

**City of Lowell, Oregon
Minutes of the City Council Meeting
October 6, 2015**

The meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

Consent Agenda: Councilor Rennert requested that the Voucher Directory for October 6, 2015 be removed from the Consent Agenda. **Councilor Paulson moved to adopt Consent Agenda, seconded by Mayor Bennett. PASS 5:0**

Public Comments: Mike Kelly, 86965 Mahogany Lane, Springfield, wanted to thank everyone for allowing him to serve as the Interim CA. Andrea Larsen, 657 N Moss St., suggested a 'Community Awareness' section in 'The Bridge' publication and the need for more police/code enforcement. Jason Hogue, 246 E 3rd St., would like to establish a Neighborhood Watch. Also would like to see a sidewalk developed on East 2nd Street for foot traffic.

Councilor Comments: Councilor Paulson stated the Sheriff's Dept. has a lot of information on the Neighborhood Watch Program.

City Administrators Report: CA Jared Cobb reported on his first 4 days. Written report provided, Councilors very appreciative.

Police Report: Monthly report provided to Council.

Business Meeting: Councilor Rennert questioned the first item on the voucher directory, check to Banner Bank that was allocated to Water Dept. for operations and supplies. CA Cobb will investigate **Councilor Rennert moved to approve the Oct. 6, 2015 Voucher Directory provided the CA looks into the first item on the directory, seconded by Mayor Bennett. PASS 5:0**

Old Business: 7:13 PM

- **Short Term Goals:** Mayor Bennett moved to adopt the five, 6 month short term goals for the new CA, seconded by Councilor Paulson. Discussion followed, noting a typo and clarification on verbiage. **Move to adopt with changes. PASS 5:0**

- **6 Month Evaluation Process for CA – Mayor Bennett moved to adopt the 6 month Performance Review Process for CA and add it as an attachment to the Personnel Manual. Motion died for lack of second.**

Discussion followed requesting more time for the development of a review. Topic was tabled.

- **Annual Evaluation Process for CA – Topic was tabled by consensus.**

New Business: 7:30 PM

- **Resolution 635 – Authorize a Change of Signatories – Councilor Paulson moved to adopt Resolution 635, second by Councilor Rennert. To remove Mike Kelly and add Jared Cobb on signatory list. PASS 5:0**

Other Business: Councilor Paulson would like to encourage the Councilors to meet with the CA on a regular basis.

Mayor's Comments: Reported on the last Lowell School Board Meeting he attended. The school is working on increasing their recycling program, which the community will be able to participate in. Also commented on a survey showing the positive impact of a well maintained school has on student grades. Mayor stated that positive impact is also evident with the City, like when the Water/Wastewater facilities were cleaned up, it produces a positive environment. Thank you to the Public Works Department.

Public Comments: None

Council Comments: None

Adjourn: 7:35 PM

Approved: 
Don Bennett, Mayor

10-23-15
Date