

**City of Lowell, Oregon
Minutes of the City Council Meeting
December 19, 2017**

The regular meeting was called to order at 7:01 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Jim Burford, Maggie Osgood, Patricia Angelini, Gail Harris

Consent Agenda: Councilor Burford move to approve consent agenda, second by Councilor Angelini. PASS 5:0

Public Comments: Councilor Osgood read into record a written comment from Shawn Brady requesting more lighting to prevent ongoing theft at her in-laws on Everly Street.

Council Comments: None

City Administrators Report: CA Cobb reported on the success of the Covered Bridge Lighting Event, the City was awarded a \$30,000 technical assistance grant from the Oregon Department of Land Conservation and Development for the development of the downtown Master Plan, an update on the FY 2016-17 Financial Audit under way currently, update on the possibility of third party Building Inspection Services may be de-authorized, LCOG Annual Appreciation Dinner will be held on Feb. 10, 2018, and project updates. A League of Oregon Cities highlights was given.

Financial Report: November report provided in packet.

Police Report: November report provided.

Public Works Report: Max Baker, Public Works Director presented written report provided in packet.

Draft Committee Minutes: Minutes for Parks & Recreation, Library, and Economic Development Committee provided in packet.

Old Business: None

New Business: 7:31 PM

- **Committee Appointments** – CA presented applications submitted for committee vacancies.

Budget Committee:

Councilor Burford nominated Bill George to Position 6 of the Budget Committee, second by Councilor Harris. PASS 5:0

Councilor Harris nominated Stacie Harris for Position 8, second by Mayor Bennett. FAIL 4:1

Planning Committee:

Councilor Osgood nominated Jerry Bjornstad for Position 1, second by Councilor Burford. PASS 5:0

Councilor Burford nominated Stacie Harris for Position 2, second by Councilor Angelini. PASS 5:0

Parks & Recreation Committee:

Councilor Osgood nominated Hall O'Regan for Position 1, Pat Woodhurst for Position 2, and Tristan Woodhurst for Position 3, second by Councilor Burford. PASS 5:0

Economic Development Committee:

Councilor Burford nominated Michael Galvin for Position 1 and Robert Burr for Position 2, second by Councilor Harris. PASS 5:0

Library Committee:

Councilor Osgood nominated Pat Woodhurst for Position 1, Heather Woodhurst for Position 2 and Virginia Galvin for Position 3, second by Councilor Burford. PASS 5:0

Blackberry Jam Festival Committee:

Councilor Burford nominated Michael Galvin for Position 1, Gerry Burr for Position 2, and Pam Baumann for Position 3, second by Councilor Harris. PASS 5:0

- **Report on Facilities Maintenance** – Max Baker, Public Works Director reviewed report from City/Council Insurance annual inspection of all facilities provided in packet. He will be completing inspections quarterly and giving an annual report.
- **Report on Progress Toward GFOA Budget Award** - CA gave report on the significant progress toward goal, which may take a couple of years to complete.

Other Business: CA presented Annual Economic Development Committee Report. Council approved a \$50 Holiday gift card for Employees by consensus. CA reported a \$25 Holiday gift card was provided to the Library Volunteers in appreciation of their service.

Mayor Comments: Mayor reported on Lane ACT Meeting.

Public Comments: None

Adjourn: 8:30 PM

Approved: _____
Don Bennett, Mayor

Date