

**City of Lowell, Oregon**  
**Minutes of the Blackberry Jam Festival Committee Meeting**  
**February 14, 2017**

The meeting was called to order at 7:00 PM by Chair Wild

**Members Present:** George Wild, Maureen Weathers, Mike Galvin, Warren Weathers, Pam Bauman, Virginia Galvin, Gerry Burr,

**Member Absent:** Karen Burford, Diane Stephens

**Approval of Minutes:** January 10, 2017, **Maureen Weathers move to approve, second by Mike Galvin. PASS 4:0**

**Old Business:**

- a. Financial Report: Maureen presented a draft budget estimating a gain of just over \$500, not including storage rental or the purchase of canopies. Included was \$200 additional for Sunday entertainment. The budget will continue to be adjusted. **Maureen Weathers move to recommend approval of draft budget with potential increase for storage, second by Mike Galvin. PASS 4:0**
- b. Public Relations: No update.
- c. Poster: Mike recommended a sunset picture with the bridge incorporated. Anyone who has photos should send them in to Maureen.
- d. Program: Maureen will contact the printer for an estimate and newspaper outlets for distribution.
- e. Advertising: The list of last year's advertisers was handed out and will be emailed out to all. Everyone is encouraged to contact new advertisers, especially for \$40 business card ads.
- f. Sponsorship: Maureen will send out the sponsorship packet again. There are some potential new sponsors being approached. Let George know if you have others.
- g. Crafts: Pam reported that applications have been sent out and we've already received a few unsolicited new vendors requesting applications.
- h. Food Vendors: Rhett was not present tonight but he is getting emails from new food vendors and will be following up. George wondered if Rattlesnake has been approached about participating.
- i. Entertainment: As soon as the entertainment is booked, we can complete the poster.
- j. Quilt Show: Gerry Burr brought the raffle quilt in and has raffle tickets for everyone to sell. She will be making up packets to hand out. Reimbursement of \$134.95 to Gerry for the tickets. **Mike Galvin move to approve the reimbursement of the raffle tickets printing, second by George Wild. PASS 4:0**

- k. Car Show: George will contact Greg Hampton regarding the car show.
- l. 5K Run: Daniele McCallum has confirmed that the 5K is on again this year.
- m. Parade: The Committee has made their selection for Grand Marshal, which will be announced once the person accepts.
- n. Fishing Derby: Warren reported that D&G Bait is willing to purchase fish again this year. He will be checking with Cabela's and other companies for support.
- o. Kidz Korner: Maureen will get in touch with Dawn Hymer about planning this year's event.
- p. Kid's Activities: The committee discussed getting others in the community to help with these events, mainly the pie eating/baking contest, the greased pole climb and the coins in the hay. Let George know if you have people in mind.
- q. RC Airplanes: Bill wasn't present tonight but has reported earlier that the venue will probably be relocated to Orchard Park.
- r. Horseshoe Tournament: Brad has confirmed that he is in for this year. Maureen will follow up with him about his budget and other details.
- s. Garbage/Recycling: No update.
- t. Toilets: Need to make sure all of the equipment ordered is delivered properly.
- u. City: No update. Public Works did a great job of supporting the event last year.
- v. Security: George will inquire about pricing this year for same level of security as last year.

**New Business: None**

**Other Business:** Dexter Lake Farmers' Market will be relocating to Rolling Rock Park. For this year they will likely just have a booth during the festival.

**Adjourn: 8:25 PM**