

City of Lowell, Oregon
Minutes of the City Council Meeting
August 4, 2015

The meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

Consent Agenda: Mayor Bennett moved to adopt Consent Agenda with the removal of the Voucher Directory, seconded by Councilor Burford. PASS 5:0

Public Comments General: Erma- Voiced concern about a dangerous situation involving multiple persons harassing citizens.

Council Comments: None

City Administrators Report: Interim CA Mike Kelly gave brief update on interviews regarding candidates for Wednesday and Thursday.

Public Works Staff Report: Max Baker Public Works Superintendent, reported that the leak detection inspection was done, no significant leaks were found. Staff was trained to use the leak detection equipment. Next step is to look at the old water meters still being used. Reported on the a broken water line, blue green algae coming back and code enforcement update. Discussed updating equipment and services.

Business Meeting: Councilors had questions about some voucher directory items. Discussion followed. Mayor Bennett moved to approve voucher directory for August 4, 2015, seconded by Councilor Rennert. PASS 5:0

Old Business: 7:36 PM

- **Upgrade of Accounting and City Clerk Positions** – Interim CA Kelly gave update on changes requested in job descriptions. Councilor Burford moved to accept Resolution 634, second by Councilor Osgood. Discussion followed. Councilor Paulson moved to amend the motion on the table regarding Resolution 634 to defer until it can be brought to the council by the new City Administrator. Second by Councilor Rennert. FAIL: 3:2 Opposed: Mayor Bennett, Councilors Burford and Osgood. **RESOLUTION 634:**A RESOLUTION SUBSTITUTING THE NEW TITLE OF CITY CLERK FOR UTILITY BILLING CLERK AND CREATING A FULL-TIME, PART-TIME POSITION OF ACCOUNTING CLERK IN LIEU OF FINANCE CLERK AND AMENDING SALARY SCHEDULES AND JOB DESCRIPTIONS. PASS 3:2 Opposed: Councilors Paulson and Rennert.

New Business: None

Mayor Comments: Mayor Bennett gave a report from the Oregon Mayor's Association Conference in Cottage Grove. He asked the councilors to be thinking about short term goals that

can be shared with the new Administrator. Councilor Paulson suggested that the council find some time to do this together in the very near future.

Other Business: Councilor Paulson relayed information from Mr. Spies regarding questions about SDC Fees. Councilor Paulson reminded the council about making plans for the Railroad park area and Councilor Burford informed the council that there is an electric fence surrounding the area that needs to come down. Discussion followed. Councilor Rennert request information about principal loans, breaking down principal and interest and payments. Also a quarterly report.

Adjourn: 8:06 PM

Approved: 
Don Bennett, Mayor

8-21-15
Date