

**City of Lowell, Oregon**  
**Minutes of the City Council Meetings**  
**October 18, 2016**

The regular meeting was called to order at 7:02 PM by Council President Burford

**Members Present:** Maggie Osgood, Jim Burford, Gail Harris, Steve Paulson

**Member Absent:** Don Bennett

**Consent Agenda: Councilor Paulson move to approve consent agenda, second by Councilor Osgood. PASS 4:0**

**Public Comments:** None

**Council Comments:** None

**City Administrators Report:** CA Cobb reported on LOC Annual Conference. Work Session on Open Burning tentative meeting scheduled for Nov. 1, 2016 at 7 PM. The Paul Fisher Park Master Plan Community BBQ had 23 attendees, they completed a survey which will be discussed at the next Parks Advisory Committee Meeting. Items are being completed for the audit, Nov. 8 & 9, 2016 is the scheduled time for the onsite audit. CA reported on the improvements in the accounting process.

**Public Works Report:** Max Baker, Public Works Director reported on the cleaning of storm drains and ditches, backup generator needing a new fuel pump, and one has been ordered. Algae had a second bloom this past week, and the water leak on North Shore and Hyland may have been located. Staff training and required CEUs is ongoing. Code Enforcement has been completed for the fourth quarter.

**Police Report:** September Patrol Log provided in packet.

**Financial Report:** CA presented the Quarterly Financial Report for July – Sept., 2016. Discussion followed.

**Parks Advisory Committee Meeting Minutes:** October 6, 2016 minutes provided in packet.

**Lowell Municipal Court Report:** 1<sup>st</sup> Quarter FY 16-17 report provided in packet. Discussion followed.

**Old Business:** None

**New Business:** 7:38 PM

- **Resolution 644 – U.S. Army Corps of Engineers Agreement** – CA introduced item, the request to amend the existing easement used by the water plant. Discussion followed.

**Councilor Paulson made a motion to authorize the City Administrator to approve the Department of the Army Supplemental Agreement No. 2 Easement No. DAACW57-00-0038, second by Councilor Harris. PASS 4:0**

- **Planning Commission and Budget Committee Appointment** – CA introduced item, one applicant applied for the open position on the Planning Commission and Budget Committee.

**Councilor Harris moved to appoint Ronnie Price to both the Planning Commission and Budget Committee position, second by Councilor Paulson. Discussion followed. PASS 4:0**

**Other Business:** None

**Council Comments:** None

**Public Comments:** Hall O'Regan 62 E 3<sup>rd</sup> St., in regards to the Code Enforcement Door Hangers, who is responsible for a rental property, and do the security cameras pick up the north side of City

Hall? CA responded, the tenant receives the Door Hanger. Karen Burford 160 Wetleau Drive, voiced concern about not knowing the applicant.

**Adjourn: 8:00 PM**

Approved: \_\_\_\_\_  
Don Bennett, Mayor

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Date