

City of Lowell, Oregon
Minutes of the City Council Meetings
February 21, 2017

The regular meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Jim Burford, Maggie Osgood, Gail Harris, Patricia Angelini

Consent Agenda: Councilor Burford move to approve consent agenda as amended, second by Councilor Harris. PASS 5:0

Presentation: CA Cobb introduced Bill Trotter with Emerald CPA Group who presented the Annual Financial Report for the year ending June 30, 2016. Questions were answered by Mr. Trotter and Layli Nicholes the contact accountant.

Public Comments: None

Council Comments: None

City Administrators Report: CA Cobb reported on LOC Regional Meeting, Child Abuse Proclamation, Recreational Immunity, Committee Meetings, and Statement of Economic Interest.

Financial Report: Monthly Financial Report for January enclosed in packet.

Police Report: January report enclosed in packet.

Public Works Report: Max Baker, Public Works Director reported on code enforcement, park inspections, park signs, completing annual reports, blocked sewer main being repaired, backflow devices annual inspections completed, and staff training.

Draft Committee Minutes: Minutes for Parks and Recreation Committee, BBJ Festival Committee, Economic Development Committee, Library Committee, and Planning Commission are enclosed in packet.

Old Business: None

New Business: 8:02 PM

- **Resolution 668 – Management Response to the City Auditor** – CA introduced item, reviewed audit deficiencies and weakness. **Councilor Burford move to approve Resolution 668 and Attachment A, as presented, second by Councilor Harris. PASS 5:0**
- **Advertisement of RFP for Municipal Finance Software** – CA introduced item. Questions followed. **Councilor Burford move to approve the Advertisement of RFP for Municipal Finance Software, second by Councilor Angelini.** Discussion followed. **PASS 5:0**
- **Consideration of Municipal Code Contract** – CA introduced item and answered questions. **Councilor Burford move to approve a basic contract with Municode to update and maintain the municipal code, second by Councilor Angelini. PASS 5:0**
- **City Council Representation on External Boards and Committees** – CA introduced item and reviewed Boards and Committees. **Mayor Bennett will continue to attend the Middle Fork Willamette Watershed Council Meetings with Councilor Osgood as an alternate.**