 31, 2020

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	414,284.18
999-1115	CASH IN BANK - LGIP	915,707.23
		<hr/>
	TOTAL COMBINED CASH	1,329,991.41
999-1110	CASH ALLOCATED TO FUNDS	( 1,329,991.41)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	224,865.02
220	ALLOCATION TO BUILDING FUND	30,720.97
230	ALLOCATION TO WATER FUND	138,741.35
240	ALLOCATION TO SEWER FUND	179,447.19
312	ALLOCATION TO STREET FUND	80,739.47
314	ALLOCATION TO BLACKBERRY JAM FUND	14,235.56
410	ALLOCATION TO PARKS SDC FUND	55,433.38
412	ALLOCATION TO STREETS SDC FUND	47,998.93
430	ALLOCATION TO WATER SDC FUND	315,893.03
440	ALLOCATION TO SEWER SDC FUND	141,062.85
445	ALLOCATION TO STORMWATER SDC FUND	45,721.98
520	ALLOCATION TO WATER RESERVE FUND	39,384.92
521	ALLOCATION TO SEWER RESERVE FUND	15,746.76
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,329,991.41
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	( 1,329,991.41)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	76,087.37	
110-1115	CASH IN BANK - LGIP	148,777.65	
110-1120	PETTY CASH	250.00	
110-1710	LAND	2,595,845.69	
110-1720	BUILDINGS & FACILITIES	430,908.77	
110-1730	EQUIPMENT & FURNISHINGS	31,362.28	
110-1740	VEHICLES & ROLLING STOCK	40,847.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	13,901.33	
110-1820	AD - BUILDINGS & FACILITIES	( 168,676.36)	
110-1830	AD - EQUIPMENT & FURNISHINGS	( 7,753.87)	
110-1840	AD - VEHICLES & ROLLING STOCK	( 9,831.21)	
110-1850	AD - INFRASTRUCTURE	( 14,253.95)	
	TOTAL ASSETS		<u>3,170,228.19</u>

LIABILITIES AND EQUITY

LIABILITIES

110-2205	WAGES PAYABLE	2,244.58	
110-2210	PAYROLL TAXES PAYABLE	948.63	
110-2245	HEALTH INSURANCE PAYABLE	539.64	
110-2250	RETIREMENT PAYABLE	1,040.66	
110-2510	BAIL HELD	430.00	
110-2515	CET TAX COLLECTED	1,749.60	
110-2750	LONG TERM DEBT	512,904.72	
	TOTAL LIABILITIES		519,857.83

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	272,113.38	
110-3275	GASB - FIXED ASSETS	2,945,113.17	
110-3277	GAAP - LONG TERM DEBT	( 512,904.72)	
	REVENUE OVER EXPENDITURES - YTD	( 53,951.47)	
	BALANCE - CURRENT DATE	( 53,951.47)	
	TOTAL FUND EQUITY		<u>2,650,370.36</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,170,228.19</u>



CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
110-310-4112	.00	.00	147,051.00	147,051.00	.0
110-310-4114	390.04	585.21	3,223.00	2,637.79	18.2
	<u>390.04</u>	<u>585.21</u>	<u>150,274.00</u>	<u>149,688.79</u>	<u>.4</u>
<u>INVESTMENT EARNINGS</u>					
110-315-4125	162.67	333.83	5,826.00	5,492.17	5.7
	<u>162.67</u>	<u>333.83</u>	<u>5,826.00</u>	<u>5,492.17</u>	<u>5.7</u>
<u>INTERGOVERNMENTAL</u>					
110-320-4132	2,703.54	2,703.54	10,917.00	8,213.46	24.8
110-320-4134	195.93	195.93	1,341.00	1,145.07	14.6
110-320-4136	1,626.31	3,525.85	20,292.00	16,766.15	17.4
110-320-4148	.00	.00	4,386.00	4,386.00	.0
	<u>4,525.78</u>	<u>6,425.32</u>	<u>36,936.00</u>	<u>30,510.68</u>	<u>17.4</u>
<u>GRANT REVENUES</u>					
110-325-4151	3,403.20	7,303.20	214,243.00	206,939.80	3.4
110-325-4152	.00	.00	7,603.00	7,603.00	.0
110-325-4154	.00	.00	1,000.00	1,000.00	.0
110-325-4155	.00	.00	200,000.00	200,000.00	.0
110-325-4158	.00	.00	1,000.00	1,000.00	.0
	<u>3,403.20</u>	<u>7,303.20</u>	<u>423,846.00</u>	<u>416,542.80</u>	<u>1.7</u>
<u>FRANCHISE FEES</u>					
110-330-4310	1,596.94	1,596.94	5,938.00	4,341.06	26.9
110-330-4312	26,846.14	26,846.14	49,048.00	22,201.86	54.7
110-330-4314	.00	.00	4,000.00	4,000.00	.0
110-330-4316	.00	.00	1,650.00	1,650.00	.0
110-330-4318	.00	.00	17,776.00	17,776.00	.0
110-330-4320	.00	.00	19,344.00	19,344.00	.0
	<u>28,443.08</u>	<u>28,443.08</u>	<u>97,756.00</u>	<u>69,312.92</u>	<u>29.1</u>

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES &amp; PERMITS</u>					
110-335-4352 LAND USE & DEVELOPMENT	.00	.00	15,000.00	15,000.00	.0
110-335-4354 MISC PERMITS & LICENSES	.00	110.00	275.00	165.00	40.0
110-335-4360 DOG LICENSES	28.00	216.00	876.00	660.00	24.7
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>28.00</b>	<b>326.00</b>	<b>16,151.00</b>	<b>15,825.00</b>	<b>2.0</b>
<u>CHARGES FOR SERVICE</u>					
110-340-4410 COPY, FAX, NOTARY & RESEARCH	46.85	187.60	1,030.00	842.40	18.2
110-340-4413 LIBRARY MEMBERSHIPS	.00	.00	1,250.00	1,250.00	.0
110-340-4415 LIBRARY BUSINESS SERVICES	.00	.00	250.00	250.00	.0
110-340-4417 LIEN SEARCHES	50.00	90.00	515.00	425.00	17.5
110-340-4419 ELECTION FILING FEES	75.00	100.00	50.00	( 50.00)	200.0
110-340-4421 SDC/CET ADMIN FEE	.00	259.95	4,005.00	3,745.05	6.5
110-340-4423 PAY STATION REVENUE	.00	.00	125.00	125.00	.0
<b>TOTAL CHARGES FOR SERVICE</b>	<b>171.85</b>	<b>637.55</b>	<b>7,225.00</b>	<b>6,587.45</b>	<b>8.8</b>
<u>SDC REVENUE</u>					
110-345-4511 PARKS REIMBURSEMENT SDC	.00	47.00	735.00	688.00	6.4
<b>TOTAL SDC REVENUE</b>	<b>.00</b>	<b>47.00</b>	<b>735.00</b>	<b>688.00</b>	<b>6.4</b>
<u>FINES &amp; FORFEITURES</u>					
110-350-4625 MUNICIPAL COURT REVENUE	50.00	125.00	2,500.00	2,375.00	5.0
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>50.00</b>	<b>125.00</b>	<b>2,500.00</b>	<b>2,375.00</b>	<b>5.0</b>
<u>LOAN PAYMENTS &amp; PROCEEDS</u>					
110-360-4225 LOAN PROCEEDS	.00	.00	568,743.00	568,743.00	.0
<b>TOTAL LOAN PAYMENTS &amp; PROCEEDS</b>	<b>.00</b>	<b>.00</b>	<b>568,743.00</b>	<b>568,743.00</b>	<b>.0</b>
<u>OTHER REVENUE</u>					
110-370-4825 LIBRARY DONATIONS	.00	.00	1,000.00	1,000.00	.0
110-370-4849 CAPITAL ASSET DISPOSAL	.00	.00	75,000.00	75,000.00	.0
<b>TOTAL OTHER REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>76,000.00</b>	<b>76,000.00</b>	<b>.0</b>

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUNDRAISING &amp; EVENT REVENUE</u>						
110-380-4865	LIBRARY CAPITAL CAMPAIGN	369.00	7,079.00	10,000.00	2,921.00	70.8
	TOTAL FUNDRAISING & EVENT REVENUE	369.00	7,079.00	10,000.00	2,921.00	70.8
<u>MISCELLANEOUS REVENUE</u>						
110-385-4895	MISCELLANEOUS REVENUE	.00	.00	2,250.00	2,250.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	2,250.00	2,250.00	.0
<u>TRANSFERS IN</u>						
110-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	6,049.45	6,051.00	1.55	100.0
	TOTAL TRANSFERS IN	.00	6,049.45	6,051.00	1.55	100.0
	TOTAL FUND REVENUE	37,543.62	57,354.64	1,404,293.00	1,346,938.36	4.1

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110 CITY ADMINISTRATOR	1,350.00	5,578.70	18,000.00	12,421.30	31.0
110-410-5114 CITY CLERK	462.50	1,145.24	5,550.00	4,404.76	20.6
110-410-5158 MAINTENANCE WORKER I	125.24	356.99	1,991.00	1,634.01	17.9
110-410-5220 OVERTIME	.00	.00	80.00	80.00	.0
110-410-5315 SOCIAL SECURITY/MEDICARE	148.24	541.70	1,960.00	1,418.30	27.6
110-410-5320 WORKER'S COMP	.56	731.29	455.00	( 276.29)	160.7
110-410-5350 UNEMPLOYMENT	.00	.00	1,750.00	1,750.00	.0
110-410-5410 HEALTH INSURANCE	136.16	538.25	3,646.00	3,107.75	14.8
110-410-5450 PUBLIC EMPLOYEES RETIREMENT	435.18	980.74	4,417.00	3,436.26	22.2
<b>TOTAL PERSONAL SERVICES</b>	<b>2,657.88</b>	<b>9,872.91</b>	<b>37,849.00</b>	<b>27,976.09</b>	<b>26.1</b>
<u>MATERIALS &amp; SERVICES</u>					
110-410-6110 AUDITING	.00	.00	3,919.00	3,919.00	.0
110-410-6112 LEGAL SERVICES	.00	.00	2,500.00	2,500.00	.0
110-410-6114 FINANCIAL SERVICES	312.50	624.50	5,215.00	4,590.50	12.0
110-410-6122 IT SERVICES	405.60	2,663.20	6,304.00	3,640.80	42.3
110-410-6124 COPIER CONTRACT	147.98	295.96	2,250.00	1,954.04	13.2
110-410-6128 OTHER CONTRACT SERVICES	537.10	614.20	2,500.00	1,885.80	24.6
110-410-6210 INSURANCE & BONDS	.00	1,440.25	6,426.00	4,985.75	22.4
110-410-6220 PUBLICATIONS, PRINTING & DUES	.00	.00	2,600.00	2,600.00	.0
110-410-6222 NEWSLETTER EXPENDITURE	.00	.00	1,200.00	1,200.00	.0
110-410-6226 POSTAGE	75.00	75.00	725.00	650.00	10.3
110-410-6228 PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
110-410-6230 OFFICE SUPPLIES/EQUIPMENT	1,211.97	1,211.97	1,375.00	163.03	88.1
110-410-6234 GENERAL SUPPLIES	344.70	344.70	1,000.00	655.30	34.5
110-410-6238 BANK SERVICE CHARGES	49.36	151.91	1,000.00	848.09	15.2
110-410-6240 TRAVEL & TRAINING	.00	.00	2,100.00	2,100.00	.0
110-410-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
110-410-6320 BUILDING REPAIR & MAINTENANCE	201.12	201.12	1,000.00	798.88	20.1
110-410-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	100.00	100.00	.0
110-410-6334 NON-CAPITALIZED ASSETS	.00	.00	2,000.00	2,000.00	.0
110-410-6420 WATER SERVICES	81.22	124.77	1,325.00	1,200.23	9.4
110-410-6425 SEWER SERVICES	102.43	201.88	825.00	623.12	24.5
110-410-6430 ELECTRICITY SERVICES	111.75	262.92	2,100.00	1,837.08	12.5
110-410-6435 INTERNET SERVICES	180.20	360.40	685.00	324.60	52.6
110-410-6440 TELEPHONE SERVICES	224.40	340.23	1,875.00	1,534.77	18.2
110-410-6445 REFUSE SERVICES	.00	.00	120.00	120.00	.0
110-410-6510 COUNCIL EXPENDITURE	.00	.00	2,000.00	2,000.00	.0
110-410-6512 STATE ETHICS COMMISSION	.00	.00	650.00	650.00	.0
110-410-6792 REIMBURSABLE EXPENDITURE	33.76	33.76	.00	( 33.76)	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>4,019.09</b>	<b>8,946.77</b>	<b>53,294.00</b>	<b>44,347.23</b>	<b>16.8</b>

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL ADMINISTRATION	6,676.97	18,819.68	91,143.00	72,323.32	20.7
<u>PARKS &amp; RECREATION</u>					
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	337.50	1,394.68	4,500.00	3,105.32	31.0
110-420-5150 PUBLIC WORKS DIRECTOR	301.44	746.42	3,617.00	2,870.58	20.6
110-420-5152 UTILITY WORKER I	780.24	1,874.88	8,256.00	6,381.12	22.7
110-420-5156 TEMPORARY/SEASONAL	.00	.00	2,883.00	2,883.00	.0
110-420-5158 MAINTENANCE WORKER I	626.21	1,784.97	9,955.00	8,170.03	17.9
110-420-5220 OVERTIME	54.01	71.87	1,027.00	955.13	7.0
110-420-5315 SOCIAL SECURITY/MEDICARE	160.62	449.27	2,320.00	1,870.73	19.4
110-420-5320 WORKER'S COMP	.97	1,061.25	660.00	( 401.25)	160.8
110-420-5350 UNEMPLOYMENT	.00	.00	2,000.00	2,000.00	.0
110-420-5410 HEALTH INSURANCE	267.50	834.96	7,770.00	6,935.04	10.8
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	387.21	952.47	5,214.00	4,261.53	18.3
TOTAL PERSONAL SERVICES	2,915.70	9,170.77	48,202.00	39,031.23	19.0
<u>MATERIALS &amp; SERVICES</u>					
110-420-6128 OTHER CONTRACT SERVICES	3,120.00	5,803.20	1,000.00	( 4,803.20)	580.3
110-420-6210 INSURANCE & BONDS	.00	1,860.53	.00	( 1,860.53)	.0
110-420-6234 GENERAL SUPPLIES	826.76	1,072.75	2,000.00	927.25	53.6
110-420-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
110-420-6320 BUILDING REPAIR & MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
110-420-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
110-420-6328 PROPERTY MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
110-420-6330 OTHER REPAIR & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
110-420-6334 NON-CAPITALIZED ASSETS	.00	.00	1,000.00	1,000.00	.0
110-420-6339 MAINTENANCE - NELSON LAND DONA	.00	.00	2,500.00	2,500.00	.0
110-420-6420 WATER SERVICES	60.48	111.75	3,500.00	3,388.25	3.2
110-420-6425 SEWER SERVICES	124.16	244.70	1,500.00	1,255.30	16.3
110-420-6430 ELECTRICITY SERVICES	209.91	472.24	675.00	202.76	70.0
110-420-6445 REFUSE SERVICES	.00	.00	365.00	365.00	.0
110-420-6710 GAS & OIL	196.48	547.66	1,500.00	952.34	36.5
TOTAL MATERIALS & SERVICES	4,537.79	10,112.83	21,040.00	10,927.17	48.1
<u>CAPITAL OUTLAY</u>					
110-420-8520 PARKS IMPROVEMENTS	.00	.00	554,986.00	554,986.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	554,986.00	554,986.00	.0
TOTAL PARKS & RECREATION	7,453.49	19,283.60	624,228.00	604,944.40	3.1

