

**Lowell City Council Meeting Agenda**  
**City Hall, 107 East 3rd Street**  
**Tuesday, October 16, 2018 at 7:00 P.M.**

**\*Please silence your cell phones as a courtesy to everyone\***

**Call to Order/Roll Call/Pledge**

Councilors: Mayor Bennett \_\_\_\_ Burford \_\_\_\_ Osgood \_\_\_\_ Angelini \_\_\_\_ Harris \_\_\_\_

**Approval of Agenda**

**Consent Agenda:** Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

City Council Regular Meeting Minutes for September 18, 2018

City Council Work Session Minutes for October 2, 2018

Voucher Directory for October 16, 2018

**Presentations, Proclamations, and Awards**

1. Yard of the Month Award

**Public Comments:** Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

**Council Comments (three minutes per speaker)**

All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

**Reports of the City Administrator:**

City Administrator Report

Quarterly Financial Report

Police Report

Public Works Report

**Business Meeting:** Items Removed from Consent Agenda

**Old Business:** None

**New Business:**

1. RAIN Oregon Agreement – Discussion/Possible Action
2. Resolution 705 – Social Media Policy – Discussion/Possible Action
3. Ordinance 297 – Water Leak Adjustments – Discussion/Possible First Reading

**Other Business**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Joyce Donnell at 541-937-2157.

## **Mayor Comments**

**Community Comments: Limited to two (2) minutes if prior to 9:30 PM**

**Executive Session:** ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

## **Adjourn**

### **Future Meetings / Dates to Remember:**

- 10-22-18 Lowell School District Board Meeting – 7 PM in PDC at Lundy School
- 10-18-18 Parks & Rec. Master Plan Steering Committee Mtg. – 7 PM at City Hall
- 11-01-18 Parks and Recreation Committee Meeting – 6 PM at City Hall
- 11-05-18 Economic Development Committee Meeting – 6:30 PM at City Hall
- 11-05-18 Downtown Master Plan Steering Committee Meeting – 7 PM at City Hall
- 11-06-18 City Council Work Session – 7 PM at City Hall
- 11-07-18 Planning Commission Meeting – 7 PM at City Hall
- 11-12-18 City Hall/ Library Closed for Veteran’s Day
- 11-13-18 Blackberry Jam Festival Committee Meeting – 7 PM at City Hall
- 11-13-18 Lowell Fire District Board Meeting – 7 PM at Fire Station
- 11-15-18 Lowell Municipal Court – 7 PM at City Hall
- 11-20-18 City Council Regular Meeting – 7 PM at City Hall
- 11-26-18 Lowell School District Board Meeting – 7 PM at PDC in Lundy Elementary
- 11-29-18 Parks & Recreation Committee Meeting – 6 PM at City Hall

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Joyce Donnell at 541-937-2157.

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Consent Agenda

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The Consent Agenda for the October 12, 2018 City Council meeting includes the minutes for the City Council Regular Meeting on September 18, 2018, Work Session on October 2, 2018, and the September Voucher Directory.

**FISCAL IMPACT:**

1. City Council Regular Meeting Minutes – September 18, 2018 – No fiscal impact.
2. City Council Work Session Minutes – October 2, 2018 – No fiscal impact.
3. Voucher Directory – September – Includes expenditures approved during the annual budget process.

**COURSES OF ACTION:**

1. Motion to approve the consent agenda as presented.
2. Motion to remove an item from the consent agenda and place on the Business Meeting for additional review, discussion or amendment.

**RECOMMENDATION:**

Motion to approve the consent agenda as presented.

**ATTACHMENTS:**

1. City Council Regular Meeting Minutes – September 18, 2018
2. City Council Work Session Minutes – October 2, 2018
3. Voucher Directory – September

**City of Lowell, Oregon  
Minutes of the City Council Regular Session  
September 18, 2018**

The Regular Session was called to order at 7:00 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Jim Burford, Maggie Osgood, Gail Harris

**Member Absent:** Patricia Angelini

**Consent Agenda: Councilor Burford moved to approve consent agenda, second by Councilor Osgood. PASS 4:0**

**Public Comments:** None

**Council Comments:** None

Councilor Angelini arrived to meeting at 7:06 PM.

**City Administrator Report:** CA Cobb reported on the following topics: Downtown Design Workshop, Rolling Rock Park Property Acquisition, RAIN Oregon update, City Council Candidates, Project Updates on Downtown Master Plan and Parks and Recreation Master Plan, and League of Oregon Cities Highlights.

**Financial Report:** CA reviewed Financial Report for August as provided in packet.

**Police Report:** August report provided in packet.

**Public Works Report:** Max Baker, Public Works Director presented report. Topics included: MVA students painting and planting Community Involvement projects, water leak repaired on West Main, Algae results, Lead and Copper and Quarterly samples, and an update on Code Enforcement.

**Business Meeting: None**

**Old Business: None**

**New Business:**

- **Tax and Fee Comparison Report** – CA presented brief overview of Tax and Utility fee comparison report. Full report provided in Packet.
- **Public Safety Report** – CA presented updated Public Safety Report. **Councilor Burford moved to direct the City Administrator to engage the Lowell School District and discuss the opportunity for hiring a full-time officer through the Oakridge Police Department, second by Councilor Osgood. PASS 5:0**

- **Community Facilities Study** – CA presented information on Community Facilities Study and RFP #2018-02. **Councilor Harris moved to approve advertisement of RFP #2018-2, as submitted, second by Councilor Burford. PASS 5:0**
- **Committee Appointments** – CA presented applications for 2 open positions on the Parks and Recreation Committee and one open position on the Recreation Master Plan Steering Committee. **Councilor Harris moved to appoint Joseph Brazill to position 1 and Sarah Mikulich to position 2 of the Parks and Recreation Committee, second by Councilor Osgood. PASS 5:0. Councilor Angelini moved to appoint Tristan Woodhurst for position 9 of the Recreation Master Plan Steering Committee, second by Councilor Osgood. Pass 5:0**
- **Resolution 704 – Temporary Graywater Disposal Fee** - CA presented information on from the U.S. Forest Service regarding gray water disposal from the Terwilliger Fire. **Councilor Burford moved to approve Resolution 704, as written, second by Councilor Angelini. PASS 5:0**

**Other: None**

**Mayor Comments: None**

**Adjourn: 8:03 PM**

Approved: \_\_\_\_\_  
 Don Bennett, Mayor \_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
 Jared Cobb, City Recorder \_\_\_\_\_  
Date

**City of Lowell, Oregon**  
**Minutes of the City Council Work Session**  
**October 2, 2018**

The Work Session was called to order at 7:01 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Jim Burford, Maggie Osgood, Gail Harris

**Members Absent:** Patricia Angelini

**Study Session Topic(s)**

1. **Social Media Policy** – CA presented current policy that does not allow posting original content on Facebook. Looking at new software that will comply with the public record’s law that will allow more use of social media.
2. **Water Leak Adjustment Policy** – CA presented information on current policy and samples from other cities. Discussion on updating policy and CA will bring a draft ordinance back for discussion.
3. **RAIN Oregon Program Expansion** – CA reported on results from survey and shared the East Lane County Collaborative would work collaboratively with RAIN to develop and submit a sustainability plan that identifies potential sources of support to City of Lowell to assess the entrepreneurial ecosystem, with a focus on traded-sector startups.
4. **Public Safety Report** – CA provided a sample survey to discuss verbiage on public safety that will be presented to community. Discussed need for additional patrol, in conjunction with Lane County Sheriffs coverage.

**Other:** CA reported on: the County requesting a letter of support for Safe Route to School Grant; acquisition of property on East side of Rolling Rock Park will be soon; pickup new Public Works truck tomorrow; 15-20 people attended the Downtown Master Plan Design Workshop, it was very interactive and enjoyable; someone will be coming out to look at irrigation system in parks; and he is looking into treasury management changes.

**Adjourn: 8:15 PM**

Approved: \_\_\_\_\_  
Don Bennett, Mayor

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Jared Cobb, City Recorder

\_\_\_\_\_  
Date



# Voucher Directory

Fiscal : 2018-2019 - September 2018  
Council Date : All

Vendor	Number	Reference	Account Number	Description	Amount
<b>Angelini, Patricia J</b>	<b>1677</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 4:30:30 PM</b>			
			014-100-6190	Miscellaneous Exp	\$210.52
		<b>Total Invoice - 9/21/2018 4:30:30 PM</b>			<b>\$210.52</b>
	<b>Total 1677</b>				<b>\$210.52</b>
<b>Total Angelini, Patricia J</b>					<b>\$210.52</b>
<b>APWA Oregon Chapter</b>	<b>14955</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - Max Baker Leadership Training Reissue</b>			
			030-100-6140	Travel & Training	\$325.00
			040-100-6140	Travel & Training	\$325.00
		<b>Total Invoice - Max Baker Leadership Training Reissue</b>			<b>\$650.00</b>
	<b>Total 14955</b>				<b>\$650.00</b>
<b>Total APWA Oregon Chapter</b>					<b>\$650.00</b>
<b>Banner Bank</b>	<b>1679</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 1:02:36 PM</b>			
			014-100-6440	Telephone Services	\$12.95
		<b>Total Invoice - 9/27/2018 1:02:36 PM</b>			<b>\$12.95</b>
	<b>Total 1679</b>				<b>\$12.95</b>
	<b>14975</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:42:29 PM</b>			
			010-120-6134	General Supplies	\$53.89
			010-150-6134	General Supplies	\$234.76
			030-100-6134	General Supplies	\$47.62
			040-100-6134	General Supplies	\$47.63
			040-100-6220	Building Repair & Maintenance	\$422.25
		<b>Total Invoice - 9/27/2018 12:42:29 PM</b>			<b>\$806.15</b>
	<b>Total 14975</b>				<b>\$806.15</b>
<b>Total Banner Bank</b>					<b>\$819.10</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Bee-Wilson, Lisa</b>					
	<b>14951</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 9/5/2018 11:23:54 AM</b>			
			010-170-6227	Community Grant Program	\$1,559.35
		<b>Total Invoice - 9/5/2018 11:23:54 AM</b>			<b>\$1,559.35</b>
	<b>Total 14951</b>				<b>\$1,559.35</b>
<b>Total Bee-Wilson, Lisa</b>					<b>\$1,559.35</b>
<b>Cascade Columbia</b>					
	<b>14976</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 729235, 732086, 732093</b>			
			030-100-6720	Chemicals & Lab Supplies	\$1,555.12
			040-100-6720	Chemicals & Lab Supplies	\$751.40
		<b>Total Invoice - 729235, 732086, 732093</b>			<b>\$2,306.52</b>
	<b>Total 14976</b>				<b>\$2,306.52</b>
<b>Total Cascade Columbia</b>					<b>\$2,306.52</b>
<b>Century Link</b>					
	<b>14969</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 3:47:33 PM</b>			
			010-100-6440	Telephone Services	\$143.27
			030-100-6435	Internet Services	\$70.00
			030-100-6440	Telephone Services	\$236.22
			040-100-6440	Telephone Services	\$74.47
		<b>Total Invoice - 9/21/2018 3:47:33 PM</b>			<b>\$523.96</b>
	<b>Total 14969</b>				<b>\$523.96</b>
<b>Total Century Link</b>					<b>\$523.96</b>
<b>CIS Trust</b>					
	<b>14956</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - LOW-W2018-00QTR2</b>			
			010-100-5320	Worker's Comp	\$120.00
			010-120-5320	Worker's Comp	\$211.34
			010-140-5320	Worker's Comp	\$3.28
			010-150-5320	Worker's Comp	\$8.80
			010-160-5320	Worker's Comp	\$42.80
			010-180-5320	Worker's Comp	\$2.03
			012-100-5320	Worker's Comp	\$241.40
			030-100-5320	Worker's Comp	\$718.39
			040-100-5320	Worker's Comp	\$718.38
		<b>Total Invoice - LOW-W2018-00QTR2</b>			<b>\$2,066.42</b>
	<b>Total 14956</b>				<b>\$2,066.42</b>
<b>Total CIS Trust</b>					<b>\$2,066.42</b>



Vendor	Number	Reference	Account Number	Description	Amount
<b>City of Lowell</b>	<b>14952</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 9/5/2018 11:19:01 AM</b>			
			010-100-6420	Water Services	\$35.49
			010-100-6425	Sewer Services	\$43.88
			010-120-6420	Water Services	\$82.79
			010-120-6425	Sewer Services	\$117.02
			010-150-6420	Water Services	\$11.83
			010-150-6425	Sewer Services	\$14.63
			030-100-6420	Water Services	\$1,112.04
			030-100-6425	Sewer Services	\$58.51
			040-100-6420	Water Services	\$100.18
			040-100-6425	Sewer Services	\$526.59
		<b>Total Invoice - 9/5/2018 11:19:01 AM</b>			<b>\$2,102.96</b>
	<b>Total 14952</b>				<b>\$2,102.96</b>
<b>Total City of Lowell</b>					<b>\$2,102.96</b>
<b>City of Oakridge</b>	<b>14977</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:37:00 PM</b>			
			010-130-6018	Police Services	\$4,550.00
		<b>Total Invoice - 9/27/2018 12:37:00 PM</b>			<b>\$4,550.00</b>
	<b>Total 14977</b>				<b>\$4,550.00</b>
<b>Total City of Oakridge</b>					<b>\$4,550.00</b>
<b>Civil West Engineering</b>	<b>14957</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 2101-001.01.006</b>			
			012-100-6016	Engineering Services	\$210.00
		<b>Total Invoice - 2101-001.01.006</b>			<b>\$210.00</b>
	<b>Total 14957</b>				<b>\$210.00</b>
<b>Total Civil West Engineering</b>					<b>\$210.00</b>
<b>Eike, Aldrich P.C.</b>	<b>14978</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - September/2018 092718</b>			
			010-100-8012	Capital Outlay - Buildings & Facilities	\$2,181.18
		<b>Total Invoice - September/2018 092718</b>			<b>\$2,181.18</b>
	<b>Total 14978</b>				<b>\$2,181.18</b>
<b>Total Eike, Aldrich P.C.</b>					<b>\$2,181.18</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Erlei, Angie</b>					
	<b>1675</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - Pine Needlers Donation</b>			
			014-100-6816	Quilt Raffle	\$100.00
		<b>Total Invoice - Pine Needlers Donation</b>			<b>\$100.00</b>
	<b>Total 1675</b>				<b>\$100.00</b>
<b>Total Erlei, Angie</b>					<b>\$100.00</b>
<b>First American Title</b>					
	<b>14979</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:23:18 PM</b>			
			010-120-8020	Capital Outlay - Parks Improvements	\$12,902.00
		<b>Total Invoice - 9/27/2018 12:23:18 PM</b>			<b>\$12,902.00</b>
	<b>Total 14979</b>				<b>\$12,902.00</b>
<b>Total First American Title</b>					<b>\$12,902.00</b>
<b>Galvin, Michael</b>					
	<b>1676</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 996561A</b>			
			014-100-6820	Sponsorship Exp	\$50.51
		<b>Total Invoice - 996561A</b>			<b>\$50.51</b>
	<b>Total 1676</b>				<b>\$50.51</b>
<b>Total Galvin, Michael</b>					<b>\$50.51</b>
<b>Hunter Communications</b>					
	<b>14980</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:31:57 PM</b>			
			010-100-6435	Internet Services	\$77.47
			010-150-6435	Internet Services	\$77.47
		<b>Total Invoice - 9/27/2018 12:31:57 PM</b>			<b>\$154.94</b>
	<b>Total 14980</b>				<b>\$154.94</b>
<b>Total Hunter Communications</b>					<b>\$154.94</b>
<b>Jones, Carol</b>					
	<b>14958</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - Deposit Refund Jones</b>			
			030-000-2020	Utility Deposits	\$120.00
		<b>Total Invoice - Deposit Refund Jones</b>			<b>\$120.00</b>
	<b>Total 14958</b>				<b>\$120.00</b>
<b>Total Jones, Carol</b>					<b>\$120.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Lowell Mini Storage</b>					
	<b>1678</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - Oct. 2018</b>			
			014-100-6605	Rent	\$80.00
		<b>Total Invoice - Oct. 2018</b>			<b>\$80.00</b>
	<b>Total 1678</b>				<b>\$80.00</b>
<b>Total Lowell Mini Storage</b>					<b>\$80.00</b>
<b>Lowell School District</b>					
	<b>14981</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 3rd QTR. FY 17-18</b>			
			010-000-2015	CET Tax Collected	\$2,076.72
		<b>Total Invoice - 3rd QTR. FY 17-18</b>			<b>\$2,076.72</b>
		<b>Invoice - 8722</b>			
			010-100-6120	Publications, Printing & Dues	\$897.68
		<b>Total Invoice - 8722</b>			<b>\$897.68</b>
	<b>Total 14981</b>				<b>\$2,974.40</b>
<b>Total Lowell School District</b>					<b>\$2,974.40</b>
<b>MortierAng Engineers</b>					
	<b>14970</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 4387</b>			
			010-100-8012	Capital Outlay - Buildings & Facilities	\$312.50
		<b>Total Invoice - 4387</b>			<b>\$312.50</b>
	<b>Total 14970</b>				<b>\$312.50</b>
<b>Total MortierAng Engineers</b>					<b>\$312.50</b>
<b>Nichols Layli</b>					
	<b>14959</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - August 2018</b>			
			010-100-6014	Financial Services	\$198.25
			012-100-6014	Financial Services	\$66.08
			030-100-6014	Financial Services	\$198.25
			040-100-6014	Financial Services	\$198.25
		<b>Total Invoice - August 2018</b>			<b>\$660.83</b>
	<b>Total 14959</b>				<b>\$660.83</b>
<b>Total Nichols Layli</b>					<b>\$660.83</b>
<b>Northwest Code Professionals</b>					
	<b>14960</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 2121</b>			
			010-140-6524	Building Permit Costs	\$5,644.43

Vendor	Number	Reference	Account Number	Description	Amount
			010-140-6525	Electrical Permit Costs	\$459.00
		<b>Total Invoice - 2121</b>			<b>\$6,103.43</b>
	<b>Total 14960</b>				<b>\$6,103.43</b>
<b>Total Northwest Code Professionals</b>					<b>\$6,103.43</b>
<b>One Call Concepts</b>					
	14961			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 8080419</b>			
			030-100-6230	Other Repair & Maintenance	\$10.50
			040-100-6230	Other Repair & Maintenance	\$10.50
		<b>Total Invoice - 8080419</b>			<b>\$21.00</b>
	<b>Total 14961</b>				<b>\$21.00</b>
<b>Total One Call Concepts</b>					<b>\$21.00</b>
<b>Oregon Travel Experience</b>					
	14953			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 93075</b>			
			010-170-6124	Marketing	\$20.00
		<b>Total Invoice - 93075</b>			<b>\$20.00</b>
	<b>Total 14953</b>				<b>\$20.00</b>
	14982			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 93418</b>			
			010-170-6124	Marketing	\$20.00
		<b>Total Invoice - 93418</b>			<b>\$20.00</b>
	<b>Total 14982</b>				<b>\$20.00</b>
<b>Total Oregon Travel Experience</b>					<b>\$40.00</b>
<b>Osgood, Maggie</b>					
	14971			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 4:05:28 PM</b>			
			010-150-6134	General Supplies	\$6.00
		<b>Total Invoice - 9/21/2018 4:05:28 PM</b>			<b>\$6.00</b>
	<b>Total 14971</b>				<b>\$6.00</b>
<b>Total Osgood, Maggie</b>					<b>\$6.00</b>
<b>Pleasant Hill Feed &amp; Farm Supply Inc.</b>					
	14983			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice -161551</b>			
			030-100-6134	General Supplies	\$9.90

Vendor	Number	Reference	Account Number	Description	Amount
			040-100-6134	General Supplies	\$9.90
		<b>Total Invoice -161551</b>			<b>\$19.80</b>
	<b>Total 14983</b>				<b>\$19.80</b>
<b>Total Pleasant Hill Feed &amp; Farm Supply Inc.</b>					<b>\$19.80</b>
<b>Purchase Power</b>					
	<b>14972</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 3:57:12 PM</b>			
			010-100-6126	Postage	\$30.00
			030-100-6126	Postage	\$60.00
			040-100-6126	Postage	\$60.00
		<b>Total Invoice - 9/21/2018 3:57:12 PM</b>			<b>\$150.00</b>
	<b>Total 14972</b>				<b>\$150.00</b>
<b>Total Purchase Power</b>					<b>\$150.00</b>
<b>Renewable Resource Group Inc.</b>					
	<b>14984</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 107390</b>			
			030-100-6722	Water/Sewer Analysis	\$168.60
			040-100-6722	Water/Sewer Analysis	\$604.80
		<b>Total Invoice - 107390</b>			<b>\$773.40</b>
	<b>Total 14984</b>				<b>\$773.40</b>
<b>Total Renewable Resource Group Inc.</b>					<b>\$773.40</b>
<b>Richard Goad</b>					
	<b>14985</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:31:16 PM</b>			
			030-000-2020	Utility Deposits	\$11.06
		<b>Total Invoice - 9/27/2018 12:31:16 PM</b>			<b>\$11.06</b>
	<b>Total 14985</b>				<b>\$11.06</b>
<b>Total Richard Goad</b>					<b>\$11.06</b>
<b>Sanders, Tim</b>					
	<b>14962</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 48 TS</b>			
			030-100-6028	Other Contract Services	\$300.00
			040-100-6028	Other Contract Services	\$300.00
		<b>Total Invoice - 48 TS</b>			<b>\$600.00</b>
	<b>Total 14962</b>				<b>\$600.00</b>
<b>Total Sanders, Tim</b>					<b>\$600.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>SaniPac</b>	<b>14963</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 2976929</b>			
			010-100-6445	Refuse Services	\$8.21
			010-120-6445	Refuse Services	\$22.50
			010-150-6445	Refuse Services	\$8.21
			030-100-6445	Refuse Services	\$18.92
			040-100-6445	Refuse Services	\$18.92
		<b>Total Invoice - 2976929</b>			<b>\$76.76</b>
	<b>Total 14963</b>				<b>\$76.76</b>
<b>Total SaniPac</b>					<b>\$76.76</b>
<b>Segarra, Frank</b>	<b>1600</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 4:41:32 PM</b>			
			010-180-6020	Judge Contract	\$450.00
		<b>Total Invoice - 9/21/2018 4:41:32 PM</b>			<b>\$450.00</b>
	<b>Total 1600</b>				<b>\$450.00</b>
<b>Total Segarra, Frank</b>					<b>\$450.00</b>
<b>Staples Credit Plan</b>	<b>14973</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 3:58:48 PM</b>			
			010-100-6130	Office Supplies/Equipment	\$49.48
			010-100-6134	General Supplies	\$107.31
			010-120-6134	General Supplies	\$193.57
			030-100-6134	General Supplies	\$26.67
			040-100-6134	General Supplies	\$26.67
		<b>Total Invoice - 9/21/2018 3:58:48 PM</b>			<b>\$403.70</b>
	<b>Total 14973</b>				<b>\$403.70</b>
<b>Total Staples Credit Plan</b>					<b>\$403.70</b>
<b>Travel Lane County</b>	<b>14964</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 13992</b>			
			010-170-6124	Marketing	\$120.00
		<b>Total Invoice - 13992</b>			<b>\$120.00</b>
	<b>Total 14964</b>				<b>\$120.00</b>
<b>Total Travel Lane County</b>					<b>\$120.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>U.S. Equipment Finance</b>					
	<b>14965</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 365554351</b>			
			010-100-6024	Copier Contract	\$147.98
		<b>Total Invoice - 365554351</b>			<b>\$147.98</b>
	<b>Total 14965</b>				<b>\$147.98</b>
<b>Total U.S. Equipment Finance</b>					<b>\$147.98</b>
<b>USA Blue Book</b>					
	<b>14966</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 666549, 666557</b>			
			030-100-6720	Chemicals & Lab Supplies	\$503.73
			040-100-6720	Chemicals & Lab Supplies	\$503.73
		<b>Total Invoice - 666549, 666557</b>			<b>\$1,007.46</b>
	<b>Total 14966</b>				<b>\$1,007.46</b>
	<b>14986</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 684966</b>			
			040-100-6720	Chemicals & Lab Supplies	\$969.70
		<b>Total Invoice - 684966</b>			<b>\$969.70</b>
	<b>Total 14986</b>				<b>\$969.70</b>
<b>Total USA Blue Book</b>					<b>\$1,977.16</b>
<b>USPS</b>					
	<b>14974</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/21/2018 4:06:24 PM</b>			
			030-100-6126	Postage	\$65.00
			040-100-6126	Postage	\$65.00
		<b>Total Invoice - 9/21/2018 4:06:24 PM</b>			<b>\$130.00</b>
	<b>Total 14974</b>				<b>\$130.00</b>
<b>Total USPS</b>					<b>\$130.00</b>
<b>Verizon Wireless</b>					
	<b>14954</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 9813290711</b>			
			010-100-6440	Telephone Services	\$46.54
			030-100-6440	Telephone Services	\$46.55
			040-100-6440	Telephone Services	\$46.55
		<b>Total Invoice - 9813290711</b>			<b>\$139.64</b>
	<b>Total 14954</b>				<b>\$139.64</b>
<b>Total Verizon Wireless</b>					<b>\$139.64</b>
<b>Vision Municipal Solutions</b>					
	<b>14987</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 09-6404</b>			
			010-100-6022	IT Services	\$139.61
			012-100-6022	IT Services	\$46.53

Vendor	Number	Reference	Account Number	Description	Amount
			030-100-6022	IT Services	\$139.61
			040-100-6022	IT Services	\$139.61
		<b>Total Invoice - 09-6404</b>			<b>\$465.36</b>
	<b>Total 14987</b>				<b>\$465.36</b>
<b>Total Vision Municipal Solutions</b>					<b>\$465.36</b>
<b>Von Flatern, Thomas</b>					
	<b>14988</b>			<b>2018-2019 - September 2018 - 2nd Council</b>	
		<b>Invoice - 9/27/2018 12:40:02 PM</b>			
			030-100-6134	General Supplies	\$39.99
			040-100-6134	General Supplies	\$40.00
		<b>Total Invoice - 9/27/2018 12:40:02 PM</b>			<b>\$79.99</b>
	<b>Total 14988</b>				<b>\$79.99</b>
<b>Total Von Flatern, Thomas</b>					<b>\$79.99</b>
<b>Womack, Wade</b>					
	<b>14967</b>			<b>2018-2019 - September 2018 - 1st Council</b>	
		<b>Invoice - 9/10/2018 2:44:37 PM</b>			
			030-000-2020	Utility Deposits	\$18.19
		<b>Total Invoice - 9/10/2018 2:44:37 PM</b>			<b>\$18.19</b>
	<b>Total 14967</b>				<b>\$18.19</b>
<b>Total Womack, Wade</b>					<b>\$18.19</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>40</b>		<b>\$46,268.66</b>



**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Yard of the Month Award

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

On October 4, the Parks and Recreation Committee awarded the Yard of the Month for October to Socrates Edwards of 16 Lakeview Avenue. Recipients of the designation receive a certificate, \$25 gift card, and a yard sign for the following month. The City would like to congratulate Mr. Edwards for his efforts.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

N/A

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

N/A

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** City Administrator Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The attached City Administrator Report is for the period of September 15 – October 12. The report covers the following topics: Safe Routes to School, CIS Safety Award, Oregon PERS, Facility Site Visits, Project Updates, and League of Oregon Cities Highlights.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

This item is presented for purposes of review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. City Administrator Report
2. Safe Routes to School Map
3. Oregon PERS Rates



**City Administrator's Office**  
P.O. Box 490 Lowell, OR 97452  
Phone: 541-937-2157  
Email: [jcobb@ci.lowell.or.us](mailto:jcobb@ci.lowell.or.us)

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** City Administrator Report

### **Safe Routes to School**

Earlier this week Lane County submitted a Safe Routes to School Grant Application. The project would improve safety at seven (7) intersections in the downtown area and replace and widen the sidewalk on the north side of North Shore Drive. A map depicting the improvements is attached. The total project cost is estimated at \$703,738. The grant request is for \$453,738 and the County would match \$250,000. If awarded, the City would work closely with Lane County to ensure that the project is designed to advance the goals of the Downtown Master Plan. The City of Lowell, Lowell School District, and Lane ACT submitted letters in support of the project.

