

City of Lowell, Oregon
Minutes of the City Council Special Meeting
Tuesday, February 4, 2020
Maggie Osgood Library

The Special Meeting was called to order at 7:20 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Gail Harris, Samantha Dragt, Tim Stratis

Members Absent: Patricia Angelini

Staff Present: CA Cobb

Close Public Meeting: 7:21 PM

Open Public Hearing: 7:21 PM

1. **USDA Loan and Grant Application** – CA presented item. The City of Lowell has an opportunity to apply for USDA Rural Development funding to replace a water line on Main Street from Pioneer Street to Moss Street, water and sewer lines on Lakeview Avenue from Pioneer Street to Moss Street, and citywide water meter replacement for an approximate cost of \$460,000. The City is holding this public hearing to provide and opportunity for the public to comment on the application.

Public Comments: None

Public Hearing Closed: 7:22 PM

Reconvene Public Meeting: 7:22 PM

Public Comments: None

Council Comments: None

Old Business:

- **Ordinance 300 – Parks and Recreation Master Plan – 2nd Reading and Potential Adoption.** CA presented item. **Councilor Harris moved to approve a second reading of Ordinance 300, by title only, second by Councilor Stratis. PASS 4:0**
Mayor Bennett proceeded to read Ordinance 300 by title only.
Mayor Bennett moved to approve Ordinance 300, second by Councilor Dragt. PASS 4:0

New Business:

- **Review and Acceptance of FY 2019 Financial Audit -** CA introduced William Trotter, with Emerald CPA Group and Layli Nichols, City of Lowell's contract accountant to present the Annual Financial Report for the year ended June 30, 2019. There were no audit findings for FY 2018/19. **Councilor Harris moved to accept the FY 2018/19 Annual Financial Report, second by Councilor Stratis. PASS 4:0**

- **Surplus of Ford F-150** – CA presented item, the staff desires to surplus through a closed bid process a 2001 Ford F-150 truck. **Councilor Dragt moved to sell the 2001 Ford-150 through a closed bid process, second by Councilor Harris. PASS 4:0**
- **Consideration of USDA Loan and Grant Application** – CA presented item. The City is eligible for up to a 45% grant. If awarded, this would reduce the loan cost to approximately \$253,000. **Councilor Stratis moved to authorize the City Administrator to apply to USDA Rural Development for funding to replace a water line on Main Street from Pioneer Street to Moss Street, water and sewer lines on Lakeview Avenue from Pioneer Street to Moss Street, and citywide water meter replacement for an approximate cost of \$460,000. Second by Councilor Dragt. PASS 4:0**
- **Consideration of City Administrator Contract** – CA presented recommended changes from LCOG Attorney, and section numbering was noted as incorrect. **Councilor Dragt moved to approve the 2020 City Administrator Contract as amended, second by Councilor Harris. PASS 4:0**
- **Ordinance 301 – BBJ Festival Committee Membership Requirements** - CA presented item, with recommended changes allowing two at-large positions and annual report submitted by December 31 of each year. Discussion followed. **Councilor Stratis made a motion for a first reading of Ordinance 301, second by Councilor Dragt. PASS 4:0** Mayor Bennett proceeded to read Ordinance 301 in its entirety. **Mayor Bennett moved to approve a 2nd reading of Ordinance 301 by title only at the next regular council meeting. Second by Councilor Harris. PASS 4:0**

Councilor Angelini arrived to meeting at 8:19 PM

Other Business:

- Library Committee Application from Robert Prehm. **Councilor Stratis moved to appoint Robert Prehm to position 5 of the Library Committee, second by Councilor Harris. PASS 5:0**

Mayor Comments: None

Community Comments: None

Adjourn: 8:21 PM

Approved: 
Don Bennett, Mayor

2-25-20
Date

Attest: 
Jared Cobb, City Recorder

2/25/20
Date