

City of Lowell, Oregon
Minutes of the City Council Regular Session
January 21, 2020

The Regular Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Patricia Angelini, Samantha Dragt

Staff Present: CA Cobb, Max Baker – Public Works Director

Close Public Meeting: 7:05 PM

Open Public Hearing: 7:05 PM

- a. **Ordinance 300 – Adoption of the Parks and Recreation Master Plan and Comprehensive Plan Amendments.** A Ordinance Adopting the Lowell Parks Master Plan as a Refinement Plan to the Lowell Comprehensive Plan, and Amendments to the Lowell Comprehensive Plan Related to Park and Recreation Inventory and Policies.

CA Cobb introduced item and Michael Howard – Institute for Policy Research and Engagement Team for the University of Oregon, Project Manager and Henry Hurley, City Planner. Councilor Angelini inquired if there was any public comments at the first Public Hearing. CA reported that there was one citizen with concerns about the lake access trail.

- **Public Comments – None**

Public Hearing Closed: 7:13 PM

Reconvene Public Meeting: 7:13 PM

Consent Agenda: Councilor Harris moved to approve the consent agenda, second by Councilor Stratis. PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Cobb reported on Oregon RAIN Grant, Douglas Fast Net, received FY 2018-19 Audit and Contract Amendment, Library Capital Campaign, Committee Meetings, Project Updates and League of Oregon Cities Highlights.

Public Works Report: Max Baker Public Works Director reported on repairs to streets, need for multi-surveillance camera at Covered Bridge, the new Lift Station Generator is working, water leak on Cannon Street was repaired and certification review classes for staff are scheduled in March.

Financial Report: Quarterly Financial Report for October – December provided in packet.

Police Report: December report provided in packet.

Draft Committee Minutes: BBJ Committee minutes attached.

Old Business: None

New Business:


- **Ordinance 300 – Parks & Recreation Master Plan and Comprehensive Plan Amendments** – CA introduced Michael Howard – Institute for Policy Research and Engagement Team for the University of Oregon, Project Manager who provided a review of the concept plans. Henry Hurley - City Planner, explained the goals that would be incorporated in the Lowell Comprehensive Plan, and Amendments and adopting the Parks Master Plan. **Councilor Harris moved to approve the First Reading of Ordinance 300, second by Councilor Angelini. PASS 5:0** Mayor Bennett proceeded to read Ordinance 300 in its entirety. **Councilor Stratis move to approve the second reading of Ordinance 300: An Ordinance Adopting the Lowell Parks Master Plan as a Refinement Plan to the Lowell Comprehensive Plan, and Amendments to the Lowell Comprehensive Plan Related to Parks and Recreation Inventory and Policies by Title Only on February 4th, 2020 at the Special Meeting, second by Councilor Angelini. PASS 5:0**
- **Engineering Scope of Services – Main Street and Lakeview Avenue** – CA introduced item, City Engineer Matt Wadlington – Civil West answered questions of the council. Discussion followed on options of plans for improvement. **Councilor Angelini move to approve the engineering scope of services from Civil West Engineering for Main Street and Lakeview Avenue Paving Project in an amount not to exceed \$34,200, second by Councilor Harris. PASS 5:0**
- **Blackberry Jam Festival Committee Membership Requirements** – CA introduced item, BBJ Chair Lon Dragt stated that the BBJ Committee recommends a change to the requirements for Executive Board to allow two positions at large. Discussion followed and item will be brought back for action at the February 4th meeting.
- **City Council Meeting Calendar** – CA provided calendar dates for regular meetings and work sessions for 2020. **Councilor Harris move to approve the 2020 City Council Meeting Calendar, as presented, second by Councilor Angelini. PASS 5:0**
- **Resolution 731 – Community Facilities Study** - CA presented item, to begin the process of applying for grant funding for the Maggie Osgood Library. **Councilor Angelini move to approve the Resolution 731, as written, second by Councilor Dragt. PASS 5:0**
- **Resolution 732 – City Council Guiding Principles** – CA presented item, Mayor explained purpose of guiding principles. **Mayor Bennett move to approve Resolution 732, as written, second by Councilor Stratis. PASS 5:0**

- **ODOT Small Cities Allotment Grant Agreement** – CA presented item, a change in the agreement by ODOT to include Oregon Bike Bill and pedestrian improvements. **Councilor Angelini moved to approve the 2020 Small City Allotment Agreement and authorize the Mayor and Council President to sign the agreement, second by Councilor Dragt. PASS 5:0**

Mayor Comments: None

Public Comments: Hall O'Regan, 62 E 3rd Street, voiced support for making Lakeview Avenue a one-way street.

Adjourn: 8:56 PM

Approved: 
Don Bennett, Mayor

2-25-20
Date

Attest: 
Jared Cobb, City Recorder

2/25/20
Date