### **CIS Safety Award**

The City of Lowell received the Gold safety award from City/County Insurance Services for Fiscal Year 2017-18. The award showcases cities that foster employee safety, have a proven track record related to safely operating equipment and machinery, and where management has a clear commitment to a safe work environment. Award-winning cities are determined by the number and duration of time-loss injuries the city has, compared with the number of hours their employees worked in a year. The City of Lowell did not have any time-loss injuries in FY 2017-18.

### **Oregon PERs**

On Friday, October 5 PERs published the employer contribution rates for FY 2019-21. The City's rate is scheduled to increase from 11.50% to 17.24%. The rate was 9.34% in 2015. This equates to an approximate increase of \$20,000 per year. The FY 2019-20 budget will be developed to absorb this increase. Staff has reached out to Oregon PERs to determine the maximum biannual rate increase and clarify the City's current unfunded liability.

### **Facility Site Visits**

One of the objectives for 2018 is for staff and the Council to tour the facilities of our local partners. This includes the facilities of the Lowell School District, Lowell Fire District, Oregon State Parks, and the U.S. Army Corps of Engineers. Please review and complete the emailed Doodle poll to identify the best date for these visits.

## **Project Updates**

Staff has developed a “Projects” page on the City website. Residents may access this page to receive updates on City projects by visiting [www.ci.lowell.or.us/projects](http://www.ci.lowell.or.us/projects). The page may also be accessed from the homepage under the “I Want To...” tab.

- *Rolling Rock Park Property Acquisition* – The City closed on the property on the east side of Rolling Rock park.
- *Paul Fisher Park Irrigation Repairs and Improvements* – Staff is meeting with a contractor on Monday, October 15 to discuss the Paul Fisher Park irrigation repairs and improvements. The contractor should provide a quote in the next couple weeks.
- *Downtown Master Plan* – On Saturday, September 29 the City hosted a Downtown Design Workshop in the Lowell Fire Department Community Room. Approximately 15-20 residents attended throughout the day. The event included many activities, including a visual preference survey, walking tour of downtown, and an interactive design game where groups were tasked with developing a design of the downtown area that met the vision and goals of the Downtown Master Plan. A draft conceptual plan was developed and will be refined at the next Downtown Master Plan Steering Committee meeting on November 5. The City will host a public meeting on Wednesday, November 14 at 7:00 p.m. to review the plan with the public and solicit additional feedback.
- *Parks and Recreation Master Plan* – The next Parks and Recreation Master Plan Steering Committee is scheduled for October 18 at 7:00 p.m. The Committee will review and discuss the concept plans for Rolling Rock Park and the railroad right-of-way.

## **League of Oregon Cities Highlights**

*LOC’s New Advocacy Workshops Begin Next Month* – Starting next month, the League will be rolling out its legislative priorities in a new way for 2019. A series of two-hour workshops entitled “Effective Local Priority Advocacy” will be conducted by the League’s advocacy staff for city officials at regional sites throughout the state. The first workshop will take place October 4 in Salem.

The primary goals of these workshops are to:

- Impart knowledge about the League’s legislative priorities;
- Explain effective grassroots advocacy; and
- Collect anecdotes and data that will be helpful in presenting testimony during the 2019 session.

During the month of October, 16 workshops will be held across the state, providing background to League members on the 2019 legislative priorities. In addition, these workshops will focus on issues specific to each region and offer training to city officials on the art of meaningful and

effective communication with legislators. Unlike past years, League staff will organize and conduct these workshops.

Below are the locations, dates and times for the 16 workshops:

- Region 1      Warrenton, October 25, 10 a.m. - 12 p.m.
- Region 2      Hillsboro, October 29, 10 a.m. - 12 p.m.  
Happy Valley, October 8, 10 a.m. - 12 p.m.  
Wilsonville, October 30, 10 a.m. - 12 p.m.
- Region 3      Salem, October 4, 2 p.m. - 4 p.m.
- Region 4      Springfield, October 26, 10 a.m. - 12 p.m.
- Region 5      Newport, October 19, 10 a.m. - 12 p.m.
- Region 6      Coos Bay, October 18, 10 a.m. - 12 p.m.
- Region 7      Roseburg, October 22, 10 a.m. - 12 p.m.  
Medford, October 23, 2 p.m. - 4 p.m.
- Region 8      The Dalles, October 15, 2 p.m. - 4 p.m.
- Region 9      Redmond, October 12, 10 a.m. - 12 p.m.
- Region 10     Klamath Falls, October 9, 3 p.m. - 5 p.m.
- Region 11     Burns, October 11, 10 a.m. - 12 p.m.  
Baker City, October 17, 2 p.m. - 4 p.m.
- Region 12     Hermiston, October 16, 5 p.m. - 7 p.m.

*LGPI: Alive and Well and Looking to the Future* – The Local Government Personnel Institute (LGPI) is alive and well—and it’s thriving! The organization’s program of work is expanding, and the health and stability of the organization is solidly grounded. LGPI’s partnership with League of Oregon Cities only assures that this will continue. On July 1, the League brought LGPI—wholly intact—under its supportive umbrella. This was done for several reasons. First and foremost: the LOC Board and staff believe strongly that there is a market and demand for what LGPI offers: high-quality and responsive services at a reasonable price. With city, county and special district budgets facing tremendous pressure and compression, LGPI’s service offerings far outweigh the annual cost. Bringing LGPI in-house leverages the existing resources of LOC’s 20-member staff to bolster its mission and to improve and build on the current menu of service offerings. LOC and LGPI staff are collaboratively working on internal business plans for LGPI, and external collaborations are streamlining operations and assuring there is no duplication of services in the future. Through strategic partnerships with organizations like CIS, LGPI and LOC can enhance their effectiveness by sharing resources.

*Elected Essentials Workshops to Start in November* – The LOC’s Elected Essentials program returns next month to provide newly elected officials, experienced elected officials, and city staff with **free training** on the basics of municipal governance in Oregon. Registration for Elected Essentials will open on **October 24**, and seating is limited for this high-demand LOC training. Each Elected Essentials workshop will start with an overview of these core municipal concepts:

- Council Responsibilities;

- Oregon’s Ethics Law;
- Oregon’s Public Meetings Law; and
- Oregon’s Public Records Law.

In addition, significant time will be devoted to a facilitated discussion of how to best achieve and maintain a high-functioning governing body. The focus of the final two segments of each workshop will be determined by the city managers in the specific region that is hosting the workshop - recognizing that different regions in Oregon face different challenges.

November 28 – McMinnville

November 29 – Tigard

November 30 – Hood River

December 5 – Manzanita

December 6 – Waldport

December 12 – Monroe

December 12-13 – Hermiston (two 4-hour sessions during evening hours)

December 13 – Bandon

December 13 – Klamath Falls

December 14 – Grants Pass

January 10 – Sisters

January 18 – Baker City

January 23 – Salem



# ODOT SRTS Infrastructure Grant Application

## Lane County: Pengra Rd, Jasper-Lowell Rd (Moss Street) & W. Boundary Rd (Lowell K-12 Schools)

### Northwest Project Area: N. Moss Street intersections with 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Streets



- Construct pedestrian crossings with ADA ramps

### Southwest Project Area: Moss / Pengra- Jasper-Lowell Intersection



- Reduce crossing distance with curb extensions
- Reconstruct pedestrian crossings with ADA ramps
- (Lane County installed an RRFB at this location in 2015)

### School Access (Main Street/Jasper- Lowell Rd)



- High-Visibility Crosswalk (RRFB)
- Reduce crossing distance with curb extensions
- Reconstruct pedestrian crossings with ADA ramps



### Middle Project Area: Jasper-Lowell (N. Moss to Pioneer)



- Reconstruct and widen sidewalk

### Southeast End Project: Main St./Jasper- Lowell/W. Boundary/Wetleau Dr



- High-Visibility Crosswalk (RRFB)
- Reduce crossing distance with curb extensions
- Install ADA ramps



## Summary of PERS Employer Contribution Rates

Rates shown reflect the effect of side account rate offsets and retiree healthcare contributions,  
and exclude contributions to the IAP and debt service for pension obligation bonds.

Employer Number	Employer Name	Net Employer Contribution Rate 7/1/17 - 6/30/19			Net Employer Contribution Rate 7/1/19 - 6/30/21				
		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll
<b>Independent Employers</b>									
<b>City</b>									
2167	City of Athena		11.15%	8.92%	13.69%		13.89%	12.38%	17.01%
2106	City of Beaverton		18.39%	9.72%	14.49%		21.45%	12.45%	17.08%
2107	City of Bend		20.73%	12.13%	16.90%		24.88%	16.20%	20.83%
2149	City of Canyonville		17.91%	9.63%	14.40%		20.88%	14.84%	19.47%
2186	City of Chiloquin		14.59%	6.56%	11.33%		15.51%	7.28%	11.91%
2162	City of Clatskanie		19.43%	10.98%	15.75%		23.41%	15.96%	20.59%
2152	City of Coos Bay		20.93%	9.74%	14.51%		24.50%	13.41%	18.04%
2165	City of Cornelius		16.42%	10.37%	15.14%		19.16%	12.95%	17.58%
2127	City of Cottage Grove		21.57%	11.10%	15.87%		25.27%	13.87%	18.50%
2257	City of Culver		20.78%	15.72%	20.49%		28.12%	23.67%	28.30%
2262	City of Dufur		20.19%	12.98%	17.75%		23.61%	15.03%	19.66%
2282	City of Eagle Point		19.60%	10.44%	15.21%		22.91%	13.10%	17.73%
2111	City of Eugene		21.40%	12.38%	17.15%		25.07%	16.23%	20.86%
2112	City Of Forest Grove		N/A	N/A	N/A		18.69%	10.27%	14.90%
2248	City of Fossil		13.18%	7.29%	12.06%		15.92%	0.00%	1.74%
2309	City of Gearhart		16.48%	6.32%	11.09%		19.22%	9.43%	14.06%
2264	City of Gervais		15.14%	11.22%	15.99%		17.88%	13.79%	18.42%
2250	City of Gold Beach		17.75%	11.01%	15.78%		18.93%	11.62%	16.25%
2114	City of Gresham		15.39%	4.96%	9.73%		18.66%	8.29%	12.92%
2210	City of Helix		13.12%	7.61%	12.38%		15.86%	7.28%	11.91%
2115	City of Hillsboro		19.64%	11.57%	16.34%		22.95%	14.99%	19.62%
2222	City of Jacksonville		18.73%	7.32%	12.09%		21.86%	12.34%	16.97%
2232	City of Joseph		21.27%	16.93%	21.70%		24.91%	16.33%	20.96%
2279	City of Keizer		17.72%	7.30%	12.07%		20.65%	9.49%	14.12%
2283	City of Maupin		13.23%	3.90%	8.67%		15.97%	6.76%	11.39%
2246	City of Merrill		10.24%	0.43%	1.63%		12.98%	0.00%	4.33%
2195	City of Metolius		7.27%	0.43%	0.43%		7.45%	0.00%	0.00%
2290	City of Molalla		15.19%	8.04%	12.81%		17.33%	10.94%	15.57%
2174	City of Mt Angel		14.31%	6.42%	11.19%		17.05%	10.33%	14.96%
2118	City of Ontario		28.49%	17.72%	22.49%		35.17%	24.95%	29.58%
2218	City of Prairie City		12.89%	9.53%	14.30%		16.23%	14.81%	19.44%
2146	City of Prineville		12.17%	3.94%	8.71%		14.62%	6.97%	11.60%
2297	City of Rainier		16.48%	6.67%	11.44%		19.22%	8.75%	13.38%
2101	City of Salem		21.07%	11.97%	16.74%		25.49%	16.41%	21.04%
2219	City of Sheridan		15.16%	7.31%	12.08%		17.90%	13.52%	18.15%
2213	City of Stanfield		7.27%	0.45%	5.22%		10.01%	0.00%	0.00%
2129	City of Sweet Home		10.24%	1.22%	5.99%		12.98%	3.36%	7.99%
2261	City of Waldport		12.46%	5.07%	9.84%		15.20%	7.83%	12.46%



## Summary of PERS Employer Contribution Rates

Rates shown reflect the effect of side account rate offsets and retiree healthcare contributions,  
and exclude contributions to the IAP and debt service for pension obligation bonds.

Employer Number	Employer Name	Net Employer Contribution Rate 7/1/17 - 6/30/19			Net Employer Contribution Rate 7/1/19 - 6/30/21			
		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll
<b>Independent Employers</b>								
<b>City</b>								
2189	City of Willamina		7.27%	0.43%	3.52%	7.45%	0.00%	3.24%
2253	Town of Butte Falls		13.18%	6.09%	10.86%	15.92%	8.58%	13.21%
<b>County</b>								
2001	Clackamas County		23.07%	14.82%	19.59%	27.07%	19.22%	23.85%
2002	Curry County		22.23%	11.21%	15.98%	26.06%	15.46%	20.09%
2003	Douglas County		32.18%	20.55%	25.32%	38.00%	27.86%	32.49%
2006	Jefferson County		18.63%	9.35%	14.12%	21.97%	12.20%	16.83%
2008	Lane County		18.74%	10.34%	15.11%	21.87%	14.22%	18.85%
2014	Linn County		23.15%	14.10%	18.87%	27.17%	18.55%	23.18%
2039	Malheur County		17.93%	8.52%	13.29%	20.90%	12.90%	17.53%
2037	Polk County		20.96%	12.44%	17.21%	24.54%	16.76%	21.39%
2050	Wallowa County		11.29%	0.43%	4.85%	14.03%	0.00%	0.75%
2015	Yamhill County		16.48%	8.74%	13.51%	19.22%	10.98%	15.61%
<b>Special Districts</b>								
2664	Applegate Valley Rural Fire Protection District #9		17.76%	8.01%	12.78%	20.70%	10.76%	15.39%
2702	Banks Fire District #13		23.03%	11.41%	16.18%	27.02%	13.83%	18.46%
2596	Bend Parks & Recreation		16.08%	10.94%	15.71%	18.82%	13.75%	18.38%
2648	Black Butte Ranch Rural Fire Protection District		16.48%	3.15%	7.92%	19.22%	5.62%	10.25%
2833	Boardman Rural Fire Protection District		22.30%	9.34%	14.11%	23.91%	11.09%	15.72%
2779	Brownsville Rural Fire Protection District		16.37%	4.78%	9.55%	19.11%	7.33%	11.96%
2678	Central Oregon Regional Housing Authority		12.75%	10.84%	15.61%	15.49%	12.70%	17.33%
2645	Chiloquin Agency Lake Rural Fire Protection District		19.18%	7.71%	12.48%	22.40%	13.82%	18.45%
2693	City-County Insurance Services		18.66%	14.37%	19.14%	15.94%	11.43%	16.06%
2518	Clackamas County Housing Authority		21.57%	14.19%	18.96%	25.27%	17.75%	22.38%
2870	Clackamas River Water Providers		11.67%	11.20%	15.97%	12.50%	12.13%	16.76%
2679	Columbia River Public Utility District		17.31%	12.24%	17.01%	20.78%	16.53%	21.16%
2828	Deschutes Public Library District		16.65%	11.18%	15.95%	19.39%	14.29%	18.92%
2527	Deschutes Valley Water District		24.38%	18.20%	22.97%	29.09%	23.79%	28.42%
2729	Douglas County Fire District #2		32.70%	21.04%	25.81%	44.82%	32.41%	37.04%
2743	Douglas Soil & Water Conservation District		7.27%	0.43%	0.43%	8.45%	0.00%	0.75%
2529	East Fork Irrigation District		14.06%	1.25%	6.02%	16.80%	2.81%	7.44%
2618	Estacada Cemetery District		7.27%	0.43%	0.43%	7.45%	0.00%	0.00%
2623	Evans Valley Fire District #6		10.72%	0.43%	2.95%	11.44%	0.00%	3.13%
2785	Fern Ridge Community Library		10.95%	1.44%	6.21%	13.69%	2.01%	6.64%
2608	Gaston Rural Fire Protection District		18.68%	12.87%	17.64%	16.73%	8.15%	12.78%
2698	Halsey Shedd Rural Fire Protection District		13.15%	0.43%	5.15%	16.49%	10.12%	14.75%
2771	Harbor Water PUD		13.81%	3.78%	8.55%	16.55%	5.50%	10.13%
2717	Ice Fountain Water District		16.48%	9.71%	14.48%	19.22%	12.83%	17.46%

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<b>Independent Employers</b>							
<b>Special Districts</b>							
2556	Jackson County Fire District #5	25.41%	12.93%	17.70%	32.25%	19.23%	23.86%
2575	Jefferson County Rural Fire Protection District #1	17.83%	10.94%	15.71%	20.78%	13.34%	17.97%
2841	Jefferson County Soil & Water Conservation District	13.18%	10.85%	15.62%	14.01%	11.52%	16.15%
2809	Juntura Road District #4	N/A	N/A	N/A	31.43%	22.85%	27.48%
2515	Klamath County Fire District #1	28.18%	16.67%	21.44%	34.78%	23.01%	27.64%
2760	Knappa Svensen Burnside Rural Fire Protection District	16.13%	4.26%	9.03%	18.87%	7.56%	12.19%
2879	LaGrande Rural Fire Protection District	18.63%	9.87%	14.64%	18.58%	10.00%	14.63%
2881	Lake Chinook Fire and Rescue District	18.63%	9.87%	14.64%	18.58%	10.00%	14.63%
2644	Lakeside Water District	16.98%	12.96%	17.73%	16.41%	12.90%	17.53%
2521	League of Oregon Cities	18.66%	14.37%	19.14%	25.16%	22.19%	26.82%
2597	Mapleton Water District	16.79%	8.16%	12.93%	18.12%	9.41%	14.04%
2877	Mid-Columbia Fire And Rescue V1-801	18.72%	9.98%	14.75%	19.98%	10.20%	14.83%
2782	Millington Rural Fire Protection District	10.24%	0.43%	0.45%	12.98%	0.00%	2.29%
2861	Mt Angel Fire District	16.91%	6.25%	11.02%	19.68%	8.51%	13.14%
2724	Nehalem Bay Wastewater Agency	13.18%	4.48%	9.25%	15.92%	7.67%	12.30%
2740	Neskowin Regional Sanitary Authority	12.80%	7.23%	12.00%	11.97%	6.05%	10.68%
2835	North Clackamas County Water Commission	16.20%	9.68%	14.45%	20.14%	13.26%	17.89%
2637	Northeast Oregon Housing Authority	14.34%	4.78%	9.55%	17.08%	7.21%	11.84%
2550	Nyssa Road Assessment District #2	36.55%	25.14%	29.91%	29.33%	18.42%	23.05%
2685	Oregon Community College Association	10.24%	6.59%	11.36%	12.67%	8.61%	13.24%
2876	Oregon Municipal Electric Utilities Association	13.44%	9.37%	14.14%	14.72%	6.14%	10.77%
2533	Owyhee Irrigation District	28.28%	19.95%	24.72%	31.91%	23.94%	28.57%
2688	Polk County Fire District #1	22.53%	11.91%	16.68%	26.42%	15.24%	19.87%
2613	Polk Soil & Water Conservation District	18.28%	9.52%	14.29%	20.77%	13.14%	17.77%
2507	Port of Astoria	15.01%	9.70%	14.47%	15.70%	12.83%	17.46%
2633	Port of Cascade Locks	10.52%	4.71%	9.48%	13.26%	7.44%	12.07%
2788	Port of Hood River	16.39%	11.47%	16.24%	19.13%	14.02%	18.65%
2570	Port of St Helens	12.76%	9.71%	14.48%	11.34%	8.38%	13.01%
2581	Port of Umatilla	22.12%	10.12%	14.89%	25.93%	9.10%	13.73%
2689	Redmond Area Park & Recreation District	13.73%	8.19%	12.96%	16.33%	11.27%	15.90%
2672	Rockwood Water PUD	19.39%	13.50%	18.27%	22.65%	16.76%	21.39%
2747	Salem Housing Authority	20.37%	14.11%	18.88%	23.83%	19.02%	23.65%
2675	Salmon Harbor-Douglas County	13.18%	9.28%	14.05%	15.92%	12.87%	17.50%
2885	Siletz Rural Fire Protection District	18.63%	9.87%	14.64%	18.58%	10.00%	14.63%
2701	Sisters-Camp Sherman Rural Fire Protection District	29.30%	17.90%	22.67%	40.06%	27.19%	31.82%
2859	South Lane County Fire and Rescue	34.03%	22.07%	26.84%	35.45%	23.46%	28.09%
2845	Sunrise Water Authority	20.93%	17.94%	22.71%	20.34%	17.91%	22.54%
2643	Sweet Home Cemetery	22.16%	13.38%	18.15%	20.65%	11.88%	16.51%

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----- Independent Employers -----									
Special Districts									
2722	Tillamook 9-1-1		10.24%	4.59%	9.36%		12.98%	7.42%	12.05%
2821	Tillamook County Soil And Water Conservation District		17.05%	11.93%	16.70%		19.85%	14.49%	19.12%
2783	Tillamook Fire District		17.61%	5.67%	10.44%		20.52%	7.62%	12.25%
2865	Tri-County Cooperative Weed Management Area		16.24%	7.48%	12.25%		18.98%	10.40%	15.03%
2610	Turner Fire District		19.24%	0.43%	3.50%		22.47%	5.84%	10.47%
2887	Umatilla County Fire District #1		N/A	N/A	N/A		30.73%	19.88%	24.51%
2874	Umatilla-Morrow Radio and Data District		12.49%	9.89%	14.66%		13.70%	10.92%	15.55%
2536	Valley View Cemetery		7.27%	0.43%	0.43%		7.45%	0.00%	0.00%
2797	Vernonia Fire		10.24%	7.37%	12.14%		12.02%	8.98%	13.61%
2796	West Side Rural Fire Protection District		13.53%	4.77%	9.54%		10.27%	1.69%	6.32%
2725	West Valley Fire District		18.73%	4.18%	8.95%		21.86%	10.04%	14.67%
2714	Winchester Bay Sanitary District		18.68%	12.36%	17.13%		20.93%	13.27%	17.90%
2878	Yamhill Fire Protection District		18.63%	9.87%	14.64%		15.00%	11.11%	15.74%

