

City of Lowell, Oregon
Minutes of the City Council Regular Session
April 16, 2019

The Regular Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Patricia Angelini, Samantha Dragt, Tim Stratis

Consent Agenda: Mayor Bennett moved to remove the Voucher Directory for March 2019, and approve the remaining items of the consent agenda, second by Councilor Stratis.

PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Cobb reported on the following topics: Business Focus Groups for RDI, Rolling Rock Park Property Acquisition should be complete by the end of the month, Committee Meetings: EDC, Downtown Master Plan, Parks and Rec. Master Plan, and BBJ, Project Updates: City Hall/ Library, Community Facilities Study planned for this Saturday, Rolling Rock Improvements and League of Oregon Cities Highlights.

Financial Report: Monthly Financial Report for March – provided in packet.

Police Report: March report provided.

Public Works Report: Max Baker, Public Works Director presented report. Topics included: Continuing clean up after the storm, significant flows at the Sewer Treatment Plan due to the rain storm, increase in turbidity in the lake due to heavy rain, and a generator is needed for the Water Towers.

Old Business: None

New Business:

- **Voucher Directory for March 2019** – Mayor Bennett requested clarification on a few items, CA responded. **Mayor Bennett moved to approve the Voucher Directory for March, 2019, second by Councilor Harris. PASS 5:0**
- **551 N Moss Street Land Use Appeal (LU 2018–05)** – Henry Hearley, City Planner- LCOG, provided information on hearing and appeal for LU 2018-05. Samantha Elkins of 551 N Moss Street spoke to the council regarding clarification on requirement for fence distance from drainageway. Discussion followed, **Councilor Stratis moved to approve fence placement at a distance less than 15 feet, Council establishing distance to be one foot from the high bank, second by Councilor Harris. PASS 4:1 Mayor Bennett opposed**

Councilor Angelini excused from the meeting at 8:08 PM.

- **Public Works Tractor Procurement** – CA presented request for the purchase of a tractor for Public Works to improve productivity. Questions by the council were answered by Max Baker PW’s Director and CA. **Councilor Harris move to approve the purchase of a tractor through Oregon State Contract #1445 in an amount not to exceed \$46,000.00, second by Councilor Stratis. PASS 4:0**
- **Public Works Standby Generator Procurement** - CA presented information and request for standby generator at the lift station. **Councilor Harris moved to approve the purchase and installation of a standby generator in an amount not to exceed \$15,000.00, second by Councilor Dragt. PASS 4:0**
- **Lane County Agreement – Striping Services** – CA presented 3 year agreement for striping service as needed. **Mayor Bennett moved to approve the Intergovernmental Agreement for Striping Services with Lane County, second by Councilor Stratis. PASS 4:0**
- **Lane County Agreement – Special Event Permits** – CA presented a 2 year Intergovernmental Agreement with Lane County to permit our own special events. **Mayor Bennett moved to approve the Intergovernmental Agreement wit Lane County for Right of Way Special Event Permits, second by Councilor Stratis. PASS 4:0**
- **ODOT Small City Allotment Grant** – CA presented information on the \$100,000 Small City Grant approval for paving project on East Main Street from Pioneer Street to South Main Street. **Councilor Harris moved to approve the 2019 Small City Allotment Agreement and authorize the Mayor and Council President to sign the agreement, second by Councilor Dragt. PASS 4:0**

Other: None


Mayor Comments: Mayor reported on Lane ACT meeting.

Public Comments: Hall O’Regan 62 E 3rd Street, wanted to thank the Lowell School District and the City for their help during the snowstorm. Gary Reese 237 E 4th Street, requested clarification on Small City Grant Allotment, and asked if there’s a city matching amount. CA stated that the city was responsible for anything over \$100,000, estimate cost is \$112,805. Max Baker PW’s Director, stated the Covered Bridge north gate is now open, the south gate has been removed for safety reasons.

Adjourn: 8:55 PM

Approved: 
 Don Bennett, Mayor

5-31-19
 Date

Attest: 
 Jared Cobb, City Recorder

5/31/19
 Date