

**City of Lowell, Oregon
Minutes of the City Council Meeting
June 16, 2015**

The meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Maggie Osgood, Steve Paulson, Judith Rennert, Jim Burford

Presentation: SDC Assessment Contract - Chuck Spies, (former CA) offered his service to update the SDC Fees and Reconciliation of SDC's for the City at no charge. **Councilor Paulson moved to proceed with the engagement with Chuck Spies, second by Councilor Rennert. PASS 5:0**

Consent Agenda: Councilor Burford moved to adopt Consent Agenda without voucher directory, seconded by Councilor Paulson. PASS 5:0

Public Comments General: Hall O'Regan 62 E 3rd St., commented on the flowers being stolen out of the City's flower bed and council management style. Andrea Larsen 657 N Moss St., commented on the councils need to allow the CA to do his job.

Council Comments: None

City Administrators Report: CA Lee reported on Municipal Court status and shared his thoughts for the council looking toward the future.

Public Works Staff Report: Max Baker Public Works Superintendent, reported on staff report. Discussion on the development of a door hanger for code enforcement.

Reports: Police Report: discussion followed.

Budget Committee Minutes – June 9, 2015

Parks Advisory Committee Minutes – June 4, 2015

Business Meeting:

Items Removed from Consent Agenda – Voucher Directory – Councilor Rennert requested clarification on Kelly Consulting LLC. **Mayor Bennett moved to approve the Voucher Directory for June 16, 2015, second by Councilor Rennert. PASS 5:0**

Old Business: 7:35 PM

- **Audit Update/Review** – CA Lee stated there is no update on the final audit. Discussion followed.

- **City of Oakridge Agreement for Law Enforcement Services** – Discussion about increase in contract price and decision on type of report wanted. **Councilor Paulson moved to have CA or Mayor in his absence, finalize the contract in an attempt to get a lower rate and bring back what has been negotiated to the council for full agreement in July. Second by Councilor Burford. PASS 5:0**

• **Mission/Vision Statement** – Mayor requested councils desires on how to move forward. Discussion followed, it was decided to spend some time working on it before their meeting with Mike Kelly on Monday, June 22, 2015.

New Business: 7:51 PM

• **Resolution 628 – Transfer of Funds** – CA gave introduction, transfer is needed to take care of the shortfall in the Sewer Fund. **Councilor Burford moved to approve Resolution 628, second by Councilor Paulson. PASS 5:0**

• **Staffing/Manpower Needs for 2015-2016** – Mayor Bennett opened discussion, it was requested to have job descriptions finished, and move forward filling the position of Utility Worker I/II. Mike Kelly will be bringing more applicants for the CA position on Monday, June 22, 2015. There was discussion about the Accounting Clerk position’s hours and benefits.

• **Interim City Administrator Contract** – Discussion on contract presented by Mike Kelly. **Councilor Paulson moved that the Mayor execute this contract as corrected on behalf of the City, second by Councilor Rennert. PASS 5:0**

Other Business: None

Mayor Comments: Mayor asked for the communities patience as the council works together using the Guiding Principles.

Public Comments: Idella Stinson 26 E 3rd St., reminded everyone about the ‘Going Away’ for Bill Lee on June 30, 2015 at the Gatehouse Pizza in Pleasant Hill.

Adjourn: 8:16 PM

Approved: 
Don Bennett, Mayor


Date