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Judiciary										
2099	State Judiciary	18.05%	N/A	N/A	20.92%	N/A	N/A	N/A	N/A	

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<b>School Districts</b>									
<b>School</b>									
4306	Amity School District		5.10%	0.43%	4.54%		8.29%	2.84%	7.47%
3003	Baker School District #5J		15.68%	10.35%	15.12%		20.04%	14.59%	19.22%
4035	Banks School District		22.27%	16.94%	21.71%		26.91%	21.46%	26.09%
4062	Beaverton School District		17.52%	12.19%	16.96%		22.86%	17.41%	22.04%
3291	Bend-La Pine Public Schools		17.99%	12.66%	17.43%		22.76%	17.31%	21.94%
3283	Brookings-Harbor School District #17C		10.58%	5.25%	10.02%		14.83%	9.38%	14.01%
4333	Canby School District		6.93%	1.60%	6.37%		11.46%	6.01%	10.64%
4334	Cascade School District #5		9.35%	4.02%	8.79%		14.33%	8.88%	13.51%
3859	Central School District #13J		12.47%	7.14%	11.91%		17.27%	11.82%	16.45%
4259	Clackamas Education Service District		15.09%	9.76%	14.53%		18.99%	13.54%	18.17%
3179	Clatsop County School District #1C		3.18%	0.43%	2.62%		6.11%	0.66%	5.29%
3242	Coos Bay School District #9		20.18%	14.85%	19.62%		24.86%	19.41%	24.04%
3039	Corvallis School District #509J		14.56%	9.23%	14.00%		18.77%	13.32%	17.95%
3502	Creswell School District #40		22.48%	17.15%	21.92%		26.82%	21.37%	26.00%
3274	Crook County School District		6.28%	0.95%	5.72%		9.57%	4.12%	8.75%
3843	David Douglas School District		23.65%	18.32%	23.09%		28.45%	23.00%	27.63%
4291	Dayton Public Schools		8.73%	3.40%	8.17%		12.93%	7.48%	12.11%
4237	Douglas Education Service District		22.18%	16.85%	21.62%		27.16%	21.71%	26.34%
3927	Echo School District		15.52%	10.19%	14.96%		21.42%	15.97%	20.60%
4323	Estacada School District #108		13.82%	8.49%	13.26%		18.48%	13.03%	17.66%
3473	Eugene School District 4J		21.57%	16.24%	21.01%		26.16%	20.71%	25.34%
3887	Falls City School District		6.59%	1.26%	6.03%		9.48%	4.03%	8.66%
3494	Fern Ridge School District		13.96%	8.63%	13.40%		18.14%	12.69%	17.32%
4313	Forest Grove School District		19.20%	13.87%	18.64%		24.20%	18.75%	23.38%
4034	Gaston Public Schools		11.28%	5.95%	10.72%		15.48%	10.03%	14.66%
4329	Gervais School District #1		5.99%	0.66%	5.43%		7.87%	2.42%	7.05%
3160	Gladstone School District #115		2.95%	0.43%	2.39%		7.82%	2.37%	7.00%
3316	Glide School District #12		15.72%	10.39%	15.16%		20.46%	15.01%	19.64%
4260	Greater Albany School District #8J		18.27%	12.94%	17.71%		23.14%	17.69%	22.32%
4332	Gresham-Barlow School District #10		13.89%	8.56%	13.33%		17.89%	12.44%	17.07%
4326	Harney County School District #3		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
4258	Hermiston School District #8R		17.12%	11.79%	16.56%		22.06%	16.61%	21.24%
4252	High Desert Education Service District		16.76%	11.43%	16.20%		22.04%	16.59%	21.22%
4341	Hillsboro School District #1J		16.88%	11.55%	16.32%		21.73%	16.28%	20.91%
3409	Hood River County School District		16.03%	10.70%	15.47%		20.03%	14.58%	19.21%
4223	InterMountain Education Service District		13.81%	8.48%	13.25%		19.06%	13.61%	18.24%
3729	Jefferson School District #14Cj		9.36%	4.03%	8.80%		14.27%	8.82%	13.45%
4315	John Day School District		14.18%	8.85%	13.62%		14.74%	9.29%	13.92%

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<b>School Districts</b>								
<b>School</b>								
3965	La Grande Public Schools		14.54%	9.21%	13.98%	19.90%	14.45%	19.08%
4268	Lake Oswego School District		13.02%	7.69%	12.46%	18.28%	12.83%	17.46%
4276	Lane County Education Service District		18.64%	13.31%	18.08%	23.54%	18.09%	22.72%
3579	Lincoln County School District		0.50%	0.43%	0.43%	0.06%	0.00%	0.00%
3447	Madras School District		18.79%	13.46%	18.23%	23.40%	17.95%	22.58%
4142	McMinnville Schools		18.33%	13.00%	17.77%	23.07%	17.62%	22.25%
4288	Medford School District #549C		22.35%	17.02%	21.79%	26.96%	21.51%	26.14%
4335	Milton-Freewater Unified School District #7		5.86%	0.53%	5.30%	9.80%	4.35%	8.98%
4331	Molalla River School District		0.50%	0.43%	0.43%	3.21%	0.00%	2.39%
4340	Monroe School District #1J		18.92%	13.59%	18.36%	21.95%	16.50%	21.13%
3809	Morrow County Schools		18.55%	13.22%	17.99%	23.63%	18.18%	22.81%
4238	Multnomah Education Service District		9.23%	3.90%	8.67%	14.56%	9.11%	13.74%
4336	Nestucca Valley School District #101		19.15%	13.82%	18.59%	22.76%	17.31%	21.94%
4135	Newberg School District #29Jt		11.69%	6.36%	11.13%	15.88%	10.43%	15.06%
3245	North Bend Public Schools		17.90%	12.57%	17.34%	22.32%	16.87%	21.50%
4321	North Clackamas School District #12		11.09%	5.76%	10.53%	16.75%	11.30%	15.93%
3730	North Marion School District #15		13.76%	8.43%	13.20%	17.72%	12.27%	16.90%
4342	North Santiam School District #29J		10.15%	4.82%	9.59%	13.57%	8.12%	12.75%
4381	North Wasco County School District #21		14.69%	9.36%	14.13%	18.17%	12.72%	17.35%
3684	Ontario School District #8C		17.98%	12.65%	17.42%	21.88%	16.43%	21.06%
3122	Oregon City School District #62		17.00%	11.67%	16.44%	21.05%	15.60%	20.23%
3931	Pendleton School District #16R		5.68%	0.43%	5.12%	8.71%	3.26%	7.89%
3043	Philomath School District #17J		15.32%	9.99%	14.76%	21.25%	15.80%	20.43%
3414	Phoenix-Talent School District		14.72%	9.39%	14.16%	18.97%	13.52%	18.15%
3958	Pilot Rock School District #2R		12.69%	7.36%	12.13%	16.97%	11.52%	16.15%
3818	Portland Public Schools		6.66%	1.33%	6.10%	8.81%	3.36%	7.99%
4320	Rainier School District #13		12.77%	7.44%	12.21%	15.50%	10.05%	14.68%
4311	Redmond School District #2J		18.52%	13.19%	17.96%	23.28%	17.83%	22.46%
4312	Reedsport School District		10.97%	5.64%	10.41%	18.09%	12.64%	17.27%
3824	Reynolds School District		13.20%	7.87%	12.64%	15.44%	9.99%	14.62%
3847	Riverdale School		16.05%	10.72%	15.49%	21.18%	15.73%	20.36%
3310	Roseburg Public Schools		12.47%	7.14%	11.91%	16.79%	11.34%	15.97%
3735	Salem-Keizer Public Schools		16.38%	11.05%	15.82%	20.96%	15.51%	20.14%
3665	Santiam Canyon School District		8.18%	2.85%	7.62%	13.33%	7.88%	12.51%
3000	School Districts		27.20%	21.87%	26.64%	32.03%	26.58%	31.21%
3187	Seaside Schools		16.64%	11.31%	16.08%	21.09%	15.64%	20.27%
4317	Sherwood School District #88J		22.47%	17.14%	21.91%	27.20%	21.75%	26.38%
4270	Silver Falls School District		17.08%	11.75%	16.52%	21.21%	15.76%	20.39%

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----- School Districts -----									
School									
3296	Sisters School District		8.66%	3.33%	8.10%		12.89%	7.44%	12.07%
3537	Siuslaw School District #97J		14.16%	8.83%	13.60%		17.12%	11.67%	16.30%
3506	South Lane School District		9.59%	4.26%	9.03%		12.41%	6.96%	11.59%
3319	South Umpqua School District		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
3487	Springfield School District #19		16.60%	11.27%	16.04%		20.71%	15.26%	19.89%
4279	St Helens School District #502		5.61%	0.43%	5.05%		9.07%	3.62%	8.25%
3942	Stanfield School District		8.17%	2.84%	7.61%		14.08%	8.63%	13.26%
3353	Sutherlin School District #130		7.06%	1.73%	6.50%		11.17%	5.72%	10.35%
3618	Sweet Home School District #55		5.89%	0.56%	5.33%		8.33%	2.88%	7.51%
4338	Three Rivers U J School District		16.37%	11.04%	15.81%		20.80%	15.35%	19.98%
4316	Tigard-Tualatin School District #23J		22.69%	17.36%	22.13%		27.59%	22.14%	26.77%
3902	Tillamook Public Schools		5.55%	0.43%	4.99%		8.49%	3.04%	7.67%
3928	Umatilla School District #6R		20.20%	14.87%	19.64%		24.08%	18.63%	23.26%
3966	Union County School District		12.89%	7.56%	12.33%		17.16%	11.71%	16.34%
3195	Warrenton-Hammond School District		18.82%	13.49%	18.26%		24.49%	19.04%	23.67%
3075	West Linn School District		18.56%	13.23%	18.00%		24.25%	18.80%	23.43%
4254	Willamette Education Service District		7.94%	2.61%	7.38%		10.86%	5.41%	10.04%
4314	Willamina School District #30J		22.70%	17.37%	22.14%		27.35%	21.90%	26.53%
3349	Winston-Dillard Schools		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
4166	Yamhill-Carlton School District #1		1.56%	0.43%	1.00%		0.11%	0.00%	0.00%

## Summary of PERS Employer Contribution Rates

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Employer Number	Employer Name	Net Employer Contribution Rate 7/1/17 - 6/30/19			Net Employer Contribution Rate 7/1/19 - 6/30/21				
		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll
SLGRP (Default Tier 1/Tier 2 Rates)									
CC									
2901	Blue Mountain Community College		14.75%	8.17%	12.94%		18.16%	12.07%	16.70%
2999	Central Oregon Community College		19.09%	12.51%	17.28%		22.54%	16.45%	21.08%
2919	Chemeketa Community College		12.88%	6.30%	11.07%		15.75%	9.66%	14.29%
2908	Clackamas Community College		14.49%	7.91%	12.68%		18.15%	12.06%	16.69%
2900	Clatsop Community College		12.40%	5.82%	10.59%		15.17%	9.08%	13.71%
2996	Columbia Gorge Community College		16.72%	10.14%	14.91%		19.42%	13.33%	17.96%
2906	Klamath Community College		23.40%	16.82%	21.59%		27.46%	21.37%	26.00%
2904	Lane Community College		11.79%	5.21%	9.98%		12.72%	6.63%	11.26%
2910	Linn-Benton Community College		13.81%	7.23%	12.00%		17.23%	11.14%	15.77%
2905	Mt Hood Community College		8.15%	1.57%	6.34%		11.81%	5.72%	10.35%
2995	Oregon Coast Community College		13.25%	6.67%	11.44%		18.44%	12.35%	16.98%
2918	Portland Community College		14.99%	8.41%	13.18%		17.78%	11.69%	16.32%
2922	Rogue Community College		15.24%	8.66%	13.43%		17.97%	11.88%	16.51%
2998	Southwestern Community College		12.78%	6.20%	10.97%		15.73%	9.64%	14.27%
2997	Tillamook Bay Community College		15.77%	9.19%	13.96%		20.73%	14.64%	19.27%
2902	Treasure Valley Community College		12.00%	5.42%	10.19%		11.87%	5.78%	10.41%
2903	Umpqua Community College		15.55%	8.97%	13.74%		17.15%	11.06%	15.69%
City									
2258	City of Adair Village		22.52%	14.69%	19.46%		26.57%	19.08%	23.71%
2103	City of Albany		21.87%	12.79%	17.56%		26.51%	17.27%	21.90%
2235	City of Amity		8.33%	4.02%	8.79%		14.97%	7.48%	12.11%
2104	City of Ashland		23.08%	14.49%	19.26%		27.51%	19.02%	23.65%
2105	City of Astoria		24.66%	15.79%	20.56%		28.91%	20.55%	25.18%
2234	City of Aumsville		17.02%	8.95%	13.72%		21.77%	14.38%	19.01%
2272	City of Aurora		8.14%	0.43%	3.31%		10.35%	2.86%	7.49%
2159	City of Baker City		22.77%	13.63%	18.40%		27.21%	18.11%	22.74%
2150	City of Bandon		20.65%	13.74%	18.51%		24.76%	18.23%	22.86%
2231	City of Banks		9.57%	5.26%	10.03%		14.08%	9.78%	14.41%
2241	City of Bay City		14.52%	10.21%	14.98%		19.33%	15.03%	19.66%
2178	City of Boardman		20.43%	13.54%	18.31%		26.05%	17.94%	22.57%
2216	City of Brookings		21.78%	13.21%	17.98%		26.19%	17.57%	22.20%
2204	City of Burns		17.18%	8.80%	13.57%		22.00%	14.27%	18.90%
2109	City of Canby		18.89%	9.77%	14.54%		22.37%	13.60%	18.23%
2223	City of Cannon Beach		19.26%	11.73%	16.50%		23.15%	16.38%	21.01%
2198	City of Carlton		10.34%	4.26%	9.03%		15.24%	10.94%	15.57%
2182	City of Cascade Locks		31.17%	21.57%	26.34%		35.28%	26.44%	31.07%
2194	City of Cave Junction		20.53%	12.85%	17.62%		23.59%	17.25%	21.88%
2181	City of Central Point		20.60%	13.01%	17.78%		24.86%	17.54%	22.17%



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		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll
SLGRP (Default Tier 1/Tier 2 Rates)									
City									
2201	City of Coburg		12.50%	6.41%	11.18%		16.49%	9.16%	13.79%
2271	City of Columbia City		23.55%	13.95%	18.72%		27.81%	18.47%	23.10%
2177	City of Condon		31.24%	26.68%	31.45%		36.56%	32.26%	36.89%
2110	City of Coquille		23.35%	15.14%	19.91%		27.95%	19.77%	24.40%
2155	City of Corvallis		16.91%	7.93%	12.70%		20.61%	11.81%	16.44%
2236	City of Creswell		18.39%	13.25%	18.02%		23.50%	18.48%	23.11%
2202	City of Dallas		22.03%	13.74%	18.51%		26.60%	18.24%	22.87%
2252	City of Dayton		14.18%	6.90%	11.67%		18.16%	11.33%	15.96%
2294	City of Depoe Bay		20.65%	13.95%	18.72%		24.32%	18.43%	23.06%
2131	City of Drain		20.48%	14.02%	18.79%		27.36%	18.53%	23.16%
2245	City of Dundee		20.39%	12.68%	17.45%		24.73%	17.18%	21.81%
2299	City of Dunes City		N/A	N/A	N/A		37.65%	30.16%	34.79%
2269	City of Durham		19.02%	11.19%	15.96%		24.49%	17.00%	21.63%
2225	City of Echo		29.22%	20.17%	24.94%		32.84%	24.50%	29.13%
2205	City of Elgin		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
2305	City of Elkton		18.40%	14.09%	18.86%		22.91%	18.61%	23.24%
2180	City of Enterprise		22.34%	15.68%	20.45%		26.44%	20.15%	24.78%
2179	City of Estacada		22.26%	14.87%	19.64%		25.98%	19.17%	23.80%
2208	City of Fairview		20.55%	12.23%	17.00%		23.20%	15.74%	20.37%
2224	City of Falls City		17.05%	10.19%	14.96%		21.88%	15.01%	19.64%
2291	City of Florence		14.98%	5.93%	10.70%		18.85%	10.14%	14.77%
2220	City of Garibaldi		23.08%	17.00%	21.77%		27.90%	21.49%	26.12%
2242	City of Gaston		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
2304	City of Gladstone		19.19%	10.00%	14.77%		25.38%	15.92%	20.55%
2274	City of Gold Hill		5.96%	1.65%	6.42%		0.06%	0.00%	0.00%
2113	City of Grants Pass		23.81%	14.46%	19.23%		28.25%	18.95%	23.58%
2284	City of Halsey		12.91%	8.60%	13.37%		17.37%	13.07%	17.70%
2296	City of Happy Valley		20.07%	14.02%	18.79%		24.29%	18.53%	23.16%
2268	City of Harrisburg		18.56%	13.11%	17.88%		23.02%	17.66%	22.29%
2193	City of Heppner		1.37%	0.43%	0.43%		4.67%	0.00%	1.81%
2160	City of Hermiston		22.23%	14.42%	19.19%		26.81%	18.84%	23.47%
2226	City of Hines		17.01%	12.70%	17.47%		24.98%	17.49%	22.12%
2138	City of Hood River		23.21%	12.98%	17.75%		27.86%	17.56%	22.19%
2196	City of Hubbard		25.85%	15.58%	20.35%		28.71%	19.97%	24.60%
2191	City of Huntington		50.59%	42.76%	47.53%		63.86%	56.37%	61.00%
2306	City of Imbler		N/A	N/A	N/A		26.21%	18.72%	23.35%
2267	City of Independence		21.10%	11.43%	16.20%		24.83%	16.15%	20.78%
2266	City of Irrigon		18.41%	12.59%	17.36%		22.76%	17.12%	21.75%

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		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll
SLGRP (Default Tier 1/Tier 2 Rates)								
City								
2211	City of Jefferson		0.50%	0.43%	0.43%	0.06%	0.00%	0.00%
2229	City of John Day		13.20%	5.31%	10.08%	17.02%	9.09%	13.72%
2256	City of Jordan Valley		0.50%	0.43%	0.43%	0.06%	0.00%	0.00%
2199	City of Junction City		21.16%	13.34%	18.11%	25.08%	17.81%	22.44%
2287	City of King City		22.29%	11.29%	16.06%	28.42%	16.03%	20.66%
2148	City of Klamath Falls		16.09%	7.09%	11.86%	20.54%	11.41%	16.04%
2263	City of La Grande		21.11%	9.00%	13.77%	25.50%	13.01%	17.64%
2233	City of Lafayette		17.34%	11.47%	16.24%	20.73%	14.64%	19.27%
2120	City of Lake Oswego		24.31%	14.69%	19.46%	28.66%	19.12%	23.75%
2244	City of Lakeside		10.11%	5.80%	10.57%	8.85%	4.55%	9.18%
2140	City of Lebanon		19.24%	9.95%	14.72%	23.31%	14.42%	19.05%
2298	City of Lincoln City		17.89%	9.33%	14.10%	21.66%	13.43%	18.06%
2293	City of Lowell		19.33%	11.50%	16.27%	24.73%	17.24%	21.87%
2270	City of Lyons		22.56%	12.96%	17.73%	26.24%	17.41%	22.04%
2170	City of Madras		22.29%	12.33%	17.10%	27.39%	16.93%	21.56%
2247	City of Malin		17.37%	10.46%	15.23%	21.38%	14.91%	19.54%
2281	City of Manzanita		23.40%	13.01%	17.78%	29.09%	17.38%	22.01%
2117	City of McMinnville		25.98%	17.01%	21.78%	28.39%	18.53%	23.16%
2102	City of Medford		18.49%	8.94%	13.71%	22.52%	12.80%	17.43%
2207	City of Mill City		18.51%	14.20%	18.97%	23.04%	18.74%	23.37%
2286	City of Millersburg		21.48%	14.19%	18.96%	23.09%	18.79%	23.42%
2158	City of Milton-Freewater		23.83%	15.58%	20.35%	28.23%	20.30%	24.93%
2163	City of Milwaukie		19.14%	9.72%	14.49%	23.45%	13.99%	18.62%
2157	City of Monmouth		19.09%	10.81%	15.58%	22.54%	14.77%	19.40%
2209	City of Monroe		6.31%	0.43%	3.25%	13.89%	6.40%	11.03%
2301	City of Moro		15.97%	6.37%	11.14%	15.11%	7.62%	12.25%
2302	City of Mt. Vernon		18.46%	8.86%	13.63%	20.10%	11.27%	15.90%
2197	City of Myrtle Creek		17.78%	9.87%	14.64%	20.16%	13.96%	18.59%
2183	City of Myrtle Point		16.11%	7.19%	11.96%	18.60%	9.91%	14.54%
2777	City of Newberg		20.32%	10.02%	14.79%	21.99%	12.10%	16.73%
2276	City of Newport		19.43%	7.48%	12.25%	25.49%	13.16%	17.79%
2292	City of North Bend		20.57%	11.16%	15.93%	25.74%	15.95%	20.58%
2192	City of North Plains		17.85%	11.59%	16.36%	20.49%	16.19%	20.82%
2308	City of North Powder		16.78%	12.47%	17.24%	21.67%	17.37%	22.00%
2166	City of Nyssa		23.42%	13.52%	18.29%	27.15%	17.74%	22.37%
2143	City of Oakland		26.17%	21.86%	26.63%	33.17%	28.87%	33.50%
2168	City of Oakridge		29.63%	19.52%	24.29%	34.57%	23.55%	28.18%
2119	City of Oregon City		18.18%	10.67%	15.44%	22.76%	15.11%	19.74%

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SLGRP (Default Tier 1/Tier 2 Rates)									
City									
2154	City of Pendleton		19.88%	10.09%	14.86%		24.07%	14.25%	18.88%
2187	City of Philomath		19.95%	11.06%	15.83%		24.49%	15.85%	20.48%
2249	City of Phoenix		12.70%	5.23%	10.00%		15.57%	8.80%	13.43%
2161	City of Pilot Rock		26.04%	18.26%	23.03%		30.69%	23.81%	28.44%
2184	City of Port Orford		21.01%	13.17%	17.94%		26.10%	17.71%	22.34%
2121	City of Portland		17.62%	10.69%	15.46%		21.86%	15.53%	20.16%
2122	City of Redmond		18.46%	10.38%	15.15%		23.49%	15.42%	20.05%
2139	City of Reedsport		9.71%	1.78%	6.55%		14.44%	6.74%	11.37%
2260	City of Riddle		20.11%	11.96%	16.73%		24.25%	16.67%	21.30%
2203	City of Rockaway Beach		17.32%	11.98%	16.75%		23.41%	16.92%	21.55%
2251	City of Rogue River		26.09%	17.97%	22.74%		31.18%	22.36%	26.99%
2100	City of Roseburg		23.99%	14.02%	18.79%		28.11%	18.53%	23.16%
2172	City of Sandy		21.86%	13.28%	18.05%		26.40%	17.87%	22.50%
2176	City of Scappoose		22.43%	14.32%	19.09%		26.28%	18.87%	23.50%
2254	City of Shady Cove		7.22%	0.43%	4.16%		10.00%	2.51%	7.14%
2142	City of Sherwood		21.76%	13.77%	18.54%		26.61%	18.28%	22.91%
2273	City of Silverton		20.41%	11.69%	16.46%		24.84%	16.02%	20.65%
2221	City of Sisters		14.28%	9.97%	14.74%		18.80%	14.50%	19.13%
2278	City of Springfield		16.85%	8.31%	13.08%		21.65%	12.67%	17.30%
2123	City of St Helens		25.72%	18.01%	22.78%		29.62%	22.22%	26.85%
2757	City of Stayton		24.07%	13.07%	17.84%		29.33%	17.62%	22.25%
2217	City of Sutherlin		13.42%	4.92%	9.69%		18.29%	10.88%	15.51%
2188	City of Talent		19.25%	9.88%	14.65%		23.60%	14.35%	18.98%
2295	City of Tigard		20.51%	8.62%	13.39%		25.25%	12.99%	17.62%
2128	City of Tillamook		20.08%	12.27%	17.04%		25.06%	16.46%	21.09%
2275	City of Toledo		13.74%	4.49%	9.26%		15.46%	6.44%	11.07%
2237	City of Troutdale		11.11%	4.39%	9.16%		14.69%	8.63%	13.26%
2288	City of Tualatin		24.29%	15.52%	20.29%		28.84%	19.98%	24.61%
2228	City of Turner		22.17%	14.99%	19.76%		25.93%	19.67%	24.30%
2175	City of Umatilla		13.42%	5.61%	10.38%		19.07%	11.02%	15.65%
2145	City of Vale		26.40%	19.60%	24.37%		31.75%	25.64%	30.27%
2285	City of Veneta		19.27%	11.46%	16.23%		23.29%	16.02%	20.65%
2125	City of Vernonia		15.78%	7.98%	12.75%		21.70%	12.87%	17.50%
2200	City of Wallowa		13.66%	8.19%	12.96%		18.29%	12.97%	17.60%
2238	City of Warrenton		22.49%	13.42%	18.19%		26.80%	17.62%	22.25%
2126	City of West Linn		20.48%	11.68%	16.45%		23.39%	15.80%	20.43%
2265	City of Westfir		13.67%	5.84%	10.61%		18.72%	11.23%	15.86%
2206	City of Weston		9.68%	5.37%	10.14%		14.96%	10.66%	15.29%

