

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
February 11, 2020
Maggie Osgood Library

The meeting was called to order at 7:05 PM by Chair Lon Dragt

Members Present: Lon Dragt, George Wild, John Myers, Monica Thompson, Gerry Burr, Jorge Garcia, Michael & Virginia Galvin, Brad Anderson, Rustie Ackland, Samantha Dragt, Lloyd Hall, Lonna Bennett, CA Jared Cobb

Approval of Minutes: George Wild moved to approve the Minutes for January 14, 2020, second by John Myers. Approved by consensus.

Business:

- **Ads/Sponsorship Forms** – Chair Dragt presented new forms for Sponsorship. CA Cobb provided additional explanation to the revised sponsorship program. **Monica Thompson moved to approve having reusable bags printed with logos of sponsors at \$500 level and above, second by John Myers. PASS by consensus.** Craft Vendor and Food Vendor registration forms reviewed and discussed. Parade Registration Form reviewed and discussed. Consensus was to proceed with new forms.

Rhett Gedies arrived to meeting at 7:50 PM

George Wild inquired if Wi-Fi will be available for vendors in the park. Discussion followed.


- **Sound Provider** – Chair Dragt stated the sound organizer has raised his price \$150 for this year's contract. Consensus was to approve the increase.
- **Nonprofit Food Booth Fee** - Lowell Grange request to have a booth to sell corn on the cob this year. It was discussed that nonprofits are not charged a booth fee, and so Lowell Grange will not be charged a fee.
- **Kidz Korner Event** – Discussion on what will be Kidz Korner. It was agreed that a water slide, bounce house, coins in the hay, grease pole climb and times will be Saturday 10 AM to 6 PM, Sunday 10 AM to 4:00 PM. Discussion on volunteers to monitor area followed, Rustie will ask the Kiwanis.
- **Website** – CA Cobb presented a sample of a website design which would coincide with the City's website. Pay Online would be available for vendors. Discussion followed, consensus was to have CA Cobb proceed with the new website.
- **Vacant Positions of Event Coordinator** – Chair Dragt stated the Craft Vendor and Parade Coordinator positions need to be filled. Monica Thompson and Samantha Dragt agreed to be Craft Vendor Coordinator's. A Volunteer Coordinator is also needed.
- **Other Business:**
Brad Anderson gave a report on the Horseshoe and Cornhole Tournament. He has a sponsor willing to donate the labor of making 5 years' worth of trophy's. There will be a cost for material only.

Rhett Gedies reported on food vendors, he will be contacting previous vendors and sharing the new policy of not limiting menu items. Then proceed on locating new vendors to fill approximately 14 spaces. He did voice the need to have lighting on the south end of the park and it was agreed to have June 30th be the last day to request a refund for a cancellation.

Adjourn: 8:47 PM

Approved: 
Lon Dragt - Chair

Date: 4/14/20

Attest: 
Jared Cobb - City Recorder

Date: 4/14/20