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
<u>MATERIALS &amp; SERVICES</u>					
110-430-6118 POLICE SERVICES	2,343.00	4,686.60	29,530.00	24,843.40	15.9
TOTAL MATERIALS & SERVICES	2,343.00	4,686.60	29,530.00	24,843.40	15.9
TOTAL POLICE	2,343.00	4,686.60	29,530.00	24,843.40	15.9
<u>COMMUNITY DEVELOPMENT</u>					
<u>PERSONAL SERVICES</u>					
110-440-5110 CITY ADMINISTRATOR	337.50	1,394.68	4,500.00	3,105.32	31.0
110-440-5114 CITY CLERK	.00	110.12	.00	( 110.12)	.0
110-440-5315 SOCIAL SECURITY/MEDICARE	25.83	115.15	350.00	234.85	32.9
110-440-5320 WORKER'S COMP	.07	120.52	75.00	( 45.52)	160.7
110-440-5350 UNEMPLOYMENT	.00	.00	250.00	250.00	.0
110-440-5410 HEALTH INSURANCE	.00	100.54	495.00	394.46	20.3
110-440-5450 PUBLIC EMPLOYEES RETIREMENT	83.46	199.43	795.00	595.57	25.1
TOTAL PERSONAL SERVICES	446.86	2,040.44	6,465.00	4,424.56	31.6
<u>MATERIALS &amp; SERVICES</u>					
110-440-6116 ENGINEERING SERVICES	975.00	2,931.00	1,000.00	( 1,931.00)	293.1
110-440-6128 OTHER CONTRACT SERVICES	1,219.26	8,719.26	7,500.00	( 1,219.26)	116.3
110-440-6220 PUBLICATIONS, PRINTING & DUES	.00	.00	100.00	100.00	.0
110-440-6226 POSTAGE	25.00	25.00	175.00	150.00	14.3
110-440-6240 TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
110-440-6290 MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-440-6522 LAND USE & DEVELOPMENT COSTS	6,261.12	8,511.12	15,000.00	6,488.88	56.7
TOTAL MATERIALS & SERVICES	8,480.38	20,186.38	24,525.00	4,338.62	82.3
<u>CAPITAL OUTLAY</u>					
110-440-8225 BUILDINGS & FACILITIES	.00	.00	310,000.00	310,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	310,000.00	310,000.00	.0
TOTAL COMMUNITY DEVELOPMENT	8,927.24	22,226.82	340,990.00	318,763.18	6.5

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
<u>PERSONAL SERVICES</u>					
110-450-5130	.00	.00	12,480.00	12,480.00	.0
110-450-5156	.00	.00	577.00	577.00	.0
110-450-5158	125.24	356.99	1,991.00	1,634.01	17.9
110-450-5315	9.59	27.31	1,155.00	1,127.69	2.4
110-450-5320	.08	369.16	230.00	( 139.16)	160.5
110-450-5350	.00	.00	1,000.00	1,000.00	.0
110-450-5410	.00	.00	750.00	750.00	.0
110-450-5450	21.59	61.54	2,595.00	2,533.46	2.4
TOTAL PERSONAL SERVICES	156.50	815.00	20,778.00	19,963.00	3.9
<u>MATERIALS &amp; SERVICES</u>					
110-450-6122	.00	181.44	1,460.00	1,278.56	12.4
110-450-6128	400.00	400.00	500.00	100.00	80.0
110-450-6226	5.00	5.00	50.00	45.00	10.0
110-450-6230	.00	.00	500.00	500.00	.0
110-450-6234	.00	.00	1,500.00	1,500.00	.0
110-450-6290	.00	.00	250.00	250.00	.0
110-450-6320	.00	1,203.14	500.00	( 703.14)	240.6
110-450-6420	7.40	14.37	950.00	935.63	1.5
110-450-6425	15.52	30.59	750.00	719.41	4.1
110-450-6430	11.09	69.23	2,400.00	2,330.77	2.9
110-450-6435	46.24	92.48	780.00	687.52	11.9
110-450-6440	30.80	60.92	350.00	289.08	17.4
110-450-6445	.00	.00	525.00	525.00	.0
110-450-6530	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	516.05	2,057.17	11,515.00	9,457.83	17.9
<u>CAPITAL OUTLAY</u>					
110-450-8225	.00	.00	301,470.00	301,470.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	301,470.00	301,470.00	.0
TOTAL LIBRARY	672.55	2,872.17	333,763.00	330,890.83	.9
<u>CODE ENFORCEMENT</u>					

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-460-5110 CITY ADMINISTRATOR	337.50	1,394.68	4,500.00	3,105.32	31.0
110-460-5150 PUBLIC WORKS DIRECTOR	301.44	746.42	3,617.00	2,870.58	20.6
110-460-5220 OVERTIME	39.13	39.13	313.00	273.87	12.5
110-460-5315 SOCIAL SECURITY/MEDICARE	51.89	166.82	650.00	483.18	25.7
110-460-5320 WORKER'S COMP	.17	216.96	135.00	( 81.96)	160.7
110-460-5350 UNEMPLOYMENT	.00	.00	500.00	500.00	.0
110-460-5410 HEALTH INSURANCE	67.57	235.18	1,355.00	1,119.82	17.4
110-460-5450 PUBLIC EMPLOYEES RETIREMENT	142.17	315.87	1,460.00	1,144.13	21.6
<b>TOTAL PERSONAL SERVICES</b>	<b>939.87</b>	<b>3,115.06</b>	<b>12,530.00</b>	<b>9,414.94</b>	<b>24.9</b>
<u>MATERIALS &amp; SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
110-460-6234 GENERAL SUPPLIES	.00	.00	100.00	100.00	.0
110-460-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-460-6445 REFUSE SERVICES	.00	.00	350.00	350.00	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>1,550.00</b>	<b>1,550.00</b>	<b>.0</b>
<b>TOTAL CODE ENFORCEMENT</b>	<b>939.87</b>	<b>3,115.06</b>	<b>14,080.00</b>	<b>10,964.94</b>	<b>22.1</b>
<u>TOURISM</u>					
<u>MATERIALS &amp; SERVICES</u>					
110-470-6128 OTHER CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
110-470-6224 MARKETING	.00	.00	4,000.00	4,000.00	.0
110-470-6226 POSTAGE	5.00	5.00	100.00	95.00	5.0
110-470-6290 MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	60.54	121.90	2,466.00	2,344.10	4.9
110-470-6527 COMMUNITY GRANT PROGRAM	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>65.54</b>	<b>126.90</b>	<b>10,816.00</b>	<b>10,689.10</b>	<b>1.2</b>
<b>TOTAL TOURISM</b>	<b>65.54</b>	<b>126.90</b>	<b>10,816.00</b>	<b>10,689.10</b>	<b>1.2</b>
<u>MUNICIPAL COURT</u>					



CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	337.50	1,394.68	4,500.00	3,105.32	31.0
110-480-5114 CITY CLERK	231.26	572.64	2,775.00	2,202.36	20.6
110-480-5220 OVERTIME	.00	.00	40.00	40.00	.0
110-480-5315 SOCIAL SECURITY/MEDICARE	43.53	150.55	560.00	409.45	26.9
110-480-5320 WORKER'S COMP	.16	192.90	120.00	( 72.90)	160.8
110-480-5350 UNEMPLOYMENT	.00	.00	500.00	500.00	.0
110-480-5410 HEALTH INSURANCE	68.09	236.72	1,236.00	999.28	19.2
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	123.32	279.15	1,265.00	985.85	22.1
<b>TOTAL PERSONAL SERVICES</b>	<b>803.86</b>	<b>2,826.64</b>	<b>10,996.00</b>	<b>8,169.36</b>	<b>25.7</b>
<u>MATERIALS &amp; SERVICES</u>					
110-480-6120 JUDGE CONTRACT	.00	.00	1,250.00	1,250.00	.0
110-480-6128 OTHER CONTRACT SERVICES	.00	143.64	1,000.00	856.36	14.4
110-480-6226 POSTAGE	5.00	5.00	50.00	45.00	10.0
110-480-6238 BANK SERVICE CHARGES	.00	.00	200.00	200.00	.0
110-480-6560 STATE ASSESSMENTS	.00	.00	500.00	500.00	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>5.00</b>	<b>148.64</b>	<b>3,000.00</b>	<b>2,851.36</b>	<b>5.0</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>808.86</b>	<b>2,975.28</b>	<b>13,996.00</b>	<b>11,020.72</b>	<b>21.3</b>
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
110-800-7110 LOAN PRINCIPAL	.00	.00	6,000.00	6,000.00	.0
110-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	17,846.00	17,846.00	.0
110-800-7510 LOAN INTEREST	.00	.00	12,000.00	12,000.00	.0
110-800-7511 LOAN INTEREST - LIBRARY/CITY	.00	.00	22,502.00	22,502.00	.0
<b>TOTAL DEBT SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>58,348.00</b>	<b>58,348.00</b>	<b>.0</b>
<b>TOTAL DEBT SERVICE</b>	<b>.00</b>	<b>.00</b>	<b>58,348.00</b>	<b>58,348.00</b>	<b>.0</b>
<u>OTHER REQUIREMENTS</u>					

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
110-900-9120 TRANSFER TO BUILDING FUND	.00	37,200.00	37,200.00	.00	100.0
110-900-9590 CONTINGENCY	.00	.00	57,314.00	57,314.00	.0
110-900-9895 RESERVED FOR FUTURE USE - PARK	.00	.00	2,500.00	2,500.00	.0
TOTAL OTHER REQUIREMENTS	.00	37,200.00	97,014.00	59,814.00	38.3
TOTAL OTHER REQUIREMENTS	.00	37,200.00	97,014.00	59,814.00	38.3
TOTAL FUND EXPENDITURES	27,887.52	111,306.11	1,613,908.00	1,502,601.89	6.9
NET REVENUE OVER EXPENDITURES	9,656.10	( 53,951.47)	( 209,615.00)	( 155,663.53)	( 25.7)

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

BUILDING FUND

ASSETS

220-1110	ALLOCATED CASH	30,720.97	
	TOTAL ASSETS		30,720.97

LIABILITIES AND EQUITY

LIABILITIES

220-2205	WAGES PAYABLE	88.58	
220-2210	PAYROLL TAXES PAYABLE	29.01	
220-2245	HEALTH INSURANCE PAYABLE	68.09	
220-2250	RETIREMENT PAYABLE	26.87	
	TOTAL LIABILITIES		212.55

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	30,508.42	
	BALANCE - CURRENT DATE	30,508.42	
	TOTAL FUND EQUITY		30,508.42
	TOTAL LIABILITIES AND EQUITY		30,720.97

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
220-315-4125 INTEREST EARNED	.80	1.25	150.00	148.75	.8
TOTAL INVESTMENT EARNINGS	.80	1.25	150.00	148.75	.8
<u>LICENSES &amp; PERMITS</u>					
220-335-4356 BUILDING PERMIT FEES	336.00	2,676.67	57,160.00	54,483.33	4.7
220-335-4358 ELECTRICAL PERMIT FEES	353.92	922.88	9,472.00	8,549.12	9.7
TOTAL LICENSES & PERMITS	689.92	3,599.55	66,632.00	63,032.45	5.4
<u>MISCELLANEOUS REVENUE</u>					
220-385-4895 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
<u>TRANSFERS IN</u>					
220-390-4910 TRANSFER FROM GENERAL FUND	.00	37,200.00	37,200.00	.00	100.0
TOTAL TRANSFERS IN	.00	37,200.00	37,200.00	.00	100.0
TOTAL FUND REVENUE	690.72	40,800.80	104,082.00	63,281.20	39.2

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
220-490-5114	231.26	462.52	2,775.00	2,312.48	16.7
220-490-5220	.00	.00	40.00	40.00	.0
220-490-5315	17.70	35.40	215.00	179.60	16.5
220-490-5320	.09	80.38	50.00	( 30.38)	160.8
220-490-5350	.00	.00	250.00	250.00	.0
220-490-5410	68.09	136.18	791.00	654.82	17.2
220-490-5450	39.86	79.72	525.00	445.28	15.2
TOTAL PERSONAL SERVICES	357.00	794.20	4,646.00	3,851.80	17.1
<u>MATERIALS &amp; SERVICES</u>					
220-490-6110	.00	.00	500.00	500.00	.0
220-490-6112	.00	.00	500.00	500.00	.0
220-490-6122	.00	272.16	2,400.00	2,127.84	11.3
220-490-6128	.00	.00	500.00	500.00	.0
220-490-6150	1,002.11	6,991.99	45,470.00	38,478.01	15.4
220-490-6152	763.50	910.50	8,803.00	7,892.50	10.3
220-490-6220	.00	.00	125.00	125.00	.0
220-490-6226	5.00	5.00	75.00	70.00	6.7
220-490-6230	.00	.00	150.00	150.00	.0
220-490-6238	.00	.00	125.00	125.00	.0
220-490-6240	.00	.00	100.00	100.00	.0
220-490-6290	.00	.00	100.00	100.00	.0
220-490-6330	.00	.00	200.00	200.00	.0
220-490-6334	.00	.00	500.00	500.00	.0
220-490-6420	2.96	5.75	175.00	169.25	3.3
220-490-6425	6.21	12.24	125.00	112.76	9.8
220-490-6430	4.44	27.70	225.00	197.30	12.3
220-490-6435	18.49	36.98	95.00	58.02	38.9
220-490-6440	16.52	32.74	225.00	192.26	14.6
220-490-6445	.00	.00	50.00	50.00	.0
220-490-6524	1,019.40	1,019.40	11,432.00	10,412.60	8.9
220-490-6525	183.72	183.72	1,894.00	1,710.28	9.7
TOTAL MATERIALS & SERVICES	3,022.35	9,498.18	73,769.00	64,270.82	12.9
TOTAL NON-DEPARTMENTAL	3,379.35	10,292.38	78,415.00	68,122.62	13.1

CAPITAL OUTLAY

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BUILDING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>						
220-700-8320	SOFTWARE	.00	.00	8,525.00	8,525.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	8,525.00	8,525.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	8,525.00	8,525.00	.0
<u>OTHER REQUIREMENTS</u>						
<u>OTHER REQUIREMENTS</u>						
220-900-9590	CONTINGENCY	.00	.00	17,142.00	17,142.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	17,142.00	17,142.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	17,142.00	17,142.00	.0
	TOTAL FUND EXPENDITURES	3,379.35	10,292.38	104,082.00	93,789.62	9.9
	NET REVENUE OVER EXPENDITURES	( 2,688.63)	30,508.42	.00	( 30,508.42)	.0

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	49,583.81	
230-1115	CASH IN BANK - LGIP	89,157.54	
230-1510	ACCOUNTS RECEIVABLE	45,546.17	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	35,875.00	
230-1730	EQUIPMENT & FURNISHINGS	113,715.38	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,238,861.44	
230-1795	CONSTRUCTION IN PROGRESS	5,805.77	
230-1820	AD - BUILDINGS & FACILITIES	( 18,801.60)	
230-1830	AD - EQUIPMENT & FURNISHINGS	( 75,489.58)	
230-1840	AD - VEHICLES & ROLLING STOCK	( 15,551.38)	
230-1850	AD - INFRASTRUCTURE	( 2,162,944.42)	
	TOTAL ASSETS		<u>2,421,003.79</u>

LIABILITIES AND EQUITY

LIABILITIES

230-2205	WAGES PAYABLE	3,910.54	
230-2210	PAYROLL TAXES PAYABLE	1,602.84	
230-2245	HEALTH INSURANCE PAYABLE	1,969.99	
230-2250	RETIREMENT PAYABLE	1,474.04	
230-2520	UTILITY DEPOSITS	36,220.00	
230-2750	LONG TERM DEBT	904,008.61	
	TOTAL LIABILITIES		949,186.02

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	112,956.67	
230-3275	GASB - FIXED ASSETS	2,236,716.27	
230-3277	GAAP - LONG TERM DEBT	( 904,008.61)	
	REVENUE OVER EXPENDITURES - YTD	<u>26,153.44</u>	
	BALANCE - CURRENT DATE	<u>26,153.44</u>	
	TOTAL FUND EQUITY		<u>1,471,817.77</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,421,003.79</u>