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SLGRP (Default Tier 1/Tier 2 Rates)									
City									
2147	City of Wheeler		23.58%	15.75%	20.52%		27.70%	20.21%	24.84%
2240	City of Wilsonville		20.73%	13.46%	18.23%		24.37%	17.94%	22.57%
2280	City of Winston		14.65%	4.43%	9.20%		17.80%	8.03%	12.66%
2185	City of Wood Village		20.04%	12.20%	16.97%		20.02%	15.72%	20.35%
2303	City of Woodburn		20.65%	11.98%	16.75%		24.19%	16.23%	20.86%
2300	City of Yachats		17.48%	9.93%	14.70%		20.94%	12.11%	16.74%
2214	City of Yamhill		17.71%	9.90%	14.67%		22.90%	14.88%	19.51%
2307	City of Yoncalla		17.94%	13.63%	18.40%		22.45%	18.15%	22.78%
2255	Town of Canyon City		24.20%	16.37%	21.14%		28.19%	20.70%	25.33%
2212	Town of Lakeview		13.22%	3.78%	8.55%		15.17%	6.50%	11.13%
County									
2021	Baker County		19.00%	11.24%	16.01%		23.23%	15.49%	20.12%
2040	Benton County		16.37%	9.00%	13.77%		20.92%	13.56%	18.19%
2036	Clatsop County		16.28%	7.59%	12.36%		20.68%	12.10%	16.73%
2017	Columbia County		15.36%	7.19%	11.96%		20.74%	12.75%	17.38%
2018	Coos County		25.23%	16.67%	21.44%		29.34%	21.10%	25.73%
2044	Crook County		16.83%	5.02%	9.79%		25.74%	13.14%	17.77%
2027	Deschutes County		17.96%	9.68%	14.45%		22.27%	14.26%	18.89%
2022	Gilliam County		20.71%	13.22%	17.99%		24.78%	17.66%	22.29%
2012	Grant County		5.55%	0.43%	2.12%		8.47%	0.72%	5.35%
2004	Harney County		19.65%	11.89%	16.66%		23.86%	16.31%	20.94%
2035	Hood River County		11.08%	3.51%	8.28%		14.90%	7.71%	12.34%
2005	Jackson County		21.01%	12.96%	17.73%		25.40%	17.29%	21.92%
2042	Josephine County		23.54%	16.04%	20.81%		28.58%	20.85%	25.48%
2007	Klamath County		12.24%	0.54%	5.31%		15.92%	3.53%	8.16%
2000	Lake County		19.90%	11.61%	16.38%		24.06%	15.75%	20.38%
2043	Lincoln County		16.59%	4.23%	9.00%		21.39%	8.76%	13.39%
2009	Marion County		17.09%	8.76%	13.53%		21.18%	13.01%	17.64%
2038	Multnomah County		19.00%	10.74%	15.51%		23.25%	15.23%	19.86%
2016	Sherman County		23.22%	15.68%	20.45%		27.16%	20.24%	24.87%
2013	Umatilla County		15.94%	7.61%	12.38%		19.84%	11.46%	16.09%
2020	Wasco County		19.80%	11.52%	16.29%		24.10%	16.27%	20.90%
2011	Washington County		22.36%	14.05%	18.82%		26.73%	18.56%	23.19%
Special Districts									
2742	Amity Fire District		19.62%	6.54%	11.31%		25.74%	12.23%	16.86%
2631	Arch Cape Water-Sanitary District		13.83%	9.52%	14.29%		18.14%	13.84%	18.47%
2602	Aumsville Rural Fire Protection District		23.12%	9.70%	14.47%		14.72%	10.42%	15.05%
2804	Aurora Rural Fire Protection District		16.34%	5.34%	10.11%		14.48%	2.77%	7.40%

## Summary of PERS Employer Contribution Rates

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		Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll	Tier 1/ Payroll	Tier 2 Payroll	OPSRP General Service Payroll	OPSRP Police and Fire Payroll
SLGRP (Default Tier 1/Tier 2 Rates)									
Special Districts									
2728	Baker County Library District		21.12%	13.96%	18.73%		26.00%	18.28%	22.91%
2601	Baker Valley Irrigation District		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
2749	Black Butte Ranch Police		17.61%	6.61%	11.38%		22.67%	10.96%	15.59%
2595	Canby Fire District		24.00%	12.90%	17.67%		29.54%	17.76%	22.39%
2731	Canby Utility Board		21.86%	14.18%	18.95%		25.60%	18.70%	23.33%
2840	Cannon Beach Rural Fire Protection District		24.97%	13.97%	18.74%		31.86%	18.48%	23.11%
2820	Central Oregon Coast Fire & Rescue District		16.42%	8.59%	13.36%		0.06%	0.00%	0.00%
2569	Central Oregon Intergovernmental Council		10.78%	4.97%	9.74%		11.92%	6.38%	11.01%
2563	Central Oregon Irrigation District		23.61%	16.75%	21.52%		27.21%	21.14%	25.77%
2567	Charleston Rural Fire Protection District		22.69%	9.99%	14.76%		13.21%	0.00%	3.92%
2699	Chetco Library Board		22.57%	13.57%	18.34%		26.88%	18.05%	22.68%
2745	Clackamas County Fire District		23.83%	12.01%	16.78%		28.53%	16.37%	21.00%
2761	Clackamas River Water		22.87%	17.17%	21.94%		26.71%	21.38%	26.01%
2538	Clackamas Vector Control		27.34%	19.51%	24.28%		29.19%	21.70%	26.33%
2707	Clatskanie Library		22.72%	14.51%	19.28%		26.43%	18.95%	23.58%
2526	Clatskanie PUD		26.29%	19.73%	24.50%		30.41%	23.87%	28.50%
2588	Clatskanie Rural Fire Protection District		22.81%	10.29%	15.06%		29.08%	16.01%	20.64%
2617	Clean Water Services		16.79%	9.33%	14.10%		20.40%	13.67%	18.30%
2681	Cloverdale Rural Fire Protection District		30.74%	17.32%	22.09%		35.46%	21.54%	26.17%
2801	Coburg Rural Fire Protection District		20.24%	9.25%	14.02%		26.20%	14.53%	19.16%
2649	Colton Fire Department		23.23%	9.81%	14.58%		19.97%	6.05%	10.68%
2671	Columbia 911 Communications District		19.22%	13.13%	17.90%		22.64%	17.51%	22.14%
2687	Columbia Drainage Vector Control District		31.78%	27.47%	32.24%		35.70%	31.40%	36.03%
2528	Columbia River Fire & Rescue		19.06%	7.35%	12.12%		24.33%	12.24%	16.87%
2612	Community Services Consortium		18.36%	12.26%	17.03%		22.55%	16.76%	21.39%
2860	Coos County Airport District		14.55%	10.24%	15.01%		18.91%	14.61%	19.24%
2603	Corbett Water District		21.85%	14.02%	18.79%		22.83%	18.53%	23.16%
2545	Council of Governments		20.58%	14.01%	18.78%		24.61%	18.52%	23.15%
2834	Crescent Rural Fire Protection District		20.87%	13.04%	17.81%		24.86%	17.37%	22.00%
2844	Crook County Rural Fire Protection District #1		23.60%	13.79%	18.56%		28.59%	18.34%	22.97%
2647	Crooked River Ranch Rural Fire Protection District		20.09%	12.26%	17.03%		24.94%	17.45%	22.08%
2571	Crystal Springs Water District		18.26%	13.95%	18.72%		23.31%	19.01%	23.64%
2718	Curry Library		2.98%	0.43%	3.44%		7.80%	3.50%	8.13%
2576	Depoe Bay Rural Fire Protection District		26.59%	13.17%	17.94%		32.10%	18.18%	22.81%
2642	Dexter Rural Fire Protection District		17.31%	9.48%	14.25%		21.12%	13.63%	18.26%
2851	East Umatilla County Rural Fire Protection District		21.18%	10.18%	14.95%		24.61%	12.28%	16.91%
2784	Eisenschmidt Pool		16.23%	11.92%	16.69%		20.57%	16.27%	20.90%
2557	Estacada Fire Department		12.55%	0.43%	3.90%		21.41%	7.49%	12.12%

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----- SLGRP (Default Tier 1/Tier 2 Rates) -----									
----- Special Districts -----									
2132	Eugene Water & Electric Board		27.51%	21.33%	26.10%		30.50%	24.94%	29.57%
2798	Fairview Water District		20.91%	11.31%	16.08%		23.01%	15.52%	20.15%
2789	Farmers Irrigation District		8.15%	0.43%	4.88%		14.48%	7.03%	11.66%
2824	Glide Fire Department		25.09%	11.67%	16.44%		31.41%	17.49%	22.12%
2573	Goshen Fire District		44.00%	36.17%	40.94%		42.08%	34.59%	39.22%
2511	Grants Pass Irrigation District		24.62%	15.02%	19.79%		28.31%	19.48%	24.11%
2765	Green Sanitary		19.45%	12.64%	17.41%		23.47%	16.97%	21.60%
2855	Harney Hospital		18.08%	11.88%	16.65%		21.79%	16.73%	21.36%
2819	Harrisburg Fire-Rescue		24.20%	13.20%	17.97%		29.48%	17.77%	22.40%
2838	High Desert Parks & Recreation District		22.27%	14.44%	19.21%		26.40%	18.91%	23.54%
2519	Home Forward		17.01%	10.94%	15.71%		20.69%	14.96%	19.59%
2607	Hoodland Fire District #74		24.25%	12.26%	17.03%		29.22%	17.18%	21.81%
2510	Horsefly Irrigation District		30.54%	22.71%	27.48%		35.56%	28.07%	32.70%
2773	Housing Authority of Jackson County		20.98%	15.69%	20.46%		25.10%	20.17%	24.80%
2886	Idanha-Detroit Rural Fire Protection District		N/A	N/A	N/A		27.70%	20.21%	24.84%
2564	Illinois Valley Fire District		17.44%	6.44%	11.21%		22.54%	10.83%	15.46%
2651	Imbler Rural Fire Protection District		27.87%	14.45%	19.22%		33.06%	19.14%	23.77%
2715	Jackson County Fire District #3		19.91%	8.34%	13.11%		24.93%	12.62%	17.25%
2620	Jackson County Fire District #4		29.17%	15.75%	20.52%		34.13%	20.21%	24.84%
2541	Jackson County Vector Control District		19.92%	12.09%	16.86%		23.64%	16.15%	20.78%
2712	Jefferson County EMS		18.71%	14.40%	19.17%		23.09%	18.79%	23.42%
2846	Jefferson County Library District		19.97%	15.06%	19.83%		24.38%	19.60%	24.23%
2561	Jefferson Rural Fire Protection District		16.47%	4.83%	9.60%		19.39%	8.80%	13.43%
2763	Junction City Fire Department		19.76%	11.19%	15.96%		26.42%	17.46%	22.09%
2559	Keizer Fire Department		22.48%	10.82%	15.59%		27.63%	15.96%	20.59%
2710	Klamath County Emergency Communications District		22.19%	15.80%	20.57%		26.41%	20.54%	25.17%
2721	Klamath Housing Authority		14.71%	10.40%	15.17%		19.65%	15.35%	19.98%
2624	Klamath Vector Control		26.19%	18.36%	23.13%		30.50%	23.01%	27.64%
2579	La Pine Rural Fire Protection District		21.45%	10.15%	14.92%		27.36%	15.50%	20.13%
2768	Lake County Library District		23.65%	14.77%	19.54%		27.11%	19.34%	23.97%
2522	Lane Council of Governments		21.46%	14.11%	18.88%		25.48%	18.77%	23.40%
2883	Lane Fire Authority		25.45%	13.38%	18.15%		30.71%	18.27%	22.90%
2849	Lebanon Aquatic District		20.88%	14.16%	18.93%		26.20%	19.02%	23.65%
2705	Lebanon Fire District		25.04%	12.16%	16.93%		29.96%	16.67%	21.30%
2753	Linn-Benton Housing Authority		13.06%	7.40%	12.17%		15.44%	10.11%	14.74%
2572	Local Government Personnel Institute		19.07%	14.76%	19.53%		26.98%	19.49%	24.12%
2700	Lowell Rural Fire Protection District		N/A	N/A	N/A		12.28%	4.79%	9.42%
2823	Lyons Fire District		23.08%	15.32%	20.09%		31.68%	24.19%	28.82%

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----- SLGRP (Default Tier 1/Tier 2 Rates) -----									
Special Districts									
2580	Marion County Fire District #1		28.96%	17.41%	22.18%		33.99%	21.88%	26.51%
2598	Marion County Housing Authority		0.50%	0.43%	0.43%		0.06%	0.00%	0.00%
2628	McKenzie Fire And Rescue		18.79%	7.79%	12.56%		26.19%	14.48%	19.11%
2135	McMinnville Water & Light Department		25.98%	17.01%	21.78%		24.27%	18.53%	23.16%
2592	Medford Irrigation District		21.29%	12.67%	17.44%		22.29%	15.52%	20.15%
2594	Metro		16.30%	9.71%	14.48%		20.25%	14.15%	18.78%
2663	Metropolitan Area Communications Commission		22.35%	12.75%	17.52%		25.68%	16.85%	21.48%
2811	Mid-Columbia Center For Living		20.20%	14.20%	18.97%		24.31%	18.68%	23.31%
2657	Mid-Willamette Valley Senior Service Agency		17.88%	11.51%	16.28%		22.59%	16.74%	21.37%
2853	Mill City Rural Fire Protection District		16.13%	5.13%	9.90%		20.74%	9.03%	13.66%
2752	Mist-Birkenfeld Rural Fire Protection District		8.99%	0.53%	5.30%		20.92%	9.21%	13.84%
2758	Mohawk Valley Rural Fire District		12.19%	4.36%	9.13%		18.38%	10.89%	15.52%
2568	Molalla Rural Fire Protection District #73		29.33%	17.91%	22.68%		34.01%	21.89%	26.52%
2555	Monroe Fire Department		17.73%	6.73%	11.50%		26.00%	14.29%	18.92%
2873	Mosier Fire District		9.17%	1.34%	6.11%		20.90%	9.19%	13.82%
2778	Mulino Water District #23		18.52%	14.21%	18.98%		23.03%	18.73%	23.36%
2508	Multnomah Drainage		21.06%	15.79%	20.56%		24.90%	19.79%	24.42%
2869	Nehalem Bay Fire & Rescue		29.15%	15.75%	20.52%		34.13%	20.21%	24.84%
2858	Nesika Beach-Ophir Water District		20.71%	12.41%	17.18%		20.72%	16.42%	21.05%
2716	Neskowin Water District		21.81%	13.98%	18.75%		25.99%	18.50%	23.13%
2674	Nestucca Rural Fire District		17.46%	6.44%	11.21%		23.25%	11.53%	16.16%
2818	Netarts Water District		16.31%	12.00%	16.77%		20.24%	15.94%	20.57%
2830	Netarts-Oceanside Rural Fire Protection District		24.45%	13.45%	18.22%		29.74%	18.03%	22.66%
2604	Netarts-Oceanside Sanitary District		10.99%	6.68%	11.45%		15.23%	10.93%	15.56%
2837	NORCOM		17.18%	10.70%	15.47%		21.61%	15.56%	20.19%
2781	North Bend Coos-Curry Housing Authority		57.35%	47.75%	52.52%		55.77%	48.28%	52.91%
2884	North Central Public Health District		24.57%	15.75%	20.52%		28.29%	20.21%	24.84%
2638	North Douglas County Fire and EMS		12.92%	1.59%	6.36%		26.68%	14.97%	19.60%
2793	North Lincoln Fire & Rescue District #1		23.94%	12.15%	16.92%		29.11%	17.40%	22.03%
2839	North Morrow Vector Control District		18.46%	14.15%	18.92%		22.95%	18.65%	23.28%
2792	North Wasco County Parks And Recreation District		21.10%	14.02%	18.79%		27.36%	18.53%	23.16%
2825	Northern Oregon Corrections		14.57%	6.44%	11.21%		17.65%	9.77%	14.40%
2888	Oak Lodge Water Services District		N/A	N/A	N/A		23.22%	17.65%	22.28%
2852	Ochoco Irrigation District		13.23%	8.92%	13.69%		17.41%	13.11%	17.74%
2816	Odell Sanitary District		19.27%	14.96%	19.73%		23.75%	19.45%	24.08%
2880	Oregon Health & Science University		15.48%	8.29%	13.06%		20.02%	13.35%	17.98%
2531	Oregon School Boards Association		23.53%	15.85%	20.62%		28.02%	20.31%	24.94%
2774	Oregon Trail Library District		20.77%	12.94%	17.71%		22.17%	17.88%	22.51%



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----- SLGRP (Default Tier 1/Tier 2 Rates) -----									
----- Special Districts -----									
2684	Parkdale Fire District		27.28%	16.28%	21.05%		32.40%	20.69%	25.32%
2694	Philomath Fire Department		21.20%	10.20%	14.97%		29.08%	17.37%	22.00%
2650	Pleasant Hill Fire Department		19.34%	11.51%	16.28%		23.77%	16.28%	20.91%
2513	Port of Coos Bay		21.17%	14.00%	18.77%		25.96%	19.09%	23.72%
2741	Port of Garibaldi		18.26%	11.49%	16.26%		23.19%	16.79%	21.42%
2625	Port of Newport		13.54%	4.61%	9.38%		13.99%	6.14%	10.77%
2512	Port of Portland		16.34%	8.79%	13.56%		20.10%	12.87%	17.50%
2501	Port of The Dalles		8.28%	2.80%	7.57%		12.55%	7.17%	11.80%
2713	Port of Tillamook Bay		18.15%	12.06%	16.83%		20.69%	16.39%	21.02%
2673	Port Orford Library		3.81%	0.43%	4.27%		15.62%	11.32%	15.95%
2542	Rainbow Water District		25.71%	16.11%	20.88%		29.29%	20.46%	25.09%
2776	Rainier Cemetery District		2.86%	0.43%	0.43%		6.79%	0.00%	3.93%
2590	Redmond Fire & Rescue		22.46%	10.70%	15.47%		27.47%	15.21%	19.84%
2549	Rogue River Fire District		20.26%	9.00%	13.77%		24.68%	13.17%	17.80%
2585	Rogue River Valley Irrigation District		28.22%	23.91%	28.68%		32.12%	27.82%	32.45%
2669	Roseburg Urban Sanitary Authority		18.32%	10.73%	15.50%		20.80%	14.56%	19.19%
2802	Rural Road Assessment District #3		18.56%	14.25%	19.02%		23.02%	18.72%	23.35%
2551	Sandy Fire Department		19.77%	8.18%	12.95%		25.08%	12.95%	17.58%
2544	Santa Clara Rural Fire Protection District		27.43%	14.01%	18.78%		33.18%	19.26%	23.89%
2709	Scappoose Public Library		15.29%	6.15%	10.92%		13.85%	6.36%	10.99%
2739	Scappoose Rural Fire Protection District		24.87%	13.38%	18.15%		30.21%	18.08%	22.71%
2605	Scio Fire District		16.00%	3.61%	8.38%		0.06%	0.00%	0.00%
2786	Seal Rock Rural Fire Protection District		N/A	N/A	N/A		15.42%	7.93%	12.56%
2734	Seal Rock Water District		17.21%	10.71%	15.48%		21.62%	15.39%	20.02%
2630	Sheridan Fire District		22.82%	11.20%	15.97%		23.81%	14.86%	19.49%
2790	Silver Falls Library District		18.84%	13.68%	18.45%		24.49%	17.64%	22.27%
2659	Silverton Fire District		22.83%	11.16%	15.93%		27.43%	15.73%	20.36%
2692	Siuslaw Public Library		17.93%	11.73%	16.50%		21.44%	16.35%	20.98%
2794	Siuslaw Rural Fire Protection District #1		28.73%	15.35%	20.12%		33.83%	19.97%	24.60%
2599	South Suburban Sanitary District		21.48%	13.89%	18.66%		25.64%	18.12%	22.75%
2766	Southwest Lincoln County Water District		18.20%	12.83%	17.60%		22.65%	17.13%	21.76%
2696	Stayton Fire District		24.45%	14.12%	18.89%		29.28%	18.47%	23.10%
2799	Sublimity Fire District		9.55%	5.24%	10.01%		13.43%	9.13%	13.76%
2641	Suburban East Salem Water District		20.90%	13.45%	18.22%		24.86%	17.09%	21.72%
2857	Sunriver Service District		17.84%	6.98%	11.75%		22.81%	11.10%	15.73%
2810	Sutherlin Water Control District		20.29%	12.46%	17.23%		24.73%	17.24%	21.87%
2847	Sweet Home Fire and Ambulance District		25.58%	13.13%	17.90%		30.53%	17.78%	22.41%
2582	Talent Irrigation District		23.82%	15.23%	20.00%		27.56%	19.59%	24.22%



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<b>SLGRP (Default Tier 1/Tier 2 Rates)</b>							
<b>Special Districts</b>							
2553	Tangent Rural Fire Protection District	41.76%	28.38%	33.15%	47.03%	33.03%	37.66%
2626	Tillamook Peoples Utility District	21.19%	13.80%	18.57%	24.99%	18.28%	22.91%
2864	Tri-City Water and Sanitary Authority	16.33%	12.02%	16.79%	20.87%	16.57%	21.20%
2660	Tualatin Valley Fire & Rescue	22.04%	10.48%	15.25%	27.75%	15.68%	20.31%
2587	Tualatin Valley Irrigation District	12.38%	8.07%	12.84%	19.78%	15.48%	20.11%
2842	Tualatin Valley Water District	17.78%	11.20%	15.97%	21.78%	15.65%	20.28%
2772	Umatilla County Soil & Water District	15.98%	8.15%	12.92%	18.10%	10.61%	15.24%
2732	Umatilla County Special Library District	17.08%	7.48%	12.25%	9.42%	0.59%	5.22%
2653	Umatilla Fire Department	23.96%	10.54%	15.31%	20.52%	13.03%	17.66%
2826	Wasco County Soil-Water Conservation District	13.50%	9.19%	13.96%	17.40%	13.10%	17.73%
2695	Washington County Consolidated Communications Agency	21.75%	14.74%	19.51%	25.28%	19.29%	23.92%
2540	West Extension Irrigation District	10.86%	6.55%	11.32%	16.74%	12.44%	17.07%
2867	West Multnomah Soil And Water Conservation District	20.06%	15.75%	20.52%	24.51%	20.21%	24.84%
2589	West Slope Water District	30.98%	21.38%	26.15%	33.41%	24.58%	29.21%
2606	West Valley Housing Authority	16.50%	11.56%	16.33%	19.87%	14.80%	19.43%
2754	Western Lane Ambulance District	19.68%	13.79%	18.56%	23.96%	18.33%	22.96%
2686	Weston Cemetery	8.94%	4.63%	9.40%	14.25%	6.76%	11.39%
2817	Wickiup Water District	21.72%	13.89%	18.66%	25.88%	18.39%	23.02%
2552	Winston-Dillard Fire District	36.86%	24.74%	29.51%	43.61%	31.32%	35.95%
2600	Winston-Dillard Water District	19.27%	12.87%	17.64%	23.44%	17.41%	22.04%
2676	Woodburn Fire District	31.93%	20.31%	25.08%	37.06%	24.82%	29.45%
2562	Wy East Fire District	29.69%	18.69%	23.46%	34.24%	22.53%	27.16%
2843	Yachats Rural Fire Protection District	25.64%	14.64%	19.41%	30.81%	19.10%	23.73%
2726	Yamhill Communications Agency	20.46%	13.87%	18.64%	24.06%	18.40%	23.03%
<b>State</b>							
1000	State Agencies	18.67%	10.78%	15.55%	22.24%	14.75%	19.38%

## AGENDA ITEM SUMMARY

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Quarterly Financial Report

**DISCUSSION**  
 **ACTION**  
 **RESOLUTION**  
 **ORDINANCE**  
 **PROCLAMATION**  
 **REPORT**

**SUMMARY:**

The Quarterly Financial Report for July – September is attached for your review.

**FISCAL IMPACT:**

All operating funds exceed the minimum unrestricted fund balance of 17% as established by Resolution 644. Revenues for the operating funds are at 22% of budgeted revenues, while expenditures are at 19% of budgeted expenditures (including transfers, excluding contingency and reserves).

