

**City of Lowell, Oregon**  
**Minutes of the Special City Council Meeting**  
**September 24, 2014**

The meeting was called to order at 12:00 PM by Mayor Paulson

**Members Present:** Mayor Paulson, Judith Rennert, Melody Knokey, Gary Reese

**Member Absent:** Jim Burford

**Public Comments: General:** Bill George 200 Marina Vista Dr., commented on the office being closed on Fridays.

**Councilor Comment:** None

**Old Business: 12:03 PM**

- **Financial Review (Quote from Acuity Forensics) -** CA gave report on quote from Ms. Couch from Acuity. Base price is \$2,500 for one year review as requested by council, and not to exceed \$350 for mileage, meals and lodging. **Councilor Knokey, In order to maintain and ensure the accuracy of the City accounting records, I move the CA pro tem to be immediately directed to take action and to exercise the City's right according to the legal authority, to contact, retain and authorize the CPA Firm Acuity to conduct a 2013-2014 fiscal year financial review of the City's records starting on the week of September 29<sup>th</sup>, 2014, included in this review are: bank statements, cancelled checks, payroll records. To ensure all the monies paid out were for city business, to ensure payroll was paid according to contracts and/or agreements, and to ensure that payroll taxes have been paid. Acuity is to provide a report detailing all findings to all members of the council and the CA pro tem no later than October 7<sup>th</sup>, 2014, or notify the city immediately if deemed appropriate. The cost of this financial review shall not exceed the limits established in the City of Lowell Code regarding the procurement of goods and services, page 2-16 and page 2-18. Seconded by Councilor Rennert. Discussion followed.**

**Mayor Paulson moved to amend the motion in line 5 replacing the word 'on' after the word starting, with 'as soon as'. Seconded by Councilor Knokey PASS 3:1 Councilor Rennert opposed. Discussion continued.**

**Mayor Paulson moved to amend the last paragraph to read; the cost of this financial review shall not exceed \$2,850 unless further approved by the council. Motion dies for a lack of a second.**

**PASS 3:1 Mayor Paulson opposed.**

**Councilor Reese made a motion that the Acuity people be advised by CA, that should this time frame pose a problem for them, because of our meeting date on the 7<sup>th</sup>, that she be advised that we will schedule a special meeting date. Councilor Rennert seconded. Discussion followed.**

**PASS 3:1 Mayor Paulson opposed.**

- **Ordinance for Medical Marijuana Dispensaries –** Councilor Reese withdrew previously proposed marijuana ordinance and proposed a new business ordinance. Discussion followed, will be brought back at future council meeting. **Councilor Reese made a motion that the Lowell Council approve the proposed attached business restriction ordinance along with any agreed upon amendments or changes and direct the CA to prepare and send it at the earliest possible time to the City Attorney for his approval and return the Attorney's final approved format to this council for a public hearing and possible 1<sup>st</sup> reading**

to take place at the Oct.7<sup>th</sup> regular council meeting. Seconded by Councilor Knokey. Discussion followed.

Councilor Reese amended motion, that the Lowell City Council direct the CA to prepare the attached business restriction ordinance, along with any agreed upon amendments or changes and send it to the CA to prepare and send it at the earliest possible time to the City Attorney for his approval and return the attorneys final approved format to this council for a public hearing and possible 1<sup>st</sup> reading, to take place October 7, 2014 at the regular city council meeting. Seconded by Councilor Rennert. PASS 4:0


Motion as amended PASS 4:0

**Other Business: 12:45 PM**

- Councilor Knokey inquired if there has been any response to the waste water facility, CA responded none at this time. Councilor Rennert asked when does the current contract with Orenco expire, CA responded Oct. 11, 2014. Councilor Reese inquired if CA has contacted the county about the perma poster to be posted at the Covered Bridge, the CA responded he has not. Councilor Knokey inquired if Vision Software will be able to do any onsite training, CA did not have an answer at this time, but will give an update at next meeting.

**Adjourn: 12:48 PM**

Approved: \_\_\_\_\_

  
Stephen Paulson, Mayor