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
230-315-4125	76.64	169.51	2,200.00	2,030.49	7.7
	76.64	169.51	2,200.00	2,030.49	7.7
<u>GRANT REVENUES</u>					
230-325-4151	.00	616.46	90,000.00	89,383.54	.7
	.00	616.46	90,000.00	89,383.54	.7
<u>LICENSES &amp; PERMITS</u>					
230-335-4370	2,750.00	3,000.00	5,250.00	2,250.00	57.1
	2,750.00	3,000.00	5,250.00	2,250.00	57.1
<u>CHARGES FOR SERVICE</u>					
230-340-4425	42,592.08	104,814.85	350,275.00	245,460.15	29.9
230-340-4426	211.55	211.55	500.00	288.45	42.3
230-340-4430	301.14	301.14	.00	( 301.14)	.0
230-340-4435	343.56	1,057.26	4,750.00	3,692.74	22.3
230-340-4450	145.00	437.74	3,012.00	2,574.26	14.5
	43,593.33	106,822.54	358,537.00	251,714.46	29.8
<u>SDC REVENUE</u>					
230-345-4531	.00	745.00	11,175.00	10,430.00	6.7
	.00	745.00	11,175.00	10,430.00	6.7
<u>LOAN PAYMENTS &amp; PROCEEDS</u>					
230-360-4225	.00	.00	250,000.00	250,000.00	.0
	.00	.00	250,000.00	250,000.00	.0
<u>MISCELLANEOUS REVENUE</u>					
230-385-4895	.00	.00	350.00	350.00	.0
	.00	.00	350.00	350.00	.0



CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN</u>						
230-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	6,049.45	6,051.00	1.55	100.0
	TOTAL TRANSFERS IN	.00	6,049.45	6,051.00	1.55	100.0
	TOTAL FUND REVENUE	46,419.97	117,402.96	723,563.00	606,160.04	16.2

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
230-490-5110	CITY ADMINISTRATOR	1,856.26	7,670.72	24,750.00	17,079.28 31.0
230-490-5114	CITY CLERK	1,850.00	4,580.96	22,200.00	17,619.04 20.6
230-490-5150	PUBLIC WORKS DIRECTOR	2,562.22	6,344.53	30,747.00	24,402.47 20.6
230-490-5152	UTILITY WORKER I	3,316.07	7,968.31	35,500.00	27,531.69 22.5
230-490-5156	TEMPORARY/ SEASONAL	.00	.00	577.00	577.00 .0
230-490-5158	MAINTENANCE WORKER I	187.86	535.48	2,987.00	2,451.52 17.9
230-490-5220	OVERTIME	395.86	471.76	6,020.00	5,548.24 7.8
230-490-5315	SOCIAL SECURITY/MEDICARE	777.88	2,109.25	9,360.00	7,250.75 22.5
230-490-5320	WORKER'S COMP	3.76	3,025.03	1,880.00	( 1,145.03) 160.9
230-490-5350	UNEMPLOYMENT	.00	.00	8,500.00	8,500.00 .0
230-490-5410	HEALTH INSURANCE	1,968.67	6,084.40	29,750.00	23,665.60 20.5
230-490-5450	PUBLIC EMPLOYEES RETIREMENT	1,892.04	4,423.38	21,150.00	16,726.62 20.9
	<b>TOTAL PERSONAL SERVICES</b>	<b>14,810.62</b>	<b>43,213.82</b>	<b>193,421.00</b>	<b>150,207.18 22.3</b>

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS &amp; SERVICES</u>					
230-490-6110	.00	.00	4,419.00	4,419.00	.0
230-490-6112	.00	.00	500.00	500.00	.0
230-490-6114	312.50	624.50	5,212.00	4,587.50	12.0
230-490-6116	.00	.00	40,000.00	40,000.00	.0
230-490-6122	306.60	1,369.20	6,304.00	4,934.80	21.7
230-490-6128	224.20	338.40	2,000.00	1,661.60	16.9
230-490-6210	.00	7,665.81	6,427.00	( 1,238.81)	119.3
230-490-6220	134.27	134.27	1,000.00	865.73	13.4
230-490-6226	190.00	190.00	2,100.00	1,910.00	9.1
230-490-6230	.00	21.72	1,500.00	1,478.28	1.5
230-490-6234	8,808.67	8,813.67	2,750.00	( 6,063.67)	320.5
230-490-6238	299.44	495.11	3,850.00	3,354.89	12.9
230-490-6240	.00	.00	1,500.00	1,500.00	.0
230-490-6290	.00	.00	1,500.00	1,500.00	.0
230-490-6320	.00	599.98	2,500.00	1,900.02	24.0
230-490-6324	279.30	279.30	1,500.00	1,220.70	18.6
230-490-6330	2,107.70	2,118.50	15,000.00	12,881.50	14.1
230-490-6334	.00	.00	2,750.00	2,750.00	.0
230-490-6420	52.15	96.58	1,825.00	1,728.42	5.3
230-490-6425	62.08	122.35	775.00	652.65	15.8
230-490-6430	1,399.83	2,579.96	19,500.00	16,920.04	13.2
230-490-6435	70.00	140.00	875.00	735.00	16.0
230-490-6440	264.72	402.19	3,950.00	3,547.81	10.2
230-490-6445	83.62	83.62	275.00	191.38	30.4
230-490-6710	55.83	169.49	1,600.00	1,430.51	10.6
230-490-6712	.00	.00	1,675.00	1,675.00	.0
230-490-6750	2,512.69	2,512.69	21,500.00	18,987.31	11.7
230-490-6755	75.60	151.20	3,375.00	3,223.80	4.5
230-490-6760	.00	.00	17,776.00	17,776.00	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>17,239.20</b>	<b>28,908.54</b>	<b>173,938.00</b>	<b>145,029.46</b>	<b>16.6</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>32,049.82</b>	<b>72,122.36</b>	<b>367,359.00</b>	<b>295,236.64</b>	<b>19.6</b>
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
230-700-8540	2,676.66	3,387.16	340,000.00	336,612.84	1.0
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,676.66</b>	<b>3,387.16</b>	<b>340,000.00</b>	<b>336,612.84</b>	<b>1.0</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,676.66</b>	<b>3,387.16</b>	<b>340,000.00</b>	<b>336,612.84</b>	<b>1.0</b>
<u>DEBT SERVICE</u>					

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICES</u>					
230-800-7110 LOAN PRINCIPAL - S00006	.00	.00	16,520.00	16,520.00	.0
230-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	.00	4,486.00	4,486.00	.0
230-800-7124 LOAN PRINCIPAL - RD	.00	.00	16,540.00	16,540.00	.0
230-800-7510 LOAN INTEREST - S00006	.00	.00	760.00	760.00	.0
230-800-7522 LOAN PRINCIPAL - J05001 SPWF	.00	.00	2,937.00	2,937.00	.0
230-800-7524 LOAN INTEREST - RD	.00	.00	22,850.00	22,850.00	.0
<b>TOTAL DEBT SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>64,093.00</b>	<b>64,093.00</b>	<b>.0</b>
<b>TOTAL DEBT SERVICE</b>	<b>.00</b>	<b>.00</b>	<b>64,093.00</b>	<b>64,093.00</b>	<b>.0</b>
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
230-900-9120 TRANSFER TO WATER RESERVE FUND	.00	15,740.00	15,740.00	.00	100.0
230-900-9590 CONTINGENCY	.00	.00	76,552.00	76,552.00	.0
<b>TOTAL OTHER REQUIREMENTS</b>	<b>.00</b>	<b>15,740.00</b>	<b>92,292.00</b>	<b>76,552.00</b>	<b>17.1</b>
<b>TOTAL OTHER REQUIREMENTS</b>	<b>.00</b>	<b>15,740.00</b>	<b>92,292.00</b>	<b>76,552.00</b>	<b>17.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>34,726.48</b>	<b>91,249.52</b>	<b>863,744.00</b>	<b>772,494.48</b>	<b>10.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>11,693.49</b>	<b>26,153.44</b>	<b>( 140,181.00)</b>	<b>( 166,334.44)</b>	<b>18.7</b>

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	92,554.97	
240-1115	CASH IN BANK - LGIP	86,892.22	
240-1510	ACCOUNTS RECEIVABLE	32,758.62	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	89,114.40	
240-1730	EQUIPMENT & FURNISHINGS	68,935.05	
240-1740	VEHICLES & ROLLING STOCK	21,779.50	
240-1750	INFRASTRUCTURE	4,708,963.28	
240-1820	AD - BUILDINGS & FACILITIES	( 39,836.44)	
240-1830	AD - EQUIPMENT & FURNISHINGS	( 23,849.78)	
240-1840	AD - VEHICLES & ROLLING STOCK	( 3,266.93)	
240-1850	AD - INFRASTRUCTURE	( 2,793,837.81)	
	TOTAL ASSETS		<u>2,251,207.08</u>

LIABILITIES AND EQUITY

LIABILITIES

240-2205	WAGES PAYABLE	3,910.44	
240-2210	PAYROLL TAXES PAYABLE	1,602.82	
240-2245	HEALTH INSURANCE PAYABLE	1,969.97	
240-2250	RETIREMENT PAYABLE	1,474.07	
240-2750	LONG TERM DEBT	576,682.87	
	TOTAL LIABILITIES		585,640.17

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	150,205.17	
240-3275	GASB - FIXED ASSETS	2,039,001.27	
240-3277	GAAP - LONG TERM DEBT	( 576,682.87)	
	REVENUE OVER EXPENDITURES - YTD	<u>53,043.34</u>	
	BALANCE - CURRENT DATE	<u>53,043.34</u>	
	TOTAL FUND EQUITY		<u>1,665,566.91</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,251,207.08</u>

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
240-315-4125 INTEREST EARNED	75.89	166.96	2,150.00	1,983.04	7.8
TOTAL INVESTMENT EARNINGS	75.89	166.96	2,150.00	1,983.04	7.8
<u>GRANT REVENUES</u>					
240-325-4151 GRANT REVENUE	127.50	24,162.94	.00	( 24,162.94)	.0
TOTAL GRANT REVENUES	127.50	24,162.94	.00	( 24,162.94)	.0
<u>LICENSES &amp; PERMITS</u>					
240-335-4370 WATER/SEWER CONNECTION PERMIT	.00	115.00	2,250.00	2,135.00	5.1
TOTAL LICENSES & PERMITS	.00	115.00	2,250.00	2,135.00	5.1
<u>CHARGES FOR SERVICE</u>					
240-340-4425 WATER/SEWER SALES	31,844.53	98,939.89	386,875.00	287,935.11	25.6
240-340-4430 WATER/SEWER CONNECTION FEES	358.18	358.18	.00	( 358.18)	.0
240-340-4450 WATER/SEWER PENALTIES	145.00	335.00	2,321.00	1,986.00	14.4
TOTAL CHARGES FOR SERVICE	32,347.71	99,633.07	389,196.00	289,562.93	25.6
<u>SDC REVENUE</u>					
240-345-4541 SEWER REIMBURSEMENT SDC	.00	618.00	9,270.00	8,652.00	6.7
TOTAL SDC REVENUE	.00	618.00	9,270.00	8,652.00	6.7
<u>MISCELLANEOUS REVENUE</u>					
240-385-4895 MISCELLANEOUS REVENUE	.00	.00	350.00	350.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	350.00	350.00	.0
<u>TRANSFERS IN</u>					
240-390-4950 TRANSFER FROM EQUIPMENT FUND	.00	6,049.45	6,051.00	1.55	100.0
TOTAL TRANSFERS IN	.00	6,049.45	6,051.00	1.55	100.0
TOTAL FUND REVENUE	32,551.10	130,745.42	409,267.00	278,521.58	32.0

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
240-490-5110	1,856.24	7,670.68	24,750.00	17,079.32	31.0
240-490-5114	1,849.98	4,580.91	22,200.00	17,619.09	20.6
240-490-5150	2,562.22	6,344.52	30,747.00	24,402.48	20.6
240-490-5152	3,316.03	7,968.21	35,500.00	27,531.79	22.5
240-490-5156	.00	.00	577.00	577.00	.0
240-490-5158	187.86	535.48	2,987.00	2,451.52	17.9
240-490-5220	395.85	471.75	6,020.00	5,548.25	7.8
240-490-5315	777.83	2,109.22	9,360.00	7,250.78	22.5
240-490-5320	3.76	3,025.07	1,880.00	( 1,145.07)	160.9
240-490-5350	.00	.00	8,500.00	8,500.00	.0
240-490-5410	1,968.64	6,084.30	29,750.00	23,665.70	20.5
240-490-5450	1,892.06	4,423.40	21,150.00	16,726.60	20.9
	<u>14,810.47</u>	<u>43,213.54</u>	<u>193,421.00</u>	<u>150,207.46</u>	<u>22.3</u>
TOTAL PERSONAL SERVICES					

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS &amp; SERVICES</u>					
240-490-6110	.00	.00	4,419.00	4,419.00	.0
240-490-6112	.00	.00	500.00	500.00	.0
240-490-6114	312.50	624.50	5,212.00	4,587.50	12.0
240-490-6116	.00	.00	40,000.00	40,000.00	.0
240-490-6122	306.60	1,369.20	6,304.00	4,934.80	21.7
240-490-6128	374.20	788.40	3,500.00	2,711.60	22.5
240-490-6210	.00	8,299.19	6,427.00	( 1,872.19)	129.1
240-490-6220	134.27	134.27	600.00	465.73	22.4
240-490-6226	190.00	190.00	2,100.00	1,910.00	9.1
240-490-6230	.00	.00	500.00	500.00	.0
240-490-6234	530.90	535.89	2,500.00	1,964.11	21.4
240-490-6238	299.44	495.11	3,850.00	3,354.89	12.9
240-490-6240	.00	.00	1,500.00	1,500.00	.0
240-490-6290	.00	.00	500.00	500.00	.0
240-490-6320	.00	.00	1,750.00	1,750.00	.0
240-490-6324	.00	.00	5,000.00	5,000.00	.0
240-490-6330	2,609.60	2,620.40	15,000.00	12,379.60	17.5
240-490-6334	1,228.90	1,228.90	1,200.00	( 28.90)	102.4
240-490-6420	676.06	1,116.89	21,250.00	20,133.11	5.3
240-490-6425	558.72	1,101.15	6,750.00	5,648.85	16.3
240-490-6430	2,316.95	4,761.01	19,889.00	15,127.99	23.9
240-490-6435	116.97	233.94	857.00	623.06	27.3
240-490-6440	282.04	427.41	1,825.00	1,397.59	23.4
240-490-6445	83.63	83.63	379.00	295.37	22.1
240-490-6520	.00	.00	3,193.00	3,193.00	.0
240-490-6710	31.99	31.99	1,450.00	1,418.01	2.2
240-490-6750	1,503.51	2,107.02	15,250.00	13,142.98	13.8
240-490-6755	853.20	1,706.40	10,575.00	8,868.60	16.1
240-490-6758	54.63	713.24	.00	( 713.24)	.0
240-490-6760	.00	.00	19,344.00	19,344.00	.0
TOTAL MATERIALS & SERVICES	12,464.11	28,568.54	201,624.00	173,055.46	14.2
TOTAL NON-DEPARTMENTAL	27,274.58	71,782.08	395,045.00	323,262.92	18.2
<u>DEBT SERVICE</u>					



CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICES</u>					
240-800-7110 LOAN PRINCIPAL	.00	.00	18,466.00	18,466.00	.0
240-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	.00	4,486.00	4,486.00	.0
240-800-7124 LOAN PRINCIPAL - RD	.00	.00	6,612.00	6,612.00	.0
240-800-7510 LOAN INTEREST	.00	.00	8,911.00	8,911.00	.0
240-800-7522 LOAN PRINCIPAL - J05001 SPWF	.00	.00	2,937.00	2,937.00	.0
240-800-7524 LOAN INTEREST - RD	.00	.00	9,133.00	9,133.00	.0
TOTAL DEBT SERVICES	.00	.00	50,545.00	50,545.00	.0
TOTAL DEBT SERVICE	.00	.00	50,545.00	50,545.00	.0
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
240-900-9121 TRANSFER TO SEWER RESERVE FUND	.00	5,920.00	5,920.00	.00	100.0
240-900-9590 CONTINGENCY	.00	.00	89,908.00	89,908.00	.0
TOTAL OTHER REQUIREMENTS	.00	5,920.00	95,828.00	89,908.00	6.2
TOTAL OTHER REQUIREMENTS	.00	5,920.00	95,828.00	89,908.00	6.2
TOTAL FUND EXPENDITURES	27,274.58	77,702.08	541,418.00	463,715.92	14.4
NET REVENUE OVER EXPENDITURES	5,276.52	53,043.34	( 132,151.00)	( 185,194.34)	40.1

