

**Lowell City Council
Regular Meeting and
Joint Meeting with the
Planning Committee
Tuesday, October 18, 2022, at 6 P.M**

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray

Members Absent: Tim Stratis

Commissioners Present: Chair Lon Dragt, Suzanne Kintzley, Lloyd Hall, Jason Pickett

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker .

Called to order Joint City Council and Planning Commission Meeting at 6:04

New Business:

1. CA Caudle discussed vacancies in the Planning Commission and the process of advertising in The Bridge and online on the City's web site and the City of Lowell Page two applications were received: Jason Pickett and Bill George. **Councilor Harris made a motion to appoint Jason Pickett and Bill George to the Planning Commission, seconded by Councilor Weathers. PASS 5:0**
 - Jason Pickett, who was present, was sworn in as Planning commissioner by CA Caudle
 - Bill George was not present and will be sworn in at a later date
2. **Presentation by Henry Hearley, Associate Planner, Lane Council of Governments; Jacob Callister, Principal Planner, Lane Council of Governments; and Zoe Anton, Program Director and Planner, The Urban Collaborative. Laura Buhl, Land Use & Transportation Planner, Oregon Department of Land Conservation and Development, on the City of Lowell development code in detail. Clarification and discussion of the next steps and project timeline.**

Other Business - none

Community Comments- none

Adjourn the Joint Meeting at 7:43 PM

City Council Meeting was called to order at 7:53 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray

Members Absent: Tim Stratis

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent agenda- Motion to approve by Councilor Harris second by Councilor Weather. PASS 4:0

Public Comments:

- **Hall O'Regan 62 E 3rd Street Lowell – discussed what he sees as code violations**
- **Alisha Parker 265 N Cannon St. Lowell – code issue re tree maintaining in her neighborhood.**

Staff Reports:

City Administrator report:

- **The City Hall/Library renovation project is substantially closer to completion. With just a few remaining items on the punch list to be addressed. Signage, a tiling issue, and the HVAC replacement installation.**
- **Federal Security has installed the cameras and intrusion detection.**
- **Douglas Fast Net has completed its installation of fiber optic internet service.**
- **When the City office moves to the new space, we will also move the library collection so staff can begin working in the new building.**
- **There is a new RAIN representative, Melissa Prestinario, she will be holding an “entrepreneurial open house” at the Grange in the evening of November 3rd.**
- **Lloyd Hall was put through a new planning commissioner orientation on October 6.**
- **Attended the Oregon Economic Development Association’s annual conference in Coos Bay.**
- **Parks Committee met October 13, they have offered their labor to rebuild the benches, so materials will be purchased to repair the benches at Paul Fisher Park benches.**
- **Department of Land Conservation and Development is implementing its “Climate-Friendly and Equitable Communities” program.**
- **The Paid Leave Oregon program goes into effect January 1. This will require the city to withhold 0.60% of employees’ salaries from their paychecks to pay into the program.**
- **Meeting with Lane County Emergency Management planning – identifying hazards in the community – this will qualify Lowell for FEMA hazard mitigation.**

Public Works report

- **Staff removed the adult swing set from the playground at Paul Fisher Park due to hazardous conditions. Looking into replacement options and costs**
- **We will be reopening bathroom at Rolling Rock Park**
- **The bathrooms at Paul Fisher are still significant damage**
- **We have replaced a total of 385 meters – and the total 454**

Police Reports for July and August 2022 reviewed

Old Business: none

New Business:

- **Councilor Murray made a Motion to authorize the City Administrator to place an order of \$4,236 with Brodart and an order of \$8,785 with Ingram, totaling \$13,021, to acquire**

books, DVDs, and other materials for the Maggie Osgood Library collection, seconded by Councilor Harris. **PASS 4:0**

- Councilor Weathers made a motion to amend the previous motion for the October 4, 2022, City Council Meeting minutes to show that Councilor Jimmy Murray was present at the October 4, 2022, meeting. **PASS 4:0**

City Council adjourned 8:18 pm

Approved: 
Don Bennett, Mayor

1/19/23
Date

Attest: 
Jeremy Caudle, City Recorder

1/19/23
Date

