

**City of Lowell, Oregon**  
**Minutes of the City Council Regular Session**  
**May 17, 2022**

The Regular Session was called to order at 7:00 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

**Staff Present:** CA Jeremy Caudle, Public Works Director Max Baker

**Consent Agenda:** Councilor Weathers moved to approve the Consent Agenda, second by Councilor Stratis. PASS 5:0

**Public Comments:** Suzanne Kintzley 88 E 3<sup>rd</sup> St Lowell – re the sale of the property at 8 N Hyland.

**Council Comments:** None

**City Administrator Report:** CA Caudle presented report which included an update on the 22-23 Budget process and initial approval by the Budget committee May 4, 2022. Refining the budget numbers and a public hearing on June 21, 2022. This will include a budget transfer resolution for a supplemental budget before the end of the year to increase appropriations in the Water Fund. The Maggie Osgood Library project –had the first construction progress meeting and discussed possible solutions to maneuver the long lead times for the window and doors. Choosing the finishing colors, products will be next. The East Main Street property is waiting for the “no further action” determination from the DEQ. We still need to acquire the Lane County Right of Way. We received a \$20,000.00 Grant from the Roundhouse Foundation for the opening day collection for books at the library – this will buy about 1000 book. Along with the Library consultant I will be drafting a job description for the Librarian and to begin recruitment in June and to draft descriptions for the volunteers as well, as well as any other policies we should need. We will need a resolution re the sale of the 8 N Hyland property. Safe Routes to school project has started with Lane County. Our local government grant for Rolling Rock Park has been selected to go to the next level, which is a presentation in July. The Shade Tree Program will begin advertising to start the process of getting the trees into Paul Fisher Park.

**Public Works Report:** Public Works Director Max Baker presented his report on the TMDL – Total Maximum Daily Load Report, Monitored and regulated by DEQ. This is a five-year process; we are on year four. Max explained the tracking matrix regarding information the report gives and what it is tracking. The Green Waste facility at this time will not be reopened. Interpretive signs for the parks.

**Police Report:** April report provided in packet.

**Old Business:**

Public Hearing on the sale of 8 N Hyland to Gregory Hampton for \$60,000.00

**Staff Report:** Presented by City Administrator Jeremy Caudle: The City put the property up for sale on April 4, 2022. On April 28, 2022, the city received an offer from Gregory Hampton to buy 8 N. Hyland Lane “as-is” for \$60,000. At its May 4, 2022, special meeting, the City Council voted to propose selling the property to Gregory Hampton for the offered amount of \$60,000. Prior to completing the sale, a public hearing is required. A Special meeting will be scheduled

for Thursday May 19, 2022, at 6:00 pm via ZOOM to review for a resolution for the sale of this property.

**Regular Session closed at 7:20 pm**  
**Public Hearing opened at 7:20 Pm**

**Public comments in support of the sale: None**  
**Public Comments in opposition to the sale: None**

**Public Hearing closed at 7:21pm**  
**Regular Session reopened at 7:21 pm**

**New Business:**

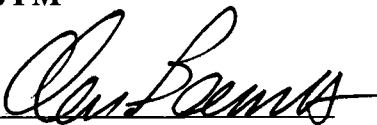
1. CA Caudle presented the results of the Law Enforcement Survey. Possibly holding a Town Hall Meeting to have the questions answered by the different agencies. Council decided to set this issue aside until after August.
2. Councilor Murray made a Motion to approve Resolution 781, "A resolution authorizing the transfer of appropriations within funds.", this was seconded by Councilor Weathers. PASS 5:0
3. Councilor Stratis made Motion to approve an "Agreement for Improvements" with Jerry and Julie Valencia for Lake Town Subdivision, and to authorize the mayor to sign. Seconded by Councilor Murray. PASS 5:0
4. Councilor Stratis made a motion to approve tree planting by Graham Landscaping for the Paul Fisher Park shade trees project based on the per tree estimate to not exceed \$19,000.00. Seconded by Councilor Weathers. PASS 5:0
5. Councilor Harris made a Motion to approve an "Intergovernmental Agreement" with Lane Council of Governments for technology services, project management and deployment, and acquisition of information services hardware, and to authorize the City Administrator to sign, seconded by Councilor Murray. PASS 5:0
6. Councilor Stratis made a motion to approve Motion to approve an "Intergovernmental Agreement" with Lane County for striping services seconded by Councilor Harris. PASS 5:0

**Other Business: None**


**Mayor Comments: none.**

**Community Comments – none.**

**Adjourn: 8:46 PM**

Approved:   
Don Bennett, Mayor

6-21-22  
Date

Attest:   
Jeremy Caudle, City Recorder

6-21-22  
Date