

City of Lowell, Oregon
Minutes of the City Council Regular Session
January 15, 2019

The Regular Session was called to order at 7:00 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Patricia Angelini

New City Council Protocol:

- **Oath of Office: Don Bennett sworn in as City Council Member by City Recorder Jared Cobb.**
- **Selection of Mayor: Councilor Angelini nominated Don Bennett for Mayor, second by Councilor Harris. PASS 3:0**
- **Selection of Council President: Councilor Angelini nominated Gail Harris as Council President, second by Mayor Bennett. PASS 3:0**

Review and Acceptance of FY 2017/18 Audit: William Trotter of Emerald CPA Group, LLP presented the results of the FY 2017/18 Audit with zero findings. **Councilor Harris moved to accept the FY 2017/18 Annual Financial Report, second by Councilor Angelini. PASS 3:0**

Consent Agenda: Councilor Angelini moved to approve consent agenda, second by Councilor Harris. PASS 3:0

Public Comments: Larry Senn, 38506 Pengra Rd. Fall Creek, voiced concerns about lack of code enforcement related to health issues. George Wild, 200 Marina Vista Dr. Lowell would like the word 'Memorial' be in the renaming of the library.

Council Comments: Mayor read a tribute to Maggie Osgood, and the Councilors shared memories of the recently deceased Councilor Maggie Osgood.

City Administrator Report: CA Cobb reported on the following topics: Oregon RAIN, 2 Public Works Job Openings, Project Updates, and League of Oregon Cities Highlights.

Financial Report: Quarterly Financial Report for October – December was reviewed and provided in packet.

Police Report: December report provided in packet.

Public Works Report: Max Baker, Public Works Director presented report. Topics included: Staffs removal of Holiday decorations from Covered Bridge and that the South gate will be removed. A tarp was placed on the caboose to prevent further damage from a leaking roof. Continued replacement of water meters, repair of water leaks, parks inspections, and code enforcement has been done. Report provided in packet.

Draft Committee Meeting Minutes: BBJ Committee.

Old Business: None

New Business:

- **Resolution 710 – Naming Library for Maggie Osgood – Councilor Angelini presented information regarding the naming of the city library in honor of Maggie Osgood. Councilor**

Angelini moved to adopt Resolution 710 – A Resolution Naming the Lowell Public Library in Memory of the Late Volunteer Librarian Maggie Osgood. PASS 3:0

- **Review Committee Applications –**
 - Budget Committee – Mayor Bennett moved to appoint Lon Dragt for Position 7 and John Myers for Position 8 to the Budget Committee, second by Councilor Angelini. PASS 3:0**
 - Planning Commission – Mayor Bennett moved to appoint John Myers for Position 1, Mary Wallace for Position 4 and Don Swain for Position 5 to the Planning Commission, second by Councilor Harris. PASS 3:0**
 - Parks and Recreation Committee – Councilor Angelini moved to appoint Tony Moreci for Position 2, George Wild for Position 3 to the Parks and Recreation Committee, second by Councilor Harris. PASS 3:0**
 - Economic Development Committee – Councilor Angelini moved to appoint Sydney Singer for Position 4 and Bill George for Position 5 to the Economic Development Committee, second by Councilor Harris. PASS 3:0**
 - Library Committee – Councilor Harris moved to appoint Barbaranne Ingram for Position 4 to the Library Committee, second by Councilor Angelini. PASS 3:0**
 - Blackberry Jam Festival – Councilor Harris moved to appoint Tim Stratis for Position 3 and George Wild for Position 5 to the Blackberry Jam Festival Committee, second by Councilor Angelini. PASS 3:0**
- **Professional Services Agreement – CA presented changes requested by The Urban Collaborative contract. Mayor Bennett moved to approve the amended Professional Services Contract with The Urban Collaborative and authorize the City Administrator to sign the Contract, second by Councilor Angelini. PASS 3:0**
- **City Council Meeting Calendar – CA presented proposed calendar dates for City Council Meetings in 2019. Councilor Harris moved to approve the 2019 City Council Meeting Calendar, as presented, second by Councilor Angelini. PASS 3:0**
- **Grant Agreement - CA presented information on the Ford Family Foundation awarding the City a \$5,000 grant to hire Rural Development Initiatives (RDI) for Small Business Organizational Assistance. Mayor Bennett moved to approve the grant agreement for Small Business Organizational Assistance with The Ford Family Foundation and authorize the City Administrator to sign the agreement, second by Councilor Harris. PASS 3:0**
- **Memorandum of Understanding – Rural Development Initiatives – CA stated this item is related to the preceding agenda item. The Ford Family Foundation has provided \$5,000, RDI provided \$1,500, and the City would match \$500. Mayor Bennett moved to approve the Memorandum of Understanding with Rural Development Initiatives for Small Business Organizational Assistance in an amount not to exceed \$5,500, second by Councilor Harris. PASS 3:0**

Other:

- **Mayor Bennett requested the search for applications to fill the open Council positions to begin. Mayor Bennett moved to list the two open Council positions with the closing date of February 20, 2019, for review and possible action at the next council meeting and new**

date to be set if not filled, second by Councilor Angelini. PASS 3:0 Interviews will be conducted at the council meeting.


Mayor Comments: Mayor reported the Mayor of Veneta has been diagnosed with an aggressive form of cancer, and how it has been a pleasure working with her. Reminder of Parks & Recreation Master Plan open house meeting January 17, 2019 starting at 5 PM with a meeting to follow at 7 PM.

Public Comments: Lela Trope' with State Representative House District 7 Cedric Hayden, invited everyone to come to 'Legislative Day' in Salem on January 24, 2019.

Adjourn: 8:26 PM

Approved: 
Don Bennett, Mayor

3-3-19
Date

Attest: 
Jafed Cobb, City Recorder

3/5/19
Date