

**City of Lowell, Oregon**  
**Minutes of the Blackberry Jam Festival Committee Meeting**  
**April 11, 2017**

The meeting was called to order at 7:04 PM by Chair Wild

**Members Present:** George Wild, Gerry Burr, Diane Stephens, Warren & Maureen Weathers, Karen Burford, Mike and Virginia Galvin, Pam Bauman, Don Bennett,

**Approval of Minutes:** Minutes of March 14, 2017 approved by consensus.

**Old Business:**

2017 Work Plan: CA Cobb presented item. **Maureen Weathers move to approve the 2017 Work Plan, second by Mike Galvin. Approved by consensus.**

Public Relations: No report.

Poster: Diane would like to have completed pictures for poster no later than June 1<sup>st</sup>.

Advertising: Register Guard purchased Ad for the Discovery Magazine \$205. Motion made by Maureen Weathers and seconded by Gerry Burr.

Sponsorship: George Wild reported ½ page ad purchased by Sani-Pac.

Crafts: Pam reported that there were fourteen applications submitted this month.

Food Vendors: Rhett is set, although still looking for one more vendor. We will ask Rhett to check with Bridgetown Bakery to see if they can participate in the Festival.

Entertainment: Paula working on this.

Quilt Show: Gerry Burr reported that the quilting group purchased a duffle bag pattern to hold the quilt for a cost \$6.25; and a \$15.00 Pine Needler logo to put on the duffle bag; and \$98.38 for the purchase of post-cards for a total of \$119.63 expensed submitted for payment from the BBJ. Gerry Burr also turned in to BBJ income of \$198.00 for the sale of quilt tickets.

Car Show: Nate Anderson will be the Chair person for the event this year. Northwest Vintage Trailer Group may be attending the Show this year.

5K Run: Daniele is on board.

Parade: On Board.

Fishing Derby: Cabela's has confirmed that they will be involved and may contribute \$600.00.

Kidz Korner: Joyce provided a layout of the grounds. Volunteers are needed to help at BBJ.

Financial: Maureen reports that BerryNior sold but we will order now and have issued a check to them.

We currently have 19 cases of seedless and 7 cases of regular jam.

RC Airplanes: Uncertain about location of event this year. Some discussion at this time, but no decision.

Horseshoe Tournament: Confirmation that event is on board.

K-9: Will be attending.

Garbage & Recycling: 15 bins are secured for the event.

Layout/Set-up/Grounds: Ok

Toilets: Working on this.

City: No report.

Security: Already in place.

**New Business: None**

**Other Business: None**

**Adjourn: 8:04 PM**