**Blackberry Jam Committee**

**Regular Meeting**

**Tuesday, July 16, 2024, 7:00 pm**

 **City of Lowell**

**70 N Pioneer St**

**Lowell, OR 97452**

Members of the public are encouraged to provide comment or testimony through the following.

* Joining by phone, ablet, or PC. For details, click on the event at [www.ci.lowell.or.us](http://www.ci.lowell.or.us).
* In writing, by using the drop box at Lowell City Hall, 70 N Pioneer Street, Lowell, OR 97452
* By email to: admin@ci.lowell.or.us.

**Regular Meeting Agenda**

Call to Order / Roll call 7:05 pm

Meesa Anders, Dennis Sucamele, Jeninne Zimmerman, Lonna Bennett, Laura Luckey, Ed Morse.

On Zoom: Rusti Ackland, Tina Moreci, Tony Moreci, George Wild.

New Business

Brad has posted online the signup sheet for cornhole and horseshoe, he will outline the area for Public Works to put up the fence in the park. Meesa has the trophies for the horseshoe and Brad has the trophies for the cornhole.

Tim, Max, Ben and Meesa will dig a new hole for the grease pole.

Meesa will pick up 2 hay bales for coins in the hay.

Jason Picket will put up tents for the kids’ corner, bingo, lawn, and food court.

Table and chairs will be borrowed from the high school. Extra tables can be borrowed from the church if needed.

All new games had to be purchased for the kids’ corner. Lynn will sell tickets to play games. Winners of the games will be given a token and a chance to win a prize.

George talked with the officer in charge of the K9 unit and confirmed their 1:00 time on Saturday. George will attend Friday.

Porta Potty and security has been given Ben’s contact information for the weekend.

Meesa has talked with Oakridge police. The contract with Lowell and the Oakridge police has ended. Lowell will have to pay the Oakridge police for any time they spend in Lowell. The BBJ will need police coverage having alcohol on site.

Cooling sites will be at the library and garage.

The park bathrooms have been fixed and have been closed. The bathrooms will be open for the Jam.

Trash dumpsters will be on site from Santa Pac. The high school trash bins will be for back up.

Mindy will have high schoolers pick up trash and empty trash cans and in turn the school will be able to keep and cash in all bottles and cans.

 Ed and Laura will pick up the keys to the caboose from George.

Parade, Lonna has 7 entries plus horses. Greg will follow the parade with his tractor for any pickup from the horses. Lonna to get a permit from Jeremy. A list of volunteers needs to be turned into Sam with consent forms. A meeting will be held on the 24th with Lon for flaggers. Meesa will post details of how to sign up on FB.

The information booth will have the sign in and out forms for any volunteers. Meesa to ask Lon for a first aid kit will be kept at the information booth.

Sam and Meesa are looking into getting a QR code for easer payment at the information booth. They will also check into the idea of putting the schedule for volunteers on a QR code.

Tina has 53 craft vendors. Tina will have the map completed and turned into Sam by Thursday morning.

Electrical, Dennis has nothing new.

Sponsors, Rusti has nothing new.

We have 12 cases of jam and 12 more will be arriving on Friday.

Crawl, drag, and squirt have nothing new.

Food, Jeninne will send a map and welcome letter for the vendors to Sam so she can email out to all food vendors. The map and letter are the same as last year with updated times and dates.

Banner Band will donate water for us to sell at the information booth.

Meesa will ask Max to check the power at the light poles.

Next meeting will be at the fire house at 7pm on 23rd.

Other business

**Totals for 2024 coming in**

Total from sponsors, food, and craft vendors $6,790.00

Pending $600.00 from food and craft vendors who have singed up and not paid yet.

Total income $7,390.00

**Totals for 2024 going out**

Entertainment, sound, porta potty, and kids’ corner toys $5,164.06

Pending out going cost are for Oakridge police, security, and mister rental.

 Adjourn the Regular Meeting. 8:08