

**City of Lowell, Oregon  
Minutes of the City Council Meetings  
April 5, 2016**

**Executive Session** called to order at 5:31 PM by Mayor Bennett

**Members Present:** Mayor Bennett, Maggie Osgood, Steve Paulson, Jim Burford

**Member Absent:** Gail Harris

**Guest:** Dr. Walt Hanline

**Executive Session: ORS 192.660(2)(i) – To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.**

**Adjourn: 6:50 PM**

The regular meeting was called to order at 7:00 PM by Mayor Bennett.

**Members Present:** Mayor Bennett, Maggie Osgood, Steve Paulson, Jim Burford

**Member Absent:** Gail Harris

**Consent Agenda:** Councilor Paulson requested that the voucher directory for April 5, 2016 be removed. **Councilor Paulson moved to approve the minutes for March 15 & 18, 2016, second by Councilor Burford. PASS 4:0**

**Public Comments:** None

**Council Comments:** None

**City Administrators Report:** CA Cobb reported that employee performance evaluations were completed, utility accounts reviewed, and on the sewer deficit. Questions of the council addressed.

**Public Works Report:** Max Baker, Public Works Director reported that the play slides were removed from Paul Fisher Park, there was a sewer leak repair at the lift station, the switch to reuse water at Sewer Plant, and continued code enforcement being done.

**Draft Minutes:** BBJ Festival Meeting Minutes – March 8, 2016

**Business Meeting:** Voucher Directory for April 5, 2016, Councilor Paulson had a question on the Emerald CPA Group LLC invoice, and CA responded. **Councilor Paulson moved to approve the voucher directory for April 5, 2016, second by Councilor Burford. PASS 4:0**

**Old Business:** None

**New Business: 7:13 PM**

- **Resolution 643 – Accepting and Appropriating Grant Funds** – CA introduced item, the City has received two grants: one from CIS for playground safety improvements, and on behalf of the Lowell-Fall Creek Education Foundation from Oregon Parks & Recreation Department.

**Councilor Burford moved to accept Resolution 643, second by Councilor Paulson.**  
Discussion followed. **PASS 4:0**

- **Resolution 644 – Amending the Fiscal Policies and Financial Management Procedures Manual** – CA introduced item, to maintain a minimum of 17% in unrestricted fund balance.  
**Councilor Burford moved to approve Resolution 644, second by Councilor Paulson.**  
Discussion followed. **PASS 4:0**


- **City Council Goal Prioritization** – CA introduced item, discussion followed on how to continue to prioritize the goals established during work sessions. Consensus was to have Dr. W. Hanline to facilitate process.

**Other Business:** None

**Mayor's Comments:** Provided information on a number of meetings attended.

**Council Comments:** Councilor Paulson commented on information in Mayor's report.

**Adjourn: 8:13 PM**

Approved:   
Don Bennett, Mayor

4-20-16  
Date