

**City of Lowell, Oregon
Minutes of the City Council Meeting
November 17, 2015**

The meeting was called to order at 7:10 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

Consent Agenda: Councilor Burford moved to accept the Consent Agenda, seconded by Councilor Paulson. PASS 5:0

Public Comments: None

Councilor Comments: None

City Administrators Report: CA Cobb reviewed report provided on the Park Advisory Committee Meeting, Small Cities Meeting in Tangent, Lane County Sheriff's Office Crime Report, Audit Resolution, Covered Bridge Lights. CA will work with staff on creating a job cross training manual.

Financial Report: Report provided and a work session scheduled for 12-11-15 at 10 AM.

Police Report: Report provided. CA will place an article in 'The Bridge' on numbers for citizens to call to report suspicious activity and summary information on criminal activity.

Public Works Report: None

Park Advisory Committee – Draft minutes provided for November 5, 2015.

Old Business: 7:43 PM

- **Six Month an Annual Evaluation Process for CA –** CA Cobb reviewed work session process. **Councilor Paulson moved to approve as revised, the six month and annual evaluation instrument an objectives as discussed in work session. Councilor Burford second. PASS 5:0**

Councilor Burford moved to accept Dr. Hanline as facilitator for April's evaluation work session with Council, second by Councilor Paulson. PASS 5:0

New Business: None

Other Business: None

Mayor's Comments: None

Public Comments: Ken Larsen 657 N Moss Street, commented on including the Oregon State Police in regards to crime activity communications.

Council Comments: Mayor requested the CA to format the crime information report and bring back to the council for approval. Councilor Paulson commented on an article from the LOC magazine about website record retention.


Public Comment: Hall O'Regan 62 E 3rd Street, made a comment about the need to continue to work on the City's Mission and Vision Statement.

Recess: 8:00 PM

Executive Session held under ORS 192.660(2)(f) – To consider information or records that are exempt by law for public inspection.

Back in Session: 8:36 PM

Adjourn: 8:36 PM

Approved: 
Don Bennett, Mayor

12-2-15
Date