

**City of Lowell, Oregon
Minutes of the City Council Meeting
February 4, 2014**

The meeting was called to order at 7:00 PM by Mayor Paulson

Members Present: Mayor Paulson, Gary Reese, Jim Burford

Members Absent: Judith Rennert

Public Comments: 7:02 PM

Hall O'Regan questioned the rumor that the placement of Park Signs was charged to the maintenance department.

Council Comments: None

Approval of Minutes: 7:05 PM

- **January 21, 2014 minutes are approved by consensus.**

Approval of Expenditures: 7:06 PM

February 4, 2014 CA Hamilton responded to questions from the council on a few items.

Councilor Reese moved to approve expenditures, Councilor Burford seconded motion.

PASSED 3:0

Old Business: 7:12 PM

- **Budget Calendar**

CA Hamilton presented proposed budget calendar.

Councilor Reese moved to approve budget calendar for 2014-15, Mayor Paulson seconded motion.

PASSED 3:0

- **Budget Review**

Deferred to next council meeting.

- **Resolution 590A**

CA explained the need for the correcting resolution and the numbering of 590A per attorney's recommendation.

Councilor Burford moved to approve Resolution 590A correcting Resolution 590, seconded by Mayor Paulson.

PASSED 3:0

New Business: 7:20 PM

- **Resolution 596**

CA explained the expense of recall election and need to transfer money from the contingency fund and put into the council expense fund.

Mayor Paulson moved to approve Resolution 596, Councilor Reese seconded.

PASSED 3:0

Public Comment: Idella Stinson commented on possibly sharing the cost of a recall election between the City and the person initiating the recall. Mayor Paulson did agree with the thought of charging off part of the expense, but because it is a State Law at this time, it can't be done. Suzanne Kintzley commented that she did agree that the recall was a waste of money, but as a citizen appreciates the recall as a tool.

- **Resolution 597**

CA explained the need for a resolution to transfer between funds.

Mayor Paulson moved to approve Resolution 597 transferring funds, Councilor Burford seconded.

PASSED 3:0

- **RHRP Policy Committee**

CA introduced the RHRP (Regional Housing Rehabilitation Program). Andy Clay of St. Vincent de Paul, who manage the RHRP Loan Program. He explained the program, and requests representation from Lowell be present at their meetings. Mayor Paulson agreed to be present at the next meeting on February 13, 2014 at 2 PM.

- **Oregon Association of Rowers**

CA introduced Lisa Wilson representing OAR, she presented a proposal to improve audibility of referees instructions to racing crews on the Dexter Lake Rowing Race Course. This is the 20th year of the Regatta, and the course is rated in the top ten for courses in the country. Discussion followed in regards to the Tourism Funds, and council would like to defer to next council meeting, after the Parks Committee had a chance to discuss at their next meeting on Thursday February 6, 2014.

Reports: 8:12 PM

- **Economic Development/Enterprise Zone Advisory Committee Minutes**

A copy of the January 8, 2014 minutes was provided in council packet.

Staff Reports: 8:13 PM

- **Public Works:**

a. Lift Station Repair- William Hartwig Superintendent of Public Works spoke to the council of immediate repairs needed, requesting \$5700 for a PLC that has failed.

CA will take a look and locate where the money would come from in the budget and report back to the council at the next meeting. William also presented his resignation letter to the council effective April 25, 2014, along with a memorandum letter to the council.

b. Compensatory Time Accumulation- CA discussed the complexity of our water/sewer system compared to other surrounding cities, and time required to run our system.

- **Update on Utility Worker Recruitment**

CA reported that interviews have been set up for this Thursday, February 6, 2014, and 6 candidates are scheduled.

- **Budget Training Department of Revenue**

CA provided a schedule of the Basic Local Budget Law training, he will also send a copy to the members of the Budget Committee. Mayor Paulson asked CA to include the link to Common Questions about Budget Law also.

- **Animal Control**

CA spoke of the Oakridge Animal Control Ordinance, their law states 'animal at large' but under its definition it refers to 'animal on a leash or under immediate humane control of the owner.' We have received another 20 park surveys since it was placed in 'The Bridge'.

- **Fiber Optics** - no update

- **Audit Report**

CA will distribute copies of the draft audit after the meeting, so the council may review. The plan is to present the audit at the next meeting on February 18, 2014. Also in the handouts will be comp. and vacation report for personnel service that were left out in the last quarterly report.

- **Council Vacancy posting**

CA reported the vacancy has been posted in the Springfield Times for two weeks. Two applications have been received so far. Councilor Reese would like the applications sent to them as soon as possible for review.

- **Park Signs**

Parks signs are now installed.

Other Business: 8:38 PM

- Councilor Reese would like to know when the website will be taken care of. CA explained that Mayor Paulson is helping put together another program. It is unclear when this will be done.

Closing Public Comments:

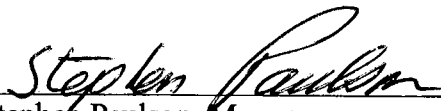
Ken Larsen commented on relationship between the Public Works Dept. and the City Council/ City Administrator.

Idella Stinson commented on Suzanne Kintzley's comment earlier and fixing of the sewer plant.

Pam Bryant corrected the council on what had happened in the past in regards to the OAR and encourages support for the OAR request, she also mentioned concern about the Public Works Dept. being short of man power.

Adjourn: 8:48PM

Approved:


Stephen Paulson, Mayor