

**City of Lowell, Oregon
Minutes of the City Council Meeting
October 21, 2014**

The meeting was called to order at 7:00 PM by Mayor Paulson

Members Present: Mayor Paulson, Gary Reese, Melody Knokey, Jim Burford

Member Absent: Judith Rennert

Public Comments: Warren Weathers 29 S. Alder St., gave a review of a study done in 2007 for Lowell's Parks & Open Space Master Plan. Jerry Bjornstad 180 S. Pioneer St., gave a brief timeline on events with the proposed donation of Nelson land involving the Parks Advisory Committee. Dave Rommel 375 Marina Vista Dr., commented on Mr. Lee's statement at last council meeting. Bill George 125 Marina Vista Dr., is opposed to Nelson land donation to the City. Maggie Osgood responded to the comment at the last council meeting in regards to the volunteer that entered City Hall after hours. Pam Bryant 117 S. Alder St., commented on her disappointment in Mr. Lee's conduct at his evaluation session at last council meeting.

Council Comments: None

Approval of Minutes: none available

Approval of Expenditures: 7:25 PM

Questions from council responded to by Mayor and CA Lee.

Mayor Paulson moved to approve Voucher Directory for October 21, 2014, Councilor Reese seconded the motion.

PASS 4:0

Old Business: 7:28 PM

- **Financial Review (FY 2010/11)** – CA Lee stated that he has tentatively scheduled Tiffany Couch with Acuity Forensics to come November 18, 2014 for review of 2010-2011 Fiscal Year records, with an estimate cost of \$1,500.
- **Acuity Forensics Recommendations/Observations** – CA would like item be brought back at next meeting when B. Graham Accounting Clerk can be present, she was absent due to illness.
- **Public Works Staff/ Code Enforcement/ Animal Control Services** – CA presented a proposal on how to utilize in house staffing and recruiting for open positions in Public Works. Discussion followed, looking at filling the Utility I-II position, and making 2 part-time positions out of the current temp and seasonal worker positions.
Public Comment: Sandy Summers 542 D St., questioned the duties of the Superintendent.

Recess

Back in Session 8:03 PM

- **City Council Meeting 11-4-14** - CA brought to the councils attention that the next meeting will be on election night. Community members have inquired if there will be a meeting. Discussion followed and it was decided to schedule the next **Council Meeting on Monday, November 3, 2014.**

CA Lee left the meeting due to illness.

- **Park Security Surveillance Retention Schedule** – Mayor Paulson suggested to defer item to next meeting, and mentioned that in CA’s report, he did state that the retention schedule for video, is at least 30 days by state law.
- **Employee Hiring Procedures** – Mayor Paulson reviewed item, discussion followed on who should be on the interview team and making the final selection. Also discussion on how to adopt the procedure, and to place it in Personnel Manual. Item to be brought back at another meeting. Public Comment: Hall O’Regan 62 E 3rd St., suggested to have a staff member of related department on the interview team.
- **Permanent City Administrator Recruitment** – Mayor Paulson gave a brief review of work session, including initial draft of process. Public Comment: Bob Burr 566 E 1st St., questioned if council consider travel reimbursement? Hall O’Regan 66 E 3rd St., suggested council put the ‘process’ once completed, in a book for the next time it is needed. **Mayor Paulson moved to adopt the City Administrator’s recruitment processes as discussed tonight, seconded by Councilor Knokey. PASS 4:0** Discussion related to recruitment techniques followed, possibly contacting Mr. Kelly to come and do the City Administrator recruiting again or League of Oregon Cities.

New Business: 8:31 PM

- **Resolution 611 – Extending Worker’s Compensation Coverage to Volunteers – Mayor Paulson moved to adopt Resolution 611, A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Lowell for 2014-2015 policy year, seconded by Councilor Reese.**

Public Comment: Mike Galvin 39557 Place Rd., Fall Creek reminded that the hours need to be collected for this.

PASS 4:0

- **Land Donation (Mia Nelson) –**

Public Comment: Pam Bryant 117 S. Alder St., stated she is in favor of accepting land donation. Bob Burr 566 E 1st ST., commented that he is opposed to the land donation. Mia Nelson commented that she would like the City to make a decision on the property. Council asked Mia Nelson questions in regards to the property. Council would like to do more research and go and take a look at the property before making a decision. Councilor Knokey read a statement submitted by Ava Litton and Robert Young, in favor of donation if left in natural state only.

- **Proposal to Contract Private Security Company for Street Patrols** – Councilor Knokey presented item, she had contacted a company and gathered information on behalf of a couple of concerned citizens.

Public Comment: Robert Burr 566 E 1st St., concerned it is just an additional expense with no real benefit. Stacie Harris 97 W 2nd St., stated she thinks it would be a good idea, but is concerned that Oakridge Police would not respond to assist. Mia Nelson commented that she skeptical that it would be a meaningful reduction to crime. Hall O’Regan 66 E 3rd St, thinks it would be worth a shot, because we have nothing right now. Discussion followed by council, funding would be difficult at this time.

- **Council/Staff Training /Relations Workshop** – Mayor Paulson introduced item, he is exploring the possibility of pursuing Stan Biles to come in and visit with council and provide recommendations to improve future relations between council and staff.

Reports: 9:30 PM

- Staff not present for reports.

Other Business: 9:33 PM

- Next Council Meeting November 3,2014.

Adjourn: 9:35 PM

Approved: _____
Stephen Paulson, Mayor