

City of Lowell, Oregon
Minutes of the City Council Work Session & Special Meeting
July 6, 2021
Maggie Osgood Library

Work Session was called to order at 7:12 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Members Absent: John Myers

Staff Present: CA Jeremy Caudle

Work Session Topic(s)

1. **Lowell Development Code Amendment Project:** Presentation by Jacob Callister, Principal Planner with Lane Council of Governments, gave an update on the project and timeline.
2. **Archaeological Baseline Survey for the Rolling Rock Park Improvement Project:** CA Caudle presented a review of proposal from the University of Oregon Museum of Natural and Cultural History. The survey is a requirement to satisfy the National Parks Service grant application. Discussion followed.
3. **Debt Financing for Rolling Rock Park and Maggie Osgood Library Renovation Projects:** CA Caudle presented information, followed by discussion and further direction on debt financing.

Adjourn: 8:03 PM

The Special Meeting was called to order at 8:04 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Member Absent: John Myers

Staff Present: CA Jeremy Caudle

New Business:

- **Authorize the hire of a new City Clerk above Step 1 in the pay scale, pursuant to the City of Lowell "Personnel Policies and Procedures."** – Councilor Dragt recused herself from the discussion because she is the chosen candidate for the position and left the building. CA Caudle presented item. Discussion followed. **Councilor Stratis moved to approve the hire of a new City Clerk at Step 4 in the approved fiscal year 2021-2022 pay scale, and to authorize a step increase in 6 months contingent on a favorable performance review, and to be brought back to the City Council for consideration.**
PASS 3:0

Adjourn: 8:11 PM

Approved: _____

Don Bennett, Mayor

7-20-21

Date

Attest: _____

Jeremy Caudle, City Recorder

7/20/21

Date