

**City of Lowell, Oregon  
Minutes of the City Council Study Session  
And Executive Session  
April 4, 2017**

The study session was called to order at 7:00 PM by Mayor Bennett

**Members Present:** Mayor Don Bennett, Jim Burford, Maggie Osgood, Patricia Angelini

**Member Absent:** Gail Harris

**Study Session Topics:**

- a. **Staff Performance Evaluations** - CA reported that annual evaluations that were completed.
- b. **Municipal Finance Software** – CA reported on three proposals and demo’s and how staff evaluated each. Discussion followed.
- c. **City Council Governance Handbook** - CA introduced topic and the development of a governance handbook.
- d. **Transportation System Plan Grant Application** - CA presented background and application process of Transportation Growth Management Grant. Discussion followed.
- e. **Parks Master Plan Grant Application** – CA presented information on Oregon Parks and Recreation Department grant opportunities and the recommendation from the Parks and Recreation Committee.
- f. **Lowell Summer Recreation Program** - CA gave a review of the presentation provided by Johnie Matthews and Greg Erickson, of the Lowell School District on the Lowell Summer Recreation Program planned for this summer as presented at the Parks and Recreation Committee Meeting on March 2, 2017.

Study Session Recessed: 8:07 PM

Executive Session was called to order at 8:10 PM by Mayor Bennett.

**Members Present:** Mayor Bennett, Maggie Osgood, Jim Burford, Patricia Angelini

**Member Absent:** Gail Harris

**Executive Session: ORS 192.660(2)(f) – To consider information or records that are exempt by law for public inspection.**

Executive Session Adjourn: 9:02 PM

Study Session Reconvened: 9:02 PM

Adjourn: 9:03 PM

Approved: \_\_\_\_\_  
Don Bennett, Mayor

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Date