

**City of Lowell, Oregon**  
**Minutes of the Blackberry Jam Festival Committee Meeting**  
**December 10, 2019**

The meeting was called to order at 7:02 PM by Chair Lon Dragt

**Members Present:** Lon Dragt, Pam Baumann, Michael & Virginia Galvin, George Wild, Gerry Burr, Brad Anderson, John Myers, Lonna Bennett, Joyce Donnell, CA Jared Cobb

**Approval of Minutes:** George Wild moved to approve the Minutes for November 12, 2019, second by Gerry Burr. Approved by consensus.

**Business:**

- **Discuss Advertising Coordinator** – Chair Dragt informed the committee that Bailey Sitts who volunteered to do the program will be moving and unable to perform the task. Discussion about the program and website followed and the need to locate someone to assist in coordinating this area. The advertiser list from previous years was discussed and some of those without an assigned BBJ member were reassigned, will review unassigned advertisers at next meeting. CA will bring a proposal to the next meeting on what differentiates an advertiser from a sponsor level.
- **Discuss/Plan Park Footprint for 2020 Festival** – CA Cobb presented two proposals for the committee to discuss. After much discussion, Option 1 with some minor revisions was agreed upon. Portable toilets location in the park will remain the same as last year.

**Other Business:**

- Chair Dragt stated he is continuing to work on the BBJ Procedure Handbook, information has been gathered and now needs to be organized and printed. Brad Anderson stated he is moving forward with the Cornhole Tournament and is working on getting sponsors.

**Adjourn: 8:06 PM**

Approved: \_\_\_\_\_

Lon Dragt - Chair

Date: \_\_\_\_\_

1/14/2020

Attest: \_\_\_\_\_

Jared Cobb - City Recorder

Date: \_\_\_\_\_

1/14/20