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	47,184.54	
312-1115	CASH IN BANK - LGIP	33,554.93	
312-1720	BUILDINGS & FACILITIES	528.00	
312-1730	EQUIPMENT & FURNISHINGS	6,061.05	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	1,248,212.00	
312-1795	CONSTRUCTION IN PROGRESS	42,165.13	
312-1820	AD - BUILDINGS & FACILITIES	( 17.60)	
312-1830	AD - EQUIPMENT & FURNISHINGS	( 755.68)	
312-1840	AD - VEHICLES & ROLLING STOCK	( 1,694.97)	
312-1850	AD - INFRASTRUCTURE	( 376,726.30)	
	TOTAL ASSETS		<u>1,009,810.93</u>

LIABILITIES AND EQUITY

LIABILITIES

312-2205	WAGES PAYABLE	412.38	
312-2210	PAYROLL TAXES PAYABLE	182.34	
312-2245	HEALTH INSURANCE PAYABLE	167.66	
312-2250	RETIREMENT PAYABLE	174.82	
	TOTAL LIABILITIES		937.20

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	67,702.89	
312-3275	GASB - FIXED ASSETS	929,071.46	
	REVENUE OVER EXPENDITURES - YTD	<u>12,099.38</u>	
	BALANCE - CURRENT DATE	<u>12,099.38</u>	
	TOTAL FUND EQUITY		<u>1,008,873.73</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,009,810.93</u>

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
312-315-4125 INTEREST EARNED	29.40	64.85	1,400.00	1,335.15	4.6
TOTAL INVESTMENT EARNINGS	29.40	64.85	1,400.00	1,335.15	4.6
<u>INTERGOVERNMENTAL</u>					
312-320-4142 STATE DISTRIBUTIONS	4,502.46	9,093.00	64,212.00	55,119.00	14.2
TOTAL INTERGOVERNMENTAL	4,502.46	9,093.00	64,212.00	55,119.00	14.2
<u>GRANT REVENUES</u>					
312-325-4151 GRANT REVENUE	13,263.91	13,263.91	200,000.00	186,736.09	6.6
TOTAL GRANT REVENUES	13,263.91	13,263.91	200,000.00	186,736.09	6.6
<u>SDC REVENUE</u>					
312-345-4513 TRANSPORTATION REIMBURSEMENT S	.00	104.00	1,560.00	1,456.00	6.7
TOTAL SDC REVENUE	.00	104.00	1,560.00	1,456.00	6.7
<u>LOAN PAYMENTS &amp; PROCEEDS</u>					
312-360-4225 LOAN PROCEEDS	.00	.00	360,291.00	360,291.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	360,291.00	360,291.00	.0
<u>MISCELLANEOUS REVENUE</u>					
312-385-4895 MISCELLANEOUS REVENUE	.00	.00	50.00	50.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	50.00	50.00	.0
<u>TRANSFERS IN</u>					
312-390-4950 TRANSFER FROM EQUIPMENT FUND	.00	4,032.96	4,033.00	.04	100.0
TOTAL TRANSFERS IN	.00	4,032.96	4,033.00	.04	100.0
TOTAL FUND REVENUE	17,795.77	26,558.72	631,546.00	604,987.28	4.2

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110 CITY ADMINISTRATOR	337.50	1,394.68	4,500.00	3,105.32	31.0
312-490-5150 PUBLIC WORKS DIRECTOR	301.44	746.42	3,617.00	2,870.58	20.6
312-490-5152 UTILITY WORKER I	390.14	937.47	4,128.00	3,190.53	22.7
312-490-5156 TEMPORARY/ SEASONAL	.00	.00	1,153.00	1,153.00	.0
312-490-5220 OVERTIME	46.57	55.51	675.00	619.49	8.2
312-490-5315 SOCIAL SECURITY/MEDICARE	82.24	239.66	1,085.00	845.34	22.1
312-490-5320 WORKER'S COMP	.35	369.81	230.00	( 139.81)	160.8
312-490-5350 UNEMPLOYMENT	.00	.00	1,000.00	1,000.00	.0
312-490-5410 HEALTH INSURANCE	167.51	535.01	4,195.00	3,659.99	12.8
312-490-5450 PUBLIC EMPLOYEES RETIREMENT	210.72	480.24	2,520.00	2,039.76	19.1
<b>TOTAL PERSONAL SERVICES</b>	<b>1,536.47</b>	<b>4,758.80</b>	<b>23,103.00</b>	<b>18,344.20</b>	<b>20.6</b>
<u>MATERIALS &amp; SERVICES</u>					
312-490-6110 AUDITING	.00	.00	1,473.00	1,473.00	.0
312-490-6114 FINANCIAL SERVICES	104.50	208.50	1,737.00	1,528.50	12.0
312-490-6116 ENGINEERING SERVICES	.00	.00	2,500.00	2,500.00	.0
312-490-6122 IT SERVICES	102.20	506.80	2,102.00	1,595.20	24.1
312-490-6128 OTHER CONTRACT SERVICES	.00	1,605.34	8,500.00	6,894.66	18.9
312-490-6210 INSURANCE & BONDS	.00	2,225.40	2,142.00	( 83.40)	103.9
312-490-6234 GENERAL SUPPLIES	62.94	62.94	200.00	137.06	31.5
312-490-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
312-490-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
312-490-6330 OTHER REPAIR & MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
312-490-6334 NON-CAPITALIZED ASSETS	.00	.00	2,500.00	2,500.00	.0
312-490-6430 ELECTRICITY SERVICES	1,042.16	2,084.32	13,250.00	11,165.68	15.7
312-490-6724 STREET SIGNS	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>1,311.80</b>	<b>6,693.30</b>	<b>46,404.00</b>	<b>39,710.70</b>	<b>14.4</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>2,848.27</b>	<b>11,452.10</b>	<b>69,507.00</b>	<b>58,054.90</b>	<b>16.5</b>
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
312-700-8530 STREET IMPROVEMENTS	1,045.24	3,007.24	560,291.00	557,283.76	.5
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,045.24</b>	<b>3,007.24</b>	<b>560,291.00</b>	<b>557,283.76</b>	<b>.5</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,045.24</b>	<b>3,007.24</b>	<b>560,291.00</b>	<b>557,283.76</b>	<b>.5</b>

CITY OF LOWELL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
312-900-9590 CONTINGENCY	.00	.00	55,285.00	55,285.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	55,285.00	55,285.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	55,285.00	55,285.00	.0
TOTAL FUND EXPENDITURES	3,893.51	14,459.34	685,083.00	670,623.66	2.1
NET REVENUE OVER EXPENDITURES	13,902.26	12,099.38	( 53,537.00)	( 65,636.38)	22.6

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

BLACKBERRY JAM FUND

ASSETS

314-1110	ALLOCATED CASH		14,235.56	
	TOTAL ASSETS			14,235.56

LIABILITIES AND EQUITY

FUND EQUITY

314-3100	BEGINNING FUND BALANCE		12,509.56	
	REVENUE OVER EXPENDITURES - YTD	1,726.00		
	BALANCE - CURRENT DATE		1,726.00	
	TOTAL FUND EQUITY			14,235.56
	TOTAL LIABILITIES AND EQUITY			14,235.56

CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
314-315-4125 INTEREST EARNED	.36	.72	8.00	7.28	9.0
TOTAL INVESTMENT EARNINGS	.36	.72	8.00	7.28	9.0
<u>OTHER REVENUE</u>					
314-370-4824 BBJ DONATIONS	.00	.00	50.00	50.00	.0
TOTAL OTHER REVENUE	.00	.00	50.00	50.00	.0
<u>FUNDRAISING &amp; EVENT REVENUE</u>					
314-380-4861 CRAFT/COMMERCIAL BOOTH SALES	.00	.00	3,000.00	3,000.00	.0
314-380-4862 FOOD BOOTH SALES	.00	.00	1,200.00	1,200.00	.0
314-380-4864 JAM SALES	10.00	70.00	1,500.00	1,430.00	4.7
314-380-4866 QUILT RAFFLE SALES	40.00	1,846.00	4,000.00	2,154.00	46.2
314-380-4868 PROGRAM AD SALES	.00	.00	2,750.00	2,750.00	.0
314-380-4870 SPONSORSHIP REVENUE	.00	.00	4,000.00	4,000.00	.0
314-380-4872 PIE SALES	.00	.00	225.00	225.00	.0
314-380-4876 5K RACE REVENUE	.00	.00	1,000.00	1,000.00	.0
314-380-4878 CAR SHOW REVENUE	.00	.00	4,250.00	4,250.00	.0
314-380-4880 FISHING DERBY REVENUE	.00	.00	450.00	450.00	.0
314-380-4882 HORSESHOE TOURNEY REVENUE	.00	.00	175.00	175.00	.0
314-380-4884 KIDZ KORNER REVENUE	.00	.00	1,000.00	1,000.00	.0
314-380-4886 PIE EATING CONTEST REVENUE	.00	.00	150.00	150.00	.0
TOTAL FUNDRAISING & EVENT REVENUE	50.00	1,916.00	23,700.00	21,784.00	8.1
<u>MISCELLANEOUS REVENUE</u>					
314-385-4895 MISCELLANEOUS REVENUE	.00	.00	75.00	75.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	75.00	75.00	.0
TOTAL FUND REVENUE	50.36	1,916.72	23,833.00	21,916.28	8.0

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
314-490-6118	.00	.00	1,750.00	1,750.00	.0
314-490-6122	30.10	30.10	473.00	442.90	6.4
314-490-6220	.00	.00	1,000.00	1,000.00	.0
314-490-6224	.00	.00	1,500.00	1,500.00	.0
314-490-6226	.00	.00	50.00	50.00	.0
314-490-6238	.00	.62	75.00	74.38	.8
314-490-6290	.00	.00	2,000.00	2,000.00	.0
314-490-6440	.00	.00	250.00	250.00	.0
314-490-6445	.00	.00	1,150.00	1,150.00	.0
314-490-6705	80.00	160.00	1,250.00	1,090.00	12.8
314-490-6810	.00	.00	750.00	750.00	.0
314-490-6812	.00	.00	175.00	175.00	.0
314-490-6814	.00	.00	825.00	825.00	.0
314-490-6816	.00	.00	4,000.00	4,000.00	.0
314-490-6820	.00	.00	50.00	50.00	.0
314-490-6850	.00	.00	600.00	600.00	.0
314-490-6852	.00	.00	4,000.00	4,000.00	.0
314-490-6854	.00	.00	450.00	450.00	.0
314-490-6856	.00	.00	50.00	50.00	.0
314-490-6858	.00	.00	1,000.00	1,000.00	.0
314-490-6860	.00	.00	300.00	300.00	.0
314-490-6862	.00	.00	100.00	100.00	.0
314-490-6864	.00	.00	4,000.00	4,000.00	.0
TOTAL MATERIALS & SERVICES	110.10	190.72	25,798.00	25,607.28	.7
TOTAL NON-DEPARTMENTAL	110.10	190.72	25,798.00	25,607.28	.7
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
314-900-9590	.00	.00	10,387.00	10,387.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	10,387.00	10,387.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	10,387.00	10,387.00	.0
TOTAL FUND EXPENDITURES	110.10	190.72	36,185.00	35,994.28	.5



CITY OF LOWELL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	( 59.74)	1,726.00	( 12,352.00)	( 14,078.00)	14.0

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

PARKS SDC FUND

ASSETS

410-1110	ALLOCATED CASH	8,072.14	
410-1115	CASH IN BANK - LGIP	47,361.24	
	TOTAL ASSETS		55,433.38

LIABILITIES AND EQUITY

FUND EQUITY

410-3100	BEGINNING FUND BALANCE	54,359.34	
	REVENUE OVER EXPENDITURES - YTD	1,074.04	
	BALANCE - CURRENT DATE	1,074.04	
	TOTAL FUND EQUITY		55,433.38
	TOTAL LIABILITIES AND EQUITY		55,433.38

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
410-315-4125 INTEREST EARNED	40.28	89.04	250.00	160.96	35.6
TOTAL INVESTMENT EARNINGS	40.28	89.04	250.00	160.96	35.6
<u>SDC REVENUE</u>					
410-345-4510 PARK SDC FEES	.00	985.00	14,775.00	13,790.00	6.7
TOTAL SDC REVENUE	.00	985.00	14,775.00	13,790.00	6.7
TOTAL FUND REVENUE	40.28	1,074.04	15,025.00	13,950.96	7.2

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
410-490-6714	.00	.00	2,000.00	2,000.00	.0
	.00	.00	2,000.00	2,000.00	.0
	.00	.00	2,000.00	2,000.00	.0
	.00	.00	2,000.00	2,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
410-700-8520	.00	.00	67,602.00	67,602.00	.0
	.00	.00	67,602.00	67,602.00	.0
	.00	.00	67,602.00	67,602.00	.0
	.00	.00	67,602.00	67,602.00	.0
	.00	.00	69,602.00	69,602.00	.0
	40.28	1,074.04	( 54,577.00)	( 55,651.04)	2.0

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

STREETS SDC FUND

ASSETS

412-1110	ALLOCATED CASH	7,098.18	
412-1115	CASH IN BANK - LGIP	40,900.75	
	TOTAL ASSETS		<u>47,998.93</u>

LIABILITIES AND EQUITY

FUND EQUITY

412-3100	BEGINNING FUND BALANCE	47,330.02	
	REVENUE OVER EXPENDITURES - YTD	668.91	
	BALANCE - CURRENT DATE	668.91	
	TOTAL FUND EQUITY		<u>47,998.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>47,998.93</u>

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
412-315-4125 INTEREST EARNED	34.79	76.91	250.00	173.09	30.8
TOTAL INVESTMENT EARNINGS	34.79	76.91	250.00	173.09	30.8
<u>SDC REVENUE</u>					
412-345-4512 TRANSPORTATION SDC	.00	592.00	8,880.00	8,288.00	6.7
TOTAL SDC REVENUE	.00	592.00	8,880.00	8,288.00	6.7
TOTAL FUND REVENUE	34.79	668.91	9,130.00	8,461.09	7.3

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
412-490-6128 OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
412-700-8530 STREET IMPROVEMENTS	.00	.00	54,613.00	54,613.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	54,613.00	54,613.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	54,613.00	54,613.00	.0
TOTAL FUND EXPENDITURES	.00	.00	56,613.00	56,613.00	.0
NET REVENUE OVER EXPENDITURES	34.79	668.91	( 47,483.00)	( 48,151.91)	1.4

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

WATER SDC FUND

ASSETS

430-1110	ALLOCATED CASH	16,515.84	
430-1115	CASH IN BANK - LGIP	299,377.19	
	TOTAL ASSETS		315,893.03

LIABILITIES AND EQUITY

FUND EQUITY

430-3100	BEGINNING FUND BALANCE	311,501.91	
	REVENUE OVER EXPENDITURES - YTD	4,391.12	
	BALANCE - CURRENT DATE	4,391.12	
	TOTAL FUND EQUITY		315,893.03
	TOTAL LIABILITIES AND EQUITY		315,893.03



CITY OF LOWELL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
430-315-4125	INTEREST EARNED	253.75	561.12	6,400.00	5,838.88	8.8
	TOTAL INVESTMENT EARNINGS	253.75	561.12	6,400.00	5,838.88	8.8
<u>SDC REVENUE</u>						
430-345-4530	WATER SDC	.00	3,830.00	57,450.00	53,620.00	6.7
	TOTAL SDC REVENUE	.00	3,830.00	57,450.00	53,620.00	6.7
	TOTAL FUND REVENUE	253.75	4,391.12	63,850.00	59,458.88	6.9