**COURSES OF ACTION:**

This item is presented for purposes of review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Cash Balance Report
2. Revenue and Expenditure Report
3. Court Report
4. Employee Liabilities Report

**Cash Balance Report - FY 2019 through September 30**

As of October 12, 2018

Fund Description	Beginning Balance	Revenues	Expenditures	Surplus/ (Deficit)	Ending Balance	Operating Budget	Unrestricted Fund Balance
10 GENERAL FUND	\$209,750	\$49,465	(\$77,982)	(\$28,517)	\$181,233	\$372,711	49%
12 STREET FUND	\$126,314	\$19,213	(\$20,798)	(\$1,585)	\$124,729	\$93,720	133%
30 WATER FUND	\$142,580	\$95,893	(\$57,711)	\$38,182	\$180,762	\$345,491	52%
40 SEWER FUND	\$122,283	\$86,003	(\$60,156)	\$25,847	\$148,130	\$348,194	43%
14 BBJ FESTIVAL FUND	\$19,303	\$9,739	(\$15,508)	(\$5,770)	\$13,534		
17 SDC FUND	\$397,049	\$3,830	\$0	\$3,830	\$400,879		
20 WATER RESERVE FUND	\$15,752	\$0	\$0	\$0	\$15,752		
21 SEWER RESERVE FUND	\$6,670	\$0	\$0	\$0	\$6,670		
50 EQUIPMENT FUND	\$42,803	\$0	\$0	\$0	\$42,803		
55 DEBT RESERVE FUND	\$28,394	\$0	\$0	\$0	\$28,394		
	<b>\$1,110,899</b>	<b>\$264,143</b>	<b>(\$232,156)</b>	<b>\$31,987</b>	<b>\$1,142,886</b>		



# Revenue

Starting Account Number: 010-025-4012 Property Taxes - Current  
 Ending Account Number: 060-025-4930 Transfer from Water Fund  
 Period: 2018-2019 - September 2018  
 Printing: Full  
 Non Activity Accounts: Hide  
 Balance Records: Hide  
 Investment Records: Hide  
 Operation Totals: Hide

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>GENERAL FUND REVENUES</b>						
010-025-4012	Property Taxes - Current	\$0.00	\$0.00	\$138,610.00	0.00 %	\$138,610.00
010-025-4014	Property Taxes - Prior	\$3,620.21	\$4,018.20	\$2,512.00	159.96 %	(\$1,506.20)
010-025-4052	Interest Earned	\$51.55	\$130.69	\$3,500.00	3.73 %	\$3,369.31
010-025-4132	State Revenue Sharing	\$0.00	\$2,296.91	\$9,654.00	23.79 %	\$7,357.09
010-025-4134	Cigarette Tax	\$131.93	\$241.44	\$1,199.00	20.14 %	\$957.56
010-025-4136	Liquor Tax	\$1,425.35	\$4,086.18	\$18,280.00	22.35 %	\$14,193.82
010-025-4145	Transient Room Tax	\$0.00	\$0.00	\$332.00	0.00 %	\$332.00
010-025-4151	Grant Revenue	\$0.00	\$0.00	\$63,000.00	0.00 %	\$63,000.00
010-025-4152	Tourism Grant	\$0.00	\$0.00	\$9,024.00	0.00 %	\$9,024.00
010-025-4154	Library Summer Reading Program Grant	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
010-025-4310	Cable Franchise Fees	\$0.00	\$881.05	\$1,481.00	59.49 %	\$599.95
010-025-4312	Electric Franchise Fees	\$0.00	\$24,715.63	\$50,163.00	49.27 %	\$25,447.37
010-025-4314	Garbage Franchise Fees	\$0.00	\$0.00	\$300.00	0.00 %	\$300.00
010-025-4316	Telecom Franchise Fees	\$0.00	\$0.00	\$2,335.00	0.00 %	\$2,335.00
010-025-4352	Land Use/ Development	(\$176.00)	\$408.00	\$7,500.00	5.44 %	\$7,092.00
010-025-4354	Permits & Variances	\$0.00	\$110.00	\$100.00	110.00 %	(\$10.00)
010-025-4356	Building Permit Fees	\$175.23	\$8,936.35	\$39,450.00	22.65 %	\$30,513.65
010-025-4358	Electrical Permit Fees	\$544.32	\$1,839.04	\$5,810.00	31.65 %	\$3,970.96
010-025-4360	Dog Licenses	\$14.00	\$308.00	\$500.00	61.60 %	\$192.00
010-025-4415	Library Revenue	\$24.60	\$158.35	\$500.00	31.67 %	\$341.65
010-025-4417	Lien Searches	\$90.00	\$210.00	\$200.00	105.00 %	(\$10.00)
010-025-4419	Election Filing Fees	\$0.00	\$50.00	\$50.00	100.00 %	\$0.00
010-025-4421	SDC/CET Admin Fee	\$0.00	\$320.51	\$3,730.00	8.59 %	\$3,409.49
010-025-4423	Pay Station Revenue	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-025-4511	Park Reimbursement SDC	\$0.00	\$0.00	\$735.00	0.00 %	\$735.00
010-025-4625	Municipal Court Revenue	\$100.00	\$577.50	\$2,000.00	28.88 %	\$1,422.50
010-025-4752	Reimbursement Revenue	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
010-025-4852	Miscellaneous Revenue	\$162.80	\$177.45	\$2,000.00	8.87 %	\$1,822.55

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total REVENUES</b>		<b>\$6,163.99</b>	<b>\$49,465.30</b>	<b>\$369,065.00</b>	<b>13.40 %</b>	<b>\$319,599.70</b>
<b>Total GENERAL FUND</b>		<b>\$6,163.99</b>	<b>\$49,465.30</b>	<b>\$369,065.00</b>	<b>13.40 %</b>	<b>\$319,599.70</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>STREET FUND</b>						
<b>REVENUES</b>						
012-025-4052	Interest Earned	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
012-025-4142	State Distributions	\$7,309.48	\$19,213.42	\$77,554.00	24.77 %	\$58,340.58
012-025-4513	Transportation Reimbursement SDC	\$0.00	\$0.00	\$1,605.00	0.00 %	\$1,605.00
<b>Total REVENUES</b>		<b>\$7,309.48</b>	<b>\$19,213.42</b>	<b>\$79,659.00</b>	<b>24.12 %</b>	<b>\$60,445.58</b>
<b>Total STREET FUND</b>		<b>\$7,309.48</b>	<b>\$19,213.42</b>	<b>\$79,659.00</b>	<b>24.12 %</b>	<b>\$60,445.58</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>BBJ FESTIVAL FUND</b>						
<b>REVENUES</b>						
014-025-4052	Interest Earned	\$0.00	\$1.60	\$10.00	16.00 %	\$8.40
014-025-4852	Miscellaneous Revenue	\$0.00	\$327.00	\$500.00	65.40 %	\$173.00
014-025-4860	Craft/Commercial Booth Sales	\$0.00	\$235.00	\$3,000.00	7.83 %	\$2,765.00
014-025-4862	Food Booth Sales	\$0.00	\$530.00	\$800.00	66.25 %	\$270.00
014-025-4864	Jam Sales	\$20.00	\$950.00	\$1,000.00	95.00 %	\$50.00
014-025-4866	Quilt Raffle Sales	\$0.00	\$2,358.02	\$4,000.00	58.95 %	\$1,641.98
014-025-4868	Program Ad Sales	\$0.00	\$220.00	\$2,700.00	8.15 %	\$2,480.00
014-025-4870	Sponsorship Revenue	\$0.00	\$250.00	\$2,250.00	11.11 %	\$2,000.00
014-025-4872	Pie Sales	\$0.00	\$194.00	\$0.00		(\$194.00)
014-025-4876	5K Race Revenue	\$0.00	\$100.00	\$1,100.00	9.09 %	\$1,000.00
014-025-4878	Car Show Revenue	\$10.00	\$3,197.00	\$4,000.00	79.93 %	\$803.00
014-025-4880	Fishing Derby Revenue	\$0.00	\$440.00	\$350.00	125.71 %	(\$90.00)
014-025-4882	Horseshoe Tourney Revenue	\$0.00	\$100.00	\$100.00	100.00 %	\$0.00
014-025-4884	Kidz Korner Revenue	\$0.00	\$776.00	\$1,000.00	77.60 %	\$224.00
014-025-4886	Pie Eating Contest Revenue	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00
014-025-4888	RC Flyers Revenue	\$0.00	\$60.00	\$400.00	15.00 %	\$340.00
<b>Total REVENUES</b>		<b>\$30.00</b>	<b>\$9,738.62</b>	<b>\$21,410.00</b>	<b>45.49 %</b>	<b>\$11,671.38</b>
<b>Total BBJ FESTIVAL FUND</b>		<b>\$30.00</b>	<b>\$9,738.62</b>	<b>\$21,410.00</b>	<b>45.49 %</b>	<b>\$11,671.38</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>SDC FUND</b>						
<b>REVENUES</b>						
017-025-4530	Water SDC	\$0.00	\$3,830.00	\$0.00		(\$3,830.00)
<b>Total REVENUES</b>		<b>\$0.00</b>	<b>\$3,830.00</b>	<b>\$0.00</b>		<b>(\$3,830.00)</b>
<b>Total SDC FUND</b>		<b>\$0.00</b>	<b>\$3,830.00</b>	<b>\$0.00</b>		<b>(\$3,830.00)</b>



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>WATER RESERVE FUND</b>						
<b>REVENUES</b>						
020-025-4930	Transfer from Water Fund	\$0.00	\$0.00	\$3,938.00	0.00 %	\$3,938.00
<b>Total REVENUES</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,938.00</b>	<b>0.00 %</b>	<b>\$3,938.00</b>
<b>Total WATER RESERVE FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,938.00</b>	<b>0.00 %</b>	<b>\$3,938.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>SEWER RESERVE FUND</b>						
<b>REVENUES</b>						
021-025-4940	Transfer from Sewer Fund	\$0.00	\$0.00	\$1,575.00	0.00 %	\$1,575.00
<b>Total REVENUES</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,575.00</b>	<b>0.00 %</b>	<b>\$1,575.00</b>
<b>Total SEWER RESERVE FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,575.00</b>	<b>0.00 %</b>	<b>\$1,575.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>WATER FUND</b>						
030-025-4052	Interest Earned	\$0.00	\$0.00	\$300.00	0.00 %	\$300.00
030-025-4370	Water/Sewer Connection Permit Fees	\$0.00	\$1,415.00	\$0.00		(\$1,415.00)
030-025-4425	Water/Sewer Sales	\$35,635.42	\$92,447.88	\$299,635.00	30.85 %	\$207,187.12
030-025-4428	Credit Memo Utilities - (Pre-paid)	(\$630.68)	(\$1,025.89)	\$0.00		\$1,025.89
030-025-4430	Water/Sewer Connection Fees	\$0.00	\$0.00	\$3,750.00	0.00 %	\$3,750.00
030-025-4435	Fire Hydrant Fee	\$555.78	\$1,127.07	\$3,957.00	28.48 %	\$2,829.93
030-025-4531	Water Reimbursement SDC	\$0.00	\$745.00	\$10,395.00	7.17 %	\$9,650.00
030-025-4852	Miscellaneous Revenue	\$272.50	\$1,183.62	\$5,000.00	23.67 %	\$3,816.38
<b>Total WATER FUND</b>		<b>\$35,833.02</b>	<b>\$95,892.68</b>	<b>\$323,037.00</b>	<b>29.68 %</b>	<b>\$227,144.32</b>

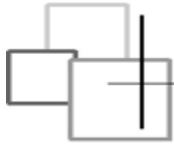
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>SEWER FUND</b>						
<b>REVENUES</b>						
040-025-4370	Water/Sewer Connection Permit Fees	\$0.00	\$460.00	\$0.00		(\$460.00)
040-025-4425	Water/Sewer Sales	\$28,187.77	\$84,200.61	\$340,134.00	24.76 %	\$255,933.39
040-025-4430	Water/Sewer Connection Fees	\$0.00	\$0.00	\$805.00	0.00 %	\$805.00
040-025-4541	Sewer Reimbursement SDC	\$0.00	\$0.00	\$8,835.00	0.00 %	\$8,835.00
040-025-4852	Miscellaneous Revenue	\$277.50	\$1,342.23	\$4,500.00	29.83 %	\$3,157.77
040-025-4955	Transfer from Debt Reserve Fund	\$0.00	\$0.00	\$15,745.00	0.00 %	\$15,745.00
<b>Total REVENUES</b>		<b>\$28,465.27</b>	<b>\$86,002.84</b>	<b>\$370,019.00</b>	<b>23.24 %</b>	<b>\$284,016.16</b>
<b>Total SEWER FUND</b>		<b>\$28,465.27</b>	<b>\$86,002.84</b>	<b>\$370,019.00</b>	<b>23.24 %</b>	<b>\$284,016.16</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>EQUIPMENT FUND</b>						
<b>REVENUES</b>						
050-025-4910	Transfer from General Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
050-025-4912	Transfer from Street Fund	\$0.00	\$0.00	\$4,000.00	0.00 %	\$4,000.00
050-025-4930	Transfer from Water Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
050-025-4940	Transfer from Sewer Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
<b>Total REVENUES</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>0.00 %</b>	<b>\$10,000.00</b>
<b>Total EQUIPMENT FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>0.00 %</b>	<b>\$10,000.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance	
	<b>Grand Totals</b>		<b>\$77,801.76</b>	<b>\$264,142.86</b>	<b>\$1,178,703.00</b>	<b>22.41 %</b>	<b>\$914,560.14</b>

## Totals By Fund

Fund Number	Title	Period	Fiscal	Budget	% of Total	Balance
010-000-0000	GENERAL FUND	\$6,163.99	\$49,465.30	\$369,065.00	13.40 %	\$319,599.70
012-000-0000	STREET FUND	\$7,309.48	\$19,213.42	\$79,659.00	24.12 %	\$60,445.58
014-000-0000	BBJ FESTIVAL FUND	\$30.00	\$9,738.62	\$21,410.00	45.49 %	\$11,671.38
017-000-0000	SDC FUND	\$0.00	\$3,830.00	\$0.00		(\$3,830.00)
020-000-0000	WATER RESERVE FUND	\$0.00	\$0.00	\$3,938.00	0.00 %	\$3,938.00
021-000-0000	SEWER RESERVE FUND	\$0.00	\$0.00	\$1,575.00	0.00 %	\$1,575.00
030-000-0000	WATER FUND	\$35,833.02	\$95,892.68	\$323,037.00	29.68 %	\$227,144.32
040-000-0000	SEWER FUND	\$28,465.27	\$86,002.84	\$370,019.00	23.24 %	\$284,016.16
050-000-0000	EQUIPMENT FUND	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
<b>Grand Totals</b>		<b>\$77,801.76</b>	<b>\$264,142.86</b>	<b>\$1,178,703.00</b>	<b>22.41 %</b>	<b>\$914,560.14</b>



# Expenditure

Starting Account Number: 010-100-5010 City Administrator  
 Ending Account Number: 060-999-9899 Suspense  
 Period: 2018-2019 - September 2018  
 Printing: Full  
 Non Activity Accounts: Hide  
 Balance Records: Hide  
 Investment Records: Hide  
 Operation Totals: Hide

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>GENERAL FUND</b>						
<b>ADMINISTRATION</b>						
<b>PERSONAL SERVICES</b>						
010-100-5010	City Administrator	\$999.92	\$2,499.80	\$12,300.00	20.32 %	\$9,800.20
010-100-5014	City Clerk	\$419.45	\$1,048.61	\$5,010.00	20.93 %	\$3,961.39
010-100-5050	Public Works Director	\$273.40	\$683.51	\$3,280.00	20.84 %	\$2,596.49
010-100-5052	Utility Worker I	\$0.00	\$0.00	\$1,718.00	0.00 %	\$1,718.00
010-100-5054	Utility Worker II	\$157.79	\$394.49	\$1,895.00	20.82 %	\$1,500.51
010-100-5058	Maintenance Worker I	\$62.80	\$169.47	\$844.00	20.08 %	\$674.53
010-100-5220	Overtime	\$54.92	\$227.43	\$1,079.00	21.08 %	\$851.57
010-100-5315	Social Security/Medicare(FICA)	\$150.57	\$384.28	\$2,228.00	17.25 %	\$1,843.72
010-100-5320	Worker's Comp	\$120.83	\$242.28	\$891.00	27.19 %	\$648.72
010-100-5350	Unemployment Insurance	\$0.00	\$0.00	\$2,093.00	0.00 %	\$2,093.00
010-100-5410	Health Insurance	\$383.84	\$767.70	\$6,411.00	11.97 %	\$5,643.30
010-100-5450	Public Employees Retirement	\$226.35	\$577.69	\$3,004.00	19.23 %	\$2,426.31
<b>Total PERSONAL SERVICES</b>		<b>\$2,849.87</b>	<b>\$6,995.26</b>	<b>\$40,753.00</b>	<b>17.17 %</b>	<b>\$33,757.74</b>
<b>MATERIALS &amp; SERVICES</b>						
010-100-6010	Auditing	\$0.00	\$0.00	\$4,290.00	0.00 %	\$4,290.00
010-100-6012	Legal Services	\$0.00	\$551.29	\$5,000.00	11.03 %	\$4,448.71
010-100-6014	Financial Services	\$198.25	\$594.75	\$3,570.00	16.66 %	\$2,975.25
010-100-6022	IT Services	\$139.61	\$976.94	\$6,596.00	14.81 %	\$5,619.06
010-100-6024	Copier Contract	\$147.98	\$443.94	\$2,093.00	21.21 %	\$1,649.06
010-100-6028	Other Contract Services	\$0.00	\$3,488.93	\$1,000.00	348.89 %	(\$2,488.93)
010-100-6110	Insurance And Bonds	\$0.00	\$5,643.02	\$6,594.00	85.58 %	\$950.98
010-100-6120	Publications, Printing & Dues	\$897.68	\$1,795.41	\$3,550.00	50.57 %	\$1,754.59
010-100-6122	Newsletter Expenditure	\$0.00	\$0.00	\$1,200.00	0.00 %	\$1,200.00
010-100-6126	Postage	\$30.00	\$90.00	\$500.00	18.00 %	\$410.00
010-100-6128	Public Notices	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
010-100-6130	Office Supplies/Equipment	\$49.48	\$90.73	\$1,000.00	9.07 %	\$909.27
010-100-6134	General Supplies	\$107.31	\$244.82	\$750.00	32.64 %	\$505.18
010-100-6138	Bank Service Charges	\$0.00	\$74.16	\$1,400.00	5.30 %	\$1,325.84
010-100-6140	Travel & Training	\$0.00	\$0.00	\$1,500.00	0.00 %	\$1,500.00
010-100-6190	Miscellaneous Expenditures	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
010-100-6220	Building Repair & Maintenance	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
010-100-6234	Non-Capitalized Assets	\$0.00	\$269.99	\$2,000.00	13.50 %	\$1,730.01
010-100-6420	Water Services	\$35.49	\$85.94	\$413.00	20.81 %	\$327.06
010-100-6425	Sewer Services	\$43.88	\$130.36	\$524.00	24.88 %	\$393.64
010-100-6430	Electricity Services	\$0.00	\$374.91	\$2,010.00	18.65 %	\$1,635.09
010-100-6435	Internet Services	\$77.47	\$232.41	\$985.00	23.59 %	\$752.59
010-100-6440	Telephone Services	\$189.81	\$587.54	\$2,629.00	22.35 %	\$2,041.46
010-100-6445	Refuse Services	\$8.21	\$45.56	\$91.00	50.07 %	\$45.44
010-100-6510	Council Expenditure	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
010-100-6512	State Ethics Commission	\$0.00	\$475.12	\$600.00	79.19 %	\$124.88
010-100-6792	Reimbursable Expenditure	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$1,925.17</b>	<b>\$16,195.82</b>	<b>\$57,795.00</b>	<b>28.02 %</b>	<b>\$41,599.18</b>
<b>CAPITAL OUTLAY</b>						
010-100-8012	Capital Outlay - Buildings & Facilities	\$2,493.68	\$2,754.34	\$25,000.00	11.02 %	\$22,245.66
010-100-8018	Capital Outlay - Software	\$0.00	\$0.00	\$7,955.00	0.00 %	\$7,955.00
<b>Total CAPITAL OUTLAY</b>		<b>\$2,493.68</b>	<b>\$2,754.34</b>	<b>\$32,955.00</b>	<b>8.36 %</b>	<b>\$30,200.66</b>
<b>Total ADMINISTRATION</b>		<b>\$7,268.72</b>	<b>\$25,945.42</b>	<b>\$131,503.00</b>	<b>19.73 %</b>	<b>\$105,557.58</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>PARKS &amp; RECREATION</b>						
<b>PERSONAL SERVICES</b>						
010-120-5010	City Administrator	\$333.30	\$833.25	\$4,100.00	20.32 %	\$3,266.75
010-120-5050	Public Works Director	\$273.40	\$683.51	\$3,280.00	20.84 %	\$2,596.49
010-120-5052	Utility Worker I	\$0.00	\$0.00	\$1,718.00	0.00 %	\$1,718.00
010-120-5054	Utility Worker II	\$157.79	\$394.49	\$1,895.00	20.82 %	\$1,500.51
010-120-5058	Maintenance Worker I	\$565.55	\$1,525.69	\$7,598.00	20.08 %	\$6,072.31
010-120-5220	Overtime	\$54.92	\$205.63	\$891.00	23.08 %	\$685.37
010-120-5315	Social Security/Medicare(FICA)	\$105.93	\$278.63	\$1,662.00	16.76 %	\$1,383.37
010-120-5320	Worker's Comp	\$212.20	\$425.13	\$1,473.00	28.86 %	\$1,047.87
010-120-5350	Unemployment Insurance	\$0.00	\$0.00	\$1,558.00	0.00 %	\$1,558.00
010-120-5410	Health Insurance	\$151.82	\$303.66	\$2,874.00	10.57 %	\$2,570.34
010-120-5450	Public Employees Retirement	\$159.27	\$418.90	\$2,240.00	18.70 %	\$1,821.10
<b>Total PERSONAL SERVICES</b>		<b>\$2,014.18</b>	<b>\$5,068.89</b>	<b>\$29,289.00</b>	<b>17.31 %</b>	<b>\$24,220.11</b>
<b>MATERIALS &amp; SERVICES</b>						
010-120-6028	Other Contract Services	\$0.00	\$0.00	\$44,268.00	0.00 %	\$44,268.00
010-120-6134	General Supplies	\$247.46	\$412.21	\$1,000.00	41.22 %	\$587.79
010-120-6190	Miscellaneous Expenses	\$0.00	\$140.00	\$500.00	28.00 %	\$360.00
010-120-6220	Building Repair & Maintenance	\$0.00	\$61.60	\$2,500.00	2.46 %	\$2,438.40
010-120-6224	Equipment Repair & Maintenance	\$0.00	\$234.52	\$1,000.00	23.45 %	\$765.48
010-120-6230	Other Repair & Maintenance	\$0.00	\$0.00	\$3,000.00	0.00 %	\$3,000.00
010-120-6234	Non-Capitalized Assets	\$0.00	\$1,597.44	\$2,000.00	79.87 %	\$402.56
010-120-6239	Maintenance - Nelson Land Donation	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
010-120-6420	Water Services	\$82.79	\$212.55	\$5,000.00	4.25 %	\$4,787.45
010-120-6425	Sewer Services	\$117.02	\$347.66	\$1,397.00	24.89 %	\$1,049.34
010-120-6430	Electricity Services	\$0.00	\$164.65	\$579.00	28.44 %	\$414.35
010-120-6445	Refuse Services	\$22.50	\$66.42	\$272.00	24.42 %	\$205.58
010-120-6610	Gas & Oil	\$0.00	\$212.69	\$789.00	26.96 %	\$576.31
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$469.77</b>	<b>\$3,449.74</b>	<b>\$62,805.00</b>	<b>5.49 %</b>	<b>\$59,355.26</b>
010-120-8020	Capital Outlay - Parks Improvements	\$12,902.00	\$12,902.00	\$60,000.00	21.50 %	\$47,098.00
<b>Total PARKS &amp; RECREATION</b>		<b>\$15,385.95</b>	<b>\$21,420.63</b>	<b>\$152,094.00</b>	<b>14.08 %</b>	<b>\$130,673.37</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>POLICE</b>						
<b>MATERIALS &amp; SERVICES</b>						
010-130-6018	Police Services	\$4,550.00	\$4,550.00	\$29,106.00	15.63 %	\$24,556.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$4,550.00</b>	<b>\$4,550.00</b>	<b>\$29,106.00</b>	<b>15.63 %</b>	<b>\$24,556.00</b>
<b>Total POLICE</b>		<b>\$4,550.00</b>	<b>\$4,550.00</b>	<b>\$29,106.00</b>	<b>15.63 %</b>	<b>\$24,556.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>COMMUNITY DEVELOPMENT</b>						
<b>PERSONAL SERVICES</b>						
010-140-5010	City Administrator	\$666.60	\$1,666.50	\$8,200.00	20.32 %	\$6,533.50
010-140-5014	City Clerk	\$209.70	\$524.26	\$2,505.00	20.93 %	\$1,980.74
010-140-5220	Overtime	\$0.00	\$10.87	\$94.00	11.56 %	\$83.13
010-140-5315	Social Security/Medicare(FICA)	\$67.04	\$168.44	\$921.00	18.29 %	\$752.56
010-140-5320	Worker's Comp	\$3.60	\$7.42	\$73.00	10.16 %	\$65.58
010-140-5350	Unemployment Insurance	\$0.00	\$0.00	\$894.00	0.00 %	\$894.00
010-140-5410	Health Insurance	\$145.36	\$290.72	\$2,278.00	12.76 %	\$1,987.28
010-140-5450	Public Employees Retirement	\$100.78	\$253.20	\$1,242.00	20.39 %	\$988.80
<b>Total PERSONAL SERVICES</b>		<b>\$1,193.08</b>	<b>\$2,921.41</b>	<b>\$16,207.00</b>	<b>18.03 %</b>	<b>\$13,285.59</b>
<b>MATERIALS &amp; SERVICES</b>						
010-140-6016	Engineering Services	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
010-140-6028	Other Contract Services	\$0.00	\$0.00	\$40,000.00	0.00 %	\$40,000.00
010-140-6120	Publications, Printing & Dues	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-140-6126	Postage	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
010-140-6140	Travel & Training	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
010-140-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
010-140-6522	Land Use/Development Costs	\$0.00	\$2,979.80	\$7,500.00	39.73 %	\$4,520.20
010-140-6524	Building Permit Costs	\$5,644.43	\$9,927.14	\$30,371.00	32.69 %	\$20,443.86
010-140-6525	Electrical Permit Costs	\$459.00	\$1,357.17	\$4,515.00	30.06 %	\$3,157.83
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$6,103.43</b>	<b>\$14,264.11</b>	<b>\$83,986.00</b>	<b>16.98 %</b>	<b>\$69,721.89</b>
<b>Total COMMUNITY DEVELOPMENT</b>		<b>\$7,296.51</b>	<b>\$17,185.52</b>	<b>\$100,193.00</b>	<b>17.15 %</b>	<b>\$83,007.48</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>LIBRARY</b>						
<b>PERSONAL SERVICES</b>						
010-150-5320	Worker's Comp	\$8.80	\$17.60	\$50.00	35.20 %	\$32.40
<b>Total PERSONAL SERVICES</b>		<b>\$8.80</b>	<b>\$17.60</b>	<b>\$50.00</b>	<b>35.20 %</b>	<b>\$32.40</b>
<b>MATERIALS &amp; SERVICES</b>						
010-150-6022	IT Services	\$0.00	\$418.50	\$1,529.00	27.37 %	\$1,110.50
010-150-6130	Office Supplies/Equipment	\$0.00	\$78.42	\$500.00	15.68 %	\$421.58
010-150-6134	General Supplies	\$240.76	\$306.69	\$1,250.00	24.54 %	\$943.31
010-150-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
010-150-6220	Building Repair & Maintenance	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-150-6234	Non-Capitalized Assets	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
010-150-6420	Water Services	\$11.83	\$28.64	\$150.00	19.09 %	\$121.36
010-150-6425	Sewer Services	\$14.63	\$43.47	\$200.00	21.74 %	\$156.53
010-150-6430	Electricity Services	\$0.00	\$124.97	\$800.00	15.62 %	\$675.03
010-150-6435	Internet Services	\$77.47	\$232.41	\$1,000.00	23.24 %	\$767.59
010-150-6445	Refuse Services	\$8.21	\$23.56	\$100.00	23.56 %	\$76.44
010-150-6530	Summer Reading Program	\$0.00	\$739.56	\$1,250.00	59.16 %	\$510.44
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$352.90</b>	<b>\$1,996.22</b>	<b>\$7,629.00</b>	<b>26.17 %</b>	<b>\$5,632.78</b>
<b>Total LIBRARY</b>		<b>\$361.70</b>	<b>\$2,013.82</b>	<b>\$7,679.00</b>	<b>26.23 %</b>	<b>\$5,665.18</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>CODE ENFORCEMENT</b>						
<b>PERSONAL SERVICES</b>						
010-160-5010	City Administrator	\$333.30	\$833.25	\$4,100.00	20.32 %	\$3,266.75
010-160-5050	Public Works Director	\$273.40	\$683.51	\$3,280.00	20.84 %	\$2,596.49
010-160-5220	Overtime	\$7.10	\$61.50	\$123.00	50.00 %	\$61.50
010-160-5315	Social Security/Medicare(FICA)	\$46.96	\$120.76	\$640.00	18.87 %	\$519.24
010-160-5320	Worker's Comp	\$43.02	\$86.22	\$353.00	24.42 %	\$266.78
010-160-5350	Unemployment Insurance	\$0.00	\$0.00	\$617.00	0.00 %	\$617.00
010-160-5410	Health Insurance	\$90.28	\$180.56	\$1,434.00	12.59 %	\$1,253.44
010-160-5450	Public Employees Retirement	\$70.60	\$181.53	\$863.00	21.03 %	\$681.47
<b>Total PERSONAL SERVICES</b>		<b>\$864.66</b>	<b>\$2,147.33</b>	<b>\$11,410.00</b>	<b>18.82 %</b>	<b>\$9,262.67</b>
<b>MATERIALS &amp; SERVICES</b>						
010-160-6028	Other Contract Services	\$0.00	\$0.00	\$4,500.00	0.00 %	\$4,500.00
010-160-6134	General Supplies	\$0.00	\$0.00	\$300.00	0.00 %	\$300.00
010-160-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-160-6540	Dog/Cat Control	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,150.00</b>	<b>0.00 %</b>	<b>\$5,150.00</b>
<b>Total CODE ENFORCEMENT</b>		<b>\$864.66</b>	<b>\$2,147.33</b>	<b>\$16,560.00</b>	<b>12.97 %</b>	<b>\$14,412.67</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>TOURISM</b>						
<b>MATERIALS &amp; SERVICES</b>						
010-170-6124	Marketing	\$160.00	\$200.00	\$2,000.00	10.00 %	\$1,800.00
010-170-6126	Postage	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-170-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
010-170-6226	Covered Bridge Maintenance	\$0.00	\$358.44	\$2,500.00	14.34 %	\$2,141.56
010-170-6227	Community Grant Program	\$1,559.35	\$1,559.35	\$3,000.00	51.98 %	\$1,440.65
010-170-6228	Matching Grant Funds	\$0.00	\$0.00	\$5,000.00	0.00 %	\$5,000.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$1,719.35</b>	<b>\$2,117.79</b>	<b>\$12,850.00</b>	<b>16.48 %</b>	<b>\$10,732.21</b>
<b>Total TOURISM</b>		<b>\$1,719.35</b>	<b>\$2,117.79</b>	<b>\$12,850.00</b>	<b>16.48 %</b>	<b>\$10,732.21</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>MUNICIPAL COURT</b>						
<b>PERSONAL SERVICES</b>						
010-180-5010	City Administrator	\$333.30	\$833.25	\$4,100.00	20.32 %	\$3,266.75
010-180-5014	City Clerk	\$209.70	\$524.26	\$2,505.00	20.93 %	\$1,980.74
010-180-5220	Overtime	\$0.00	\$10.87	\$94.00	11.56 %	\$83.13
010-180-5315	Social Security/Medicare(FICA)	\$41.54	\$104.69	\$571.00	18.33 %	\$466.31
010-180-5320	Worker's Comp	\$2.25	\$4.65	\$45.00	10.33 %	\$40.35
010-180-5350	Unemployment Insurance	\$0.00	\$0.00	\$552.00	0.00 %	\$552.00
010-180-5410	Health Insurance	\$116.01	\$232.02	\$1,769.00	13.12 %	\$1,536.98
010-180-5450	Public Employees Retirement	\$62.46	\$157.40	\$770.00	20.44 %	\$612.60
<b>Total PERSONAL SERVICES</b>		<b>\$765.26</b>	<b>\$1,867.14</b>	<b>\$10,406.00</b>	<b>17.94 %</b>	<b>\$8,538.86</b>
<b>MATERIALS &amp; SERVICES</b>						
010-180-6020	Judge Contract	\$450.00	\$450.00	\$1,250.00	36.00 %	\$800.00
010-180-6028	Other Contract Services	\$0.00	\$149.67	\$1,000.00	14.97 %	\$850.33
010-180-6126	Postage	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-180-6138	Bank Service Charges	\$0.00	\$0.00	\$150.00	0.00 %	\$150.00
010-180-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
010-180-6560	State Assessments	\$0.00	\$135.00	\$675.00	20.00 %	\$540.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$450.00</b>	<b>\$734.67</b>	<b>\$3,275.00</b>	<b>22.43 %</b>	<b>\$2,540.33</b>
<b>Total MUNICIPAL COURT</b>		<b>\$1,215.26</b>	<b>\$2,601.81</b>	<b>\$13,681.00</b>	<b>19.02 %</b>	<b>\$11,079.19</b>



