

City of Lowell, Oregon
Minutes of the City Council Work Session
January 31, 2017

The meeting was called to order at 6:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Jim Burford, Maggie Osgood, Gail Harris, Patricia Angelini

Work Session Topic(s):

- **Review St. Vincent de Paul Home of Your Own Program** – Andy Clay of St. Vincent de Paul presented updated information on program and buildable lots in Lowell. Discussion followed.
- **Review Annual Strategic Planning Process** – CA Cobb reviewed process and provided a chart of a recommended schedule for reviewing and updating the Strategic Plan and other related planning documents.
- **Review Monthly Meeting Schedule for City Council and Committees** – CA presented a proposed monthly meeting schedule for the City Council and Committees. Discussion followed.
- **Review External Organizations and City Council Representation** - CA provided written information on a number of committee’s outside of the City of Lowell, and suggested representation of the Council. Mayor gave a brief review of each committee. CA recommends formally appointing someone to each committee in an upcoming meeting.
- **Review Fiscal Policies and Financial Management Procedures Manual** – CA presented a copy of the manual to each member. CA proposed issuing checks on a weekly basis.

Adjourn: 8:15 PM

Approved: _____
Don Bennett, Mayor

Date