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
430-490-6128 OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
430-700-8540 WATER SYSTEMS IMPROVEMTS	.00	.00	381,877.00	381,877.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	381,877.00	381,877.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	381,877.00	381,877.00	.0
TOTAL FUND EXPENDITURES	.00	.00	383,877.00	383,877.00	.0
NET REVENUE OVER EXPENDITURES	253.75	4,391.12	( 320,027.00)	( 324,418.12)	1.4

CITY OF LOWELL  
BALANCE SHEET  
AUGUST 31, 2020

SEWER SDC FUND

ASSETS

440-1110	ALLOCATED CASH	9,266.18	
440-1115	CASH IN BANK - LGIP	131,796.67	
	TOTAL ASSETS		<u>141,062.85</u>

LIABILITIES AND EQUITY

FUND EQUITY

440-3100	BEGINNING FUND BALANCE	139,744.72	
	REVENUE OVER EXPENDITURES - YTD	<u>1,318.13</u>	
	BALANCE - CURRENT DATE	<u>1,318.13</u>	
	TOTAL FUND EQUITY		<u>141,062.85</u>
	TOTAL LIABILITIES AND EQUITY		<u>141,062.85</u>

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
440-315-4125 INTEREST EARNED	111.76	247.13	1,975.00	1,727.87	12.5
TOTAL INVESTMENT EARNINGS	111.76	247.13	1,975.00	1,727.87	12.5
<u>SDC REVENUE</u>					
440-345-4540 SEWER SDC	.00	1,071.00	16,065.00	14,994.00	6.7
TOTAL SDC REVENUE	.00	1,071.00	16,065.00	14,994.00	6.7
TOTAL FUND REVENUE	111.76	1,318.13	18,040.00	16,721.87	7.3

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
440-490-6128 OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
440-700-8550 SEWER SYSTEMS	.00	.00	156,494.00	156,494.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	156,494.00	156,494.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	156,494.00	156,494.00	.0
TOTAL FUND EXPENDITURES	.00	.00	158,494.00	158,494.00	.0
NET REVENUE OVER EXPENDITURES	111.76	1,318.13	( 140,454.00)	( 141,772.13)	.9

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

STORMWATER SDC FUND

ASSETS

445-1110	ALLOCATED CASH	7,832.94	
445-1115	CASH IN BANK - LGIP	37,889.04	
	TOTAL ASSETS		<u>45,721.98</u>

LIABILITIES AND EQUITY

FUND EQUITY

445-3100	BEGINNING FUND BALANCE	44,977.67	
	REVENUE OVER EXPENDITURES - YTD	744.31	
	BALANCE - CURRENT DATE	744.31	
	TOTAL FUND EQUITY		<u>45,721.98</u>
	TOTAL LIABILITIES AND EQUITY		<u>45,721.98</u>

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
445-315-4125 INTEREST EARNED	32.26	71.31	635.00	563.69	11.2
TOTAL INVESTMENT EARNINGS	32.26	71.31	635.00	563.69	11.2
<u>SDC REVENUE</u>					
445-345-4545 STORM DRAINAGE SDC	.00	673.00	10,095.00	9,422.00	6.7
TOTAL SDC REVENUE	.00	673.00	10,095.00	9,422.00	6.7
TOTAL FUND REVENUE	32.26	744.31	10,730.00	9,985.69	6.9

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS &amp; SERVICES</u>					
445-490-6128 OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
445-700-8560 STORMWATER IMPROVEMENTS	.00	.00	53,843.00	53,843.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	53,843.00	53,843.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	53,843.00	53,843.00	.0
TOTAL FUND EXPENDITURES	.00	.00	55,843.00	55,843.00	.0
NET REVENUE OVER EXPENDITURES	32.26	744.31	( 45,113.00)	( 45,857.31)	1.7



CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

WATER RESERVE FUND

<u>ASSETS</u>			
520-1110	ALLOCATED CASH		39,384.92
	TOTAL ASSETS		39,384.92
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
520-3100	BEGINNING FUND BALANCE		23,643.08
	REVENUE OVER EXPENDITURES - YTD	15,741.84	
	BALANCE - CURRENT DATE		15,741.84
	TOTAL FUND EQUITY		39,384.92
	TOTAL LIABILITIES AND EQUITY		39,384.92

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
520-315-4125	INTEREST EARNED	.99	1.84	15.00	13.16	12.3
	TOTAL INVESTMENT EARNINGS	.99	1.84	15.00	13.16	12.3
<u>TRANSFERS IN</u>						
520-390-4930	TRANSFER FROM WATER FUND	.00	15,740.00	15,740.00	.00	100.0
	TOTAL TRANSFERS IN	.00	15,740.00	15,740.00	.00	100.0
	TOTAL FUND REVENUE	.99	15,741.84	15,755.00	13.16	99.9

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
520-900-9892 RESERVED FOR WATER BOND PYMT	.00	.00	39,402.00	39,402.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,402.00	39,402.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,402.00	39,402.00	.0
TOTAL FUND EXPENDITURES	.00	.00	39,402.00	39,402.00	.0
NET REVENUE OVER EXPENDITURES	.99	15,741.84	( 23,647.00)	( 39,388.84)	66.6

CITY OF LOWELL  
 BALANCE SHEET  
 AUGUST 31, 2020

SEWER RESERVE FUND

<u>ASSETS</u>			
521-1110	ALLOCATED CASH		15,746.76
	TOTAL ASSETS		15,746.76
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
521-3100	BEGINNING FUND BALANCE		9,826.25
	REVENUE OVER EXPENDITURES - YTD	5,920.51	
	BALANCE - CURRENT DATE		5,920.51
	TOTAL FUND EQUITY		15,746.76
	TOTAL LIABILITIES AND EQUITY		15,746.76

CITY OF LOWELL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
521-315-4125	INTEREST EARNED	.25	.51	8.00	7.49	6.4
	TOTAL INVESTMENT EARNINGS	.25	.51	8.00	7.49	6.4
<u>TRANSFERS IN</u>						
521-390-4940	TRANSFER FROM SEWER FUND	.00	5,920.00	5,920.00	.00	100.0
	TOTAL TRANSFERS IN	.00	5,920.00	5,920.00	.00	100.0
	TOTAL FUND REVENUE	.25	5,920.51	5,928.00	7.49	99.9

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
521-900-9892 RESERVED FOR SEWER BOND PYMT	.00	.00	15,756.00	15,756.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,756.00	15,756.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,756.00	15,756.00	.0
TOTAL FUND EXPENDITURES	.00	.00	15,756.00	15,756.00	.0
NET REVENUE OVER EXPENDITURES	.25	5,920.51	( 9,828.00)	( 15,748.51)	60.2

CITY OF LOWELL  
BALANCE SHEET  
AUGUST 31, 2020

EQUIPMENT FUND

LIABILITIES AND EQUITY

FUND EQUITY

550-3100	BEGINNING FUND BALANCE		22,181.31	
	REVENUE OVER EXPENDITURES - YTD	(	<u>22,181.31)</u>	
	BALANCE - CURRENT DATE		<u>( 22,181.31)</u>	
	TOTAL FUND EQUITY			<u>.00</u>
	TOTAL LIABILITIES AND EQUITY			<u><u>.00</u></u>

CITY OF LOWELL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
550-900-9110 TRANSFER TO GENERAL FUND	.00	6,049.45	6,051.00	1.55	100.0
550-900-9112 TRANSFER TO STREET FUND	.00	4,032.96	4,033.00	.04	100.0
550-900-9130 TRANSFER TO WATER FUND	.00	6,049.45	6,051.00	1.55	100.0
550-900-9140 TRANSFER TO SEWER FUND	.00	6,049.45	6,051.00	1.55	100.0
TOTAL OTHER REQUIREMENTS	.00	22,181.31	22,186.00	4.69	100.0
TOTAL OTHER REQUIREMENTS	.00	22,181.31	22,186.00	4.69	100.0
TOTAL FUND EXPENDITURES	.00	22,181.31	22,186.00	4.69	100.0
NET REVENUE OVER EXPENDITURES	.00	( 22,181.31)	( 22,186.00)	( 4.69)	(100.0)



## Report Criteria:

Report type: GL detail  
 Check.Type = {<>} "Adjustment"  
 Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
<b>15838</b>								
15838	Ronning, Mark A.	481	1	Deposit Refund	230-2520	.00	4.95-	4.95- V
Total 15838:						.00		4.95-
<b>15921</b>								
15921	Jerry Bjornstad	180	1	Deposit Refund	230-2520	.00	15.67-	15.67- V
Total 15921:						.00		15.67-
<b>16045</b>								
16045	Cascade Columbia	785649	1	Tote Return	230-490-6750	.00	167.00-	167.00-
16045	Cascade Columbia	786897	1	Tote of Pass C	230-490-6750	.00	1,964.59	1,964.59
Total 16045:						.00		1,797.59
<b>16046</b>								
16046	City of Lowell	SEPT.2020	1	Water Service	110-410-6420	.00	569.90	569.90
16046	City of Lowell	SEPT.2020	2	Water Service	110-420-6420	.00	69.08	69.08
16046	City of Lowell	SEPT.2020	3	Water Service	110-450-6420	.00	7.66	7.66
16046	City of Lowell	SEPT.2020	4	Water Service	220-490-6420	.00	3.06	3.06
16046	City of Lowell	SEPT.2020	5	Water Service	230-490-6420	.00	66.89	66.89
16046	City of Lowell	SEPT.2020	6	Water Service	240-490-6420	.00	3,679.72	3,679.72
16046	City of Lowell	SEPT.2020	7	Sewer Service	110-410-6425	.00	102.43	102.43
16046	City of Lowell	SEPT.2020	8	Sewer Service	110-420-6425	.00	124.16	124.16
16046	City of Lowell	SEPT.2020	9	Sewer Service	110-450-6425	.00	15.52	15.52
16046	City of Lowell	SEPT.2020	10	Sewer Service	220-490-6425	.00	6.21	6.21
16046	City of Lowell	SEPT.2020	11	Sewer Service	230-490-6425	.00	62.08	62.08
16046	City of Lowell	SEPT.2020	12	Sewer Service	240-490-6425	.00	558.72	558.72
Total 16046:						.00		5,265.43
<b>16047</b>								
16047	Ferguson	0911462	1	New Water Service	230-490-6330	.00	12.53	12.53
Total 16047:						.00		12.53
<b>16048</b>								
16048	Lane Electric Cooperative	08242020	1	Electricity	110-410-6430	.00	191.95	191.95
16048	Lane Electric Cooperative	08242020	2	Electricity	110-420-6430	.00	208.55	208.55
16048	Lane Electric Cooperative	08242020	3	Electricity	110-450-6430	.00	21.85	21.85
16048	Lane Electric Cooperative	08242020	4	Electricity	110-470-6326	.00	61.49	61.49
16048	Lane Electric Cooperative	08242020	5	Electricity	220-490-6430	.00	8.74	8.74
16048	Lane Electric Cooperative	08242020	6	Electricity	230-490-6430	.00	1,764.77	1,764.77
16048	Lane Electric Cooperative	08242020	7	Electricity	240-490-6430	.00	2,285.72	2,285.72
16048	Lane Electric Cooperative	08242020	8	Electricity	312-490-6430	.00	1,042.16	1,042.16
Total 16048:						.00		5,585.23
<b>16049</b>								
16049	Mid-State Industrial Inc	0188037	1	Vac-truck excavation	230-490-6330	.00	1,120.80	1,120.80

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 16049:						.00		1,120.80
<b>16050</b>								
16050	One Call Concepts	0080420	1	Fee for Locates	240-490-6330	.00	9.60	9.60
16050	One Call Concepts	0080420	2	Fee for Locates	230-490-6330	.00	9.60	9.60
Total 16050:						.00		19.20
<b>16051</b>								
16051	Renewable Resource Grou	130646	1	Lab	240-490-6755	.00	213.30	213.30
Total 16051:						.00		213.30
<b>16052</b>								
16052	Sanders, Tim	72	1	Monthly DRC Fee	240-490-6128	.00	300.00	300.00
Total 16052:						.00		300.00
<b>16053</b>								
16053	Verizon Wireless	9861322797	1	Cell Phone	110-410-6440	.00	58.21	58.21
16053	Verizon Wireless	9861322797	2	Cell Phone, Ipad	240-490-6440	.00	58.22	58.22
16053	Verizon Wireless	9861322797	3	Cell Phone, Ipad	230-490-6440	.00	58.22	58.22
Total 16053:						.00		174.65
<b>16055</b>								
16055	Aggregate Resource Crush	26143	1	Gravel	240-490-6234	.00	279.62	279.62
Total 16055:						.00		279.62
<b>16056</b>								
16056	Bridge Town Market	080520	1	Fuel	230-490-6710	.00	211.14	211.14
16056	Bridge Town Market	080520	2	General supplies	240-490-6234	.00	33.94	33.94
16056	Bridge Town Market	080520	3	Diesel	240-490-6710	.00	103.50	103.50
16056	Bridge Town Market	080520	4	Fuel	110-420-6710	.00	109.69	109.69
16056	Bridge Town Market	080520	5	Masks	110-410-6234	.00	49.00	49.00
Total 16056:						.00		507.27
<b>16057</b>								
16057	Cascade Columbia	787111	1	Carbon Bags	230-490-6750	.00	1,239.67	1,239.67
Total 16057:						.00		1,239.67
<b>16058</b>								
16058	Caselle	104658	1	Contract Support and Maintenanc	110-410-6122	.00	306.60	306.60
16058	Caselle	104658	2	Contract Support and Maintenanc	230-490-6122	.00	306.60	306.60
16058	Caselle	104658	3	Contract Support and Maintenanc	240-490-6122	.00	306.60	306.60
16058	Caselle	104658	4	Contract Support and Maintenanc	312-490-6122	.00	102.20	102.20
Total 16058:						.00		1,022.00
<b>16059</b>								
16059	Century Link	09022020	1	Telephone Service	110-410-6440	.00	116.13	116.13
16059	Century Link	09022020	2	Telephone Service	110-450-6440	.00	30.46	30.46

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16059	Century Link	09022020	3	Telephone Service	220-490-6440	.00	16.29	16.29
16059	Century Link	09022020	4	Internet Service	230-490-6435	.00	70.00	70.00
16059	Century Link	09022020	5	Telephone Service	230-490-6440	.00	138.13	138.13
16059	Century Link	09022020	6	Telephone Service	240-490-6440	.00	146.91	146.91
Total 16059:						.00		517.92
<b>16060</b>								
16060	Civil West Engineering	2101.001.02.	1	Engineering Service	110-440-6116	.00	2,898.00	2,898.00
16060	Civil West Engineering	2101.018.00	1	Engineering Service	230-700-8540	.00	3,147.00	3,147.00
16060	Civil West Engineering	2101.018.00	2	Engineering Service	312-700-8530	.00	2,922.00	2,922.00
16060	Civil West Engineering	2101-001.01.	1	Engineering Service	110-440-6116	.00	375.00	375.00
16060	Civil West Engineering	2101-016.00	1	Engineering Service	230-700-8540	.00	289.86	289.86
Total 16060:						.00		9,631.86
<b>16061</b>								
16061	Cleanmex LLC	1440	1	Cleaning	110-410-6128	.00	900.00	900.00
16061	Cleanmex LLC	1440	2	Cleaning	110-420-6128	.00	1,664.00	1,664.00
Total 16061:						.00		2,564.00
<b>16062</b>								
16062	Correct Equipment, Inc.	18019	1	Meter Boxes	230-490-6234	.00	1,247.64	1,247.64
Total 16062:						.00		1,247.64
<b>16063</b>								
16063	H & J Construction	5004	1	Water Connection	230-490-6234	.00	3,940.00	3,940.00
16063	H & J Construction	5005	1	Asphalt Repair	312-490-6330	.00	979.00	979.00
Total 16063:						.00		4,919.00
<b>16064</b>								
16064	Hunter Communications	118640	1	Internet Service	110-410-6435	.00	120.21	120.21
16064	Hunter Communications	118640	2	Internet Service	110-450-6435	.00	46.24	46.24
16064	Hunter Communications	118640	3	Internet Service	220-490-6435	.00	18.49	18.49
Total 16064:						.00		184.94
<b>16065</b>								
16065	J & K Electrical LLC	5936A	1	Connect Generator	230-490-6324	.00	150.00	150.00
Total 16065:						.00		150.00
<b>16066</b>								
16066	Jerry Bjornstad	180	1	Deposit Refund	230-2520	.00	15.67	15.67
Total 16066:						.00		15.67
<b>16067</b>								
16067	Mid-State Industrial Inc	0188305	1	Excavation for Leak	230-490-6330	.00	884.75	884.75
Total 16067:						.00		884.75