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>NON-DEPARTMENTAL</b>						
<b>OTHER REQUIREMENTS</b>						
010-800-9050	Transfer to Equipment Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
010-800-9990	Contingency	\$0.00	\$0.00	\$77,488.00	0.00 %	\$77,488.00
010-800-9995	Reserved for future use - Parks	\$0.00	\$0.00	\$8,000.00	0.00 %	\$8,000.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87,488.00</b>	<b>0.00 %</b>	<b>\$87,488.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87,488.00</b>	<b>0.00 %</b>	<b>\$87,488.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total GENERAL FUND</b>		<b>\$38,662.15</b>	<b>\$77,982.32</b>	<b>\$551,154.00</b>	<b>14.15 %</b>	<b>\$473,171.68</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>STREET FUND</b>						
<b>ADMINISTRATION</b>						
<b>PERSONAL SERVICES</b>						
012-100-5010	City Administrator	\$666.60	\$1,666.50	\$8,200.00	20.32 %	\$6,533.50
012-100-5050	Public Works Director	\$820.22	\$2,050.56	\$9,841.00	20.84 %	\$7,790.44
012-100-5052	Utility Worker I	\$0.00	\$0.00	\$3,435.00	0.00 %	\$3,435.00
012-100-5054	Utility Worker II	\$315.63	\$789.04	\$3,789.00	20.82 %	\$2,999.96
012-100-5058	Maintenance Worker I	\$125.71	\$339.04	\$1,689.00	20.07 %	\$1,349.96
012-100-5220	Overtime	\$116.89	\$472.66	\$1,377.00	34.33 %	\$904.34
012-100-5315	Social Security/Medicare(FICA)	\$156.44	\$406.82	\$2,462.00	16.52 %	\$2,055.18
012-100-5320	Worker's Comp	\$242.36	\$485.46	\$1,927.00	25.19 %	\$1,441.54
012-100-5350	Unemployment Insurance	\$0.00	\$0.00	\$2,252.00	0.00 %	\$2,252.00
012-100-5410	Health Insurance	\$364.59	\$729.18	\$6,672.00	10.93 %	\$5,942.82
012-100-5450	Public Employees Retirement	\$235.19	\$611.57	\$3,319.00	18.43 %	\$2,707.43
<b>Total PERSONAL SERVICES</b>		<b>\$3,043.63</b>	<b>\$7,550.83</b>	<b>\$44,963.00</b>	<b>16.79 %</b>	<b>\$37,412.17</b>
<b>MATERIALS &amp; SERVICES</b>						
012-100-6010	Auditing	\$0.00	\$0.00	\$1,430.00	0.00 %	\$1,430.00
012-100-6014	Financial Services	\$66.08	\$198.24	\$1,190.00	16.66 %	\$991.76
012-100-6016	Engineering Services	\$210.00	\$5,528.75	\$19,094.00	28.96 %	\$13,565.25
012-100-6022	IT Services	\$46.53	\$186.12	\$1,198.00	15.54 %	\$1,011.88
012-100-6028	Other Contract Services	\$0.00	\$1,467.01	\$12,400.00	11.83 %	\$10,932.99
012-100-6110	Insurance And Bonds	\$0.00	\$1,881.00	\$2,198.00	85.58 %	\$317.00
012-100-6134	General Supplies	\$0.00	\$0.00	\$150.00	0.00 %	\$150.00
012-100-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
012-100-6224	Equipment Repair & Maintenance	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
012-100-6230	Other Repair & Maintenance	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
012-100-6234	Non-Capitalized Assets	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
012-100-6430	Electricity Services	\$0.00	\$3,705.71	\$15,292.00	24.23 %	\$11,586.29
012-100-6620	Storm Drain Maintenance	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
012-100-6624	Street Signs	\$0.00	\$280.80	\$500.00	56.16 %	\$219.20
012-100-6626	Street Lights	\$0.00	\$0.00	\$10,000.00	0.00 %	\$10,000.00
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$322.61</b>	<b>\$13,247.63</b>	<b>\$67,952.00</b>	<b>19.50 %</b>	<b>\$54,704.37</b>
<b>CAPITAL OUTLAY</b>						
012-100-8018	Capital Outlay - Software	\$0.00	\$0.00	\$2,651.00	0.00 %	\$2,651.00
012-100-8030	Capital Outlay - Street Improvements	\$0.00	\$0.00	\$60,350.00	0.00 %	\$60,350.00
<b>Total CAPITAL OUTLAY</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,001.00</b>	<b>0.00 %</b>	<b>\$63,001.00</b>
<b>Total ADMINISTRATION</b>		<b>\$3,366.24</b>	<b>\$20,798.46</b>	<b>\$175,916.00</b>	<b>11.82 %</b>	<b>\$155,117.54</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>NON-DEPARTMENTAL</b>						
<b>OTHER REQUIREMENTS</b>						
012-800-9050	Transfer to Equipment Fund	\$0.00	\$0.00	\$4,000.00	0.00 %	\$4,000.00
012-800-9990	Contingency	\$0.00	\$0.00	\$19,195.00	0.00 %	\$19,195.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,195.00</b>	<b>0.00 %</b>	<b>\$23,195.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,195.00</b>	<b>0.00 %</b>	<b>\$23,195.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total STREET FUND</b>		<b>\$3,366.24</b>	<b>\$20,798.46</b>	<b>\$199,111.00</b>	<b>10.45 %</b>	<b>\$178,312.54</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>BBJ FESTIVAL FUND</b>						
<b>ADMINISTRATION</b>						
<b>MATERIALS &amp; SERVICES</b>						
014-100-6022	IT Services	\$0.00	\$0.00	\$450.00	0.00 %	\$450.00
014-100-6120	Programs	\$0.00	\$1,079.27	\$1,200.00	89.94 %	\$120.73
014-100-6124	Festival Advertisement	\$0.00	\$325.00	\$1,400.00	23.21 %	\$1,075.00
014-100-6126	Postage	\$0.00	\$0.00	\$50.00	0.00 %	\$50.00
014-100-6190	Miscellaneous Exp	\$210.52	\$1,692.67	\$1,850.00	91.50 %	\$157.33
014-100-6440	Telephone Services	\$12.95	\$38.85	\$0.00		(\$38.85)
014-100-6445	Refuse Services	\$0.00	\$812.00	\$90.00	902.22 %	(\$722.00)
014-100-6605	Rent	\$80.00	\$220.00	\$500.00	44.00 %	\$280.00
014-100-6614	Materials & Services	\$0.00	\$112.65	\$0.00		(\$112.65)
014-100-6810	Craft/Commercial Booth Exp	\$0.00	\$111.08	\$750.00	14.81 %	\$638.92
014-100-6812	Food Booth Exp	\$0.00	\$40.00	\$0.00		(\$40.00)
014-100-6814	Jam Sales Exp	\$0.00	\$374.00	\$1,000.00	37.40 %	\$626.00
014-100-6816	Quilt Raffle	\$100.00	\$2,645.00	\$4,000.00	66.13 %	\$1,355.00
014-100-6820	Sponsorship Exp	\$50.51	\$50.51	\$0.00		(\$50.51)
014-100-6822	Pie Sales Exp	\$0.00	\$186.80	\$0.00		(\$186.80)
014-100-6850	5K Race Exp	\$0.00	\$395.00	\$1,100.00	35.91 %	\$705.00
014-100-6852	Car Show Exp	\$0.00	\$3,055.07	\$4,000.00	76.38 %	\$944.93
014-100-6854	Fishing Derby Exp	\$0.00	\$200.00	\$350.00	57.14 %	\$150.00
014-100-6856	Horseshoe Tourney Exp	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00
014-100-6858	Kidz Korner Exp	\$0.00	\$290.00	\$1,000.00	29.00 %	\$710.00
014-100-6860	Pie Eating Contest Exp	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00
014-100-6862	RC Flyers Exp	\$0.00	\$100.00	\$400.00	25.00 %	\$300.00
014-100-6864	Entertainment Exp	\$0.00	\$3,780.32	\$3,850.00	98.19 %	\$69.68
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$453.98</b>	<b>\$15,508.22</b>	<b>\$22,290.00</b>	<b>69.57 %</b>	<b>\$6,781.78</b>
<b>Total ADMINISTRATION</b>		<b>\$453.98</b>	<b>\$15,508.22</b>	<b>\$22,290.00</b>	<b>69.57 %</b>	<b>\$6,781.78</b>
<b>NON-DEPARTMENTAL</b>						
<b>OTHER REQUIREMENTS</b>						
014-800-9990	Contingency	\$0.00	\$0.00	\$14,671.00	0.00 %	\$14,671.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,671.00</b>	<b>0.00 %</b>	<b>\$14,671.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,671.00</b>	<b>0.00 %</b>	<b>\$14,671.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total BBJ FESTIVAL FUND</b>		<b>\$453.98</b>	<b>\$15,508.22</b>	<b>\$36,961.00</b>	<b>41.96 %</b>	<b>\$21,452.78</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>WATER RESERVE FUND</b>						
<b>NON-DEPARTMENTAL</b>						
<b>OTHER REQUIREMENTS</b>						
020-800-9992	Reserved for Water Bond Payment	\$0.00	\$0.00	\$19,690.00	0.00 %	\$19,690.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,690.00</b>	<b>0.00 %</b>	<b>\$19,690.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,690.00</b>	<b>0.00 %</b>	<b>\$19,690.00</b>



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total WATER RESERVE FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,690.00</b>	<b>0.00 %</b>	<b>\$19,690.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>SEWER RESERVE FUND</b>						
<b>NON-DEPARTMENTAL</b>						
<b>OTHER REQUIREMENTS</b>						
021-800-9997	Reserved for Sewer Bond Payment	\$0.00	\$0.00	\$8,245.00	0.00 %	\$8,245.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,245.00</b>	<b>0.00 %</b>	<b>\$8,245.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,245.00</b>	<b>0.00 %</b>	<b>\$8,245.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total SEWER RESERVE FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,245.00</b>	<b>0.00 %</b>	<b>\$8,245.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>WATER FUND</b>						
<b>ADMINISTRATION</b>						
<b>PERSONAL SERVICES</b>						
030-100-5010	City Administrator	\$1,666.46	\$4,166.18	\$20,499.00	20.32 %	\$16,332.82
030-100-5014	City Clerk	\$1,677.90	\$4,194.76	\$20,040.00	20.93 %	\$15,845.24
030-100-5050	Public Works Director	\$1,913.77	\$4,784.40	\$22,963.00	20.84 %	\$18,178.60
030-100-5052	Utility Worker I	\$0.00	\$0.00	\$13,742.00	0.00 %	\$13,742.00
030-100-5054	Utility Worker II	\$1,262.54	\$3,156.25	\$15,157.00	20.82 %	\$12,000.75
030-100-5058	Maintenance Worker I	\$251.39	\$678.10	\$3,377.00	20.08 %	\$2,698.90
030-100-5220	Overtime	\$432.05	\$1,670.32	\$7,759.00	21.53 %	\$6,088.68
030-100-5315	Social Security/Medicare(FICA)	\$551.15	\$1,426.70	\$8,831.00	16.16 %	\$7,404.30
030-100-5320	Worker's Comp	\$721.96	\$1,446.48	\$5,797.00	24.95 %	\$4,350.52
030-100-5350	Unemployment Insurance	\$0.00	\$0.00	\$8,003.00	0.00 %	\$8,003.00
030-100-5410	Health Insurance	\$1,759.01	\$3,517.97	\$30,614.00	11.49 %	\$27,096.03
030-100-5450	Public Employees Retirement	\$828.44	\$2,144.69	\$11,907.00	18.01 %	\$9,762.31
<b>Total PERSONAL SERVICES</b>		<b>\$11,064.67</b>	<b>\$27,185.85</b>	<b>\$168,689.00</b>	<b>16.12 %</b>	<b>\$141,503.15</b>
<b>MATERIALS &amp; SERVICES</b>						
030-100-6010	Auditing	\$0.00	\$0.00	\$4,290.00	0.00 %	\$4,290.00
030-100-6012	Legal Services	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
030-100-6014	Financial Services	\$198.25	\$594.75	\$3,570.00	16.66 %	\$2,975.25
030-100-6016	Engineering Services	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
030-100-6022	IT Services	\$139.61	\$976.94	\$5,418.00	18.03 %	\$4,441.06
030-100-6028	Other Contract Services	\$300.00	\$966.24	\$7,100.00	13.61 %	\$6,133.76
030-100-6110	Insurance And Bonds	\$0.00	\$5,643.03	\$6,594.00	85.58 %	\$950.97
030-100-6120	Publications, Printing & Dues	\$0.00	\$119.00	\$1,000.00	11.90 %	\$881.00
030-100-6126	Postage	\$125.00	\$372.50	\$1,516.00	24.57 %	\$1,143.50
030-100-6130	Office Supplies/Equipment	\$0.00	\$0.00	\$250.00	0.00 %	\$250.00
030-100-6134	General Supplies	\$124.18	\$930.54	\$2,570.00	36.21 %	\$1,639.46
030-100-6138	Bank Service Charges	\$0.00	\$0.00	\$2,744.00	0.00 %	\$2,744.00
030-100-6140	Travel & Training	\$325.00	\$828.54	\$1,000.00	82.85 %	\$171.46
030-100-6190	Miscellaneous Expenditures	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00
030-100-6220	Building Repair & Maintenance	\$0.00	\$19.87	\$1,000.00	1.99 %	\$980.13
030-100-6224	Equipment Repair & Maintenance	\$0.00	\$34.53	\$2,000.00	1.73 %	\$1,965.47
030-100-6230	Other Repair & Maintenance	\$10.50	\$6,702.84	\$15,000.00	44.69 %	\$8,297.16
030-100-6234	Non-Capitalized Assets	\$0.00	\$29.99	\$3,500.00	0.86 %	\$3,470.01
030-100-6420	Water Services	\$1,112.04	\$1,235.93	\$524.00	235.86 %	(\$711.93)
030-100-6425	Sewer Services	\$58.51	\$173.83	\$698.00	24.90 %	\$524.17
030-100-6430	Electricity Services	\$0.00	\$4,182.51	\$16,438.00	25.44 %	\$12,255.49
030-100-6435	Internet Services	\$70.00	\$210.00	\$865.00	24.28 %	\$655.00
030-100-6440	Telephone Services	\$282.77	\$936.89	\$3,672.00	25.51 %	\$2,735.11
030-100-6445	Refuse Services	\$18.92	\$55.69	\$0.00		(\$55.69)
030-100-6610	Gas & Oil	\$0.00	\$201.03	\$1,000.00	20.10 %	\$798.97
030-100-6720	Chemicals & Lab Supplies	\$2,058.85	\$5,214.73	\$20,332.00	25.65 %	\$15,117.27
030-100-6722	Water/Sewer Analysis	\$168.60	\$1,095.60	\$4,000.00	27.39 %	\$2,904.40
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$4,992.23</b>	<b>\$30,524.98</b>	<b>\$106,781.00</b>	<b>28.59 %</b>	<b>\$76,256.02</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>CAPITAL OUTLAY</b>						
030-100-8018	Capital Outlay - Software	\$0.00	\$0.00	\$7,955.00	0.00 %	\$7,955.00
030-100-8020	Capital Outlay - Other Improvements	\$0.00	\$0.00	\$28,000.00	0.00 %	\$28,000.00
<b>Total CAPITAL OUTLAY</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,955.00</b>	<b>0.00 %</b>	<b>\$35,955.00</b>
<b>Total ADMINISTRATION</b>		<b>\$16,056.90</b>	<b>\$57,710.83</b>	<b>\$311,425.00</b>	<b>18.53 %</b>	<b>\$253,714.17</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>NON-DEPARTMENTAL</b>						
<b>DEBT SERVICE</b>						
030-800-7020	Loan Principal	\$0.00	\$0.00	\$15,102.00	0.00 %	\$15,102.00
030-800-7021	Loan Interest	\$0.00	\$0.00	\$2,177.00	0.00 %	\$2,177.00
030-800-7122	Loan Principal - SPWF	\$0.00	\$0.00	\$4,056.00	0.00 %	\$4,056.00
030-800-7123	Loan Interest - SPWF	\$0.00	\$0.00	\$3,367.00	0.00 %	\$3,367.00
030-800-7124	Loan Principal - RD	\$0.00	\$0.00	\$15,663.00	0.00 %	\$15,663.00
030-800-7125	Loan Interest - RD	\$0.00	\$0.00	\$23,718.00	0.00 %	\$23,718.00
<b>Total DEBT SERVICE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64,083.00</b>	<b>0.00 %</b>	<b>\$64,083.00</b>
<b>OTHER REQUIREMENTS</b>						
030-800-9020	Transfer to water Reserve Fund	\$0.00	\$0.00	\$3,938.00	0.00 %	\$3,938.00
030-800-9050	Transfer to Equipment Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
030-800-9990	Contingency	\$0.00	\$0.00	\$70,733.00	0.00 %	\$70,733.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,671.00</b>	<b>0.00 %</b>	<b>\$76,671.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$140,754.00</b>	<b>0.00 %</b>	<b>\$140,754.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total WATER FUND</b>		<b>\$16,056.90</b>	<b>\$57,710.83</b>	<b>\$452,179.00</b>	<b>12.76 %</b>	<b>\$394,468.17</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>SEWER FUND</b>						
<b>ADMINISTRATION</b>						
<b>PERSONAL SERVICES</b>						
040-100-5010	City Administrator	\$1,666.52	\$4,166.27	\$20,499.00	20.32 %	\$16,332.73
040-100-5014	City Clerk	\$1,677.83	\$4,194.57	\$20,040.00	20.93 %	\$15,845.43
040-100-5050	Public Works Director	\$1,913.80	\$4,784.52	\$22,963.00	20.84 %	\$18,178.48
040-100-5052	Utility Worker I	\$0.00	\$0.00	\$13,742.00	0.00 %	\$13,742.00
040-100-5054	Utility Worker II	\$1,262.50	\$3,156.27	\$15,157.00	20.82 %	\$12,000.73
040-100-5058	Maintenance Worker I	\$251.34	\$678.11	\$3,377.00	20.08 %	\$2,698.89
040-100-5220	Overtime	\$432.07	\$1,670.33	\$7,759.00	21.53 %	\$6,088.67
040-100-5315	Social Security/Medicare(FICA)	\$551.10	\$1,426.75	\$8,831.00	16.16 %	\$7,404.25
040-100-5320	Worker's Comp	\$721.94	\$1,446.50	\$5,797.00	24.95 %	\$4,350.50
040-100-5350	Unemployment Insurance	\$0.00	\$0.00	\$8,003.00	0.00 %	\$8,003.00
040-100-5410	Health Insurance	\$1,758.97	\$3,517.95	\$30,614.00	11.49 %	\$27,096.05
040-100-5450	Public Employees Retirement	\$828.47	\$2,144.74	\$11,907.00	18.01 %	\$9,762.26
<b>Total PERSONAL SERVICES</b>		<b>\$11,064.54</b>	<b>\$27,186.01</b>	<b>\$168,689.00</b>	<b>16.12 %</b>	<b>\$141,502.99</b>
<b>MATERIALS &amp; SERVICES</b>						
040-100-6010	Auditing	\$0.00	\$0.00	\$4,290.00	0.00 %	\$4,290.00
040-100-6012	Legal Services	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
040-100-6014	Financial Services	\$198.25	\$594.75	\$3,570.00	16.66 %	\$2,975.25
040-100-6016	Engineering Services	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
040-100-6022	IT Services	\$139.61	\$976.94	\$4,736.00	20.63 %	\$3,759.06
040-100-6028	Other Contract Services	\$300.00	\$966.24	\$4,000.00	24.16 %	\$3,033.76
040-100-6110	Insurance And Bonds	\$0.00	\$5,643.03	\$6,594.00	85.58 %	\$950.97
040-100-6120	Publications, Printing & Dues	\$0.00	\$119.00	\$400.00	29.75 %	\$281.00
040-100-6126	Postage	\$125.00	\$371.00	\$1,500.00	24.73 %	\$1,129.00
040-100-6130	Office Supplies/Equipment	\$0.00	\$15.63	\$250.00	6.25 %	\$234.37
040-100-6134	General Supplies	\$124.20	\$181.94	\$2,000.00	9.10 %	\$1,818.06
040-100-6138	Bank Service Charges	\$0.00	\$0.00	\$1,500.00	0.00 %	\$1,500.00
040-100-6140	Travel & Training	\$325.00	\$728.54	\$1,000.00	72.85 %	\$271.46
040-100-6190	Miscellaneous Expenses	\$0.00	\$0.00	\$300.00	0.00 %	\$300.00
040-100-6220	Building Repair & Maintenance	\$422.25	\$422.25	\$1,000.00	42.23 %	\$577.75
040-100-6224	Equipment Repair & Maintenance	\$0.00	\$5,635.26	\$5,000.00	112.71 %	(\$635.26)
040-100-6230	Other Repair & Maintenance	\$10.50	\$37.80	\$12,500.00	0.30 %	\$12,462.20
040-100-6234	Non-Capitalized Assets	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
040-100-6420	Water Services	\$100.18	\$1,634.46	\$6,794.00	24.06 %	\$5,159.54
040-100-6425	Sewer Services	\$526.59	\$1,564.47	\$6,469.00	24.18 %	\$4,904.53
040-100-6430	Electricity Services	\$0.00	\$6,895.59	\$28,619.00	24.09 %	\$21,723.41
040-100-6440	Telephone Services	\$121.02	\$307.05	\$1,686.00	18.21 %	\$1,378.95
040-100-6445	Refuse Services	\$18.92	\$55.69	\$324.00	17.19 %	\$268.31
040-100-6520	Permits	\$0.00	\$0.00	\$3,100.00	0.00 %	\$3,100.00
040-100-6610	Gas & Oil	\$0.00	\$175.66	\$1,388.00	12.66 %	\$1,212.34
040-100-6720	Chemicals & Lab Supplies	\$2,224.83	\$3,975.04	\$13,000.00	30.58 %	\$9,024.96
040-100-6722	Water/Sewer Analysis	\$604.80	\$2,669.40	\$11,500.00	23.21 %	\$8,830.60
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$5,241.15</b>	<b>\$32,969.74</b>	<b>\$124,020.00</b>	<b>26.58 %</b>	<b>\$91,050.26</b>



