

City of Lowell, Oregon
Minutes of the City Council Regular Session
February 15, 2022

The Regular Session was called to order at 7:00 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers

Absent: Tim Stratis,

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councilor Weathers moved to approve the Consent Agenda, second by Councilor Harris. PASS 3:0

Public Comments:

Representative Cedric Hayden introduced himself and offered contact encouragement and information

Jean Robinson of 263 N Pioneer Street– spoke about fireworks being set off and the affect that this has on the animals in town.

Hall O'Regan of 62 E 3rd Street—echoed the concern over the fireworks and the related stress to those affected by PTSD and to the animals

Council Comments: None

City Administrator Report: CA Caudle presented report which included an update on the Maggie Osgood Library project –both the Ford Family Foundation Grant and the Business Oregon loan had been secured as well as all the funding sources to start the Library /City Hall renovation. He presented the project schedule offered by Wilson Architecture. Discussions with the library consultant Penny Hummel regarding other funding sources that may be available for the collection and for IT. Update regarding the Parks and Recreation Committee and the grant options. He stated that he had been in contact with Governmental Capital Corporation regarding extending the maturity date from September 22, 2022, out one year, to September 22, 2023.He will bring the documents for that to a future Council meeting. Due to City Clerk Training the City Hall will be closed the week of March 7- March 10th for walk ins. The Black Berry Jam Committee has met to decide what events they hope to hold this year. They had three volunteers step up to lead. The Parks and Recreation Committee met and interview for a vacant position. City Council planning retreat is scheduled for Saturday, February 26. The building code updates regarding the third-party building program that council approved has been received by the state. The right of way for the library property has been completed and they will be delivering the document by Title Company for signing. The survey and partition work has been completed in preparation for sale. There have been no applications received for the vacancy on the City Council at this time with the closing date of February 18, 2022.

Public Works Report: Public Works Director Max Baker presented his report with an update on Rolling Rock Park. There has not yet been a response from the fencing company regarding the fencing for the stage. The Bathrooms have been repaired and are back open for use. There was a break in at the Water Plant, the fence was cut – no evidence that there was anything stolen. Waiting for the fence to be repaired. They have installed 64 meters of the last 100 lot shipment. There will need to be another purchase of meters to get the rest of the city updated. The purchase will e brought before council in the future.

Police Report: January report provided in packet.

Old Business: None

New Business:

1. Presentation by Susan Hardy, Coordinator for 90by30 East Lane Region.
2. Follow up discussion on policing services and next steps, including public outreach. – Discussion regarding the council’s direction towards decision making on the possibility of further action. CA Caudle presented a recommended schedule of outreach which included household surveys. CA will prepare a survey for council review
3. Motion to approve Resolution #775, “A resolution adopting standard operating procedures for processing floodplain development permits and adopting the ‘Oregon Model Floodplain Development Permit.’” CA Caudle presented – the last task the Department of Land Conservation and Development is requiring the city to complete to remain in the National Floodplain program.
Councilor Harris made a Motion to approve Resolution #775, “A resolution adopting standard operating procedures for processing floodplain development permits and adopting the ‘Oregon Model Floodplain Development Permit. Councilor Weathers seconded **PASS 3:0**
4. Councilor Harris made a Motion to approve a contract with Lane County for the “Low-Income Household Water Assistance Program” and to authorize the City Administrator to sign. – Motion to approve a contract with Lane County for the “Low-Income Household Water Assistance Program” and to authorize the City Administrator to sign. Seconded by Councilor Weathers. **PASS 3:0**
5. Mayor Bennett made a Motion to approve an intergovernmental agreement with the Oregon Department of Transportation for the “Downtown Plan Implementation and General Code Amendments - Phase 2” project and to authorize the City Administrator to sign. Councilor Harris seconded. **PASS 3:0**
6. Councilor Weathers made a Motion to approve a “Focused Phase II Environmental Site Assessment (ESA) Scope of Work and Cost Proposal” with BB&A Environmental in the amount of \$8,592 and to authorize the City Administrator to sign. This was seconded by Councilor Harris **PASS 3:0**
7. Mayor Bennett made a Motion to approve an “Agreement for Improvements” with Bahen Investment Group, LLC and to authorize the mayor to sign. Seconded by Councilor Weathers **PASS 3:0**
8. Councilor Harris made a Motion to authorize the City Administrator to terminate the “Exclusive Authorization of Sale” agreement with Campbell Commercial Real Estate for the sale of 8 N. Hyland Street. Seconded by Councilor Weathers **PASS 3:0**
9. Mayor Bennett made a Motion to approve Resolution #776, “A resolution accepting a real property donation and authorizing the city administrator to administer the acceptance of the real property.” Seconded by Councilor Harris **PASS 3:0**

Other Business:

1. Parks and Recreation Committee updates
 - a. Receive recommendation on the approval of a “Community Shade Tree Program” for

Paul Fisher Park. –Presenter: Hall O’Regan, Committee Chair. Councilor Weathers made a motion to approve the ‘Community Shade Tree Program’ for Paul Fisher Park, as recommended by the Parks and Recreation Committee.” Councilor Harris seconded the motion **PASS 3:0**


b. Receive recommendation on the appointment of Shannon Fassbender to the Parks and Recreation Committee. –Presenter: Hall O’Regan, Committee Chair Recommended. Mayor Bennett made a motion to approve to appoint Shannon Fassbender to the Parks and Recreation Committee.” Seconded by Councilor Weathers **PASS 3:0**

c. Parks and Recreation committee will be meeting on Saturday February 19 for a walk-through Paul Fisher Park to assess other needs that the park has and then will head to Rolling Rock Park after that tour to assess that park as well.

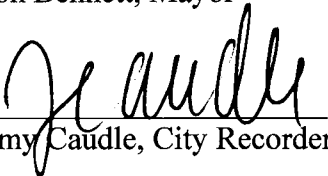
Mayor Comments: none.

Community Comments – none.

Adjourn: 8:38 PM

Approved: 
Don Bennett, Mayor

3-15-22
Date

Attest: 
Jeremy Caudle, City Recorder

3/17/22
Date