

**City of Lowell, Oregon**  
**Minutes of the City Council Special Meeting and Work Session**  
**Tuesday, July 2, 2019**  
**Maggie Osgood Library**

The Special Meeting was called to order at 7:06 PM by Mayor Bennett

**Members Present:** Mayor Don Bennett, Gail Harris, Patricia Angelini, Samantha Dragt, Tim Stratis

**Public Comments:** None

**Council Comments:** Councilor Stratis brought forward the subject of Cities being hacked, discussion followed.

**Old Business:** None

**New Business:**

- **OLCC Special Event License Application** – CA presented information on the beer/wine garden for the Blackberry Jam Festival and requirements of the OLCC  
**Mayor Bennett moved to approve the application of temporary use of annual license TUAL at the Blackberry Jam Festival, second by Councilor Angelini. PASS 5:0**

**Other Business:** None

**Mayor Comments:** None

**Adjourn: 7:20 PM**

The Work Session was called to order at 7:21 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Patricia Angelini, Samantha Dragt, Tim Stratis

**Work Session Topic(s)**

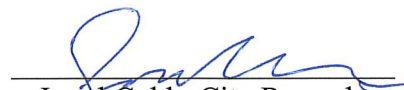
1. **Main Street Preservation Project** – CA presented information from Civil West on the engineering scope of services.
2. **Accounting Services Agreement** – CA presented proposed agreement with Layli Nichols for Financial and Accounting Consultation Services.
3. **Oakridge Law Enforcement Agreement** – CA presented information from discussion with Police Chief Martin of Oakridge, that after September 1, they would commit to having one 4 hour patrol per week and provide a 2 week schedule to City Staff. The contract will not require the City to maintain a separate bank account for Court.
4. **Code Enforcement Procedures** – CA presented a draft City of Lowell Code Enforcement Policy and Procedures Manual.

5. **Employee Pay Scale** – CA presented the proposed pay scale for this fiscal year, the standard 5% increase only. The evaluation process was reviewed and pay schedule was discussed.
6. **Blackberry Jam Festival Parade** – CA presented map of parade route, Fire Chief Dragt commented that it went very smoothly last year.
7. **Building Permit Report** – CA presented with an overview update on number of permits issued and plans for more development.

**Adjourn: 8:15 PM**

Approved:   
Don Bennett, Mayor

7-16-19  
Date

Attest:   
Jared Cobb, City Recorder

7/16/19  
Date