

**City of Lowell, Oregon
Minutes of the City Council Regular Session
December 3, 2019**

The Regular Session was called to order at 7:08 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Patricia Angelini, Samantha Dragt
Staff Present: CA Cobb

Consent Agenda: Councilor Dragt moved to approve the consent agenda, second by Councilor Angelini.
PASS 5:0

Public Comments: None
Council Comments: None

City Administrator Report: CA Cobb reported on preparation for the Covered Bridge and Tree Lighting Event on Saturday, Dec. 7th, Committee Meeting update, projects updates and League of Oregon Cities Highlights.

Public Works Report: Report provided in packet, presented by CA.
Financial Report: Monthly Financial Report for November – provided in packet.
Police Report: November report provided in packet and reviewed.
Old Business: None

New Business:

- **Consideration of Planning Services IGA with LCOG** – CA reviewed that in the past there has been a \$5,000 cap on services, but with the increase in activity this year he would propose an amendment change to the contract to a rolling contract (30-day cancellation notice) with a fiscal year not-to-exceed amount of \$15,000. **Councilor Stratis moved to approve the amendment to the LCOG intergovernmental agreement for planning services with a not-to-exceed amount of \$15,000, as written, second by Councilor Harris. PASS 5:0**
- **Consideration of Holiday Gift Cards** – CA presented a request to purchase a \$50 gift card for employees. **Councilor Angelini moved to approve a \$50 gift card for each employee, second by Councilor Dragt. PASS 5:0**
- **Other:**
Councilor Angelini proposed closing the city office at noon on Christmas Eve Day and New Year's Eve Day. **Councilor Harris moved to close the city office at noon on Christmas Eve Day and New Years Eve Day, second by Councilor Stratis. PASS 5:0**

Mayor Comments: None
Public Comments: None

Adjourn: 8:03 PM

Approved: 
Don Bennett, Mayor

1-21-20
Date

Attest: 
Jared Cobb, City Recorder

1/21/20
Date