

**City of Lowell, Oregon**  
**Minutes of the City Council Special Meeting & Work Session**  
**January 5, 2021**  
**Maggie Osgood Library**

The Special Meeting was called to order at 7:00 PM by Mayor Bennett.

**Members Present:** Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt, John Myers

**Staff Present:** Interim CA Marsha Miller, CA Jeremy Caudle

**New City Council Protocol**

1. **Oath of Office** - CA Caudle swore in the newly elected councilors: Gail Harris, John Myers, Samantha Dragt, Tim Stratis.

**Council Comments:** Councilor Stratis would like to discuss the topic of holiday decorations within the city at the work session.

2. **Selection of Mayor** – Councilor Harris moved to nominate Don Bennett as Mayor, second by Councilor Dragt. PASS 5:0
3. **Selection of Council President** – Councilor Stratis moved to nominate Gail Harris as Council President, second by Councilor Myers. PASS 5:0

**Public Comments** – None

**Council Comments** – Mayor Bennett welcomed CA Jeremy Caudle.

**New Business:**

- **Resolution 757 – City Council Guiding Principles** – Mayor Bennett read the resolution. Mayor Bennett moved to approve Resolution 757, second by Councilor Myers. PASS 5:0
- **Advisory Committee Appointments** – Interim CA Miller presented applicants. Councilor Myers moved to appoint Robert Prehm to the Library Committee, second by Councilor Harris. PASS 5:0  
Councilor Stratis moved to appoint Tony Moreci to the Parks and Recreation Committee and the Blackberry Jam Festival Committee, second by Councilor Myers. PASS 5:0
- **Resolution 758 – A Resolution to Authorize a Change of Signatories for the City of Lowell** – Interim CA Miller presented resolution to add Jeremy Caudle. Mayor Bennett moved to approve Resolution 758, second by Councilor Dragt. PASS 5:0
- **Amendment to Agreement for Improvements with Courtland Manufacturing** – Interim CA Miller presented a request to extend to end of January. Councilor Stratis would like to extend the agreement to the end of February. Mayor Bennett moved to approve the Amendment to the Agreement for Improvements with Courtland Manufacturing of June 24<sup>th</sup>, to have an extension for completion of February 28, 2021. Second by Councilor Myers. PASS 5:0

**Other Business:** None

**Mayor Comments:** Mayor voiced appreciation to Marsha Miller for her service. He will begin providing highlights of the city council meetings to CA Caudle to post to website.

**Community Comments:** None

**Adjourn: 7:29 PM**

Work Session was called to order at 7:30 PM by Mayor Bennett.


**Members Present:** Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt, John Myers

**Staff Present:** Interim CA Marsha Miller, CA Jeremy Caudle

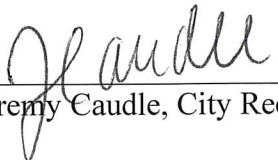
**Work Session Topic(s)**

- 1. Review and discussion of Evaluation Criteria for the City Administrator** – Mayor presented and reviewed items of evaluation for discussion.
- 2. 2019 Strategic Plan** – Mayor reviewed the highlights of the plan for discussion. Requested the CA to return with a 2021 plan for council review.
- 3. Holiday Decorations for the City** – Councilor Stratis presented request from members of the community to look at decorating the city for holidays. Discussion followed on gathering information on item.

**Adjourn: 8:46 PM**

Approved:   
Don Bennett, Mayor

1-20-21  
Date

Attest:   
Jeremy Caudle, City Recorder

1-20-21  
Date