

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
October 9, 2018

The meeting was called to order at 7:04 PM by Vice-Chair Michael Galvin

Members Present: Pam Baumann, Michael Galvin, Tim Stratis, George Wild, Gerry Burr, Diane Stephens, Joyce Donnell, CA - Jared Cobb

Approval of Minutes: Gerry Burr moved to approve the minutes of Aug. 14, 2018, second by Diane Stephens. Approved by consensus.

Old Business:

Financial: CA Cobb provided a report, showing a deficit for the 2018 Festival. Discussion on individual line items followed, and there was a consensus that all events should contribute a percentage back to the festival for operation expenses. CA will develop language and bring back to the committee for approval.

Public Relations, Programs & Advertising: No report.

Poster: No report

Sponsorship: Tim will work on acquiring Brothers Plumbing as a sponsor.

Crafts: Pam stated that the vendors enjoy being at the festival, there is a need for more electrical hookups, and brought forward the discussion on raising the vendor fee. **Gerry Burr moved to increase the vendor fee to \$50, second by George Wild. Approved by consensus.**

Food Vendors: CA suggested moving the food trucks to the north side of North Shore Drive, closing the street for the festival. If CA can receive approval from the County and Fire Dept., committee is in favor of the move.

Entertainment: No report

Quilt Show: Gerry provided a picture featuring the quilt for next year's festival.

Car Show: No report

5KRun: It was suggested to promote the 'walking' aspect of the race to encourage more participants.

Parade: Diane recommended Dr. Walt Hanline for Grand Marshal, for his dedication to saving and growing the school, which has impacted the growth of the whole district area. **Gerry Burr moved to approve having Dr. Walt Hanline as Grand Marshal for 2019 BBJ Festival, second by Tim Stratis. Approved by consensus.**

Fishing Derby: No report

Kids Activities: Discussion was to move all kids activities to the east end of the park.

Grease Pole Climb: Tim stated he is working on the pole and will submit receipts for purchased materials. Plan is to make it removable and storable in the stage, to protect it from vandalism.

Pie Baking/ Eating Contest/ Coins in the Hay: Discussion was to add a category for other items using blackberry's and keep the pie category strictly for pie's. Tim offered to coordinate the event if the PTO was unable to provide support.

Horseshoe Event: No report

K9 Event: George will coordinate event.

Garbage/Recycle/Toilets: Joe and Joyce will handle arrangements.

Layout/set-up/Grounds: Changes will occur if food trucks are moved, it was suggested to coordinate with Aaron to see if he could create a better map of area for planning layout.

City: Will help with set up again.

Security: George will make arrangements.

New Business:

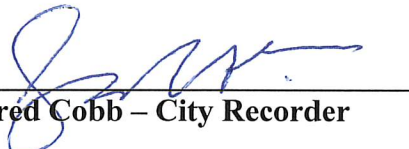
Chair and Vice Chair: CA will contact Aaron Graham for filling the Chair position, and Michael Galvin will remain as Vice Chair.

Other Business: None

Adjourn: 8:37 PM

Approved: 
Michael Galvin – Vice-Chair

Date: 11/13/18

Attest: 
Jared Cobb – City Recorder

Date: 11/13/18