

City of Lowell, Oregon
Minutes of the City Council Regular Session
December 18, 2018

The Regular Session was called to order at 7:02 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Patricia Angelini

Member Absent: Maggie Osgood

Consent Agenda: Mayor Bennett moved to approve consent agenda, second by Councilor Harris. PASS 3:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Cobb reported on the following topics: Covered Bridge Tree Lighting success, City Hall/Library Holiday Operating Hours, closing early on Christmas Eve and New Year's Eve, 2019 City Council Meeting Schedule was presented, Project Updates, and League of Oregon Cities Highlights.

Financial Report: November Financial Report as provided in packet.

Police Report: November report provided in packet.

Public Works Report: Max Baker, Public Works Director presented report. Topics included: Staff are working on catch basin and culvert cleaning/inspections, street sign inventory, park inspections, headworks unit was cleaned and serviced after a blockage, heavy winds caused power outage at the lift station, treatment plant was shut down for maintenance, inspection and cleaning of the sedimentation basin, and servicing fire hydrants.

Old Business: None

New Business:

- **Professional Services Agreement** - CA presented the service contract with The Urban Collaborative and recommended changing the Circuit Court location in item #18 to Lane County. **Councilor Angelini moved to approve the Professional Services Contract with The Urban Collaborative and authorize the City Administrator to sign the contract as amended, second by Councilor Harris. PASS 3:0**
- **Certification of Election Results** – CA presented Resolution 709 – A Resolution certifying the results of the General Election held on November 6, 2018. **Councilor Angelini moved to approve Resolution 709 - A Resolution Canvassing Results of the General Election Held in the City of Lowell, Lane County, Oregon on November 6, 2018, second by Councilor Harris. PASS 3:0**
- **City Administrator Evaluation** – Mayor Bennett stated the Council reviewed the City Administrator's performance for the past year and noted improvements and are pleased with performance. **Mayor Bennett moved to approve a 4% increase in salary with and additional one week vacation, beginning January 2019, second by Councilor Angelini. PASS 3:0**

Other:


- CA presented request to close City Hall/Library early on Christmas Eve and New Year's Eve. **Mayor Bennett moved to close City Hall at 1 PM on Christmas Eve and New Year's Eve, and use the Holiday Pay Schedule for compensation, second by Councilor Harris. PASS 3:0**
- CA presented request to show appreciation to the employee's by providing a \$50 gift card. **Mayor Bennett moved to provide a \$50 gift card to the employees, second by Councilor Angelini. PASS 3:0**

Mayor Comments: Mayor reported Dexter Fire Dept. had a First Responder Training related to an Active Shooting, a group of Lowell School District students went to Portland to taste food items that will be served in school meals state wide, and the state legislature will focus on raising revenue.


CA noted that City Hall Day will be in January, it's an opportunity to inform legislatures about issues that are important for cities.

Public Comments: Hall O'Regan 62 E 3rd Street, requested clarification on Parks & Rec. Steering Committee Meeting date, January 17, 2018. CA verified that it was correct.

Adjourn: 7:52 PM

Approved: 
Don Bennett, Mayor

1-15-19
Date

Attest: 
Jared Cobb, City Recorder

1/16/19
Date