

**City of Lowell, Oregon**  
**Minutes of the City Council Meetings**  
**April 18, 2017**

The regular meeting was called to order at 7:00 PM by Mayor Bennett

**Members Present:** Mayor Don Bennett, Jim Burford, Maggie Osgood, Patricia Angelini

**Member Absent:** Gail Harris

**Consent Agenda: Councilor Burford move to approve consent agenda, second by Councilor Angelini. PASS 4:0**

**Public Comments:** None

**Council Comments:** None

**City Administrators Report:** CA Cobb stated the Budget Committee Meeting will be held on Wednesday, April 26, 2017 at 7 PM here at City Hall. CA reported on his presentation to Lane ACT Commission Meeting on April 12<sup>th</sup>, update on Website Project, Small Town and Rural Multimodal Networks Training, Parks Clean Up Day on May 6<sup>th</sup>, and Covered Bridge Regatta season began. Bike Tourism Studio update and Crosswalks are finished and working.

**Financial Report:** Quarterly Financial Report enclosed in packet. CA gave a brief overview.

**Police Report:** February and March report provided in packet.

**Public Works Report:** Max Baker, Public Works Director reported on sidewalk repair, park cleanup day prep, fallen trees and limbs cleanup from storm, NPDES permit changes effective May 1<sup>st</sup>, contact from possible trainees of LCC Intern Program, and Code Enforcement update.

**Draft Committee Minutes:** Minutes for Parks and Recreation Committee, Economic Development Committee provided in packet.

**Old Business: 7:33 PM**

- **Ordinance 295 – Regulating Open Burning – Councilor Burford made a motion for second reading by title only, second by Councilor Osgood. Mayor Bennett read Ordinance 295 by Title only. Councilor Burford moved to approve Ordinance 295, second by Councilor Osgood. PASS 4:0**

**New Business: 7:35 PM**

- **Resolution 672 – OPRD Planning Grant Application – CA presented item. Mayor Bennett move to approve Resolution 672 as presented, second by Councilor Angelini. PASS 4:0**
- **Award of Municipal Finance Software Contract – CA recommended Caselle Inc. Councilor Burford move to approve Municipal Finance Software Contract with Caselle Inc., second by Councilor Angelini. PASS 4:0**
- **Liquor License Renewal – CA introduced item. A positive recommendation given by consensus of council.**

- **Summer Recreation Program Funding Request** - CA presented recommendation of the Parks & Recreation Committee for approval of request. **Mayor Bennett move to approve \$2,000 for the Lowell School District Summer Recreation Program from current budget, second by Councilor Angelini. PASS 4:0**
- **Dexter Lake Farmer's Market Funding Request** – CA presented recommendation of the Economic Development Committee for approval of \$1,150 for The Dexter Lake Farmer's Market to be used to purchase two banners and other marketing materials. Jef Jalof, DLFM Board President gave an update. **Councilor Burford move to approve the funding request of DLFM in the amount of \$1,150, second by Councilor Osgood. PASS 4:0**
- **Paul Fisher Park Improvements** – CA presented request of installation of Horseshoe Pits in Paul Fisher Park by Tristan Woodhurst for his Eagle Scout project during Parks Clean Up Day. Approval consensus given by council.


**Other Business:** None

**Mayor Comments:** Reported on Lane ACT training session, and Lowell Fire Board Meeting.

**Council Comments:** None

**Public Comments:** None

**Adjourn: 8:14 PM**

Approved:   
5-23-17  
Don Bennett, Mayor

5-23-17  
Date