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
<b>16068</b>								
16068	Nichols, Layli	AUGUST 202	1	Consulting Services	110-410-6114	.00	312.50	312.50
16068	Nichols, Layli	AUGUST 202	2	Consulting Services	312-490-6114	.00	104.50	104.50
16068	Nichols, Layli	AUGUST 202	3	Consulting Services	230-490-6114	.00	312.50	312.50
16068	Nichols, Layli	AUGUST 202	4	Consulting Services	240-490-6114	.00	312.50	312.50
Total 16068:						.00		1,042.00
<b>16069</b>								
16069	Northwest Code Profession	3129	1	Building Permit Cost	220-490-6150	.00	225.00	225.00
16069	Northwest Code Profession	3129	2	Electrical Permit Cost	220-490-6152	.00	237.00	237.00
Total 16069:						.00		462.00
<b>16070</b>								
16070	Pacific Office Automation In	5011752035	1	Postage Machine	110-410-6128	.00	37.10	37.10
16070	Pacific Office Automation In	5011752035	2	Postage Machine	230-490-6128	.00	74.20	74.20
16070	Pacific Office Automation In	5011752035	3	Postage Machine	240-490-6128	.00	74.20	74.20
Total 16070:						.00		185.50
<b>16071</b>								
16071	Renewable Resource Grou	130871	1	Lab	240-490-6755	.00	213.30	213.30
16071	Renewable Resource Grou	130948	1	Lab	240-490-6755	.00	213.30	213.30
16071	Renewable Resource Grou	130965	1	Lab	240-490-6755	.00	37.80	37.80
Total 16071:						.00		464.40
<b>16072</b>								
16072	SaniPac	3633239	1	Refuse Services	230-490-6445	.00	41.50	41.50
16072	SaniPac	3633239	2	Refuse Services	240-490-6445	.00	41.50	41.50
Total 16072:						.00		83.00
<b>16073</b>								
16073	Staples Credit Plan	09292020	1	Office Supplies	110-410-6230	.00	32.99	32.99
16073	Staples Credit Plan	09292020	2	General Supplies	110-410-6234	.00	28.28	28.28
16073	Staples Credit Plan	09292020	3	Office Supplies	230-490-6230	.00	39.50	39.50
16073	Staples Credit Plan	09292020	4	Office Supplies	240-490-6230	.00	39.50	39.50
Total 16073:						.00		140.27
<b>16074</b>								
16074	USA Blue Book	349762	1	Replace CL-17 at Water Plant	230-490-6324	.00	5,056.08	5,056.08
Total 16074:						.00		5,056.08
<b>16075</b>								
16075	Charter Communications	0017828091	1	Internet	110-410-6435	.00	59.99	59.99
Total 16075:						.00		59.99
<b>16076</b>								
16076	Government Ethics Commi	AIE 12551	1	Annual Billing	110-410-6512	.00	548.87	548.87

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 16076:						.00		548.87
<b>16077</b>								
16077	Lowell Mini Storage	OCT 2020	1	Storage Rental Unit #L029	314-490-6705	.00	80.00	80.00
Total 16077:						.00		80.00
<b>16078</b>								
16078	Page Freezer Software, Inc	8431	1	Webpage	110-410-6122	.00	1,188.00	1,188.00
Total 16078:						.00		1,188.00
<b>16079</b>								
16079	Petty Cash	07152020	1	postage service	110-410-6226	.00	5.70	5.70
Total 16079:						.00		5.70
<b>16080</b>								
16080	U.S. Equipment Finance	423148998	1	Copier Contract	110-410-6124	.00	147.98	147.98
Total 16080:						.00		147.98
<b>16081</b>								
16081	First American Title	205	1	205 E Main Street	110-440-8225	.00	244,348.00	244,348.00
16081	First American Title	205	1	205 E Main Street	110-440-8225	.00	244,348.00-	244,348.00- V
16081	First American Title	205	1	205 E Main Street	110-440-8225	.00	244,348.00	244,348.00
16081	First American Title	295	1	295 E Main Street	110-440-8225	.00	55,582.00	55,582.00
16081	First American Title	295	1	295 E Main Street	110-440-8225	.00	55,582.00-	55,582.00- V
Total 16081:						.00		244,348.00
<b>16082</b>								
16082	First American Title	295	1	295 E Main Street	110-440-8225	.00	55,582.00	55,582.00
Total 16082:						.00		55,582.00
<b>16083</b>								
16083	First American Title	0816254	1	Taxes for 295 E Main Street	110-440-8225	.00	814.21	814.21
16083	First American Title	0816254	1	Taxes for 295 E Main Street	110-440-8225	.00	814.21-	814.21- V
16083	First American Title	0816254	1	Taxes for 295 E Main Street	110-440-8225	.00	814.21	814.21
16083	First American Title	19011424022	1	Taxes for 205 E Main Street	110-440-8225	.00	1,395.28	1,395.28
16083	First American Title	19011424022	1	Taxes for 205 E Main Street	110-440-8225	.00	1,395.28-	1,395.28- V
Total 16083:						.00		814.21
<b>16084</b>								
16084	First American Title	19011424022	1	Taxes for 205 E Main Street	110-440-8225	.00	1,395.28	1,395.28
Total 16084:						.00		1,395.28
<b>16085</b>								
16085	Banner Bank	JOYCE0920	1	Onebox	314-490-6122	.00	17.65	17.65
16085	Banner Bank	JOYCE0920	2	Zoom	110-410-6122	.00	14.99	14.99
16085	Banner Bank	JOYCE0920	3	DH Card Stock	230-490-6230	.00	40.00	40.00
16085	Banner Bank	JOYCE0920	4	DH Card Stock	240-490-6230	.00	40.00	40.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16085	Banner Bank	MAX092020	1	Decant Pump for Sewer Plant	240-490-6324	.00	319.99	319.99
Total 16085:							.00	432.63
<b>16086</b>								
16086	Cascade Columbia	787958	1	Drums of Hypo and Thiosulfate	240-490-6750	.00	857.51	857.51
Total 16086:							.00	857.51
<b>16087</b>								
16087	Charter Communications	0017273090	1	Internet	240-490-6435	.00	116.97	116.97
Total 16087:							.00	116.97
<b>16088</b>								
16088	City of Lowell	SEPT2020	1	Water Service	110-410-6420	.00	518.43	518.43
16088	City of Lowell	SEPT2020	2	Water Service	110-420-6420	.00	68.08	68.08
16088	City of Lowell	SEPT2020	3	Water Service	110-450-6420	.00	7.69	7.69
16088	City of Lowell	SEPT2020	4	Water Service	220-490-6420	.00	3.07	3.07
16088	City of Lowell	SEPT2020	5	Water Service	230-490-6420	.00	62.11	62.11
16088	City of Lowell	SEPT2020	6	Water Service	240-490-6420	.00	4,187.09	4,187.09
16088	City of Lowell	SEPT2020	7	Sewer Service	110-410-6425	.00	102.43	102.43
16088	City of Lowell	SEPT2020	8	Sewer Service	110-420-6425	.00	124.16	124.16
16088	City of Lowell	SEPT2020	9	Sewer Service	110-450-6425	.00	15.52	15.52
16088	City of Lowell	SEPT2020	10	Sewer Service	220-490-6425	.00	6.21	6.21
16088	City of Lowell	SEPT2020	11	Sewer Service	230-490-6425	.00	62.08	62.08
16088	City of Lowell	SEPT2020	12	Sewer Service	240-490-6425	.00	558.72	558.72
Total 16088:							.00	5,715.59
<b>16089</b>								
16089	City of Oakridge	0056-SEPT	1	Police Service	110-430-6118	.00	2,413.91	2,413.91
16089	City of Oakridge	0056-SEPT	2	Police Service	110-430-6118	.00	141.82	141.82
Total 16089:							.00	2,555.73
<b>16090</b>								
16090	Cleanmex LLC	1459	1	Covid cleaning	110-420-6128	.00	1,560.00	1,560.00
Total 16090:							.00	1,560.00
<b>16091</b>								
16091	Lane Electric Cooperative	09282020	1	Electricity	110-410-6430	.00	204.20	204.20
16091	Lane Electric Cooperative	09282020	2	Electricity	110-420-6430	.00	224.34	224.34
16091	Lane Electric Cooperative	09282020	3	Electricity	110-450-6430	.00	23.88	23.88
16091	Lane Electric Cooperative	09282020	4	Electricity	110-470-6326	.00	61.97	61.97
16091	Lane Electric Cooperative	09282020	5	Electricity	220-490-6430	.00	9.55	9.55
16091	Lane Electric Cooperative	09282020	6	Electricity	230-490-6430	.00	1,854.40	1,854.40
16091	Lane Electric Cooperative	09282020	7	Electricity	240-490-6430	.00	1,771.09	1,771.09
16091	Lane Electric Cooperative	09282020	8	Electricity	312-490-6430	.00	1,042.15	1,042.15
Total 16091:							.00	5,191.58
<b>16092</b>								
16092	Renewable Resource Grou	131269	1	Water/Sewer Analysis	240-490-6755	.00	213.30	213.30
16092	Renewable Resource Grou	131381	1	Water/Sewer Analysis	230-490-6755	.00	189.00	189.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
16092	Renewable Resource Grou	131421	1	Water/Sewer Analysis	240-490-6755	.00	213.30	213.30
Total 16092:							.00	615.60
<b>16093</b>								
16093	Ronning, Mark A.	481	1	Deposit Refund	230-2520	.00	4.95	4.95
Total 16093:							.00	4.95
<b>16094</b>								
16094	USA Blue Book	357926	1	Supplies	240-490-6324	.00	796.99	796.99
Total 16094:							.00	796.99
Grand Totals:							.00	367,083.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	302,139.49	620,167.94-	318,028.45-
110-410-6114	312.50	.00	312.50
110-410-6122	1,509.59	.00	1,509.59
110-410-6124	147.98	.00	147.98
110-410-6128	937.10	.00	937.10
110-410-6226	5.70	.00	5.70
110-410-6230	32.99	.00	32.99
110-410-6234	77.28	.00	77.28
110-410-6420	1,088.33	.00	1,088.33
110-410-6425	204.86	.00	204.86
110-410-6430	396.15	.00	396.15
110-410-6435	180.20	.00	180.20
110-410-6440	174.34	.00	174.34
110-410-6512	548.87	.00	548.87
110-420-6128	3,224.00	.00	3,224.00
110-420-6420	137.16	.00	137.16
110-420-6425	248.32	.00	248.32
110-420-6430	432.89	.00	432.89
110-420-6710	109.69	.00	109.69
110-430-6118	2,555.73	.00	2,555.73
110-440-6116	3,273.00	.00	3,273.00
110-440-8225	604,278.98	302,139.49-	302,139.49
110-450-6420	15.35	.00	15.35
110-450-6425	31.04	.00	31.04
110-450-6430	45.73	.00	45.73
110-450-6435	46.24	.00	46.24
110-450-6440	30.46	.00	30.46
110-470-6326	123.46	.00	123.46
220-2125	.00	533.62-	533.62-
220-490-6150	225.00	.00	225.00
220-490-6152	237.00	.00	237.00
220-490-6420	6.13	.00	6.13
220-490-6425	12.42	.00	12.42
220-490-6430	18.29	.00	18.29

GL Account	Debit	Credit	Proof
220-490-6435	18.49	.00	18.49
220-490-6440	16.29	.00	16.29
230-2125	187.62	24,436.26-	24,248.64-
230-2520	20.62	20.62-	.00
230-490-6114	312.50	.00	312.50
230-490-6122	306.60	.00	306.60
230-490-6128	74.20	.00	74.20
230-490-6230	79.50	.00	79.50
230-490-6234	5,187.64	.00	5,187.64
230-490-6324	5,206.08	.00	5,206.08
230-490-6330	2,027.68	.00	2,027.68
230-490-6420	129.00	.00	129.00
230-490-6425	124.16	.00	124.16
230-490-6430	3,619.17	.00	3,619.17
230-490-6435	70.00	.00	70.00
230-490-6440	196.35	.00	196.35
230-490-6445	41.50	.00	41.50
230-490-6710	211.14	.00	211.14
230-490-6750	3,204.26	167.00-	3,037.26
230-490-6755	189.00	.00	189.00
230-700-8540	3,436.86	.00	3,436.86
240-2125	.00	17,982.91-	17,982.91-
240-490-6114	312.50	.00	312.50
240-490-6122	306.60	.00	306.60
240-490-6128	374.20	.00	374.20
240-490-6230	79.50	.00	79.50
240-490-6234	313.56	.00	313.56
240-490-6324	1,116.98	.00	1,116.98
240-490-6330	9.60	.00	9.60
240-490-6420	7,866.81	.00	7,866.81
240-490-6425	1,117.44	.00	1,117.44
240-490-6430	4,056.81	.00	4,056.81
240-490-6435	116.97	.00	116.97
240-490-6440	205.13	.00	205.13
240-490-6445	41.50	.00	41.50
240-490-6710	103.50	.00	103.50
240-490-6750	857.51	.00	857.51
240-490-6755	1,104.30	.00	1,104.30
312-2125	.00	6,192.01-	6,192.01-
312-490-6114	104.50	.00	104.50
312-490-6122	102.20	.00	102.20
312-490-6330	979.00	.00	979.00
312-490-6430	2,084.31	.00	2,084.31
312-700-8530	2,922.00	.00	2,922.00
314-2125	.00	97.65-	97.65-
314-490-6122	17.65	.00	17.65
314-490-6705	80.00	.00	80.00
Grand Totals:	971,737.50	971,737.50-	.00



Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"

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**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Marsha Miller, Interim City Administrator  
**DATE:** October 20, 2020  
**SUBJECT:** City Administrator Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The attached City Administrator Report is for the period of September 10 – October 15. The report covers the following: Land Development Code Update (TGM Grant), Project Updates, Safety Award, Coronavirus Update, Tourism Grant, and OSHA COVID-19 Temporary Rules.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

This item is for review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. City Administrator Report



**Lowell City Hall**

P.O. Box 490 Lowell, OR 97452

Phone: 541-937-2157

Email: [mmiller@ci.lowell.or.us](mailto:mmiller@ci.lowell.or.us)

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**To:** Mayor Bennett and Council  
**From:** Marsha Miller, Interim City Administrator  
**Date:** October 20, 2020  
**Subject:** City Administrator Report

**TGM Land Development Code Update**

The Project Management Team (State Representative, City Administrator and LCOG) have prepared a Public Involvement Plan, a tentative schedule, and created a website for the Lowell Code Assistance Project. The link to the project can be found on the City's webpage under Government and the Downtown Master Plan. The next steps are to: 1) Put together a Code Committee; and 2) Develop a draft Code Amendment Matrix. The Code Committee will serve as the stakeholder group for the project and provide feedback on the project's amendments and other materials. We are seeking representatives from the School District, Fire District, businesses, youth, and a non-motorized transportation advocate.

**Project Updates**

- Main Street and Lakeview Avenue –

Paving was completed on Main Street on Wednesday the 14<sup>th</sup>. Paving is scheduled to be completed on Lakeview on Friday the 16<sup>th</sup>. The road work on Lakeview was a complete re-construct. Sidewalks on Lakeview are scheduled for the week of the 19<sup>th</sup> and striping on both roads will be done in two weeks.

We received final approval of the award from Business Oregon on October 9<sup>th</sup>. The award is for \$268,450 at an interest rate of 2.19% for a term of 20 years. Award letter and Summary are attached.

- Purchase of 205 and 295 East Main Street –

The sale of the properties is complete, and closing was on September 25<sup>th</sup>. The previous owners of 205 Main Street have an Occupancy Agreement until the end of December.

