

City of Lowell, Oregon
Minutes of the City Council Study Session
January 2, 2018

The Study Session was called to order at 7:00 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Jim Burford, Maggie Osgood, Gail Harris

Member Absent: Patricia Angelini

Study Session Topic(s)

- a. **Review Report on 2017 Service Improvements** - CA gave a brief over view of report provided in packet. Discussion followed on how to improve outcomes.
- b. **Review Proposed 2018 City Administrator Objectives** – CA presented his written objectives for 2018.
- c. **Review Branding and Marketing Improvements** - CA presented information on equipping staff and council with branding identification. Cost list was provided for council information.
- d. **Review Personnel Evaluation Process** – CA presented the process and the form to be used in employee annual evaluation's.

Adjourn: 7:29 PM

Approved: 
Don Bennett, Mayor

1/18/18
Date