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>CAPITAL OUTLAY</b>						
040-100-8018	Capital Outlay - Software	\$0.00	\$0.00	\$7,955.00	0.00 %	\$7,955.00
<b>Total CAPITAL OUTLAY</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,955.00</b>	<b>0.00 %</b>	<b>\$7,955.00</b>
<b>Total ADMINISTRATION</b>		<b>\$16,305.69</b>	<b>\$60,155.75</b>	<b>\$300,664.00</b>	<b>20.01 %</b>	<b>\$240,508.25</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>NON-DEPARTMENTAL</b>						
<b>DEBT SERVICE</b>						
040-800-7020	Loan Principal	\$0.00	\$0.00	\$18,171.00	0.00 %	\$18,171.00
040-800-7021	Loan Interest	\$0.00	\$0.00	\$10,571.00	0.00 %	\$10,571.00
040-800-7122	Loan Principal - SPWF	\$0.00	\$0.00	\$4,056.00	0.00 %	\$4,056.00
040-800-7123	Loan Interest - SPWF	\$0.00	\$0.00	\$3,367.00	0.00 %	\$3,367.00
040-800-7124	Loan Principal - RD	\$0.00	\$0.00	\$6,263.00	0.00 %	\$6,263.00
040-800-7125	Loan Interest - RD	\$0.00	\$0.00	\$9,482.00	0.00 %	\$9,482.00
<b>Total DEBT SERVICE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$51,910.00</b>	<b>0.00 %</b>	<b>\$51,910.00</b>
<b>OTHER REQUIREMENTS</b>						
040-800-9021	Transfer to Sewer Reserve Fund	\$0.00	\$0.00	\$1,575.00	0.00 %	\$1,575.00
040-800-9050	Transfer to Equipment Fund	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
040-800-9990	Contingency	\$0.00	\$0.00	\$103,805.00	0.00 %	\$103,805.00
<b>Total OTHER REQUIREMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,380.00</b>	<b>0.00 %</b>	<b>\$107,380.00</b>
<b>Total NON-DEPARTMENTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$159,290.00</b>	<b>0.00 %</b>	<b>\$159,290.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total SEWER FUND</b>		<b>\$16,305.69</b>	<b>\$60,155.75</b>	<b>\$459,954.00</b>	<b>13.08 %</b>	<b>\$399,798.25</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>UTILITY DEPOSIT FUND</b>						
<b>ADMINISTRATION</b>						
<b>MATERIALS &amp; SERVICES</b>						
045-100-6907	Deposit Refunds	\$420.00	\$1,380.00	\$0.00		(\$1,380.00)
<b>Total MATERIALS &amp; SERVICES</b>		<b>\$420.00</b>	<b>\$1,380.00</b>	<b>\$0.00</b>		<b>(\$1,380.00)</b>
<b>Total ADMINISTRATION</b>		<b>\$420.00</b>	<b>\$1,380.00</b>	<b>\$0.00</b>		<b>(\$1,380.00)</b>
<b>Total UTILITY DEPOSIT FUND</b>		<b>\$420.00</b>	<b>\$1,380.00</b>	<b>\$0.00</b>		<b>(\$1,380.00)</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>EQUIPMENT FUND</b>						
<b>ADMINISTRATION</b>						
<b>CAPITAL OUTLAY</b>						
050-100-8014	Capital Outlay - Vehicles & Equipment	\$0.00	\$0.00	\$53,579.00	0.00 %	\$53,579.00
<b>Total CAPITAL OUTLAY</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,579.00</b>	<b>0.00 %</b>	<b>\$53,579.00</b>
<b>Total ADMINISTRATION</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,579.00</b>	<b>0.00 %</b>	<b>\$53,579.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total EQUIPMENT FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,579.00</b>	<b>0.00 %</b>	<b>\$53,579.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance	
	<b>Grand Totals</b>		<b>\$75,264.96</b>	<b>\$233,535.58</b>	<b>\$1,780,873.00</b>	<b>13.11 %</b>	<b>\$1,547,337.42</b>

## Totals By Fund

Fund Number	Title	Period	Fiscal	Budget	% of Total	Balance
010-000-0000	GENERAL FUND	\$38,662.15	\$77,982.32	\$551,154.00	14.15 %	\$473,171.68
012-000-0000	STREET FUND	\$3,366.24	\$20,798.46	\$199,111.00	10.45 %	\$178,312.54
014-000-0000	BBJ FESTIVAL FUND	\$453.98	\$15,508.22	\$36,961.00	41.96 %	\$21,452.78
020-000-0000	WATER RESERVE FUND	\$0.00	\$0.00	\$19,690.00	0.00 %	\$19,690.00
021-000-0000	SEWER RESERVE FUND	\$0.00	\$0.00	\$8,245.00	0.00 %	\$8,245.00
030-000-0000	WATER FUND	\$16,056.90	\$57,710.83	\$452,179.00	12.76 %	\$394,468.17
040-000-0000	SEWER FUND	\$16,305.69	\$60,155.75	\$459,954.00	13.08 %	\$399,798.25
045-000-0000	UTILITY DEPOSIT FUND	\$420.00	\$1,380.00	\$0.00		(\$1,380.00)
050-000-0000	EQUIPMENT FUND	\$0.00	\$0.00	\$53,579.00	0.00 %	\$53,579.00
	<b>Grand Totals</b>	<b>\$75,264.96</b>	<b>\$233,535.58</b>	<b>\$1,780,873.00</b>	<b>13.11 %</b>	<b>\$1,547,337.42</b>



**Lowell Municipal Court**

**Revenues**

1st Qtr FY 18-19	Revenue
Jul-18	\$ 365.00
Aug-18	\$ 112.50
Sep-18	\$ 100.00
<b>Total Revenues</b>	<b>\$ 577.50</b>

**Expenses**

1st Qtr FY 18-19	Assessments	Bailiff	Judge	CC Bank Charges	Collection Expenses	Citation Refunds	Total
Jul-18	\$ 90.00	\$ 47.67	\$ 150.00				
Aug-18	\$ -						
Sep-18		\$ 47.67	\$ 150.00				
<b>Total Expenses</b>	<b>\$ 90.00</b>	<b>\$ 95.34</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 485.34</b>

**Revenue Distribution**

1st Qtr Revenue	\$ 577.50
Less 10% Admin Fee	\$ 57.75
Less Court Expenses	\$ 485.34
<b>Net Revenue</b>	<b>\$ 34.41</b>

**City of Oakridge**

50% Net Revenue	\$ 17.21
Bailiff	\$ 95.34
<b>Total</b>	<b>\$ 112.55</b>

**Amount to be paid to City of Oakridge**

**City of Lowell**

50% Net Revenue	\$ 17.21
Judge	\$ 300.00
10% Admin Fee	\$ 57.75
<b>Total</b>	<b>\$ 374.96</b>

**Amount to be paid to City of Lowell**



# Employee Accruals

Pay period: 2018 - October - 1st Pay Period

Component	Starting Balance	Earned	Used	Balance
<b>Baker, Max</b>				
Sick	348.00	4.00	0.00	352.00
Vacation	58.40	5.00	0.00	63.40
	<b>406.40</b>	<b>9.00</b>	<b>0.00</b>	<b>415.40</b>
<b>Cobb, Jared B</b>				
Sick	249.00	4.00	0.00	253.00
Vacation	225.47	6.67	0.00	232.14
	<b>474.47</b>	<b>10.67</b>	<b>0.00</b>	<b>485.14</b>
<b>Daigneault, Robert G.</b>				
Sick	72.50	2.50	0.00	75.00
Vacation	33.70	2.10	0.00	35.80
	<b>106.20</b>	<b>4.60</b>	<b>0.00</b>	<b>110.80</b>
<b>Donnell, Joyce</b>				
Sick	510.50	4.00	0.00	514.50
Vacation	154.10	5.00	80.00	79.10
	<b>664.60</b>	<b>9.00</b>	<b>80.00</b>	<b>593.60</b>
<b>Von Flatern, Thomas J</b>				
Sick	84.50	4.00	0.00	88.50
Vacation	148.50	5.00	0.00	153.50
	<b>233.00</b>	<b>9.00</b>	<b>0.00</b>	<b>242.00</b>
<b>Grand Total:</b>	<b>1,884.67</b>	<b>42.27</b>	<b>80.00</b>	<b>1,846.94</b>

Component	Starting Balance	Earned	Used	Balance
Sick	1,264.50	18.50	0.00	1,283.00
Vacation	620.17	23.77	80.00	563.94
<b>Grand Total:</b>	<b>1,884.67</b>	<b>42.27</b>	<b>80.00</b>	<b>1,846.94</b>

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Monthly Police Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The Monthly Police Report for September is presented for your review and discussion.

**FISCAL IMPACT:**

None.

**COURSES OF ACTION:**

This item is presented for purposes of review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. September Police Report



**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Max Baker, Public Works Director  
**DATE:** October 12, 2018  
**SUBJECT:** Public Works Report

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The attached Public Works Report is for the period of September 15 – October 12. The report covers the following topics: Streets and Parks, Wastewater Treatment Plant, Water Treatment Plant, and Code Enforcement.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

This item is presented for purposes of review and discussion.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Public Works Report



**Public Works Department**  
P.O. Box 490 Lowell, OR 97452  
Phone: 541-937-2157  
Fax: 541-937-2936  
Email: [mbaker@ci.lowell.or.us](mailto:mbaker@ci.lowell.or.us)

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**TO:** Mayor Bennett and Council  
**FROM:** Max Baker, Public Works Director  
**DATE:** October 16, 2018  
**SUBJECT:** Public Works Report

### **Streets and Parks**

New cameras and motion lights were installed at Paul Fisher Park.

New security lights were installed on the Rolling Rock Park Stage.

### **Wastewater Treatment Plant**

Staff is currently preparing for wet weather flows and finishing up annual maintenance plant wide.

### **Water Treatment Plant**

Staff repaired a water leak on East main street.

All algae sample results are still no detects.

### **Code Enforcement**

Door Hangers- 3  
Letters- 13

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Draft Committee Minutes

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The most recent draft minutes for the Economic Development Committee, Downtown Master Plan Steering Committee, Planning Commission, Parks and Recreation Committee, and Blackberry Jam Festival Committee are attached for your review.

**FISCAL IMPACT:**

N/A

**COURSES OF ACTION:**

For review and discussion only.

**RECOMMENDATION:**

For review and discussion only.

**ATTACHMENTS:**

1. Draft minutes for the Economic Development Committee for September 25, 2018.
2. Draft minutes for the Downtown MP Steering Committee for September 25, 2018.
3. Draft minutes for the Planning Commission for October 3, 2018.
4. Draft minutes for the Parks and Recreation Committee for October 4, 2018.
5. Draft minutes for the Blackberry Jam Festival Committee for October 9, 2018.



**City of Lowell**  
**Economic Development Committee Meeting Minutes**  
**Tuesday, Sept. 25, 2018**  
**Lowell City Hall**

**Call to Order: 6:30 PM by Michael Galvin**

**Committee Members Present:** Michael Galvin, Robert Burr, Lisa Bee Wilson, Bill George

**Committee Member Absent:** Jerry Bjornstad

**Approval of Minutes – Bill George moved to approve the minutes from July 16, 2018 second by Robert Burr. PASS 4:0**

**Old Business: None**

**New Business:**

- **Community Grant Program Application** - Joyce Weaver with the Pine Needlers Quilt Group presented a request for \$1,200 for marketing and additional equipment for displaying quilts. Lisa Bee-Wilson stated a conflict of interest, and will refrain from voting on recommendation. **Bill George moved to approve the \$1200 Community Grant Program request from the Pine Needlers, second by Michael Galvin. PASS 3:0, and Lisa Bee-Wilson abstained.**
- **RAIN Oregon Program Expansion** – CA Cobb stated there was additional \$50,000 in funding acquired from the Ford Family Foundation and Lane County to expand the program for East Lane County.
- **The Ford Family Foundation Technical Assistance Grant** - CA reported that the Council did approve to move forward with applying for this grant.

**Other Business:** CA provided Tax and Fee Comparison Report and Public Safety Report. Lisa Bee-Wilson presented information on a business opportunity that is occurring in Portland, which encourages multiple low-income investors to participate.

**Adjourn: 7:00 PM**

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Chair Jerry Bjornstad

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Attest: Jared Cobb, City Recorder

**City of Lowell**  
**Downtown Master Plan Steering Committee Meeting Minutes**  
**Tuesday, Sept. 25, 2018**  
**Lowell City Hall**

**Call to Order: 7:00 PM by Chair Lon Dragt**

**Committee Members Present:** Michael Galvin, Robert Burr, Bill George, Lon Dragt, Aaron Graham, Lisa Bee Wilson, Pat Woodhurst

**Committee Members Absent:** Jerry Bjornstad, Don Swain

**Approval of Minutes:** Michael Galvin moved to approve the minutes of July 16, 2018, second by Bill George. **PASS 7:0**

**Old Business:** None

**New Business:**

- **Review and Discuss Technical Memorandum #3** – Jake Callister, Lane Council of Governments reported on Memorandum #3, a summarization of the community outreach feedback.
- **Discuss Downtown Design Workshop** - Strong encouragement for participation in Downtown Design Workshop on Saturday, Sept. 29<sup>th</sup> at the Fire Hall.
- **Other Business:** CA provided the Tax and Fee Comparison Report, and Public Safety Report.

**Adjourn: 8:17 PM**

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Chair: Lon Dragt

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Attest: Jared Cobb, City Recorder

**City of Lowell, Oregon  
Minutes of the Planning Commission Meeting  
October 3, 2018**

The meeting was called to order at 7:00 PM by Commissioner Chair Bjornstad.

**Members Present:** Jerry Bjornstad, Don Swain, Stacie Harris, Mary Wallace. Lon Dragt

**Approval of Agenda:** Commissioner Dragt moved to the change the agenda, having New Business prior to Old Business, second by Commissioner Harris. PASS 5:0

**Approval of Planning Commission Minutes:** Commissioner Swain moved to approve minutes from August 1, 2018, second by Commissioner Dragt. PASS 4:0; 1 Abstention – Commissioner Bjornstad.

**New Business:**

- a. **Land Use File 2018-03 – Variance for Fence Height at 572 E 1<sup>st</sup> Street & 573 Sunridge Lane**

**Close Public Meeting: 7:02 PM**

**Public Hearing Open: 7:02 PM**

- **Staff Report** – Henry O. Hearley, Assistant Planner for Lane Council of Governments, presented report and recommends Planning Commission approve a fence variance 8 ft at the highest point comprising of wire grid fence.
- **Applicants Presentation** – Julie Redner stated she wanted to make it visually appealing and had nothing further to add.

**Public Hearing Closed: 7:10 PM**

**Reconvene Public Meeting: 7:10 PM**

- **Commission Deliberation** - Commissioner Swain voiced support.
- **Commission Decision** – Commissioner Dragt move to approve this application for development permit based on the standards, findings, conclusions and recommendations stated in the staff report, second by Commissioner Wallace. PASS 5:0

**Old Business:**

- **Discussion of Accessory Dwelling Units** - CA presented Ordinance 297 for discussion and revision. Adding Section 9:707, Accessory Dwelling Units, the purpose to allow the establishment of an accessory dwelling unit in conjunction with a single-family dwelling in any zone that allows residential uses.

**Other Business: None**

**Adjourn: 8:17 PM**

Approved: \_\_\_\_\_  
Jerry Bjornstad - Chair

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Jared Cobb, City Recorder

Date: \_\_\_\_\_

DRAFT

**City of Lowell**  
**Parks and Recreation Committee Meeting Minutes**  
**Thursday, Oct. 4, 2018**  
**Lowell City Hall**

**Call to Order: 6:08 P.M. by Chair Hall O'Regan**

**Committee Members Present:** Hall O'Regan, Tony Moreci, George Wild  
**Committee Members Absent:** Sarah Mikulich, Joseph Brazill

**Approval of the minutes: George Wild moved to approve minutes from July 12, 2018 second by Tony Moreci. PASS 3:0 Tony Moreci moved to approve minutes from August 16, 2018 second by Hall O'Regan. PASS 3:0**

**Old Business:**

- **Update on Paul Fisher Park Irrigation Project** – CA reported a contractor will be coming out next week to look at the irrigation project. Water rights would be required to use the well in the park, and a separate electrical meter for the pump, making it a difficult option to pursue.
- **Update on Security Camera Project** – CA reported cameras have been installed at Paul Fisher Park. There is still one more camera at Rolling Rock Park restroom and two for the stage that will be installed next week, plus motion lights.
- **Discuss Holiday Bridge Lighting** – Bridge Lighting will be Saturday, Dec. 1, 2018. Aaron Graham will help design a poster for the event. A suggestion is to have a coffee cart present during the event, and planning details were discussed.

**New Business:**

- **Review Yard of the Month Nominations** – CA presented two nominations for Yard of the Month, 82 N Hyland Lane and 16 Lakeview Ave. **Tony Moreci move to nominate 82 N Hyland Lane for Yard of the Month. Motion failed for lack of a second. Hall O'Regan move to nominate 16 Lakeview Ave. for Yard of the Month, second by George Wild. PASS 3:0**

**Other business:** CA reported on Downtown Master Plan Design Workshop.

**Adjourn: 7:21 P.M.**

**Approved:** \_\_\_\_\_  
**Hall O'Regan – Chair**

**Attest:** \_\_\_\_\_  
**Jared Cobb – City Recorder**

**City of Lowell, Oregon**  
**Minutes of the Blackberry Jam Festival Committee Meeting**  
**October 9, 2018**

The meeting was called to order at 7:04 PM by Vice-Chair Michael Galvin

**Members Present:** Pam Baumann, Michael Galvin, Tim Stratis, George Wild, Gerry Burr, Diane Stephens, Joyce Donnell, CA - Jared Cobb

**Approval of Minutes: Gerry Burr moved to approve the minutes of Aug. 14, 2018, second by Diane Stephens. Approved by consensus.**

**Old Business:**

Financial: CA Cobb provided a report, showing a deficit for the 2018 Festival. Discussion on individual line items followed, and there was a consensus that all events should contribute a percentage back to the festival for operation expenses. CA will develop language and bring back to the committee for approval.

Public Relations, Programs & Advertising: No report.

Poster: No report

Sponsorship: Tim will work on acquiring Brothers Plumbing as a sponsor.

Crafts: Pam stated that the vendors enjoy being at the festival, there is a need for more electrical hookups, and brought forward the discussion on raising the vendor fee. **Gerry Burr moved to increase the vendor fee to \$50, second by George Wild. Approved by consensus.**

Food Vendors: CA suggested moving the food trucks to the north side of North Shore Drive, closing the street for the festival. If CA can receive approval from the County and Fire Dept., committee is in favor of the move.

Entertainment: No report

Quilt Show: Gerry provided a picture featuring the quilt for next year's festival.

Car Show: No report

5KRun: It was suggested to promote the 'walking' aspect of the race to encourage more participants.

Parade: Diane recommended Dr. Walt Hanline for Grand Marshal, for his dedication to saving and growing the school, which has impacted the growth of the whole district area. **Gerry Burr moved to approve having Dr. Walt Hanline as Grand Marshal for 2019 BBJ Festival, second by Tim Stratis. Approved by consensus.**

Fishing Derby: No report

Kids Activities: Discussion was to move all kids activities to the east end of the park.

Grease Pole Climb: Tim stated he is working on the pole and will submit receipts for purchased materials. Plan is to make it removable and storable in the stage, to protect it from vandalism.

