

City of Lowell, Oregon
Minutes of the City Council Special Meeting and Study Session
November 7, 2017

Special Meeting

The special meeting was called to order at 7:00 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Maggie Osgood, Patricia Angelini, Gail Harris

Member Absent: Jim Burford

The Special Meeting was recessed: 7:01 PM

Executive Session

The Executive Session was called to order at 7:02 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Maggie Osgood, Patricia Angelini, Gail Harris

Member Absent: Jim Burford

Executive Session: ORS 192.660(2)(f) – To consider information or records that are exempt by law for public inspection.

The Executive Session was adjourn: 7:30 PM.

The Special Meeting was reconvened: 7:35 PM

Consideration of Contingency Agreement with Aldrich Eike, P.C. – Item to be tabled. Approved by Consensus.

The Special Meeting was adjourn: 7:36 PM

The Study Session was called to order at 7:36 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Maggie Osgood, Patricia Angelini, Gail Harris

Member Absent: Jim Burford

Study Session Topic:

- a. **Update of the Parks and Recreation Master Plan** - CA informed the council, the Parks & Recreation Committee recommends the use of the University of Oregon Community Service Center to work on the Parks Master Plan.
- b. **Update of the Land Development Code** – CA informed the council that the Planning Commission has recommending pursuing a Code Assistance Grant through the Transportation Growth Management Program in the first quarter of 2018 to update Land Development Code.

- c. **Development of Business Registration Program** – CA informed the council that the Planning Commission has been working on a Business Registration Program and a proposed ordinance, as well as the registration form. Discussion followed.

Councilor Angelini left the meeting at 8:10 PM

- d. **Review of Committee Reports** – CA presented annual reports from Parks & Recreation Committee and Planning Commission.
- e. **Review of FY 2016-17 Strategic Plan** – CA gave an update on FY 2016-17 Strategic Plan, Evaluation Criteria that have been met or being addressed. Discussion occurred.
- f. **Review of 2017 City Administrator Objectives and Evaluation Process** – CA presented draft of his objectives, review with Dr. Walt Hanline is scheduled for Dec. 5th at 5:30 PM. CA evaluations are to be sent to Dr. Hanline directly within the next week.

Other Business: None

Adjourn: 8:59 PM

Approved: _____
Don Bennett, Mayor

Date