

City of Lowell, Oregon
Minutes of the City Council Regular Session
June 19, 2018

The Regular Session was called to order at 7:03 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Maggie Osgood, Gail Harris

Members Absent: Jim Burford, Patricia Angelini

Consent Agenda: Councilor Osgood moved to approve consent agenda, second by Councilor Harris. PASS 3:0

Presentations, Proclamations, and Awards:

- **Yard of the Month Award** – Mayor Bennett awarded Monica Thompson of 92 Wetleau Drive, with May's Yard of the Month Award.

Public Comments: None

Council Comments: None

City Administrators Report: CA Cobb reported on the following topics: Housing Workshop in Cottage Grove, City Council Candidate Packets are available for Positions 1 & 4, Project Updates: Downtown Master Plan, Parks and Recreation Master Plan, Financial Software, Municipal Code and Irrigation System, and League of Oregon Cities Highlights.

Financial Report: May Financial Report provided in packet.

Police Report: May report provided in packet.

Public Works Report: Max Baker, Public Works Director reported the algae monitoring has begun, pull-out at Rolling Rock was graded and new rock was added, water leak repair at 40 S Alder Street, Annual Water Report will be in this month's water bill cycle, and 8 new water meters have been installed.

Draft Committee Minutes: Minutes for Blackberry Jam Festival Committee, Parks & Recreation Committee, Economic Development Committee and Downtown Master Plan Committee provided in packet.

Old Business: None

New Business:

- **Financial Services Contract with Layli A. Nichols** – CA presented a new contract with a 5% increase for FY 2018-19. **Councilor Harris moved to award the financial services contract to Layli A. Nichols, as submitted, second by Councilor Osgood. PASS 3:0**
- **Police Services Contract with the City of Oakridge** – CA presented new contract with a 5% increase. **Mayor Bennett move to approve the 2018-19 contract for law enforcement services with the City of Oakridge, second by Councilor Harris. PASS 3:0**
- **Animal Control Contract with the Lane County Animal Services** – CA presented animal control service contract for enhanced services of a trained officer to respond to priority incidents, such as animal bites, and animals endangering public safety. **Mayor Bennett**

move to approve the Intergovernmental Agreement for Lane County Animal Services Enforcement Services, as presented, second by Councilor Harris. PASS 3:0

- **Resolution 701 – Annual Employee Compensation Adjustments** – CA presented Resolution for Employee Compensation, and new pay scale. **Councilor Harris move to approve Resolution 701: A Resolution Making Employee Compensation Adjustments for Fiscal Year 2018-19, as presented, second by Councilor Osgood. PASS 3:0**
- **Committee Appointments** – CA requested to table this topic, no applications to present. There remains an opening on the Parks & Rec. Master Plan Steering Committee, and upcoming vacancy on the Parks & Rec. Committee. **Mayor Bennett move to table the Committee Appointments until next meeting, second by Councilor Harris. PASS 3:0**

Other Business:

- **Audit Engagement Letter** – CA presented an Audit Engagement Letter from Emerald CPA Group, LLP. Contract is expiring, and CA recommends to continue with current auditor. **Mayor Bennett moved to approve the audit contract with Emerald CPA Group for FY 2018 -2019 for \$13,000 per year, second by Councilor Harris. PASS 3:0**
- **Mortier Ang Engineers** – CA presented a bill from Mortier Ang Engineers in regards to the litigation, and recommends that Mortier Ang Engineers serve as a consultant in the litigation with Hatton Roofing and Heater Construction. **Councilor Osgood moved to authorize Mortier Ang Engineers to serve as a consultant in the litigation against Hatton Roofing and Heater Construction, in an amount not to exceed \$10,000, second by Councilor Harris. PASS 3:0**

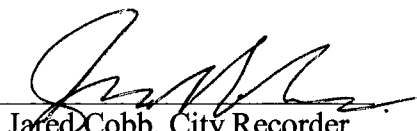
Mayor Comments: Reported on Lane ACT meeting.

Community Comments: Hall O'Regan 62 E 3rd St., asked: With the 5% increase in contract cost, would there be a 5% increase in the Oakridge Police Dept.'s presence? Mayor replied it will remain at 40 hours.

Adjourn: 8:12 PM

Approved: 
Don Bennett, Mayor

7-17-18
Date

Attest: 
Jared Cobb, City Recorder

7/17/18
Date