Pie Baking/ Eating Contest/ Coins in the Hay: Discussion was to add a category for other items using blackberry's and keep the pie category strictly for pie's. Tim offered to coordinate the event if the PTO was unable to provide support.

Horseshoe Event: No report

K9 Event: George will coordinate event.

Garbage/Recycle/Toilets: Joe and Joyce will handle arrangements.

Layout/set-up/Grounds: Changes will occur if food trucks are moved, it was suggested to coordinate with Aaron to see if he could create a better map of area for planning layout.

City: Will help with set up again.

Security: George will make arrangements.

**New Business:**

**Chair and Vice Chair:** CA will contact Aaron Graham for filling the Chair position, and Michael Galvin will remain as Vice Chair.

**Other Business:** None

**Adjourn: 8:37 PM**

**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Michael Galvin – Vice-Chair

**Attest:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Jared Cobb – City Recorder

DRAFT

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** RAIN Oregon Agreement

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

In 2017, the City of Lowell welcomed Oregon RAIN to assist entrepreneurs in Lowell, Dexter, and Fall Creek. RAIN has held two networking events, business training, and an investment pitch competition. The City partnered with the City of Oakridge and Oregon RAIN to solicit additional funding and has received \$25,000 from The Ford Family Foundation and \$25,000 from Lane County. Match in the amount of \$5,000 has been requested by RAIN from the City of Lowell and City of Oakridge to hire a part-time position for East Lane County.

**FISCAL IMPACT:**

If the agreement is approved, \$5,000 would be included in the FY 2019-20 Budget.

**COURSES OF ACTION:**

1. Motion to authorize the City Administrator to sign the Memorandum of Understanding with RAIN and the City of Oakridge, as written.
2. Motion to authorize the City Administrator to sign the Memorandum of Understanding with RAIN and the City of Oakridge, as written.
3. No action.

**RECOMMENDATION:**

Motion to authorize the City Administrator to sign the Memorandum of Understanding with RAIN and the City of Oakridge, as written.

**ATTACHMENTS:**

1. Oregon RAIN Memorandum of Understanding
2. Venture Catalyst Position Description



# MEMORANDUM OF UNDERSTANDING

Between Regional Accelerator & Innovation Network and the East Lane County Collaborative

## 1. Purpose

1.1. The purpose of this Memorandum of Agreement (MOU) is to set out the terms by which Regional Accelerator & Innovation Network (RAIN) and the East Lane County Collaborative (*comprised of the City of Lowell and the City of Oakridge*) will work together to continue developing and supporting an entrepreneurial ecosystem in East Lane County that focuses on helping traded-sector startups launch and thrive.

1.2. The key contacts for this project will be **Caroline Cummings** (Executive Director) for RAIN, and **Jared Cobb** (City Administrator of Lowell) and **Louis Gomez** (City Administrator of Oakridge) for the “East Lane County Collaborative.” The key contacts are responsible for ensuring performance of the activities and duties described in this MOU. Changes to key contacts shall be made in writing to the following addresses.

### **RAIN**

Caroline Cummings  
Executive Director  
942 Olive Street  
Eugene, OR 97401  
541.968.2982  
[caroline@oregonRAIN.org](mailto:caroline@oregonRAIN.org)

### **City of Lowell**

Jared Cobb  
City Administrator  
107 E. 3rd Street  
Lowell, OR 97452  
541.937.2157  
[jcobb@ci.lowell.or.us](mailto:jcobb@ci.lowell.or.us)

### **City of Oakridge**

Louis Gomez  
City Administrator  
P.O. Box 1410  
Oakridge, OR 97463  
541.782.2258  
[louisgomez@ci.oakridge.or.us](mailto:louisgomez@ci.oakridge.or.us)

1.3. Through this MOU, the East Lane County Collaborative agrees to provide \$10,000 to RAIN for services provided during the period **October 1, 2018 through September 30, 2019**:

- \$5,000 will be funded by the City of Lowell
- \$5,000 will be funded by the City of Oakridge

These funds will support a part-time RAIN Rural Venture Catalyst who will be dedicated to East Lane County.

1.4. RAIN shall provide economic development support to the East Lane County Collaborative with the goal of assessing, supporting, and building the entrepreneurial ecosystem in East Lane County. RAIN’s Rural Venture Catalyst shall bring entrepreneurs and potential entrepreneurs together, providing them with increased

access to PEOPLE (mentors and accomplished entrepreneurs), PROGRAMS (meetups, seminars, Pre-Accelerator, coworking/incubator space), and CAPITAL (access to statewide funding sources, including RAIN's Seed Fund and crowdfunding).

1.5. RAIN and the East Lane County Collaborative recognize that the \$10,000 is a significant investment in advancing the innovation economy in East Lane County and further recognize that ***significantly more investment will be required to sustain the program beyond September 30, 2019.*** Together RAIN and the East Lane County Collaborative will advance additional funding opportunities.

## 2. Goals

2.1. Hire a part-time RAIN Rural Venture Catalyst to provide entrepreneurial outreach services that are dedicated to the East Lane County Collaborative.

2.2. Conduct research in East Lane County to assess the needs of entrepreneurs and innovators, making recommendations for next steps to support a regional entrepreneurial ecosystem.

## 3. RAIN's Responsibilities

3.1. RAIN shall work collaboratively with the East Lane County Collaborative to advertise, interview, and hire for the part-time RAIN Rural Venture Catalyst position, which will be dedicated to the East Lane County Collaborative.

3.2. RAIN shall provide ongoing training, support, and supervision to the part-time RAIN Rural Venture Catalyst dedicated to the East Lane County Collaborative.

3.3. RAIN shall implement its "Rural Entrepreneurial Development Model," which includes performing a stakeholder analysis, community outreach, surveying, and other investigative activities to determine the current culture and climate as it relates to entrepreneurship and overall community readiness to build and support an entrepreneurial ecosystem.

3.4. RAIN shall build upon the outreach it has started in Lowell and Oakridge between October 2017 and April 2018.

3.5. RAIN shall monitor the overall budget and metrics for this program and report progress to the East Lane County Collaborative and other funders.

3.6. RAIN shall work collaboratively with the East Lane County Collaborative to create and implement specific strategies to develop an entrepreneurial ecosystem in East Lane County. Within East Lane County, RAIN shall conduct educational events, find and support entrepreneurs by matching them with resources, find and educate angel investors, conduct asset mapping to identify resources and gaps in the regional entrepreneurial ecosystem, track and report metrics, and make recommendations for improvement.

3.7. RAIN shall establish a network of stakeholders who have a shared vision for establishing an entrepreneurial ecosystem in East Lane County.

3.8. RAIN shall provide communication and public relations support for this program.

3.9. RAIN shall work with the East Lane County Collaborative to develop strategies for a sustainable program, including collaborative fundraising, grant writing efforts, and joint financial “asks.”

3.10. RAIN shall work collaboratively with the East Lane County Collaborative to gather case study documentation, including videos, interviews, quotes, stories, and “essential questions” at community events, town halls, and forums.

#### **4. East Lane County Collaborative’ Responsibilities (Starting September 2018)**

4.1. The East Lane County Collaborative shall work collaboratively with RAIN to advertise, interview applicants, and hire for the part-time RAIN Rural Venture Catalyst position dedicated to the East Lane County Collaborative.

4.2. The East Lane County Collaborative shall work collaboratively with RAIN to create and implement specific strategies to assess, support, and build an entrepreneurial ecosystem in East Lane County, including strategies that are innovative.

4.3. The East Lane County Collaborative shall work with RAIN to develop strategies for a sustainable program, including collaborative fundraising, grant writing efforts, and joint financial “asks.”

4.4. The East Lane County Collaborative shall help RAIN track metrics for this program, providing this data to RAIN no fewer than ten (10) business days before funder progress reports are due.

4.5. The East Lane County Collaborative shall help RAIN promote activities and events for this program.

4.6. The East Lane County Collaborative shall support RAIN's communication and public relations activities for this program, as needed.

4.7. The East Lane County Collaborative shall work collaboratively with RAIN to gather case study documentation, including videos, interviews, quotes, stories, and "essential questions" at community events, town halls, and forums.

4.8. The East Lane County Collaborative shall work collaboratively with RAIN to develop and submit a sustainability plan that identifies potential sources of support and a timeline and action plan for accessing or applying to those sources.

## 5. Payment Schedule

5.1. The East Lane County Collaborative shall provide \$10,000 to RAIN to assess the entrepreneurial ecosystem in the East Lane County Collaborative, with a focus on traded-sector startups.

5.2. The funds shall be paid to RAIN **by July 15, 2019** by:

- **City of Lowell** in the amount of **\$5,000**
- **City of Oakridge** in the amount of **\$5,000**

## 6. Duration of Agreement

6.1. This MOU will be in effect from **October 1, 2018 through September 30, 2019** and may be updated at any time through mutual written agreement of the parties.

6.2. Neither party may assign or transfer all or any portion of this MOU without the prior written consent of the other party.

## 7. Association

7.1 RAIN and the East Lane County Collaborative are not entering into a legal partnership, joint venture, commercial undertaking for monetary gain, or other such business arrangement.

7.2. RAIN and the East Lane County Collaborative shall not refer to this MOU or treat the arrangements of this MOU as a legal partnership, joint venture, commercial undertaking for monetary gain, or other such business arrangement.

7.3. RAIN and the East Lane County Collaborative shall not take any actions that would be inconsistent with the intentions of this paragraph.

## 8. Dispute Resolution

8.1. RAIN and the East Lane County Collaborative agree that, in the event of any dispute between them relating to this MOU, they shall first seek to resolve the dispute through informal discussions, which shall be initiated in writing.

8.2. In the event any dispute cannot be resolved informally within sixty (60) calendar and consecutive days from the written notice of dispute, RAIN and the East Lane County Collaborative agree to attempt to resolve the dispute by mediation.

8.3. RAIN and the East Lane County Collaborative agree that their respective good faith participation in mediation is a condition precedent to pursuing any other available legal or equitable remedy, including litigation, arbitration, or other dispute procedures.

8.4. Either party may commence the mediation process by providing to the other party written notice (Initial Mediation Notice) setting forth the subject of the dispute, claim, or controversy and the relief requested.

8.5. Within 10 days after receipt of the Initial Mediation Notice, the other party shall deliver a written response to the initiating party's notice.

8.6. The initial mediation session shall be held within 30 days after the Initial Mediation Notice.

8.7. The costs of mediation shall be shared equally by RAIN and the East Lane County Collaborative.

8.8. RAIN and the East Lane County Collaborative do not waive their legal right to adjudicate this MOU in a legal forum.

## 9. Entirety

9.1. This MOU constitutes the entire agreement between RAIN and the East Lane County Collaborative concerning the subject matter thereof.

9.2. All prior agreements, discussions, representations, warranties, and covenants are merged herein.


9.3. There are no warranties, representations, covenants, or agreements (expressed or implied) between the parties except those expressly set forth in this agreement.

9.4. Any amendments or modifications of this agreement shall be in writing and executed by both RAIN and the East Lane County Collaborative.

9.5. Electronic signatures are valid and binding.

9.6. Each person signing this MOU represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this agreement.

9.7. Each party represents and warrants to the other that the execution and delivery of this MOU and the performance of each party's responsibilities and obligations hereunder have been duly authorized and that this MOU is a valid and legal agreement binding on each party and enforceable in accordance with its terms.

For RAIN	For City of Lowell	For City of Oakridge
		
_____ <b>Signature</b>	_____ <b>Signature</b>	_____ <b>Signature</b>
<u>Caroline Cummings</u> <b>Name</b>	<u>Jared Cobb</u> <b>Name</b>	<u>Louis Gomez</u> <b>Name</b>
<u>Executive Director</u> <b>Title</b>	<u>City Administrator</u> <b>Title</b>	<u>City Administrator</u> <b>Title</b>
<u>9/28/2018</u> <b>Date</b>	_____ <b>Date</b>	_____ <b>Date</b>



**Position:**

12-month contracted position as a part-time “Rural Venture Catalyst” for Oregon RAIN (Regional Accelerator & Innovation Network): [www.oregonrain.org](http://www.oregonrain.org) This is a remote position requiring the Rural Venture Catalyst to spend time in the East Lane County communities mentioned below, interacting with entrepreneurs, innovators, city and community partners, other supporters and service providers.

**Regional Focus:**

East Lane County -- *with emphasis on Lowell and Oakridge*

**Description:**

Are you an entrepreneur who enjoys starting new things, being a part of something important and making an impact in your community? Do you get excited about the idea of helping other entrepreneurs pursue their dreams? **Have you ever been called a “connector” because you enjoy referring people to resources to help them advance and grow? Are you intrigued by helping create an entrepreneurial culture in the East Lane County region? Are you a self-starter with a high work ethic, where you feel like you accomplish more in a day than most do in a week?**

If you can answer “yes” to all of these questions, RAIN wants to meet with you. RAIN is hiring a Rural Venture Catalyst to help catalyze entrepreneurial efforts in East Lane County. This person will work very closely with RAIN’s Executive Director, Venture Catalysts, and Marketing & Communications Lead (remote team) to continue to build upon the entrepreneurial ecosystem that is growing in the state of Oregon.

**Contractor Responsibilities:**

- Partner closely with the city leadership in Lowell and Oakridge, as well as the surrounding cities/communities, where appropriate
- Partner closely with RAIN’s economic development partners, including: Lane County, Business Oregon, the Lane Small Business Development Center, Chambers of Commerce, RAIN Eugene, etc.
- Map the entrepreneurial assets in the East Lane County region, determining the gaps and making recommendations for closing those gaps
- Develop, lead, and grow programs to support entrepreneurs and innovators in the East Lane County region

- Identify and connect traded-sector startups to needed resources: **people** (mentors/employees), **physical assets** (equipment, labs, office space), **programs** (accelerators/workshops) and **funding** (investment capital, grants, loans)
- Travel frequently around East Lane County to meet with entrepreneurs and community partners
- Build, maintain, and deploy a regional mentor network
- Stay tuned to the entrepreneurial activities in RAIN's region
- Identify and educate regional angel investors for regional and statewide funds
- Partner with RAIN's marketing and public relations partners to promote entrepreneurial activities in the region
- Work with regional partners and RAIN staff to identify, prioritize, and develop strategies around key regional entrepreneurial needs
- Coordinate with other Venture Catalysts in Oregon to share best practices
- Communicate with the elected officials in the East Lane County region about the economic impact of RAIN's activities in the region
- Track and report key metrics
- Engage in fundraising, as needed
- Provide updates to community partners, the RAIN board of directors, and other stakeholders, as needed
- Be actively involved in the East Lane County region's entrepreneurial community

#### **Contractor Qualifications:**

- Must reside in East Lane County or the Eugene-Springfield area
- Must be willing to work remotely, remain organized, and track/report metrics for the region
- Entrepreneurial background as an investor, entrepreneur, or related experience. RAIN is a startup itself and needs people who have entrepreneurial and self-starting qualities
- A bias toward action
- Strong entrepreneurial network in the East Lane County region and beyond
- Strong communication, facilitation, organizational, and interpersonal skills
- Self-starting ability; willing to innovate and adapt
- Strong leadership qualities
- Extremely high work ethic
- An understanding of business nomenclature and what it takes to start a high-growth venture in Oregon
- Ability to deliver workshops on topics related to early-stage entrepreneurship
- Ability to coach entrepreneurs on business pitches and introduce them to potential funders



- An excellent mentor and motivator
- Self-motivated and able to work collaboratively with individuals from various backgrounds
- Able to navigate working with economic development organizations, municipalities, chambers of commerce, community colleges, elected officials, and any other organizations who serve entrepreneurs

**Contractor Fee:**

\$3,500/month (part-time contracted position: providing direct services in Lowell and Oakridge at least 2 days/week)

**Estimated Start Date:**

December 10, 2018

**To Apply:**

Please provide a resume and cover letter that explains your interest/fit for this position and lists 3 references. Send to: Caroline Cummings, RAIN's Interim Executive Director | [caroline@oregonrain.org](mailto:caroline@oregonrain.org). Please send using the following subject: "*East Lane Rural Venture Catalyst Position*"

All responses due by 5PM October 26, 2018

**About RAIN:**

The Regional Accelerator & Innovation Network (RAIN) is 501(c)3 non-profit organization that was founded to advance the formation of high-growth, innovative startup companies that generate jobs, wealth, and opportunities for the state. Oregon RAIN is run by experienced entrepreneurs and angel investors who connect entrepreneurs with strategic resources for launching and scaling business ventures, including mentor connections, educational and training programs, and access to capital. Oregon RAIN builds entrepreneurial ecosystems in partnership with cities, counties, the State, foundations, and private funders. RAIN exists to assist entrepreneurs in establishing viable companies that generate jobs, wealth, and opportunities for Oregon. For more information about RAIN, visit [www.oregonrain.org](http://www.oregonrain.org).

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Resolution 705 – Social Media Policy

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

On August 2, 2016 the Lowell City Council adopted Resolution 659, which established the City’s first website and social media policy. The attached resolution: 1) allows staff to post original content to social media sites, provided that social media archiving software is used, or copies of records are retained and 2) provides additional rules for comments and replies.

**FISCAL IMPACT:**

None.

**COURSES OF ACTION:**

1. Motion to approve Resolution 705 – A Resolution Providing Guidelines for the Use of the City of Lowell Website and Social Media Sites, as written.
2. Motion to approve Resolution 705 – A Resolution Providing Guidelines for the Use of the City of Lowell Website and Social Media Sites, as amended.
3. No action.

**RECOMMENDATION:**

Motion to approve Resolution 705 – A Resolution Providing Guidelines for the Use of the City of Lowell Website and Social Media Sites, as written.

**ATTACHMENTS:**

1. Resolution 705 – Social Media Policy

**CITY OF LOWELL, OREGON**

**RESOLUTION 705**

**A RESOLUTION PROVIDING GUIDELINES FOR THE USE OF THE CITY OF LOWELL  
WEBSITE AND SOCIAL MEDIA SITES**

**WHEREAS**, the purpose of the City of Lowell website and social media sites is to provide access to online services and information to the City’s audience about the functions, services, activities, issues, operations and projects for the City of Lowell municipal government; and

**WHEREAS**, it is necessary to provide guidelines as to the use of City of Lowell website and social media sites in order to protect the City and appropriately control the dissemination of official information; now therefore

**BE IT RESOLVED**, that the City of Lowell will implement the policy as written in Attachment A: City of Lowell Website and Social Media Policy.

Adopted by the City Council of the City of Lowell, this 16<sup>th</sup> day of October 2018.

This Resolution supersedes Resolution 659 dated August 2, 2016.

Yea: \_\_\_\_\_

Nay: \_\_\_\_\_

Approved: \_\_\_\_\_  
Don Bennett, Mayor

Attest: \_\_\_\_\_  
Jared Cobb, City Administrator

## **Attachment A: City of Lowell Website and Social Media Policy**

### **A. Policy Statement**

The City of Lowell website is the primary electronic communication tool for the City of Lowell. Social media sites will be utilized to reach a broader audience, support, and drive web traffic to the City of Lowell website.

### **B. Purpose**

The purpose of the City website and social media sites is to provide access to online services and information to the City's audience about the functions, services, activities, issues, operations and projects for the City of Lowell municipal government.

### **C. Scope**

This policy applies to the City's internet website, [www.ci.lowell.or.us](http://www.ci.lowell.or.us), all associated web pages, and approved social media sites.

### **D. Definitions**

"Public Record" means all information created, stored, sent, or received by City employees in connection with City business or using City assets or facilities, which includes most forms of electronic media devices, are public records. Refer to ORS 192.005 (5).

"Social Media" means forms of electronic communication (i.e. website, Facebook, Twitter) through which people create online communities to share information and ideas.

### **E. Access**

Designated web posters will be trained and provided a username and password by the City Administrator to gain access to web posting tools. The City Administrator will provide additional web training as the need arises.

### **F. Responsibility**

Employees and departments who develop and post web content will comply with this policy. The City Administrator is responsible for the operation and oversight of the city website and social media sites. Department directors are responsible for department content.

Our primary audiences are:

- Citizens of Lowell
- Property and business owners
- Members of the City Council and Committees
- News media
- City employees
- People outside of Lowell, including area residents who work in or visit Lowell
- Other local governments in Lane County
- City government associations and organizations

## Resolution 705

### G. Content

Posters will provide content that is relevant, concise and appropriate to the City's audiences. This may include, but is not limited to, the following:

- City Council and committee meeting agendas
- City news and events
- Bids and requests for proposals
- Employment opportunities
- Emergency alerts

### H. Comments and Replies

The City Administrator or designated web poster may respond to comments posted on social media sites when appropriate. The following rules on commenting shall be posted on the City's social media sites:

"The City of Lowell social media sites are intended to keep residents, businesses, and visitors with up to date information on city issues. Posted comments by individuals other than City staff do not necessarily reflect the opinions or ideas of the City of Lowell.

All posted comments must comply with the social media site's Terms of Use and the City of Lowell social media site rules:

- Comments should relate to the post.
- Comments should relate to functions, services, activities, issues, operations and projects of the City of Lowell.
- Comments should not contain obscenities.
- Comments should not include inflammatory language that targets or discriminates against individuals or groups based on race, ethnicity, religion, color, gender, age, sexual orientation or national origin.
- Comments should not promote or endorse political campaigns or candidates.
- Comments should not incite or promote violence or illegal activities.
- Comments should not advertise or promote a commercial product, service, any entity or individual.
- Comments should not contain personal identifying information, sensitive personal information, or any information that reasonably could compromise individual or public safety.

All comments that violate commenting rules will be hidden, rejected, or removed."

### I. Public Records

Responses on social media sites are a public record with retention dependent upon their content. In order to comply with Oregon Records Retention Law (ORS 192 and OAR 166.30), all original content posted to the City website shall be saved electronically for retention purposes. Links on the City's social networking accounts shall point users back to the City of Lowell website, [www.ci.lowell.or.us](http://www.ci.lowell.or.us), for information, forms, documents, and online services

## Resolution 705

that help individuals conduct business with the City of Lowell. Original content posted to social media sites must be saved electronically using social media archiving software or by taking a screenshot, printing, and filing the content as a public record.

**AGENDA ITEM SUMMARY**

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**TO:** Mayor Bennett and Council  
**FROM:** Jared Cobb, City Administrator  
**DATE:** October 12, 2018  
**SUBJECT:** Ordinance 297 – Water Leak  
Adjustments

- DISCUSSION**
- ACTION**
- RESOLUTION**
- ORDINANCE**
- PROCLAMATION**
- REPORT**

**SUMMARY:**

The Lowell Revised Code does not currently allow for water leak adjustments. The proposed amendment would provide one (1) adjustment per twelve (12) month period. Adjustments would only be permitted when the customer can demonstrate the leak has been repaired by providing a copy of a plumbing invoice or receipts for materials. Moreover, adjustments would not be provided for plumbing fixtures or faucets that are left running for an extended period.

**FISCAL IMPACT:**

The City receives a limited number of adjustment requests. The amendment is not anticipated to have a material fiscal impact.

**COURSES OF ACTION:**

1. Motion to approve First Reading of Ordinance 297, as written.
2. Motion to approve First Reading of Ordinance 297, as amended.
3. No action.

**RECOMMENDATION:**

Motion to approve First Reading of Ordinance 297, as written.

If approved, Ordinance 297 should be read in full by the Mayor and submitted for consideration of a second reading and potential adoption at the November 20 City Council meeting.

**ATTACHMENTS:**

1. Ordinance 297 – An Ordinance Amending Lowell Revised Code, Section 4.153.

CITY OF LOWELL, OREGON

ORDINANCE 297

AN ORDINANCE AMENDING LOWELL REVISED CODE, SECTION 4.153.

THE CITY OF LOWELL ORDAINS AS FOLLOWS:

**Section 1.** The following section of the Lowell Revised Code 4.153 is hereby amended as follows.

**Sec. 4.153. - Adjustment of bills.**

- ~~(a) Unusually high water bills resulting from leakage occurring in the customer's plumbing system will not normally be adjusted. It is the customer's responsibility to maintain their plumbing system leak free. The City Administrator is authorized to approve an adjustment in cases of extreme financial hardship, but under no circumstances may adjustments be made that lower the water bill to under the lowest incremental water rate. As a courtesy, the City may notify customers with unusually high water use of such use as soon as possible after the monthly meter reading.~~
- (a) Where it can be demonstrated that an existing leak on the customer's side of the meter has been repaired, the utility may allow an adjustment of up to 50 percent of the estimated excess consumption due to leakage, for no more than the last two billing periods. Adjustments shall not be permitted when the excess consumption is due to the apparent continued waste of water due to a negligent failure to repair the leak. No more than one adjustment shall be provided in any twelve (12) month period.

Adopted by the City Council of the City of Lowell, this 20th day of November 2018.

Yea: \_\_\_\_\_

Nay: \_\_\_\_\_

Approved: \_\_\_\_\_  
Don Bennett, Mayor

First Reading:  
Second Reading:  
Adopted:  
Signed:  
Effective Date:

Attest: \_\_\_\_\_  
Jared Cobb, City Administrator