

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
May 8, 2018

The meeting was called to order at 7:08 PM by Vice-Chair Michael Galvin

Members Present: Gerry Burr, Mike and Virginia Galvin, Diane Stephens, Joyce Donnell, Aaron Graham, Tim Stratis, George Wild, Warren Weathers, Patti Jo Angelini, Savannah Largent, CA - Jared Cobb

Approval of Minutes: Minutes of Apr. 10, 2018 Gerry Burr moved to approve, second by Diane Stephens. Approved by consensus.

Old Business:

Financial: CA presented April financial report.

Public Relations: Patti Jo stated that Gail Orcutt will handle free social advertising, Patti Jo will set up a share gmail account for everyone to send their pictures to, so they can be used as needed.

Programs: Patti Jo encouraged change to the program with higher quality of paper, and spot color. The consensus agreed and to decrease quantity produced.

Advertising: Diane listed 3 advertisers requiring invoicing, Joyce will send them out.

Sponsorship: Patti Jo will create an application to present with the sponsor package.

Crafts: Pam provided an email stating all is going well. Patti Jo will provide a social media push for vendors.

Food Vendors: Rhett provided an email that stated he has received 5 deposits, and is in contact with Pat Todd's ice cream. Working on coordinating menu's this month.

Entertainment: Joyce reviewed contracts that have been returned, and pending.

Quilt Show: Gerry presented a \$885 in ticket sales.

Car Show: No report provided.

5KRun: No report provided. Patti Jo would like to work with Danielle in promoting the event.

Parade: Diane reported that she will be sending out notices to past attendees.

Fishing Derby: Warren reported the committee will be meeting tomorrow to discuss ideas to increase attendance.

Kidz Korner: No report provided. Savannah would like her group 'Small Town Hero's' to place collection bins for toys, and jars for money to purchase toys for Kidz Korner. Committee approved by consensus.

Other Activities: Tim Stratis suggested dividing the grease pole climb into two age groups: 12 and under, and 13 – 18. Committee approved by consensus. Aaron reported he is following up on the 3 on 3 tourney. Savannah and the 'Small Town Hero's' will be in charge of Coins in the Hay. Aaron Manfrede provided an email that the team for making pies is coming together.

RC Airplanes: No report provide.

Horseshoe Event: No report provided.

K9 Event: George reported all is a go for Sat. 1-1:45 PM.

Garbage: No report.

Layout/set-up/Grounds: No report.

Toilets: Nothing new to report.

City: Nothing to report

Security: Nothing new to report.

BBJ Jam: Joyce reported finding with Sweet Creek as a jam producer. St. Cousair Oregon Orchards, Inc. formally Berry Noir, will provide the same jars of jam as in the past without labels. Committee consensus was to have Aaron design a new label, and we will place labels on the jars of jam. Joyce will order 10 cases, 5 of seeded and 5 seedless.

New Business:

- a. Check Signers: CA presented request to have Executive Committee Members as signers on the BBJ account. **Gerry Burr move to approve all Executive Committee Members as signers on the Blackberry Jam Festival Account: Michael Galvin, Warren Weathers, Pam Baumann, Tim Stratis and Aaron Graham, second by George Wild. Approved by consensus.**

Other Business: None

Adjourn: 8:48 PM



Vice-Chair Michael Galvin

Attest: 

City Recorder – Jared Cobb