

**City of Lowell, Oregon
Minutes of the City Council Meeting
December 16, 2014**

The meeting was called to order at 7:10 PM by Mayor Paulson

Members Present: Mayor Paulson, Gary Reese, Judith Rennert, Jim Burford

Member Absent: Melody Knokey

Public Comments: Idella Stinson 26 E 3rd St., commented on the prior weekend community events, what an enjoyable time it was and hopes that the community can come together.

Council Comments: Councilor Rennert thanked outgoing Councilors Knokey and Reese for their dedication and service to the community.

Approval of Minutes: December 2, 2014, approved by consensus.

November 18, 2014, **Councilor Rennert moved to the following correction, remove the sentence under CA staff report that reads, “Council agreed, including Head Librarian, as in the past.” Replacing this sentence with “The City Council agreed to giving gift certificates to the City of Lowell employees as proposed by CA. The Council did not reach agreement to give further gift certificate to a specific volunteer.”** Seconded by Councilor Reese. **FAIL 2:2 Mayor Paulson and Councilor Burford opposed. Mayor Paulson moved that the minutes for 11-18-14 be approved except for the paragraph relating to CA staff report that occurred at 9:42 PM. Seconded by Councilor Burford. Mayor Paulson moved to amend his motion and add the sentence that staff modify the minutes to reflect that, that paragraph has not been approved by the council. Seconded by Councilor Burford. FAIL 2:2 Councilors Reese and Rennert opposed.**

Original Motion - FAIL 2:2 Councilors Reese and Rennert opposed.

Minutes for November 18, 2014 not approved.

Approval of Expenditures: 7:27 PM

Council asked CA questions about the voucher directory **Mayor Paulson move to approve the voucher directory for December 16, 2014, and that staff report back at the next meeting about late fee for the employment tax unit. Seconded by Councilor Rennert.**

PASS 4:0

Old Business: 7:37 PM

- **Resolution 613, Land Donation (Mia Nelson)** – CA Lee gave a brief overview of acceptance of property donation.

Public Comments: Bill George 125 Marina Vista Dr., encouraged city to revisit the acceptance of the property.

Recess for Councilors to review new documents on land donation.

Back in Session: 7:59 PM

Resolution 613, A Resolution accepting a real property donation and authorizing the City Administrator to enter an agreement with Roy Nelson for acceptance of the real property

and closing escrow and amending the budget to accept a monetary donation consistent with the intent of the monetary donation. Mayor Paulson moved that we adopt Resolution 613, authorize the CA to execute the donation agreement and deed, and that the CA and consultation of the City Attorney can incorporate language related to title insurance if they deem it necessary. Seconded by Councilor Reese. Discussion followed. Mayor Paulson moved to change language from approximately three acres in size, to 3.09 acres, seconded by Councilor Rennert. PASS 4:0 Discussion followed on the survey markers of the land. Mayor Paulson move to amend his original motion to add the following sentence. A period following necessary in the original motion is changed to a comma, and the following language added. 'And the CA assure that we have a survey of the property and that appropriate pins or stakes are in place.' Seconded by Councilor Reese. Discussion followed. Councilor Rennert move to amend the amendment to limit to 'CA assuring us that we do have a certified copy of the survey on file indicating where the pins should be.', Councilor Reese seconded. Ms. Nelson stated that she did have one. PASS 3:1 Councilor Burford opposed. Original Amendment, PASS 4:0 Ken Hern voiced concern that there is a conflict of interest with Mayor Paulson and Councilor Burford having property adjoining the said property in motion. Original motion as amended, PASS 4:0.

New Business: 8:15 PM

- **Resolution 614, A Resolution to authorize the issuance of a city credit card to the Public Works Superintendent under City of Lowell general account 47100094.** CA stated that this would authorize a credit card to Max Baker the Public Works Superintendent and the current credit card with Thomas VonFlatern would be rescinded. Mayor Paulson moved to adopt Resolution 614, seconded by Councilor Rennert. PASS 4:0

- **Leash Law Ordinance** – Councilor Reese read a statement on the development of the ordinance. Councilor Reese moved that the CA be directed by this council to schedule a special meeting for a public hearing and first reading of the attached proposed draft city code 5.232 leash law and 5.233 animal waste matter at earliest possible legal date this month, to take place no later than 12-23-14. And furthermore that CA draft these documents in ordinance form and assign proper ordinance number to them, and have them ready for reading that same meeting. Seconded by Councilor Rennert. Discussion followed. FAIL 2:2 Mayor Paulson and Councilor Burford opposed. Mayor Paulson moved that the CA be directed by this council to draft the attached documents into ordinance form, assign a proper ordinance number to them and schedule a public hearing and possible first reading of this ordinance and our next regular council meeting. Councilor Rennert seconded. PASS 4:0

- **Economic Development/Enterprise Zone Committee** - Councilor Rennert introduced Jerry Valencia and Pam Bryant who gave an update on what they have been working on and promoting tourism in Lowell area. Committee is requesting \$6,000 in tourism funds for more advertising opportunities. Public Comment: Bob Burr 566 E 1st St., suggested working with area motels to help pay for advertising. Idella Stinson 26 E 3rd St., asked how much revenue will this advertising bring back into Lowell? Ken Larson 657 N Moss St., has concerns that Lowell has nothing to offer, he feels it would be a waste of money. Discussion followed with Committee members and Council. Councilor Rennert moved that the council direct the CA to facilitate payment from tourism funds to promote awareness and

encourage visitors to the City of Lowell in the publications namely, Discovery Magazine, 101 Things to Do, Western and Coastal Oregon, and Oregon Northwest Community Connection, as purposed by Economic Development/Enterprise Zone Advisory Committee in a total not to exceed \$6,000 for the current fiscal year 2014-2015. Seconded by Councilor Reese. Discussion followed. Councilor Reese move to amend the motion to say ‘not to exceed \$5,000’, seconded by Mayor Paulson. PASS 3:1 Councilor Burford opposed. Motion as amended. FAIL 2:2 Mayor Paulson and Councilor Burford opposed. Discussion continued.

Reports: 9:15 PM

- **CA Staff Report** - CA reported a contractor has been out to look at the roof leak. There is two positions vacant for the Budget Committee. He is working on scheduling a meeting with Captain Lewis of Springfield Police Dept. and Ken Larsen. On Christmas Eve day the office will be closing at noon. Mr. Lee thanked Councilor Knokey and Councilor Reese for their service.
- **Public Works Superintendent Report** – CA relayed that the plants are running well. Also an additional bid has been received for the cover and it came in lower than the previous bid.
- **Police Report** – Provided in packet by City of Oakridge. Council would like to see more detail in the patrol hours for Lowell.
- **Economic Development/Enterprise Zone Advisory Committee** – Minutes for Sept. 10, and Nov. 12, 2014 provided in packet.
- **Finance Report** – Council has questions about report provided in packet. CA will follow up on questions.

Other Business: 9:31 PM

- Councilor Reese inquired of the CA where in the process is Ordinance 288, with the Planning Committee. CA responded the meeting in November had been cancelled and it is schedule for the meeting on Tuesday, December 23, 2014.

Adjourn: 9:33 PM

Approved: _____
Don Bennett, Mayor