- Maggie Osgood Library Update -

We recently received an additional \$1,150 in private donations to support the Maggie Osgood Library project. That brings the total donations to date to over \$15,000. We received letters of support from the School District, the Lowell Grange, and the Lowell Rural Fire Protection District and have sent the letters on to the Ford Foundation. In addition, we now have a timeline for

hearing back from the Ford Foundation. They have informed us that we should have a recommendation by the end of November.

### Gold Safety Award

The City received a Gold Safety Award from the League of Oregon Cities and City/County Insurance Services for having zero accidents or injuries in Fiscal Year 19-20.

### Coronavirus Update

As of October 15, there have been a total of 1,959 cases reported in Lane County. There are currently 16 hospitalizations and 23 deaths. The number of cases is up from 606 on August 12 and up from 818 on September 15, 2020. Overall, in Oregon the number of cases per 10,000 is 90.9 (up from 67.2). The number of cases in Lane County is 51.7 per 10,000 (up from 21.4 per thousand). Cases in our zip code, 97452, are still listed in the 1-9 category.

Lane County holds weekly telephone calls with the cities in the County regarding the latest status of COVID-19. The County established a COVID-19 Alert System that was included in the *Lane County COVID-19 Plan* distributed to Council on September 15<sup>th</sup>. (See the chart below) In the call on October 5<sup>th</sup> the County stated that we are currently at “High Alert Level 3”. Lane County is asking all the cities within the County to assist in getting the message out on steps to take to get the numbers of cases down in our area. The Public Health messaging is fairly simple:

- Wear a mask
- Social distance
- Use good hygiene, wash hands frequently
- Avoid gatherings
- If everyone does these four things, we can get our businesses back and open our schools

<b>COVID-19 Alert Level Dashboard</b>			
Low Alert Level 1	Moderate Alert Level 2	High Alert Level 3	Very High Alert Level 4
<ul style="list-style-type: none"> <li>• Reliable treatment and/or Vaccine</li> </ul>	<ul style="list-style-type: none"> <li>• COVID-19 in area</li> <li>• Protective measures effective</li> <li>• Available response capacity</li> </ul>	<ul style="list-style-type: none"> <li>• Prevalence increasing in area</li> <li>• Protective measures stressed</li> <li>• Response systems at capacity</li> </ul>	<ul style="list-style-type: none"> <li>• Uncontrolled outbreak in area</li> <li>• Response systems overwhelmed</li> <li>• Governor at-home order in place</li> </ul>
<ul style="list-style-type: none"> <li>• Take everyday precautions</li> </ul>	<ul style="list-style-type: none"> <li>• Continue efforts to limit personal exposure</li> </ul>	<ul style="list-style-type: none"> <li>• Limit everyday activities to increase safety</li> </ul>	<ul style="list-style-type: none"> <li>• Take strong measures to limit all contact</li> </ul>
<ul style="list-style-type: none"> <li>• Generally corresponds to Reopening Phase 2 or Phase 3 guidance</li> <li>• New-normal environments. Take everyday precautions while carefully watching progress.</li> </ul>	<ul style="list-style-type: none"> <li>• Generally corresponds to the Reopening Phase 2 guidance</li> <li>• Protective measures still actively in place</li> </ul>	<ul style="list-style-type: none"> <li>• Generally corresponds to the Reopening Phase 1 guidance</li> <li>• Physical distancing requirements are in place</li> </ul>	<ul style="list-style-type: none"> <li>• Stay at home orders are in place, schools closed, non-essential businesses are closed and practice self-isolation</li> <li>• Assess conditions that incorporate the Governor’s direction</li> </ul>

### **Tourism Grant**

On Tuesday October 6<sup>th</sup> the Lane County Board of County Commissioners approved the 2021 Rural Tourism Marketing Program allocations. The City of Lowell's distribution is \$10,274. This amount is slightly more than the estimated budget amount of \$7,603.

### **Committee Meetings**

- None

### **Oregon OSHA COVID-19 Temporary Standard**

Oregon OSHA drafted temporary rules on September 25, 2020. The rules are scheduled for formal adoption on October 21st and will go into effect on November 1<sup>st</sup>. The standards are extensive; here are the highlights:

- All workplaces must ensure 6 foot physical distancing for all workers, inside or outside
- If 6 foot distance is not possible, face coverings are required
- All individuals, customers, vendors, 5 years or older in the workplace must wear face coverings
- Employers must provide face coverings to employees at no cost unless employees want to wear their own
- If a work area is less than 35 square feet/person, face coverings are required
- If a room with 2 employees is less than 200 square feet, all individuals must wear face coverings
- When 2 employees are in a vehicle, face coverings are required
- All employers must designate an individual as a "distancing officer" who implements the workplace policies

The full rules are available on the OSHA website under Oregon OSHA COVID-19 Temporary Standard.

### **Attachments:**

1. Award Letter
2. Summary of Award



October 9, 2020

The Honorable Don Bennett, Mayor  
City of Lowell  
PO Box 490  
Lowell OR 97452

RE: Award for Special Public Works Fund, City of Lowell, Downtown Paving and Waterline Improvements, Project Number L21001, October 9, 2020

Dear Mayor Bennett:

Congratulations on your successful application for the above-referenced project. Enclosed please find a summary showing the funding amount and special terms and conditions of the award. The financing contract will contain the full terms and conditions of your award and will be sent to you for proper signatures. Please note that the legal obligations for funding and for reimbursement of project expenses are subject to execution of the contract.

The project must comply with all applicable state laws, regulations and procurement requirements.

We encourage you to offer appropriate media opportunities to help build public awareness of your project's purposes and benefits. Please notify us of any event celebrating your project. As always, we are available to answer questions that may arise during the implementation of your project. If you need assistance, please contact me at 503-856-2483 or by email at [Michelle.Bilberry@oregon.gov](mailto:Michelle.Bilberry@oregon.gov)

Sincerely,

*Michelle Bilberry*

Michelle Bilberry, Regional Project Manager  
Business Oregon

c: Marsha Miller, Interim City Administrator  
Melissa Murphy, Regional Development Officer  
Representative Cedric Hayden  
Senator Floyd Prozanski

# Summary of Award

**Project Number:** L21001 **Date of Award:** October 9, 2020  
**Recipient:** City of Lowell  
**Project Name:** Downtown Paving and Waterline Improvements

Source of Funding	Award Amount
SPWF – Loan	268,450
<b>Total</b>	<b>268,450</b>

General Description of Loan	
Interest Rate	2.19%
Maximum Term	20 years

Approved Project Description
The proposed solution is to overlay and reconstruct Main Street from Pioneer Street to Moss Street and Lakeview Avenue from Pioneer Street to Moss Street. To address accessibility and safety concerns, the sidewalk on the north side of Lakeview Avenue will be replaced and upright curb installed. On the south side of Lakeview Avenue, flush curb will be installed to protect the structural integrity of the street. The water mains on Main Street and Lakeview Avenue will be replaced with 6" PVC water lines and conduit will be installed on both streets for future broadband upgrades. Pre-award costs for engineering up to \$25,800 will be allowed.

**Note: The full terms and conditions will be contained in the contract; in addition to the standard contract terms and conditions, the following special or additional conditions have been placed on the award: none**



## AGENDA ITEM SUMMARY

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**TO:** Mayor Bennett and Council  
**FROM:** Max Baker, Public Works Director  
**DATE:** October 20, 2020  
**SUBJECT:** Public Works Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The attached Public Works Report is for the period of September 9 – October 9, 2020. The report covers the following topics, Streets and Parks, Wastewater Treatment Plant/Collection, and Water Treatment Plant/Distribution.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

This item is presented for purposes of review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Public Works Report



**Public Works Department**  
P.O. Box 490 Lowell, OR 97452  
Phone: 541-937-2157  
Fax: 541-937-2936  
Email: [mbaker@ci.lowell.or.us](mailto:mbaker@ci.lowell.or.us)

---

**TO:** Mayor Bennett and Council  
**FROM:** Max Baker, Public Works Director  
**DATE:** October 20, 2020  
**SUBJECT:** Public Works Report

### **Streets and Parks**

Below are the report totals from 9/9 – 10/9 for the radar speed sign.

Total Vehicles Count	# of Speed Violations	Average Speed (MPH)	Maximum Speed (MPH)
4170	38	13	31

The Radar sign remains in “Stealth Mode” and is still located on North Hyland.

The County ADA and push button crosswalks are almost complete.

Wildish paved both Main Street and Lakeview Avenue last week. Sidewalks on Lakeview are set to be poured Thursday.

### **Wastewater Treatment Plant/Collections**

Staff removed Green waste from drying pad and will be moving solids from drying bed to drying pad.

### **Water Treatment Plant/Distribution**

All Algae samples results remain non-detects.

Staff repaired two water leaks. One on Loftus and one on D St. Two additional leaks have been identified and Staff is working on a plan to repair the leaks.

## AGENDA ITEM SUMMARY

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**TO:** Mayor Bennett and Council  
**FROM:** Marsha Miller, Interim City Administrator  
**DATE:** October 20, 2020  
**SUBJECT:** Monthly Police Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The Monthly Police Report for September is presented for your review and discussion.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

This item is presented for review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Lowell Patrol Log for September 2020

## LOWELL PATROL LOG September 2020

DATE	OFFICERS	START TIME	END TIME	# HOURS	CONTACTS	ARRESTS	CITES	WARNINGS	CALLS	REPORT #
1-Sep	409	13:00	14:00	1:00						
1-Sep	401	14:45	17:15	2:30						
2-Sep	408	0:30	2:30	2:00						
3-Sep	408	0:00	2:00	2:00						
4-Sep	429	20:00	20:30	0:30						
5-Sep	429	12:00	16:30	4:30						
12-Sep	429	11:50	16:00	4:10						
16-Sep	429	18:45	20:30	1:45						
16-Sep	423	18:00	21:30	3:30						
17-Sep	409	3:30	5:00	1:30						
19-Sep	421	22:00	0:00	2:00						
20-Sep	429	11:00	11:30	0:30						
21-Sep	401	15:30	16:00	0:30						
21-Sep	407	15:30	16:00	0:30						
	401	Admin (contract)		2						
23-Sep	409	0:15	1:15	1:00						
28-Sep	408	1:00	3:00	2:00						
29-Sep	408	1:00	3:00	2:00						
<b>TOTAL HOURS WORKED</b>				<b>33.5</b>						

TRAFFIC VIOLATIONS	CITATION	WARNING
SPEED	2	1
DWS		
FAIL TO SIGNAL		
STOP VIOLATIONS		1
OTHER MOVING		1

DATE	TIME	DESCRIPTION
12-Sep	12:26	Report of trespass near water treatment plant. Advised.

**AGENDA ITEM SUMMARY**

---

<b>TO:</b>	Mayor Bennett and Council	<input checked="" type="checkbox"/> <b>DISCUSSION</b>
<b>FROM:</b>	Marsha Miller, Interim City Administrator	<input type="checkbox"/> <b>ACTION</b>
<b>DATE:</b>	October 20, 2020	<input type="checkbox"/> <b>RESOLUTION</b>
<b>SUBJECT:</b>	Consideration of Ordinance 302 to Change Planning Commission Membership	<input checked="" type="checkbox"/> <b>ORDINANCE</b>
		<input type="checkbox"/> <b>PROCLAMATION</b>
		<input type="checkbox"/> <b>REPORT</b>

<p><b>SUMMARY:</b></p> <p>The Planning Commission has had difficulty getting interest in filling two vacant seats on the Commission. The current requirements in the Municipal Code are fairly restrictive. All members must reside in the city limits and no more than one member can be engaged in the same occupation, business, trade or profession. The Planning Commission Chair has requested the Council consider two changes to the ordinance that would open up membership for potential candidates. 1) allow one member from the Lowell Fire District boundary; 2) allow no more than two members engaged in the same occupation, business, trade, or profession.</p>
<p><b>FISCAL IMPACT:</b></p> <p>None</p>
<p><b>COURSES OF ACTION:</b></p> <ol style="list-style-type: none"><li>1. Motion for a first reading of Ordinance 302.</li><li>2. Discussion of Ordinance 302 and motion to consider at a later date.</li><li>3. No action.</li></ol>
<p><b>RECOMMENDATION:</b></p> <ol style="list-style-type: none"><li>1. Motion for a first reading of Ordinance 302</li></ol>
<p><b>ATTACHMENTS:</b></p> <ol style="list-style-type: none"><li>1. Ordinance 302, showing mark up with proposed changes</li><li>2. Ordinance 302</li></ol>



CITY OF LOWELL, OREGON

ORDINANCE 302

AN ORDINANCE AMENDING LOWELL REVISED CODE, SECTION 2.623.

THE CITY OF LOWELL ORDAINS AS FOLLOWS:

**Section 1.** The following section of the Lowell Revised Code 2.623 is hereby amended as follows.

**2.623 Planning Commission.** There is hereby established a Planning Commission for the City of Lowell under the following policy, unless specified otherwise by ORS 227.030, as amended. The Planning Commission shall serve as a standing quasi-judicial and advisory body.

- (a) Membership: The Planning Commission shall consist of five members and meet the following criteria:
  - (1) Four members shall reside within the City of Lowell.
  - (2) One member may reside within the ~~City of Lowell Urban Growth Boundary (UGB)~~. Rural Lowell Fire Protection District
  - (3) No ~~two or more~~ than two members shall be engaged in the same kind of occupation, business, trade or profession.
- (b) Term of Office: Members of the Planning Commission shall serve a term of two years. Expiration of the terms shall be staggered such that the terms of three members expire of December 31<sup>st</sup> of odd numbered years and the terms of two members expire on December 31<sup>st</sup> of even numbered years.
- (c) Powers and Duties: The Commission shall review and make recommendations regarding planning, zoning, and development within the city, and shall have the powers and duties which are assigned by state law or city charter.
- (d) Reporting: An annual report describing the activities of the previous calendar year shall be submitted by January 31 of each year.

**CITY OF LOWELL, OREGON**

**ORDINANCE 302**

**AN ORDINANCE AMENDING LOWELL REVISED CODE, SECTION 2.623.**

**THE CITY OF LOWELL ORDAINS AS FOLLOWS:**

**Section 1.** The following section of the Lowell Revised Code 2.623 is hereby amended as follows.

**2.623 Planning Commission.** There is hereby established a Planning Commission for the City of Lowell under the following policy, unless specified otherwise by ORS 227.030, as amended. The Planning Commission shall serve as a standing quasi-judicial and advisory body.

- (a) Membership: The Planning Commission shall consist of five members and meet the following criteria:
  - (1) Four members shall reside within the City of Lowell.
  - (2) One member may reside within the Rural Lowell Fire Protection District
  - (3) No more than two members shall be engaged in the same kind of occupation, business, trade or profession.
- (b) Term of Office: Members of the Planning Commission shall serve a term of two years. Expiration of the terms shall be staggered such that the terms of three members expire of December 31<sup>st</sup> of odd numbered years and the terms of two members expire on December 31<sup>st</sup> of even numbered years.
- (c) Powers and Duties: The Commission shall review and make recommendations regarding planning, zoning, and development within the city, and shall have the powers and duties which are assigned by state law or city charter.
- (d) Reporting: An annual report describing the activities of the previous calendar year shall be submitted by January 31 of each year.

Adopted by the City Council of the city of Lowell, this 20<sup>th</sup> day of October, 2020.

Yea: \_\_\_\_\_

Nay: \_\_\_\_\_

Approved: \_\_\_\_\_  
Don Bennett, Mayor



First Reading:  
Second Reading:  
Adopted:  
Signed:  
Effective Date:

Attest: \_\_\_\_\_  
Marsha Miller, Interim City Administrator/Recorder

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Marsha Miller, Interim City Administrator  
**DATE:** October 20, 2020  
**SUBJECT:** State of Oregon Corona Relief Fund Grant

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The State of Oregon has approved funding to state, local and tribal governments through a grant to be used for expenditures incurred due to COVID-19. The City of Lowell has been awarded up to \$50,000 for federally eligible expenses under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The funds may be used to cover costs that are necessary expenditures incurred due to the public health emergency due to COVID-19 and were not anticipated in preparation of the 2020-2021 Budget. The grant covers eligible expenditures between March 1 and December 30, 2020.

