

**City of Lowell, Oregon  
Minutes of the City Council Meeting  
March 17, 2015**

The meeting was called to order at 7:08 PM by Mayor Bennett

**Members Present:** Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

**Presentation: E-Cigarette & Tobacco Retail Licensing** – Dr. Luedtke & Karen Gaffney from the County Health Department gave a presentation on the use of tobacco in Lane County and E-cigarettes. They are encouraging support of an Ordinance restricting sale to minors and requiring a license to sell e-cigarettes.

**Consent Agenda: Councilor Burford moved to adopt the Consent Agenda with the removal of the voucher directory, seconded by Councilor Paulson. PASS 5:0**

**Public Comments General:** None

**Council Comments:** Councilor Rennert asked if the expenditure that was pulled from last meeting had been clarified and taken care of? CA Lee replied that a new invoice was received, the check amount remained the same and has been sent.

**Staff Reports:** CA Lee provided written report and congratulated Max Baker on receiving his Water Treatment Certification, Level 3. Discussion on CA's written report, financial report and city attorney billing followed.

**Recess: 8:10 PM**

**Public Hearing: 8:10 PM**

- **Ordinance 290 – An Ordinance Amending Lowell Revised Code Section 2.062 and 2.063 Relating to Responsibilities and Supervision of the City Attorney for the City of Lowell, Oregon.**

**Public Comment:** Andrea Larsen 657 N Moss St., believes that individual council members should be allowed to contact the attorney, with the knowledge of the City Administrator. Ken Larsen 657 N Moss St., feels that the council has the right to contact attorney without the support of the majority, as long as the City Administrator is aware of it.

- **Ordinance 291 – Repeals Ordinance 286 that repealed Ordinance 242.**

**Public Comment:** None

**Public Hearing Closed: 8:24 PM**

**Back in Session: 8:24 PM**

**Old Business: 8:24 PM**

- **Ordinance 291- An Ordinance Repealing Ordinance 286 and Reinstating Ordinance 242 – Councilor Burford moved to proceed with 1<sup>st</sup> reading of Ordinance 291 by title only, seconded by Councilor Paulson. PASS 4:1 Councilor Rennert opposed. Mayor Bennett**

proceeded to read Ordinance 291 by title only. Councilor Paulson moved to bring back Ordinance 291 for 2<sup>nd</sup> reading and possible adoption at next council meeting, seconded by Councilor Burford. PASS 4:1 Councilor Rennert opposed.

**New Business: 8:28 PM**

- **Ordinance 290 – An Ordinance Amending LRC Section 2.062 and 2.063 Relating to Responsibilities/ Duties of the City Attorney.** Councilor Paulson moved to proceed with a discussion of Ordinance 290, seconded Councilor Rennert. PASS 5:0 Discussion followed. Councilor Paulson moved to amend Ordinance 290 as follows: Delete the original parts of 290 in the document under 2.062 and 2.063 and replace it with the following 2.062 A. 1. is added and 2.062 A. 1. Reads: All contact with the City Attorney will be coordinated with the City Administrator. Seconded by Mayor Bennett. PASS 4:1 Councilor Burford opposed. Councilor Paulson moved to bring Ordinance 290 as amended back to the next meeting for discussion and possible 1<sup>st</sup> reading, seconded by Councilor Burford. PASS 5:0

**Recess: 8:55 PM**

- **Auditor Recommendation – CA recommended Emerald CPA Group, LLP from Eugene for the new auditor.** Discussion followed. Councilor Paulson move to authorize staff to enter into negotiations with Emerald CPA Group and enter into a contract for 3 years of audit services, for the amount not to exceed \$11,000 per year, less would be preferred and to assure that it included an oral audit report presented by a partner. Seconded by Councilor Burford. PASS 5:0
- **Accounting Software Recommendation – CA would like to visit with the new auditing group prior to making a decision on software.**
- **Lane Area Commission on Transportation (LACT) Update – Councilor Paulson gave a presentation on the commissions activities.** Discussion followed.
- **Resolution 620 – A Resolution Proclaiming April as Child Abuse Prevention Month – Councilor Paulson moved to approve Resolution 620, seconded by Councilor Rennert.** PASS 5:0

**Other Business: 9:27 PM**

- Councilor Burford feels there is a need to improve the lighting in this city. Discussion followed. Councilor Rennert inquired how the tour of Public Works is coming along? Mayor Bennett made an announcement about the new website. Councilor Paulson would like to have the financial report be included in the packets, for their review prior to meetings. Councilor Rennert would like to have the staff report included also. Councilor Paulson inquired when the Public Hearing on the Marijuana Ordinance is scheduled? CA stated it is scheduled for April 21<sup>st</sup>, CC meeting. Councilor Paulson inquired if the vehicle registration fee presentation could be included on April 21<sup>st</sup> meeting, and have it at the Fire Hall. CA will schedule.

**Adjourn: 9:39 PM**

Approved: \_\_\_\_\_

Don Bennett, Mayor

4-16-15

Date