

**City of Lowell, Oregon**  
**Minutes of the City Council Regular Session**  
**November 19, 2019**

The Regular Session was called to order at 7:14 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Patricia Angelini, Samantha Dragt

**Staff Present:** CA Cobb, Max Baker – Public Works Director

**Consent Agenda: Councilor Angelini moved to approve the consent agenda, second by Councilor Harris. PASS 5:0**

**Public Comments:** None

**Council Comments:** None

**City Administrator Report:** CA Cobb reported on Lane County Pedestrian Improvements, Douglas Fast Net surveying the community to plan for broadband services, Oregon RAIN Funding was increased by Lane County, review of committee vacancies, committee meetings reviewed, project updates given and League of Oregon Cities Highlights presented.

**Public Works Report:** Max Baker Public Works Director reported All American Landscape began the process of installing the sprinkler control valves in Paul Fisher Park, tree trimming done for vision safety issues, the new digester blower was installed at the Wastewater Plant, continued work in locating water leak on Cannon Street and some repairs were done to the SCADA system.

**Financial Report:** Monthly Financial Report for October – provided in packet.

**Police Report:** October report provided in packet and reviewed.

**Draft Committee Minutes:** BBJ Committee and Planning Commission Committee minutes attached.

**Old Business:** None

**New Business:**


- **Consideration of City Engineer Contract** – CA presented the three-year contract with the Engineer of Record, Civil West Engineering, noting the only change being a rate increase. **Councilor Harris moved to award the engineering services contract with Civil West Engineering Services Inc., as written, second by Councilor Stratis. PASS 5:0**
- **Consideration of Oregon RAIN Contract** – CA presented information on contract with RAIN and City of Oakridge. **Mayor Bennett moved to authorize the City Administrator to sign the Memorandum of Understanding with RAIN and the City of Oakridge, as written, second by Councilor Angelini. PASS 5:0**

- **Resolution 729 – Interfund Transfers** – CA presented transfers budgeted for FY 2019/20, involving Equipment Fund, Water and Sewer Reserve Fund and Sewer Fund. **Councilor Harris moved to approve Resolution 729, as written, second by Councilor Angelini. PASS 5:0**
- **Other:**  
CA presented an application from Suzanne Kintzley for Planning Commission. **Councilor Stratis moved to appoint Suzanne Kintzley to Planning Commission, second by Councilor Angelini. PASS 5:0**

**Mayor Comments:** Mayor commented on the improved appearance of Lowell and wanted to thank the CA and Public Works Director for their efforts.

**Public Comments:** None

**Adjourn: 8:31 PM**

Approved:   
Don Bennett, Mayor

12-3-19  
Date

Attest:   
Jared Cobb, City Recorder

12/3/19  
Date