

City of Lowell, Oregon
Minutes of the City Council Regular Session
December 15, 2020

The Regular Session was called to order at 7:01 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Samantha Dragt, Tim Stratis, John Myers
Staff Present: Interim CA Marsha Miller, Public Works Director Max Baker

Presentation of the City of Lowell's Fiscal Year 2019/2020 Audit – Interim CA Miller introduced William Trotter of Emerald CPA Group LLP to present financial audit report. He stated it was an unmodified report with no findings, a great success. City Accountant, Layli Nichols was also present for comment.

Consent Agenda: Councilor Dragt moved to approve the Consent Agenda, second by Councilor Myers. PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: Interim CA Miller presented report which included an update from the Ford Foundation on the Maggie Osgood Library project, Coronavirus, Safe Routes to School Grant and TGM Land Development Code Update.

Public Works Report: Public Works Director Max Baker presented his report provided in packet.

Police Report: November report provided in packet.

Old Business: None

New Business:

- **Ordinance 302 – Planning Commission Membership** – Interim CA Miller explained there was a lack of a second motion at previous meeting, thus returning item for approval. **Councilor Harris moved to approve Ordinance 302, second by Councilor Dragt. PASS 5:0**
- **City of Lowell's Fiscal Year 2019/2020 Audit Report** – **Councilor Dragt moved to accept the FY 2019/20 Financial Report, second by Councilor Myers. PASS 5:0**
- **Change Order #7 for Downtown Paving and Utility Improvements and additional contract with Wildish Construction** – Interim CA Miller presented item. Copy of change order in packet. **Councilor Stratis moved to approve Change Order #7 from Wildish Construction, second by Councilor Myers. PASS 5:0 Councilor Stratis moved to approve a contract with Wildish Construction for the installation of a railing at Lakeview and Pioneer Street for a cost of \$3,360.00, second by Councilor Myers. PASS 5:0**


- **Planning Commission and Advisory Committee Appointments** – Interim CA Miller presented applications for expiring committee positions. **Councilor Harris moved to approve the appointments of Mary Wallace for Position 4 and Suzanne Kintzley for Position 5 to the Planning Commission, second by Councilor Myers. PASS 5:0 Mayor Bennett moved to approve the appointment of Lon Dragt to the Blackberry Jam Committee, second by Councilor Myers. PASS 5:0 Councilor Stratis moved to approve the appointment of George Wild to the Blackberry Jam Committee and the Parks and Recreation Committee, second by Councilor Dragt. PASS 5:0 Councilor Myers moved to approve the appointment of Bill George to the Budget Committee and the Economic Development Committee, second by Councilor Stratis. PASS 5:0**
- **Consideration of Holiday Gift Cards and Holiday Time Off for Employees** – Interim CA Miller presented past practice, followed by Council discussion. **Mayor Bennett moved to approve a \$100 gift card for the 6 city staff members and Layli Nichols; also authorizing the day prior to the holidays of Christmas and New Year’s off, second by Councilor Dragt. PASS 5:0**

Public Comments: Hall O’Regan 62 E 3rd Street voiced concern over the recent vandalism and theft of city property.

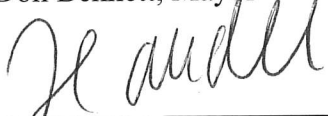
Mayor Comments: Mayor was thankful for: the health of everyone, Interim CA Miller, new CA-Jeremy Caudle and staff, and wished everyone a Merry Christmas and Happy New Year.

Other Business: Councilor Stratis voiced thankfulness for the current environment and progress of the City of Lowell.

Adjourn: 8:16 PM

Approved: 
Don Bennett, Mayor

1-20-21
Date

Attest: 
~~Marsha Miller~~, City Recorder

1-20-21
Date