**FISCAL IMPACT:**

\$50,000 is committed in the grant award. Expenditures will be documented and submitted for reimbursement up to that amount.

**COURSES OF ACTION:**

None

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. State of Oregon Grant Agreement, Grant No. 1783

# STATE OF OREGON GRANT AGREEMENT

Grant No. 1783

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Administrative Services (“Agency”) and City of Lowell (“Grantee”), each a “Party” and, together, the “Parties”.

## SECTION 1: AUTHORITY

Pursuant to funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and as allocated to Agency by the Oregon Emergency Board, Agency is authorized to enter into a grant agreement and provide funding for the purposes described in this Grant.

## SECTION 2: PURPOSE

Section 5001 of the CARES Act provides funds to state, local and tribal governments through the Coronavirus Relief Fund to be used for expenditures incurred due to COVID-19 during the period of March 1, 2020 through December 30, 2020 (the “Performance Period”). This Grant governs the disbursement of funds from the Coronavirus Relief Fund to Grantee for the Performance Period to reimburse the costs of the activities described in Exhibit A.

## SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of March 1, 2020 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on December 30, 2020.

## SECTION 4: GRANT MANAGERS

### 4.1 Agency’s Grant Manager is:

Gerold Floyd

Department of Administrative Services  
Attention: Coronavirus Relief Fund  
155 Cottage Street NE, Salem, OR 97301  
Phone: 503-378-2709  
Email: CoronavirusReliefFund@Oregon.gov

- 7.2.2 No default as described in Section 15 has occurred; and
- 7.2.3 Grantee’s representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.
- 7.3 **No Duplicate Payment.** Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, funds received pursuant to this Grant are not used for expenditures for which a local government entity has received any other supplemental funding (whether state, federal or private in nature) for that same expense unless otherwise authorized by Agency in writing.

## SECTION 8: REPRESENTATIONS AND WARRANTIES

- 8.1 **Organization/Authority.** Grantee represents and warrants to Agency that:
  - 8.1.1 Grantee is a local government or tribal government duly organized and validly existing;
  - 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (i) execute this Grant, (ii) incur and perform its obligations under this Grant, and (iii) receive financing, including the Grant Funds, for the Project;
  - 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
  - 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
  - 8.1.5 There is no proceeding pending or threatened against Grantee before any court or governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.
- 8.2 **False Claims Act.** Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.
- 8.3 **No limitation.** The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

## SECTION 9: OWNERSHIP

law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency's request, Grantee must return or destroy any Confidential Information. If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.

- 10.3 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-628. If Grantee or its agents discover or are notified of a potential or actual "Breach of Security", as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600-628, (collectively, "Breach") with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice is required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee's obligations under applicable law.
- 10.4 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.5 Background Check.** If requested by Agency and permitted by law, Grantee's employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee's expense. Based on the results of the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

## **SECTION 11: INDEMNITY/LIABILITY**

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys' fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees,

## **SECTION 13: GOVERNING LAW, JURISDICTION**

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

## **SECTION 14: ALTERNATIVE DISPUTE RESOLUTION**

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

## **SECTION 15: DEFAULT**

**15.1 Grantee.** Grantee will be in default under this Grant upon the occurrence of any of the following events:

**15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;

**15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or

**15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

**15.2 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the

**18.2 By Agency.** Agency may terminate this Grant as follows:

- 18.2.1 At Agency's discretion, upon 30 days advance written notice to Grantee;
- 18.2.2 Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;
- 18.2.3 Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or
- 18.2.4 Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such default remains uncured 15 days after written notice thereof to Grantee.

**18.3 By Grantee.** Grantee may terminate this Grant as follows:

- 18.3.1 If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.
  - 18.3.2 If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or
  - 18.3.3 Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.
- 18.4 Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

## **SECTION 19: MISCELLANEOUS**

- 19.1 **Conflict of Interest.** Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.
- 19.2 **Nonappropriation.** Agency's obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

- 19.12 Time of the Essence.** Time is of the essence in Grantee's performance of the Project activities under this Grant.
- 19.13 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee's performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as "Records." Grantee acknowledges and agrees Agency and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.14 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.
- 19.15 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:
- This Grant less all exhibits
  - Exhibit A (the "Project")
  - Exhibit B (Insurance)
  - Exhibit C (Federal Terms and Conditions)
  - Exhibit D (Federal Award Identification)
- 19.16 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.


## SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Grant electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Grant, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.



IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

**STATE OF OREGON acting by and through its Department of Administrative Services**

By:   
George Naughton, Chief Financial Officer

Sept. 28, 2020  
Date

**City of Lowell**

By:   
Authorized Signature

9-24-2020  
Date

Joyce Donnell  
Printed Name

City Clerk  
Title

93-6011170  
Federal Tax ID Number

110994118  
DUNS Number

**Approved for Legal Sufficiency in accordance with ORS 291.047**

By: s/ Sam Zeigler  
Senior Assistant Attorney General  
Oregon Department of Justice

by email dated 7/17/20  
Date

## **EXHIBIT A THE PROJECT**

### **SECTION I. BACKGROUND AND GOALS**

*To support local government actions in the statewide fight against the Coronavirus by providing reimbursement of federally eligible expenses under the CARES Act. Coronavirus Relief Funds may be used to cover costs that are:*

1. *Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
2. *Were not accounted for in the Grantee's budget most recently approved as of March 27, 2020; and*
3. *Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

### **SECTION II. PROJECT ACTIVITIES, SCHEDULE, AND BUDGET**

Agency will disburse Grant Funds only for eligible costs incurred by Grantee for the Performance Period and in accordance with criteria and guidance established by US Treasury:

(<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>)

Additionally, the US Treasury has provided answers to frequently asked questions regarding eligible costs under the Coronavirus Relief Fund:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

**Indirect/Administrative Costs.** Grantee will not be reimbursed for any indirect costs with Grant Funds in accordance with U.S. Treasury guidance. The information described in this paragraph overrides any other verbal or written rate(s) or information provided by Agency

### **SECTION III. RESERVED**

### **SECTION IV. REPORTING REQUIREMENTS**

In a form provided by Agency, Grantee shall report eligible costs to Agency when seeking reimbursement for costs incurred during the Performance Period. Agency may require additional reporting in form and at such times as Agency specifies by notification to Grantee through its Grant Manager identified in Section 4.2.

If the Performance Period begins prior to the Executed Date, any reports for Project activities shown in this Exhibit A as due prior to the Executed Date must be provided to Agency, if not already provided to Agency despite the lack of an executed Grant. Grantee will not be in default for failure to perform any reporting requirements prior to the Executed Date.

## **EXHIBIT B INSURANCE**

### **INSURANCE REQUIREMENTS**

Grantee must obtain at Grantee's expense, and require its first tier contractors and subgrantees, if any, to obtain the insurance specified in this exhibit prior to performing under this Grant, and must maintain it in full force and at its own expense throughout the duration of this Grant, as required by any extended reporting period or tail coverage requirements, and all warranty periods that apply. Grantee must obtain and require its first tier contractors and subgrantees, if any, to obtain the following insurance from insurance companies or entities acceptable to Agency and authorized to transact the business of insurance and issue coverage in Oregon. Coverage must be primary and non-contributory with any other insurance and self-insurance, with the exception of professional liability and workers' compensation. Grantee must pay and require its first tier contractors and subgrantees to pay, if any, for all deductibles, self-insured retention and self-insurance, if any.

### **WORKERS' COMPENSATION**

All employers, including Grantee, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee shall require and ensure that each of its subgrantees, contractors, and subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000, and shall require and ensure that each of its out-of-state subgrantees, contractors, and subcontractors complies with these requirements.

### **COMMERCIAL GENERAL LIABILITY**

**Required**  **Not required**

Commercial general liability insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to Agency. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant, and have no limitation of coverage to designated premises, project or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Annual aggregate limit may not be less than \$2,000,000.

### **AUTOMOBILE LIABILITY INSURANCE**

**Required**  **Not required**

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of

**CRIME PROTECTION COVERAGE: EMPLOYEE DISHONESTY or FIDELITY BOND**

Required  Not required

Employee dishonesty or fidelity bond covering loss of money, securities and property caused by dishonest acts of Grantee's employees. Coverage limits may not be less than \$\_\_\_\_\_.

**PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE**

Required  Not required

Abuse and molestation insurance in a form and with coverage satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee, its contractors, subcontractors or subgrantees ("Covered Entity") is responsible including but not limited to any Covered Entity's employees and volunteers. Policy endorsement's definition of an insured must include the Covered Entity and its employees and volunteers. Coverage must be written on an occurrence basis in an amount of not less than \$\_\_\_\_\_ per occurrence. Any annual aggregate limit may not be less than \$\_\_\_\_\_. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits must be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, must be treated as a separate occurrence for each victim. Coverage must include the cost of defense and the cost of defense must be provided outside the coverage limit.

**EXCESS/UMBRELLA INSURANCE**

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

**ADDITIONAL INSURED**

All liability insurance, except for workers' compensation, professional liability, and network security and privacy liability (if applicable), required under this Grant must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee's activities to be performed under this Grant. Coverage must be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of Grantee's ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 04 13 or equivalent.

**WAIVER OF SUBROGATION**

Grantee waives, and must require its first tier contractors and subgrantees waive, rights of subrogation which Grantee, Grantee's first tier contractors and subgrantees, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors and subgrantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee's insurer(s).

## EXHIBIT C FEDERAL TERMS AND CONDITIONS

### 1. FEDERAL FUNDS

1.1. If specified below, Agency's payments to Grantee under this Grant will be paid in whole or in part by funds received by Agency from the United States Federal Government. If so specified then Grantee, by signing this Grant, certifies neither it nor its employees, contractors, subcontractors or subgrantees who will perform the Project activities are currently employed by an agency or department of the federal government.

Payments  will  will not be made in whole or in part with federal funds.

1.2. In accordance with the Chief Financial Office's Oregon Accounting Manual, policy 30.40.00.104, Agency has determined:

Grantee is a subrecipient       Grantee is a contractor       Not applicable

1.3. Catalog of Federal Domestic Assistance (CFDA) #(s) of federal funds to be paid through this Grant: 21.019

### 2. FEDERAL PROVISIONS

2.1. The use of all federal funds paid under this Grant are subject to all applicable federal regulations, including the provisions described below.

2.2. Grantee must ensure that any further distribution or payment of the federal funds paid under this Grant by means of any contract, subgrant, or other agreement between Grantee and another party for the performance of any of the activities of this Grant, includes the requirement that such funds may be used solely in a manner that complies with the provisions of this Grant.

2.3. Grantee must include and incorporate the provisions described below in all contracts and subgrants that may use, in whole or in part, the funds provided by this Grant.

2.4. Grantee must comply, and ensure the compliance by subcontractors or subgrantees, with 41 U.S.C. 4712, Program for Enhancement of Employee Whistleblower Protection. Grantee must inform subrecipients, contractors and employees, in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC § 4712.

**In accordance with U.S. Treasury guidance – Grantee is subject to the following provisions, as applicable.**

For purposes of these provisions, the following definitions apply:

**“Contract”** means this Grant or any contract or subgrant funded by this Grant.

**“Contractor”** and **“Subrecipient”** and **“Non-Federal entity”** mean Grantee or Grantee's contractors or subgrantees, if any.

(A) 2 CFR §200.303 Internal Controls

(B) 2 CFR §§ 200.330 through 200.332 Subrecipient Monitoring and Management

## EXHIBIT D FEDERAL AWARD IDENTIFICATION (Required by 2 CFR 200.331(a))

(i) Grantee Name: <i>(must match DUNS registration)</i>	Lowell City Hall
(ii) Grantee's DUNS number:	110994118
(iii) Federal Award Identification Number (FAIN):	
(iv) Federal award date: <i>(date of award to DAS by federal agency)</i>	March 27, 2020
(v) Grant period of performance start and end dates:	Start: March 1, 2020 End: December 30, 2020
(vi) Total amount of federal funds obligated by this Grant:	
(vii) Total amount of federal award committed to Grantee by Agency: <i>(amount of federal funds from this FAIN committed to Grantee)</i>	\$50,000.00
(viii) Federal award project description:	Coronavirus Relief Fund
(ix) Federal awarding agency:	U.S. Department of the Treasury
Name of pass-through entity:	Oregon Department of Administrative Services
Contact information for awarding official of pass-through entity:	Gerold Floyd, CoronavirusReliefFund@Oregon.gov
(x) CFDA number, name, and amount:	Number: 21.019 Name: Coronavirus Relief Fund Amount: \$1,388,506,837.10
(xi) Is award research and development?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(xii) Indirect cost rate:	Not allowed per U.S. Treasury guidance
Is the 10% de minimis rate being used per §200.414?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Marsha Miller, Interim City Administrator  
**DATE:** October 20, 2020  
**SUBJECT:** Resolution 754 Recognizing State of Oregon Department of Administrative Services Grant No. 1783, and changing Appropriations

**DISCUSSION**  
 **ACTION**  
 **RESOLUTION**  
 **ORDINANCE**  
 **PROCLAMATION**  
 **REPORT**

**SUMMARY:**

FY 2021 requires an amendment in appropriations due to an award from the State of Oregon as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Additional expenditures due to COVID-19 were unanticipated during the 2020-2021 Budget preparation. The grant award is \$50,000. Expenses are compensable for necessary expenditures such as cleaning, equipment, and PPE due to the public health emergency with respect to the Coronavirus disease.

**FISCAL IMPACT:**

The \$50,000 increase in appropriations is in the General Fund with \$10,000 increase in Administration and \$40,000 increase in Parks and Recreation.

**COURSES OF ACTION:**

1. Motion to approve Resolution 754, as presented
2. Motion to approve Resolution 754, as amended

**RECOMMENDATION:**

Motion to approve Resolution 754, as presented

**ATTACHMENTS:**

1. Resolution 754 – Resolution Recognizing State of Oregon Department of Administrative Services Grant No. 1783, and changing Appropriations

**CITY OF LOWELL, OREGON**

**RESOLUTION 754**

**A RESOLUTION RECOGNIZING STATE OF OREGON, DEPARTMENT OF ADMISNISTRATIVE SERVICES  
GRANT NO. 1783, AND CHANGING APPROPRIATIONS**

**WHEREAS**, State of Oregon, Department of Administrative Services Grant No. 1783 was awarded to the City of Lowell, effective September 28, 2020, as authorized by section 601(a) of the Social Security Act, section 5001 of the Coronavirus Aid, Relief and Economic Security Act (CARES), in the amount of \$50,000.

**WHEREAS**, local budget law ORS 294.338(2), allows for changes to the budget after adoption for the expenditure of grants, gifts, bequests or devises transferred to the local government in trust for a specific purpose, and

**WHEREAS**, ongoing expenditures related to Coronavirus 19 were unforeseen during the preparation of the budget for the fiscal year beginning July 1, 2020, and

**WHEREAS**, the City of Lowell budget for Fiscal Year 2020-2021 was adopted by the City Council of the City of Lowell on June 23, 2020; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOWELL**

The City of Lowell amends the budget for the fiscal year beginning July1, 2020 and changes appropriations within the following funds:

	<b>Current Appropriations</b>	<b>Change in Appropriations</b>	<b>Amended Appropriations</b>
<b>General Fund</b>			
Administration	91,143	10,000	101,143
Parks & Recreation	624,228	40,000	664,228
Police	29,530	0	29,530
Community Development	340,990	0	340,990
Library	333,763	0	333,763
Code Enforcement	14,080	0	14,080
Tourism	10,816	0	10,816
Municipal Court	13,996	0	13,996
Transfers	37,200	0	37,200
Debt Service	58,348	0	58,348
Contingency	57,314	0	57,314
<b>Total Appropriations</b>	<b>1,611,408</b>	<b>50,000</b>	<b>1,661,408</b>

This resolution shall become effective immediately upon its passage by the City Council.



ADOPTED by the City Council of the City of Lowell this 20<sup>th</sup> day of October 2020.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Approved: \_\_\_\_\_  
Don Bennett, Mayor

Attest: \_\_\_\_\_  
Marsha Miller, Interim City Administrator