

**City of Lowell, Oregon**  
**Minutes of the City Council Work Session**  
**November 6, 2018**

The Work Session was called to order at 7:03 PM by Mayor Bennett.


**Members Present:** Mayor Don Bennett, Jim Burford, Gail Harris, Patricia Angelini

**Member Absent:** Maggie Osgood

**Study Session Topic(s)**

1. **Park Irrigation Projects** – CA reported that All American Landscaping provided a quote to install valves, backflow device and timer for system for \$2180.00, with PW’s providing some support. Then testing will begin on system so it can be repaired.
2. **Community Facilities Study** - CA provided scoring matrix on proposals from Seder Architecture + Urban Design LLC and Urban Collaborative. Discussion on what uses would there be for the old City Hall and the new City Hall.
3. **Service Improvements Report** – CA provided annual report on improvements made to City services: Community Development, Police, Information Technology, Code Enforcement, Library, Finance, Economic Development, Public Works, and Parks.
4. **Social Media Report** – CA provided annual review of the official communications using the City website and social media.
5. **Downtown Master Plan Report** – CA provided an update on the progress of the Downtown Master Plan.
6. **Parks and Recreation Master Plan Report** – CA provided an update on the progress of the Parks and Recreation Master Plan.
7. **Strategic Plan Review** – CA provided annual review of 2018 Strategic Plan.
8. **City Administrator Review** – CA provided the annual evaluation form of City Administrator to completed by the Council.
9. **Other:** CA requested to have the Work Session canceled in January, 2019.

**Adjourn: 8:40 PM**

Approved:   
Don Bennett, Mayor

11-20-18  
Date

Attest:   
Jared Cobb, City Recorder

11/20/18  
Date