**AGENDA**

**BLACKBERRY JAM FESTIVAL COMMITTEE**

**TUESDAY, November 12, 2019 – 7:00 P.M.**

Maggie Osgood Library

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES –** October 22, 2019
4. **BUSINESS –**

* **Discuss/Review Timeline’s for Events**
* **Discuss/Review Development of Procedure Manual**
* **Discuss Marketing Survey Update**
* **Approval for Pine Needler Donations for 2019**
* **Discuss/Assign Contact Persons for Advertisers/Sponsors**
* **Discuss Executive Committee Member Communication Point Person**
* **Discuss Food Vendor Comparison Report**
* **Discuss/Plan Park Footprint for 2020 Festival**

1. **OTHER BUSINESS**
2. **ADJOURN**