

City of Lowell, Oregon
Minutes of the City Council Meeting
January 7, 2014

The meeting was called to order at 7:02 p.m. by Mayor Paulson

Members Present: Mayor Paulson, Judith Rennert, Gary Reese, Jim Burford

Members Absent: None

Public Comments:

Rich Peters voiced concern over the derelict vehicle across from City Hall.

Council Comments: None

Approval of Minutes: 7:05 PM

- **October 31, 2013** - Mayor Paulson submitted an addition, Councilor Reese questioned part of a sentence. **Minutes approved with corrections by consensus.**
- **November 19, 2013** - **Minutes approved by consensus.**
- **December 3, 2013** - Councilor Rennert pointed out a typo error. **Minutes approved by consensus.**
- **December 11, 2013** - Town Hall Meeting **Minutes approved by consensus.**

Approval of Expenditures: 7:12 PM

December 17, 2013 CA Hamilton responded to questions from the council on a few items.

Mayor Paulson moved to approve expenditures, Councilor Reese seconded motion.

PASSED 4:0

January 7, 2014 CA Hamilton responded to questions from the council on a few items.

Mayor Paulson moved to approve expenditures, Councilor Rennert seconded motion.

PASSED 4:0

Old Business: 7:38 PM

- **Budget Review** deferred to January 21, 2014 meeting.
- **Town Hall Meeting** - CA Hamilton gave a brief review of survey results received to date from the public. Mayor Paulson and Councilor Reese voiced that they would like to see the survey continued. They would like to set goals to have something in place by spring. Plans are to review additional feedback at the next CC Meeting.

New Business: 7:46 PM

- **Recall Election Results** - CA Hamilton gave a brief report on the election results.

Public Comments:

Idella Stinson commented on the results.

Dave Rommel commented on the results.

CA presented a timeline for the appointment of the new council member.

- **Animal Control Contract with Lane County** - CA gave an overview of the contract and recent incidents that have occurred. He will continue to investigate other options, including Oakridge Police Dept.
- **Volunteer Coordination** - CA gave an update of requirements by State Law and CIS. He would like to have a Volunteer Coordinator to tract the required volunteer information. Mayor Paulson stated he would support his effort.
- **City Administrator Outside Employment** - CA wanted to clarify his contract with the City and approval of day and hours of work. CA is planning Tues -Fri. in the afternoon to be at City Hall. Councilor Reese would like to see the hours published in 'The Bridge' when finalized.

Mayor Paulson motioned to delegate the Mayor and Council President to review and approve any outside employment by the City Administrator and that any outside employment be reported to the Council at its next regular meeting.

Councilor Reese seconded the motion.

PASSED 4:0

Reports: 8:31 PM

- **Public Comments:**
Robert Burr would like to have the Economic Development Committee explained to him. Mayor Paulson stated he would be happy to discuss it with him.
Idella Stinson had a question about holding or not holding public interviews for the vacant council position.
- **Parks Advisory Committee Minutes**
A draft of December 5, 2013 minutes were presented in council packet. CA reported the future placement of signs in the parks and will have them placed when weather permits.
- **Economic Development/Enterprise Zone Advisory Committee Minutes**
A copy of the December 7, 2013 minutes was provided in council packet.

Staff Reports: 8:36 PM

- **Utility Worker Recruitment** - CA reported that 3 applications have been received.
- **Fiber Optics** - CA reported he is currently negotiating the monthly rate. Currently at \$80, trying for \$60.
- **Audit Report** - CA reported he should have the MD & A report done by the end of this week, so we should have the final audit done for the January 21, 2014 meeting.
- **2nd Quarter financial report** - **Mayor Paulson moved that staff assure that the financial reports be presented to us at the next meeting and hence forward, have resolved the reporting anomalies that have been previously brought to the staffs attention in council. Councilor Reese seconded the motion.**

PASSED 4:0

- **Agenda Items for next meeting**, discuss format of minutes at next meeting, also if possible, evaluate the way we do municipal citations.

Other Business: 8:48 PM

- Councilor Rennert requests the OPD log for December be presented at the next meeting. Also clarification of the possible duplication on the report from Oct. 9, 2013.

- Councilor Reese asked for clarification on reporting to OPD, the minutes are different from what was printed in 'The Bridge'. CA responded that he did some further investigation with OPD and what was in 'The Bridge' is correct procedure for reporting.
- Councilor Reese also stated the 6 month PERS for CA item needs to be addressed. It will be placed on the agenda in February.
- Councilor Reese mentioned that he is the alternate representative for the LACT, there is a meeting tomorrow and will not be able to attend, would another councilor wish to attend in his place? No one is available. They meet the second Wednesday of the month.

Closing Public Comments:

Hall O'Regan stated that the council needed to think of another way to get the word out into the community.

Adjourn: 8:59PM

Approved: Stephen Paulson
Stephen Paulson, Mayor