

City of Lowell, Oregon
Minutes of the City Council Meeting
December 1, 2015

The meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

Consent Agenda: Councilor Burford moved to accept the Consent Agenda, seconded by Councilor Paulson. **PASS 5:0**

Public Comments: None

Councilor Comments: None

City Administrators Report: CA Cobb reviewed report provided for the period of November 13-November 25. Topics covered included the following: Code Enforcement, Citizens of Lowell United Meeting, LCSO Crime Reports, Bike Trail Connectivity and Tourism Meeting. Also reported on the meeting with Charter Communication regarding Franchise Agreement, Lowell School District is applying for a seismic grant, a letter of support signed by Mayor will be drafted.

Public Works Report: Max Baker, Public Works Director, reviewed his report provided for the month of November. Topics covered included the Streets and Parks, Wastewater Treatment Plant, Water Treatment Plant, Staff Training and Certifications and Code Enforcement. Also reported on Backflow Device Inspection that was conducted last month.

Old Business: None

New Business: 7:24 PM

- **Resolution 636 - A Resolution Addressing the Deficiencies in the City of Lowell Fiscal Year 2014 Financial Audit Report** – CA reviewed audit findings. **Councilor Paulson moved to adopt Resolution 636, Councilor Rennert second.** Discussion followed. **PASS 5:0**

- **Surveillance Camera Policy** – CA presented a video surveillance policy for review by the council. Discussion followed, clarification in language requested and to be brought back.

Other Business: 7:47 PM

- **CA Evaluation** - CA requested clarification on where the placement of 6 month evaluation should be filed. Discussion followed, with consensus being the 6 month evaluation will be placed in CA's personnel file.

- **Planning Commission Members** – CA reported that 3 member's terms will be expiring the end of December, process for recruitment will begin.

Mayor's Comments: He stated today he had a tour of the local Food Pantry, which feeds 150 families a year.

Public Comments: Hall O'Regan, 62 E 3rd Street, reported suspicious activity in the park over the weekend.

Adjourn: 8:03 PM

Approved: _____

Don Bennett, Mayor

12-18-15

Date