

**City of Lowell, Oregon
Minutes of the City Council Meetings
March 1, 2016**

Executive Session called to order at 6:38 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Gail Harris, Jim Burford
Staff Present: Max Baker – Public Works Director

Executive Session: ORS 192.660(2)(f) – To consider information or records that are exempt by law for public inspection.

Adjourn: 7:08 PM

The meeting was called to order at 7:13 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Gail Harris, Jim Burford

Consent Agenda: Councilor Burford moved to accept the Consent Agenda, second by Councilor Paulson. PASS 5:0

Public Comments: None

Council Comments: None

City Administrators Report: CA Cobb reported on Budget Training attended by Accounting Clerk and himself, difficulties occurring with Email service, Lane Economic Committee Meeting, Housing Rehabilitation Program (RHRP) Meeting, discussion on a Council visit to Creswell Council Meeting on March 8th, discussion regarding possible work sessions and City Administrator Mid-Term Evaluation. Our Economic Development Committee was approved for a \$3,000 grant from Lane County for 101 Things To Do Magazine, and a review of RV parking code. A first draft of the audit has been completed.

Public Works Report: Max Baker, Public Works Director reported on street sign replacement, a testing of water sprinkler system in Paul Fisher Park has been done, staff locating and mapping manholes in collections system, COL placed 6th in the Annual Best Drinking Water Contest, LCC intern has completed his OJE, and code enforcement had been conducted on the north side of town.

Financial Report: Provided in packet.

Draft Minutes: Blackberry Jam Festival Committee Meeting – Feb. 9, 2016, and Planning Commission Meeting Minutes – Feb. 23, 2016 provided in packet.

Old Business: None

New Business: 8:17 PM

- **Resolution 641 – Budget Appropriation Changes – Councilor Paulson moved to have Resolution 641 adopted, second by Councilor Burford. CA explained resolution. PASS 5:0**

- **Fiscal Year 2017 Budget Calendar** – CA introduced item. **Councilor Paulson moved to adopt the Budget Calendar, second by Councilor Harris.** Discussion followed. **PASS 5:0**

Other Business: Discussion on Sewer Reserve Fund. Councilor Paulson addressed the issue of no smoking in our city parks as addressed in Ordinance 287.

Mayor's Comments: Mayor reported on LCOG: Senior Program Annual Report, Awards Banquet, and their website is being updated to include Spanish.

Public Comments: None

Council Comments: None

Adjourn: 8:38 PM

Approved: 
Don Bennett, Mayor

3-16-18
Date