

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
November 13, 2018

The meeting was called to order at 7:05 PM by Vice-Chair Michael Galvin

Members Present: Pam Baumann, Michael & Virginia Galvin, Tim Stratis, George Wild, Gerry Burr, Diane Stephens, Joyce Donnell, CA - Jared Cobb

Approval of Minutes: Gerry Burr moved to approve the minutes of October 9, 2018, second by George Wild. Approved by consensus.

Old Business:

Financial: CA Cobb will continue to work on verbiage for how events would contribute a percentage back to the festival for operation expenses.

Public Relations, Programs & Advertising: No report.

Poster: No report

Sponsorship: No change

Crafts: Pam stated she will start working on plotting vendor spaces in the former Food Court area.

Food Vendors: CA stated that the County has agreed to work with the City in closing the street for the festival and the food trucks will be located on the north side of North Shore Drive.

Entertainment: No report

Quilt Show: No change

Car Show: No report

5KRun: CA reported that the Girls Basketball are interested in doing a Basketball Tournament instead of coordinating the 5K Race. A suggestion was on contacting the Track Team to see if they would be interested in taking on the event.

Parade: Diane announced that Dr. Walt Hanline has accepted to be the Grand Marshal for 2019.

Fishing Derby: No report

Kids Activities: It was reported Small Town Heroes have been at the office working on sorting donations and washing stuffed animals.

Grease Pole Climb: Tim stated he is working on the pole.

Pie Baking/ Eating Contest/ Coins in the Hay: Tim will contact the PTO and discuss coordination of the event.

Horseshoe Event: No report

K9 Event: No change.

Garbage/Recycle/Toilets: No change.

Layout/set-up/Grounds: CA will continue to work on more electrical connections, and a working map of the area.

Security: No change.

New Business: None

Other Business:

- Tim requested not to meet in December. **Tim Stratis moved to have the next BBJ meeting on January 8, 2019, second by Gerry Burr. Approved by consensus.**
- Exploration of having a Beer/Wine Garden at festival was discussed. More to follow in January.
- Discontinue use of PO Box 212 address. Will use only PO Box 490 going forward

Adjourn: 8:13 PM

Approved: 
Michael Galvin - Vice-Chair

Date: 1-8-19

Attest: 
Jared Cobb - City Recorder

Date: 1/8/19